



SoHum Health

Southern Humboldt Community Healthcare District

GOVERNING BOARD MEETING

Consent Agenda Packet

May 25, 2023
1:30 p.m.

**Sprowel Creek Campus
286 Sprowel Creek Road
Garberville, CA 95542**

Special Governing Board Meeting

Date: Friday, April 21, 2023
Time: 10:00 a.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Minutes

The following people attended at Sprowel Creek Campus and via Webex

Governing Board: Corinne Stromstad, Kevin Church, Barbara Truitt, Galen Latsko, and Jay Sooter in-person

Not Present: None

Also in person: Marie Brown, Karen Johnson CEO Matt Rees; COO Kent Scown, CFO Paul Eves, Heidi Holterman and Darrin Guerra

Also via Webex: CNO Adela Yanez, Kristen Rees, and Adam Dias

- A. Call to Order – Board president Corinne Stromstad called the meeting to order at 10:35 a.m.
- B. Approval of the Teleconferencing of a Board Member – None
- C. Approval of the Agenda –

Motion: Barbara Truitt made a motion to approve the agenda.
Second: Jay Sooter
Ayes: Corinne Stromstad, Jay Sooter, Kevin Church, Galen Latsko, and Barbara Truitt
Noes: None
Not Present: None
Motion carried

D. Public Comment on Non-Agendized Items - None

E. Board Member Comments - None

F. Announcements - None

G. New Business

1. Approval of the purchase of a mobile optometry vehicle, for no more than \$300,000

Motion: Barbara Truitt made a motion to approve the purchase of an optometry vehicle, for no more than \$300,000

Second: Kevin Church

Ayes: Corinne Stromstad, Jay Sooter, Kevin Church, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: None

Motion carried

2. Review of different optometry start up services and approval of a contract for startup services up to \$36,000

Matt passed out a document showing various consulting companies and their cost to operate.

Motion: Barbara Truitt made a motion to approve Terry G. Brown's optometry consulting and Matt and Kent be appointed as a negotiating team to discuss pricing for an optometry practice in the northern region.

Second: Galen Latsko

Ayes: Corinne Stromstad, Jay Sooter, Kevin Church, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: None

Motion carried

3. Board report on the Rural Healthcare Symposium training sessions.

During the meeting, the board members had a productive discussion about the notes they had taken at the conference and shared the valuable insights they gained from attending it.

H. Adjourned Open Session at 12:02 p.m.

Submitted by Darrin Guerra

Abbreviations

<i>ACHD</i>	Association of California Healthcare Districts	<i>ACLS</i>	Advanced Cardiac Life Support Certification
<i>AR</i>	Accounts Receivable	<i>BLS</i>	Basic Life Support Certification
<i>CAIR</i>	California Immunization Registry	<i>CEO</i>	Chief Executive Officer
<i>CFO</i>	Chief Financial Officer	<i>CMS</i>	Centers for Medicare and Medicaid Services
<i>CNO</i>	Chief Nursing Officer	<i>COO</i>	Chief Operating Officer
<i>CPHQ</i>	Certified Professional in Healthcare Quality	<i>CQO</i>	Chief Quality Officer
<i>EMR</i>	Electronic medical record	<i>ER</i>	Emergency Room
<i>FTE</i>	Full Time Equivalent/Full Time Employee	<i>HIM</i>	Health Information Management
<i>HRG</i>	Healthcare Resource Group	<i>HVAC</i>	Heating, Ventilation and Air Conditioning system
<i>IGT</i>	Intergovernmental transfer	<i>IT</i>	Information Technology
<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker
<i>LVN</i>	Licensed Vocational Nurse	<i>MPH</i>	Master of Public Health
<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
<i>PFS</i>	Patient Financial Services	<i>QAPI</i>	Quality Assurance Performance Improvement
<i>QIP</i>	Quality Improvement Project/Program	<i>RN</i>	Registered Nurse
<i>SHCC</i>	Southern Humboldt Community Clinic	<i>SHCHD</i>	Southern Humboldt Community Healthcare District
<i>SNF</i>	Skilled Nursing Facility	<i>SWG</i>	Swing beds
<i>DO</i>	Doctor of Osteopathic Medicine		

Governing Board

Date: Thursday, April 27, 2023
Time: 1:30 p.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Minutes

Special Note: Due to COVID-19, this meeting was held via teleconference.

The following people attended at Sprowel Creek Campus and via Webex

Governing Board: Corinne Stromstad, Barbara Truitt, Galen Latsko, and Jay Sooter, all in-person

Not Present: Kevin Church

Also in person: CEO Matt Rees; Marie Brown, PFS Manager; Jason Dockins, IT Director; Adam Summers, Lab Manager, Joy Rubia, Serena Meadows, Jena Holmgren, Martha Albee, Darrin Guerra, Administrative Assistant, and Karen Johnson, Board Clerk and Medical Staff Coordinator.

Also via Webex: Chief of Staff Dr. Michael Newdow; Kent Scown, COO; Chelsea Brown. CNO Adela Yanez; April Barnhart, Clinic Nurse Manager

- A. Call to Order – Board president Corinne Stromstad called the meeting to order at 1:31 p.m.
- B. Approval of the Teleconferencing of a Board Member – None
- C. Approval of the Agenda

Removal of the approval of April 21, 2023 Special Board minutes is requested. They are not completed yet.

Motion: Barbara Truitt made a motion to approve the agenda, with the removal of April 21, 2023 minutes.
Second: Jay Sooter
Ayes: Corinne Stromstad, Jay Sooter, Galen Latsko, and Barbara Truitt
Noes: None

Not Present: Kevin Church

Motion carried

D. Public Comment on Non-Agendized Items - None

E. Board Member Comments - None

F. Announcements - None

G. Consent Agenda

1. Approval of Previous Meeting Minutes
 - a. Special Governing Board Meeting Minutes, March 29, 2023
 - b. Special Governing Board Meeting Minutes, March 30, 2023
 - c. Governing Board Meeting Minutes, March 30, 2023
 - d. Special Governing Board Meeting Minutes, April 21, 2023 – removed from Agenda
2. Approval of the Finance Report
3. Approval of Quarterly Quality Assurance Performance Improvement Committee Report (Feb, May, Aug, Nov)
4. Quarterly Reports
 - a. Quality and Risk Management – Kristen Rees, Chief Quality and Compliance Officer and Risk Manager – Feb., May, Aug., Nov
 - b. Human Resources – Rachel Wells, Interim HR Manager – Feb., May, Aug., Nov.
 - c. Foundation – Chelsea Brown – Feb., May, Aug., Nov.

Motion: Barbara Truitt made a motion to approve the consent agenda, as described above, but with the removal of Special Governing Board Meeting Minutes from April 21, 2023.

Second: Jay Sooter

Ayes: Corinne Stromstad, Jay Sooter, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: Kevin Church

Motion carried

Motion: Barbara Truitt made a motion to approve the Finance Report.

Second: Jay Sooter

Ayes: Corinne Stromstad, Jay Sooter, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: Kevin Church

Motion carried

H. Correspondence, Suggestions or Written Comments to the Board – A letter from South County Homes for All Council was shared.

I. Administrator's Report – Matt Rees, CEO

1. Department Updates

a. Monthly Department Highlight –

- Four employees were nominated for Teamwork, Positivity, Quality and Caring
- Should have a timeline for the new hospital project soon. The completion date is scheduled for January 1, 2029, which is 1 year for us to complete the 2030 deadline.
- An ED/Acute Manager has been hired and starts soon.
- We closed on the old Hemp Connections building last week.
- The Optometry project is moving forward. The budget was handed out. The building will meet OSHPD3 requirements and will operate under the hospital. The mobile clinic will operate under the clinic.

Motion: Barbara Truitt made a motion to approve the Finance Report.

Second: Jay Sooter

Ayes: Corinne Stromstad, Jay Sooter, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: Kevin Church

Motion carried

b. Finance – Paul Eves, CFO

c. Nursing – Adela Yanez, CNO – See written report

d. Family Resource Center – Amy Terrones – March and October – None

2. Strategic Plan Committee - Rob Eskridge and Ryan Stock, Growth Management Center, presented the notes from March's planning meetings.

J. Old Business

1. Strategic Items for Discussion - None

a. Future Facilities Planning

b. Services

2. Approval of Southern Humboldt Community Healthcare Foundation Bylaw

Motion: Barbara Truitt made a motion to approve the Southern Humboldt Community Healthcare Foundation Bylaws, as submitted.

Second: Galen Latsko

Ayes: Corinne Stromstad, Jay Sooter, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: Kevin Church

Motion carried

3. Approval of Medical Staff Committee Bylaws

Motion: Barbara Truitt made a motion to approve the Medical Staff Bylaws, as submitted.

Second: Galen Latsko

Ayes: Corinne Stromstad, Jay Sooter, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: Kevin Church

Motion carried

K. New Business

1. Policies and Procedures – None
2. Strategic Items for Discussion
 - a. Future Facilities Planning
 - b. Services
3. Approval for Data Backup and Email Storage for a total not to exceed \$166,000.00, Jason Dockins – Proposals submitted from Keep IT Simple.

Motion: Galen Latsko made a motion to approve the Data Backup and Email Storage, as submitted.

Second: Barbara Truitt

Ayes: Corinne Stromstad, Jay Sooter, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: Kevin Church

Motion carried

L. Parking Lot

1. Sprowel Creek Campus parking

M. Meeting Evaluation

N. Next Meetings

1. Medical Staff Committee – Policy Development Wednesday, May 3, 2023 at 11:00 a.m.
2. QAPI Meeting – May 10, 2023
3. Governing Board Meeting – Thursday, May 25, 2023 at 1:30 p.m.

O. Adjourn to Closed Session at 2:41 p.m.

P. Closed Session opened at 2:44 p.m.

1. Approval of Previous Closed Session Minutes
 - a. Closed Session Governing Board Meeting, March 30, 2023

2. Reports
 - a. Compliance and Risk Report [H&S Code § 32155] - Kristen Rees, Chief Quality and Compliance Officer and Risk Manager
 - b. Quarterly Reports [H&S Code § 32155] - Adela Yanez, CNO
 - i. Clinic Service Review – Mar., June, Sept., Dec.
 - ii. Patient Safety – Jan., Apr., July, Oct
 - iii. Medication Error Reduction Plan – Feb., May, Aug., Nov
3. Medical Staff Appointments/Reappointments [Gov. Code § 54957] – None
4. Annual Employee Health Report – Katherine Anderson, Infection Preventionist
5. Next regular meeting, Thursday, May 25, 2023
6. Personnel matter –Evaluation § 54957
 - a. CEO Matt Rees (Feb, Apr, June, Aug, Oct, Dec)
 - b. CQO Kristen Rees (Jan, Mar, May, July, Sept, Nov)

P. Adjourned Closed Session at 3:46 p.m.

Q. Resumed Open Session at 3:46 p.m.

1. The following actions were taken at closed session

Motion: Barbara Truitt made a motion to approve minutes of Closed Session Governing Board Meeting of March 30, 2023, as described.

Second: Galen Latsko

Ayes: Corinne Stromstad, Jay Sooter, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: Kevin Church

Motion carried

R. Adjourned Open Session at 3:46 p.m.

Submitted by Karen Johnson

Abbreviations

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<i>IGT</i>	Intergovernmental transfer	<i>IT</i>	Information Technology
<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker

Governing Board Meeting Minutes

April 27, 2023

Page 6 of 6

<i>LVN</i>	Licensed Vocational Nurse	<i>MPH</i>	Master of Public Health
<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
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**Southern Humboldt Community
Healthcare District**

	April 22	May 22	June 22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Febr 23	March 23	Current 12 Month AVG	Year to Date- Current Year
In Patient Statistics														
Total Acute Patient Days	5	3	7	6	6	10	8	22	8	14	13	9	9	96
Total Swing Patient Days	98	54	3	3	26	37	51	91	95	95	95	80	61	573
Total SNF Patient Days	228	221	215	248	248	214	241	240	235	197	223	217	227	2,063
Total Patient Days	331	278	225	257	280	261	300	353	338	306	331	306	297	2,732
Total Acute Discharges	3	1	3	1	2	3	2	8	3	4	4	4	3	31
Total Swing Discharges	5	3	2	1	1	3	3	4	5	3	2	5	3	27
Total SNF Discharges	0	2	0	4	0	1	0	0	2	2	0	2	1	11
	8	6	5	6	3	7	5	12	10	9	6	11	7	69
Acute Length of Stay	1.67	3.00	2.33	6.00	3.00	3.33	4.00	2.75	2.67	3.50	3.25	2.25	3	31
ER Admits	3	2	3	1	2	3	2	8	5	6	4	4	4	35
I/P Lab Visits	17	22	23	41	61	15	20	27	27	34	17	33	28	275
I/P Radiology Visits	6	10	3	3	5	5	3	6	2	6	0	4	4	34
I/P CTs												3	3	
I/P EKG's	0	0	0	0	0	3	0	0	1	1	1	0	1	6
Out Patient Statistics														
ER Visits	219	248	270	278	287	259	226	271	277	239	219	211	250	2,267
Clinic Visits	452	500	479	466	581	415	467	463	468	407	363	467	461	4,097
SLS Visits	0	0				0	0	0	0	0	0	0	0	0
Outpatient Medical	1049	1453	1853	1859	2005	1184	839	905	701	712	437	1578	1,215	10,220
Laboratory Visits	574	681	702	753	1351	507	401	481	437	424	351	518	598	5,223
Radiology	161	154	193	162	160	173	171	166	147	164	129	199	165	1,471
Mammography	13	28	9	18	30	18	19	9	28	46	52	38	26	258
CT Scans	72	80	88	63	80	77	60	90	57	76	69	84	75	656
Ultra Sonography							8	30	75	25	58	86	47	282
EKG's	34	59	64	28	47	62	40	77	56	57	41	52	50	460
Total O/P Visits	2,574	3,203	3,658	3,627	4,541	2,695	2,231	2,492	2,246	2,150	1,719	3,233		24,934
Retail Pharmacy Rxs Sold	2,983	3,237	3,279	3,512	3,693	3,472	3,468	3,314	3,404	3,859	3,124	2,924	3,362	27,846
Salary Statistics														
Productive FTE's	79.7	81.1	81.2	81.2	80.2	87.4	90.7	98.4	87.5	92.3	94.8	98.0	86.0	
Paid FTE's	87.8	88.2	92.0	91.8	94.5	97.3	101.6	101.3	101.3	105.2	108.4	110.9	96.4	
Salaries & Ben as % of Net Rev	70.03%	71.65%	48.15%	2867.64%	56.79%	56.72%	82.33%	55.64%	69.71%	76.36%	60.63%	63.57%		
Benefits as % of Salaries	43.42%	47.12%	-24.13%	11.55%	23.93%	19.68%	32.98%	38.32%	23.86%	31.70%	33.14%	24.58%		
Revenue Statistics														
Gross A/R > 120 Days	2,181,976	1,997,956	1,799,059	1,676,234	1,718,059	1,160,605	794,385	751,731	532,080	752,580	787,397	915,239	1,465,723	
A/R>120 Days as % of Total AR	41.8%	41.8%	41.8%	43.8%	43.8%	39.3%	26.8%	26.8%	23.9%	23.9%	23.9%	23.9%	36.4%	
Gross Days in A/R	88.5	84.9	82.9	83.4	77.0	72.0	60.0	55.0	54.9	51.7	54.0	55.2	73.6	
Net Days in A/R	80.0	78.6	75.0	77.3	71.0	67.0	54.0	49.0	49.0	47.2	48.0	51.7	67.3	
A/R Cash Collections	1,024,101	1,137,769	1,227,309	801,517	1,182,187	815,275	767,658	937,047	1,319,235	1,319,235	1,260,563	1,600,484	1,013,478	
Collections as % of Net Rev	62.9%	91.6%	95.1%	54.9%	2860.8%	55.6%	51.6%	82.0%	79.2%	71.6%	93.7%	91.3%	302.8%	
Accounts Payable Days	7.2	7.8	3.9	2.1	1.1	0.8	2.2	2.2	2.2	2.2	2.2	2.2	3.7	
Cash Collections per Cal Day	33,036	36,702	39,591	25,855	38,135	26,299	24,763	30,227	42,556	42,556	40,663	51,629	32,693	347,603
Cash Disburs. per Cal Day	46,099	53,257	53,859	58,544	50,307	50,270	54,701	55,648	64,461	58,461	77,266	54,233	54,539	925,998
DATA Entry/Details/Calcs														
Calendar Days	30	31	30	31	31	30	31	30	31	31	28	31		

**Southern Humboldt Community
Healthcare District
Income Statement
March 2023**

Current Month			Year to Date			
\$					\$	%
Variance	Budget	Actual		Actual	Budget	Variance
			GROSS PATIENT REVENUE			
23,924	237,500.00	261,424.00	INPATIENT	2,246,540.00	2,375,000.00	(128,460)
36,629	41,670.00	78,299.00	INPATIENT ANCILLARY	568,276.00	416,700.00	151,576
441,435	1,202,080.00	1,643,515.00	OUTPATIENT ANCILLARY	14,192,025.00	12,020,800.00	2,171,225
501,988	1,481,250.00	1,983,238.00	TOTAL PATIENT REVENUE	17,006,841.00	14,812,500.00	2,194,341
			DEDUCTIONS FROM REVENUE			
(853)	515,630.00	514,777.00	CONTRACTUAL ALLOWANCES	4,572,078.00	5,156,300.00	(584,222)
(10,961)	71,670.00	60,709.00	PROVISION FOR BAD DEBTS	749,865.00	716,700.00	33,165
61,448	36,000.00	97,448.00	OTHER ALLOWANCES/DEDUCTIONS	797,693.00	360,000.00	437,693
	(300,000.00)	(300,000.00)	OTHER OPERATING IGTs & SUPPLEMENTAL	(2,800,000.00)	(3,000,000.00)	
49,634	323,300.00	372,934.00	TOTAL DEDUCTIONS	3,319,636.00	3,233,000.00	86,636
452,354	1,157,950.00	1,610,304.00	NET PATIENT REVENUE	13,687,205.00	11,579,500.00	2,107,705
7,087	12,000.00	19,087.00	OTHER OPERATING REVENUE	158,106.00	120,000.00	38,106
459,441	1,169,950.00	1,629,391.00	TOTAL OPERATING REVENUE	13,845,311.00	11,699,500.00	2,145,811
99,806	731,670.00	831,476.00	SALARIES & WAGES	7,263,717.00	7,316,700.00	(52,983)
46,033	158,330.00	204,363.00	EMPLOYEE BENEFITS	1,891,403.00	1,583,300.00	308,103
14,908	123,330.00	138,238.00	PROFESSIONAL FEES	1,768,999.00	1,233,300.00	535,699
360	112,500.00	112,860.00	SUPPLIES	1,663,868.00	1,125,000.00	538,868
13,645	21,670.00	35,315.00	REPAIRS & MAINTENANCE	193,015.00	216,700.00	(23,685)
81,638	110,000.00	191,638.00	PURCHASED SERVICES	1,771,499.00	1,100,000.00	671,499
31,901	14,170.00	46,071.00	UTILITIES	180,668.00	141,700.00	38,968
(304)	23,330.00	23,026.00	INSURANCE	127,416.00	233,300.00	(105,884)
7,479		7,479.00	INTEREST	7,479.00	0.00	7,479
(504)	38,330.00	37,826.00	DEPRECIATION/ AMORTIZATION	418,720.00	383,300.00	35,420
19,614	33,330.00	52,944.00	OTHER	616,140.00	333,300.00	282,840
314,576	1,366,660.00	1,681,236.00	TOTAL OPERATING EXPENSES	15,902,924.00	13,666,600.00	2,236,324
144,865	(196,710.00)	(51,845.00)	OPERATING PROFIT (LOSS)	(2,057,613.00)	(1,967,100.00)	(90,513)
(2,500)	95,000.00	92,500.00	TAX REVENUE	840,855.00	950,000.00	(109,145)
76,878	40,000.00	116,878.00	OTHER NONOPERATING REV (EXP)	1,276,106.91	400,000.00	876,107
0.00			INTEREST INCOME	56,297.00		
74,378	135,000.00	209,378.00	NET NON OPERATING REV (EXP)	2,173,258.91	1,350,000.00	823,259
219,243	(61,710.00)	157,533.00	NET INCOME (LOSS)	115,645.91	(617,100.00)	732,746

**Southern Humboldt
Community Healthcare District
Income Statement Trend**

	April 22	May 22	June 22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Febr 23	March 23	12 Month AVG: Jan '22-Dec 22	YTD - Current Year
Inpatient Daily Hospital Services	217,261	192,011	175,686	203,494	195,530	226,636	229,926	312,161	274,851	267,263	275,255	261,424	235,958	2,246,540
Ancillary Revenue	71,057	64,210	41,791	62,795	46,574	49,420	59,860	97,151	49,174	76,880	48,123	78,299	62,111	568,276
Outpatient Revenue	1,285,791	1,414,753	1,463,561	1,494,265	1,585,012	1,608,495	1,477,715	1,791,368	1,514,071	1,549,924	1,527,660	1,643,515	1,529,678	14,192,025
Total Hospital Revenue	1,574,109	1,670,974	1,681,038	1,760,554	1,827,116	1,884,551	1,767,501	2,200,680	1,838,096	1,894,067	1,851,038	1,983,238	1,827,747	17,006,841
Contractual Allowances	556,716	615,921	472,276	144,218	594,051	673,790	815,485	701,700	197,898	485,611	444,548	514,777	518,083	4,572,078
Provision for Bad Debts	49,676	17,220	43,045	76,189	12,288	96,895	34,203	64,639	53,223	334,487	17,232	60,709	71,651	749,865
Other Allowances/Deductions	52,827	61,168	21,290	191,920	73,992	78,939	90,138	84,880	78,020	49,789	52,567	97,448	77,748	797,693
Other Operating: IGTs & Supplemental	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(400,000)	(300,000)	(308,333)	(2,800,000)
Total Deductions	359,219	394,309	236,611	112,327	380,331	549,624	639,826	551,219	29,141	569,887	114,347	372,934	359,148	3,319,636
Contractual %													20%	20%
Net Patient Revenue	1,214,890	1,276,665	1,444,427	1,648,227	1,446,785	1,334,927	1,127,675	1,649,461	1,808,955	1,324,180	1,736,691	1,610,304	1,468,599	13,687,205
Net Revenue %	77%	76%	86%	94%	79%	71%	64%	75%	98%	70%	94%	81%	80%	80%
Other Operating Revenue	26,619	14,215	15,242	15,449	20,822	16,920	15,442	15,842	16,490	21,700	16,354	19,087	17,849	158,106
Total Revenue	1,241,509	1,290,880	1,459,669	1,663,676	1,467,607	1,351,847	1,143,117	1,665,303	1,825,445	1,345,880	1,753,045	1,629,391	1,486,447	13,845,311
Salaries & Wages	606,216	628,652	926,391	1,062,282	672,518	704,531	707,695	669,912	1,036,649	780,344	798,310	831,476	785,415	7,263,717
Employee Benefits	263,210	296,245	(223,582)	122,742	160,924	138,636	233,405	256,697	247,346	262,745	264,545	204,363	185,606	1,891,403
Professional Fees	178,201	228,761	214,234	175,415	224,275	217,692	269,048	233,284	141,316	228,731	141,000	138,238	199,183	1,768,999
Supplies	68,106	119,328	64,935	103,987	132,886	89,573	137,641	164,621	150,619	175,771	595,910	112,860	159,686	1,663,868
Repairs & Maintenance	43,108	21,161	24,467	48,351	15,083	12,430	10,658	15,757	18,360	20,506	16,555	35,315	23,479	193,015
Purchased Services	87,732	221,948	427,722	189,613	202,305	195,034	197,269	169,223	193,708	198,548	234,161	191,638	209,075	1,771,499
Utilities	32,704	18,898	42,146	9,191	17,557	18,992	19,889	16,375	19,917	19,910	12,766	46,071	22,868	180,668
Insurance	13,112	13,112	13,111	13,117	13,117	13,026	13,026	13,026	13,026	13,026	13,026	23,026	13,896	127,416
Interest												7,479	7,479	7,479
Depreciation	48,603	48,603	48,603	47,210	47,210	48,125	48,125	48,127	48,128	48,128	45,841	37,826	47,044	418,720
Other Expense	41,975	54,246	77,739	42,944	73,651	70,056	58,985	82,417	129,231	64,567	41,345	52,944	65,842	616,140
Total Expenses	1,382,967	1,650,954	1,615,766	1,814,852	1,559,526	1,508,095	1,695,741	1,669,439	1,998,300	1,812,276	2,163,459	1,681,236	1,719,573	15,902,924
Expenses %	111%	128%	111%	109%	106%	112%	148%	100%	109%	135%	123%	103%	116%	4%
Profit/Loss from Operations	(141,458)	(360,074)	(156,097)	(151,176)	(91,919)	(156,248)	(552,624)	(4,136)	(172,855)	(466,396)	(410,414)	(51,845)	(233,126)	(2,057,613)
Tax Revenue	92,500	92,500	92,500	92,500	92,500	92,500	92,500	92,500	92,500	100,855	92,500	92,500	93,196	840,855
Other Non Operating Rev (Exp)	301,936	365,465	724,752	100,000	12,035	73,376	55,512		85,913	401,333	431,060	116,878	242,569	1,276,107
Interest Income	9,031					27,704		143	28,450				16,332	56,297
Net Non-operating Rev/(Exp)	403,467	457,965	817,252	192,500	104,535	193,580	148,012	92,643	206,863	502,188	523,560	209,378	352,097	2,173,259
NET INCOME/ (LOSS)	262,009	97,891	661,155	41,324	12,616	37,332	(404,612)	88,507	34,008	35,792	113,146	157,533	118,971	115,646

Southern Humboldt Community Healthcare District
Balance Sheet
March 2023

ASSETS		LIABILITIES & FUND BALANCE	
Current Assets		Current Liabilities	
Cash- Checking & Investments	2,897,978	Accounts Payable	25,272
LAIF Account	883,840	Accrued Payroll & Related costs	854,961
Humboldt County Property Tax Acct	4,700		
		Other Current Liabilities	
Patient Accounts Receivable	2,736,001	Deferred revenue IGT	
Less Allowances	1,255,238	A/R Credit balances	
Accounts Receivable- Net	1,480,763	Loan - HAF & RREDC	1,000,000
		Medicare Contingency	2,000,000
Other Receivables	3,635,509	CHFFA Help II Loan	1,200,000
Inventories	156,504	Current Portion-Long Term Debt	
Estimated 3rd Party Settlements		Other Short Term Debt - PPP Loan	
Prepaid expenses and Deposits	4,233,413	Accrued interest	
Total current assets	13,292,707	Total current Liabilities	5,080,233
		Long Term Debt, Less Current Portion	
Property and Equipment			
Land	955,377	CHFFA Bridge Loan	511,000
Land improvements	553,251		
Buildings	4,627,955		
Equipment	6,456,557	Less: Current Portion-Long Term Debt	
Construction in progress	4,016,312	Total Long-term debt	511,000
Total property and equipment	16,609,452		
Less : accumulated depreciation	(6,826,745)	Net Long Term Debt	511,000
Net property and equipment	9,782,707		
		Equity	
Other Assets		Unrestricted Fund Balance--Prior Years	15,105,592
Investments	5,852	Net Income (Loss)--Current Year	115,646
Total Other Assets	5,852	Restricted Fund Balance	
		Total fund balance	17,490,032
Total Assets	23,081,266	Total Liabilities and Fund Balance	23,081,266

Southern Humboldt Community Healthcare District

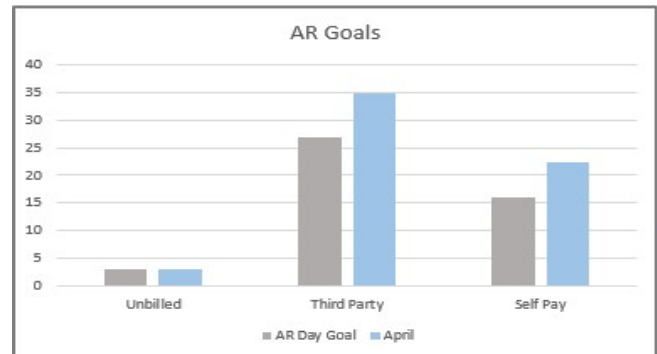
April 2023



Key Items

- ➡ Cash totaled \$641K, 65% of net revenue
- ➡ AR increased 437K to 60.4 days
- ➡ Third Party aging increased \$8K, to 14.0%
- ➡ Unbilled AR decreased 1.5 days, ending at 3.2 days

Detailed Initiatives & Obstacles



- **Overall AR:** The month of April closed with \$3.1M in gross AR or 60.4 days. This is an overall increase of 8.7 days from March. Revenue came in \$26K higher than what was reported in March, ending at \$1.6M. We saw a \$437K increase in gross AR. Third Party AR saw an overall increase of 8.7 days, ending at 34.8 days. Unbilled AR decreased 1.5 days ending at 3.2 AR days. We continue to discuss unbilled AR in the bi-weekly conference calls between SHCHD and HRG and will continue to stay on our radar in the coming months. Cash collections came in much lower in April than we have seen months prior, coming in at \$641M or 65% of net revenue. Cash was low for multiple reasons. For many months, SHCHD has been in the process of transitioning health systems. Towards the end of March, SHCHD put well over 100 claims on hold for Epic Live Claims Testing. Claims testing with Epic began in the middle of April—testing roughly 50 of the claims that were placed on hold, however, the remaining that were not tested were not billed until the beginning of May. We expect to see payment on these held claims in the month of May. Unfortunately, there were also fewer LTC and swing bed claims paid due to expired LTC patients in late March, and claims pending for authorization/TAR's. In April, there was roughly \$73K pending for authorization/TAR. We saw delays in coding where the unbilled was high from the middle of March through the middle of April, seeing improvements late in April. The delay in coding and the accounts pending authorization/TAR's negatively impacts cash flow along with overall AR. With the current AR goals that are in place, we are now 14.4 days from hitting our overall AR target of 46 days.
- **Self Pay:** Self Pay AR increased by of 1.5 AR days to 22.4, ending 6.4 days away from the set goal of 16 AR days. Self Pay collections came in at \$28K, \$5K less than what we collected in March. We have not been able to send any files to collections since December 2022. Arcadia Recovery Bureau, notified us at the beginning/middle of January that they are no longer able to collect within the state of California and have relinquished their capabilities to work with SHCHD. With that being said, SHCHD continues to work on acquiring a new agency. At the end of March, SHCHD had reached out to CCOC requesting for the agencies legal department to prepare a contract. The contract has been prepared by CCOC and signed by SHCHD. We are currently with COCC to build an agency report and Goodbye letter meeting the AB1020 requirements. We continue to work with CCOC and SHCHD to do all we can to ensure this bad debt obstacle does not create too severe of a setback in the self pay AR.
- **Third Party Aging:** April closed with \$294K in Third Party balances aged over 90 days, totaling 14.0%. This is a decrease of 2.4% from February. Medicare increased by \$10K, increasing 1.7% to 6.0%. Medi-Cal aging decreased by \$2K, at 14.1%. Commercial aging increased by \$4K and ended April at 29.9%. Workers Compensation decreased by \$4K, to 21.4%. Third Party aging is now just 1% away from our goal and will continue to be an area of focus until that goal is met.



Industry Updates

COVID-19 Public Health Emergency Ending in May

On February 9, the Department of Health and Human Services (HHS) announced the Public Health Emergency (PHE) for COVID-19 will end on May 11, 2023. During the PHE, CMS has used a combination of emergency authority waivers, regulations, enforcement discretion, and sub-regulatory guidance to ensure easier access to care during the PHE for health care providers and their beneficiaries.

Some of the flexibilities that were created during the pandemic were recently expanded by the Consolidated Appropriations Act, 2023. Others, while critical during our initial responses to COVID-19, are no longer needed. CMS has made further updates to the CMS Emergencies Page with useful information for providers – specifically around major telehealth and individual waivers – that were initiated during the Public Health Emergency (PHE). For a full listing of COVID-19 Public Health Emergency (PHE) waivers and flexibilities, please visit [CMS.gov/coronavirus-waivers](https://www.cms.gov/coronavirus-waivers).

The Department of Health and Human Services (HHS) has released a COVID-19 Transition Roadmap to help explain changes to waivers. In the coming weeks, CMS will be hosting stakeholder calls and office hours to provide additional information. Please continue to visit the CMS Emergencies Page for continuous updates regarding PHE sunset guidance as information becomes available to the public.

If you have any questions, concerns, or points you wish to discuss after reviewing the enclosed information, please feel free to contact me.

Sydni Thomas | Revenue Cycle Supervisor

Healthcare Resource Group

Office 509-703-4920 | sythomas@hrgpros.com

**Southern Humboldt Community
Healthcare District
MONTH END FINANCE REPORT**



SoHum Health

April 2023

Table of Contents

Finance Dashboard.....	Page 2
Revenue Detail.....	Page 3
Cash Detail.....	Page 4
Cash Forecasting.....	Page 5
Accounts Receivable.....	Page 6-7
Denial Management.....	Page 8
Claim Submit Efficiency.....	Page 9
Admits & Unbilled.....	Page 10
Executive Dashboard.....	Page 11

FINANCE DASHBOARD

Revenue Cycle Performance	Target		November-22		December-22		January-23		February-23		March-23		April-23	
	REVENUE													
	Net Revenue		\$976,735		\$888,473		\$1,137,069		\$1,015,903		\$982,852		\$906,723	
	Gross Revenue		\$1,947,165		\$1,586,113		\$1,620,070		\$1,537,305		\$1,606,835		\$1,632,497	
	CASH													
	Cash Collections as a % of Net Revenue		100%		124%		141%		123%		90%		126%	
	Cash Collections		\$937,047		\$1,373,812		\$1,095,480		\$1,021,149		\$1,276,559		\$641,314	
	ACCOUNTS RECEIVABLE													
	Net AR		\$1,085,157		\$1,433,557		\$1,632,047		\$1,660,729		\$1,480,763		\$1,672,344	
	Gross AR		\$2,736,117		\$3,016,738		\$2,893,400		\$2,903,063		\$2,736,001		\$3,173,025	
Unbilled		3		4.4		4.3		6.8		2.6		4.7		
Third Party		27		26.9		32.6		27.9		31.9		26.1		
Self Pay		16		17.4		17.9		17.0		20.6		20.9		
Total Days in AR		46		48.7		54.9		51.7		55.1		60.4		
Days in AR - Credit Balances		< 1		1.74		1.78		1.80		1.98		2.75		
UNBILLED														
In-house		< 2 Days		0.0		0.3		0.2		0.4		0.3		
DNFB		< 1 Day		4.4		4.1		6.6		2.2		4.4		
Total Unbilled		<3 Days		4.4		4.3		6.8		2.6		4.7		

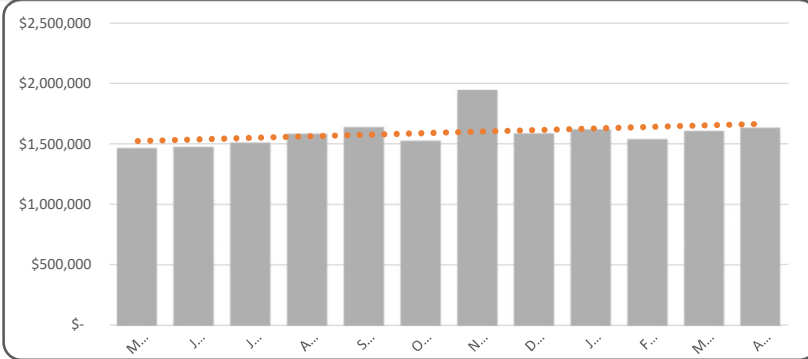
Third Party	Target		November-22		December-22		January-23		February-23		March-23		April-23		
	AGING (excluding credits)														
	Medicare Aging > 90 Days		11%	4.8%	\$ 33,877	4.9%	\$ 34,121	4.1%	\$ 29,966	3.8%	\$ 24,185	4.3%	\$ 25,253	6.0%	\$ 35,224
	Medicaid Aging > 90 Days		12%	21.0%	\$ 155,056	20.0%	\$ 210,268	21.5%	\$ 181,351	19.0%	\$ 163,026	20.1%	\$ 169,221	14.1%	\$ 167,605
	Commercial Aging > 90 Days		20%	17.4%	\$ 57,667	17.6%	\$ 54,079	19.5%	\$ 76,719	27.6%	\$ 91,467	31.3%	\$ 79,558	29.9%	\$ 83,589
	Work Comp Aging > 90 Days		35%	26.9%	\$ 10,592	32.9%	\$ 13,486	39.3%	\$ 16,409	22.4%	\$ 9,812	19.7%	\$ 11,437	21.4%	\$ 7,490
	Total Third Party Aging > 90 Days		13%	14.1%	\$ 257,193	14.9%	\$ 311,954	15.2%	\$ 304,445	15.3%	\$ 288,490	16.4%	\$ 285,468	14.0%	\$ 293,907
	CLAIM SUBMISSION EFFICIENCY														
	Claims Submission		1,974		\$ 2,012,812	1,847	\$ 2,232,303	1,682	\$ 2,135,776	1,494	\$ 1,941,893	1,483	\$ 1,988,632	1,526	\$ 2,074,118
	Clean Claims		85%		81%	77%	79%	85%	82%	85%					
Denial Percent		5%		7%	5%	5%	4%	5%							
Total Denial Rate		Count Amt	168	\$ 133,529	156	\$ 108,174	162	\$ 112,276	166	\$ 87,041	150	\$ 94,322	157	\$ 92,321	
Late Charges		Count Amt	10	\$ 94	49	\$ 438	11	\$ 380	20	\$ 878	26	\$ 4,337	0	\$ 164	
Communication Log Backlog		12		\$ 26,345	49	\$ 85,257	59	\$ 111,814	41	\$ 47,301	31	\$ 64,318	68	\$ 118,556	

Self Pay	Target		November-22		December-22		January-23		February-23		March-23		April-23			
	INVENTORY & QUALITY															
	Total Inventory		2,088		\$ 974,408	2,136	\$ 986,852	2,139	\$ 951,571	2,191	\$ 1,088,045	2,260	\$ 1,104,091	2,303	\$ 1,178,370	
	New		383		\$ 113,046	321	\$ 124,494	304	\$ 103,514	219	\$ 97,114	371	\$ 119,082	253	\$ 77,689	
	Resolved		276		\$ 67,863	253	\$ 91,261	206	\$ 37,835	250	\$ 82,453	281	\$ 54,473	230	\$ 21,314	
	Aged >180 days from Assignment		< 25%		28.6%	\$ 278,517	35.4%	\$ 348,985	41.5%	\$ 395,331	41.3%	\$ 449,618	48.3%	\$ 532,779	50.7%	\$ 597,037
	Total Payment Plans over 120 days		\$15,425		\$21,273	\$26,015	\$30,611	\$26,650	\$27,150							
	Average Speed to Answer		< 60 seconds		124	211	215	145	229	149						
	STATEMENTS & LETTERS															
	Statements & Letters		697		648	676	615	562	463							
Charity Care Applications In Process		27	\$ 27,564	0	\$ -	9	\$ 402	1	\$ 391	18	\$ 9,208	7	\$ 8,578			
Inbound and Outbound Calls		In Out	147	348	24	120	156	304	105	92	139	185	67	272		
WRITE OFFS																
Bad Debt as a % of Gross Revenue		< 2%		1.1%	\$ 22,287	0.4%	\$ 5,920	0.0%	\$ -	0.0%	\$ -	0.0%	\$ -			
Charity as a % of Gross Revenue		< 2%		1.9%	\$ 36,963	2.1%	\$ 33,516	3.9%	\$ 63,113	1.0%	\$ 14,747	1.5%	\$ 23,556	0.1%	\$ 973	

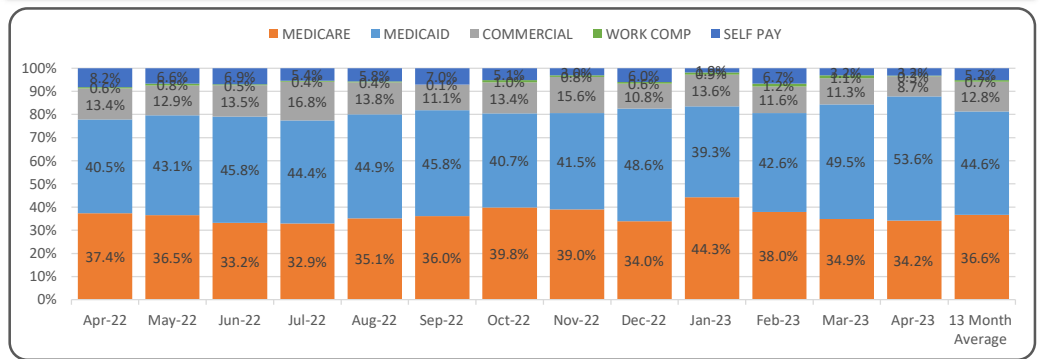
GROSS REVENUE

PAYER	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	13 Month Average
MEDICARE	\$ 517,108	\$ 535,226	\$ 490,275	\$ 497,277	\$ 555,868	\$ 590,200	\$ 606,856	\$ 760,302	\$ 539,320	\$ 717,741	\$ 584,209	\$ 560,965	\$ 557,768	\$ 577,932
MEDICAID	\$ 559,974	\$ 631,339	\$ 676,074	\$ 670,704	\$ 710,829	\$ 749,538	\$ 620,393	\$ 808,367	\$ 770,467	\$ 636,332	\$ 654,199	\$ 794,626	\$ 874,406	\$ 704,404
COMMERCIAL	\$ 185,153	\$ 188,623	\$ 199,337	\$ 254,416	\$ 218,738	\$ 181,491	\$ 204,841	\$ 304,163	\$ 170,862	\$ 220,365	\$ 178,568	\$ 182,374	\$ 142,791	\$ 202,440
WORK COMP	\$ 8,879	\$ 12,311	\$ 6,889	\$ 6,454	\$ 6,147	\$ 1,698	\$ 14,805	\$ 15,345	\$ 9,587	\$ 15,137	\$ 17,996	\$ 18,086	\$ 5,119	\$ 10,650
SELF PAY	\$ 113,045	\$ 97,212	\$ 101,982	\$ 81,299	\$ 91,154	\$ 114,603	\$ 78,345	\$ 58,989	\$ 95,876	\$ 30,494	\$ 102,332	\$ 50,784	\$ 52,413	\$ 82,195
TOTAL	\$ 1,384,159	\$ 1,464,711	\$ 1,474,557	\$ 1,510,151	\$ 1,582,735	\$ 1,637,530	\$ 1,525,240	\$ 1,947,165	\$ 1,586,113	\$ 1,620,070	\$ 1,537,305	\$ 1,606,835	\$ 1,632,497	\$ 1,577,621
AVERAGE DAILY REVENUE	\$ 49,141	\$ 48,784	\$ 47,510	\$ 48,363	\$ 49,646	\$ 51,418	\$ 51,582	\$ 56,153	\$ 54,984	\$ 56,015	\$ 52,705	\$ 52,936	\$ 52,491	\$ 51,671

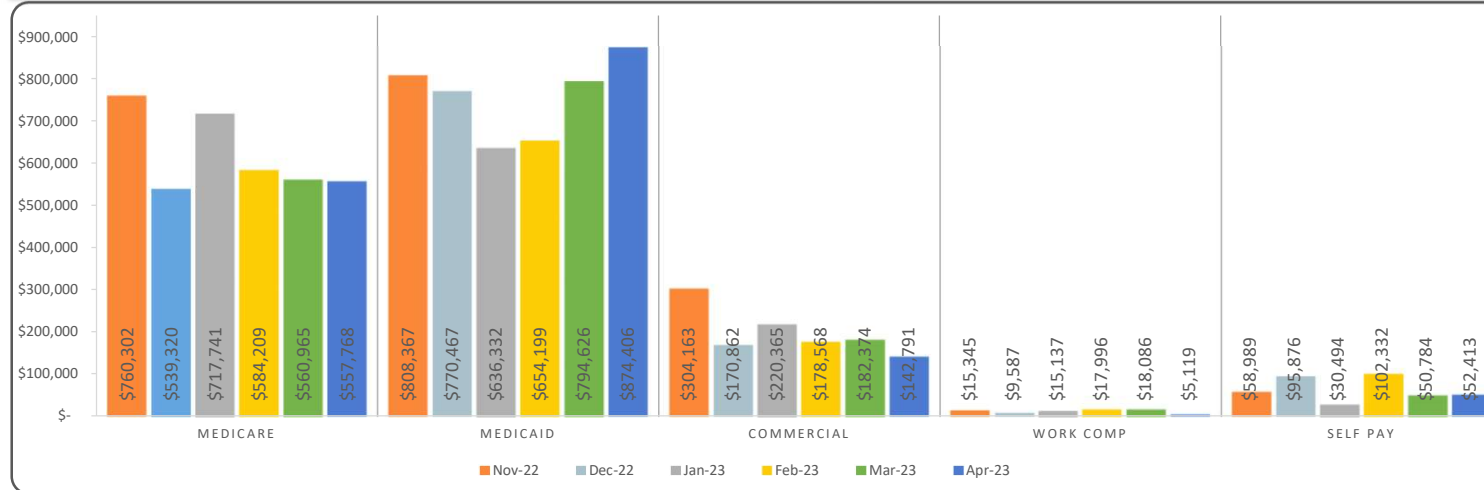
Gross Revenue



Payer Mix



Revenue Trending By Payer



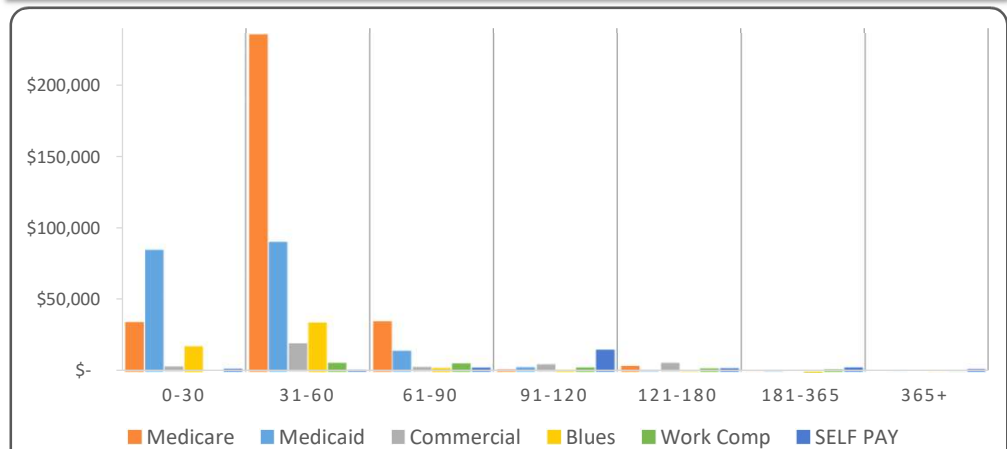
CASH DETAIL

PAYER	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	13 Month Average
MEDICARE														
Payments	\$ 491,736	\$ 653,772	\$ 743,061	\$ 450,340	\$ 268,672	\$ 272,770	\$ 313,604	\$ 441,248	\$ 904,435	\$ 591,668	\$ 592,859	\$ 743,922	\$ 310,558	\$ 521,434
Adjustments	\$ (48,508)	\$ (48,202)	\$ (155,707)	\$ 20,576	\$ 186,886	\$ 153,735	\$ 163,209	\$ 59,652	\$ (305,051)	\$ (87,776)	\$ (99,709)	\$ (134,234)	\$ 106,519	\$ (14,508)
Collection %	111%	108%	127%	96%	59%	64%	66%	88%	151%	117%	120%	122%	74%	100%
MEDICAID														
Payments	\$ 327,277	\$ 306,596	\$ 243,359	\$ 137,465	\$ 623,479	\$ 319,979	\$ 247,066	\$ 308,165	\$ 264,924	\$ 314,806	\$ 255,109	\$ 277,640	\$ 193,806	\$ 293,821
Adjustments	\$ 296,009	\$ 471,305	\$ 476,678	\$ 288,197	\$ 355,444	\$ 456,542	\$ 502,029	\$ 451,692	\$ 433,745	\$ 547,064	\$ 449,945	\$ 461,105	\$ 361,576	\$ 427,025
Collection %	53%	39%	34%	32%	64%	41%	33%	41%	38%	37%	36%	38%	35%	40%
COMMERCIAL														
Payments	\$ 94,255	\$ 35,661	\$ 49,987	\$ 78,377	\$ 90,192	\$ 83,210	\$ 61,199	\$ 61,572	\$ 52,160	\$ 48,629	\$ 73,731	\$ 117,204	\$ 36,603	\$ 67,906
Adjustments	\$ 34,954	\$ 19,183	\$ 15,330	\$ 67,108	\$ 37,478	\$ 26,028	\$ 33,117	\$ 38,841	\$ 16,336	\$ 21,767	\$ 27,065	\$ 30,397	\$ 24,802	\$ 30,185
Collection %	73%	65%	77%	54%	71%	76%	65%	61%	76%	69%	73%	79%	60%	69%
BLUES														
Payments	\$ 66,073	\$ 86,067	\$ 125,891	\$ 74,430	\$ 127,658	\$ 75,087	\$ 95,374	\$ 76,431	\$ 116,673	\$ 92,264	\$ 63,385	\$ 96,727	\$ 54,673	\$ 88,518
Adjustments	\$ 35,755	\$ 42,946	\$ 57,868	\$ 40,415	\$ 54,789	\$ 40,371	\$ 41,878	\$ 42,420	\$ 44,446	\$ 44,703	\$ 43,122	\$ 51,765	\$ 30,285	\$ 43,905
Collection %	0%	0%	0%	0%	0%	0%	0%	0%	72%	67%	60%	65%	64%	66%
WORK COMP														
Payments	\$ 1,482	\$ 9,756	\$ 7,723	\$ 6,841	\$ 6,504	\$ 6,931	\$ 6,447	\$ 1,565	\$ 5,615	\$ 17,126	\$ 4,638	\$ 7,853	\$ 17,944	\$ 7,725
Adjustments	\$ 1,463	\$ 4,651	\$ 5,630	\$ 2,719	\$ 4,325	\$ 2,288	\$ 3,708	\$ 879	\$ 2,189	\$ 6,198	\$ 1,926	\$ 8,982	\$ 8,713	\$ 4,129
Collection %	50%	68%	58%	72%	60%	75%	63%	64%	72%	73%	71%	47%	67%	65%
SELF PAY														
Payments	\$ 42,539	\$ 45,773	\$ 47,380	\$ 38,993	\$ 65,640	\$ 57,009	\$ 43,947	\$ 48,022	\$ 29,312	\$ 30,943	\$ 31,426	\$ 33,213	\$ 27,729	\$ 41,687
Bad Debt Recoveries	\$ 739	\$ 144	\$ 179	\$ 57	\$ 44	\$ 288	\$ 21	\$ 44	\$ 694	\$ 44	\$ -	\$ -	\$ -	\$ 173
Adjustments	\$ 36,623	\$ 18,153	\$ 26,050	\$ 160,625	\$ 50,805	\$ 43,691	\$ 30,031	\$ 14,039	\$ 13,402	\$ 6,237	\$ 17,897	\$ 30,789	\$ 21,095	\$ 36,111
Charity Care	\$ 87,222	\$ 45,909	\$ 199,419	\$ 53,600	\$ 81,379	\$ 72,800	\$ 54,563	\$ 36,963	\$ 33,516	\$ 63,113	\$ 14,747	\$ 23,556	\$ 973	\$ 59,058
Bad Debt	\$ -	\$ 27,754	\$ 21,026	\$ 11,557	\$ 21,643	\$ 512,826	\$ 419,473	\$ 22,287	\$ 5,920	\$ -	\$ -	\$ -	\$ -	\$ 80,191
Total SP Adjustments	\$ 123,845	\$ 91,816	\$ 246,494	\$ 225,781	\$ 153,827	\$ 629,317	\$ 504,067	\$ 73,289	\$ 52,838	\$ 69,350	\$ 32,644	\$ 54,346	\$ 22,067	\$ 175,360
Collection %	26%	33%	16%	15%	30%	8%	8%	40%	36%	31%	49%	38%	56%	30%
TOTAL														
Total Payments	\$ 1,024,101	\$ 1,137,769	\$ 1,217,580	\$ 786,503	\$ 1,182,187	\$ 815,275	\$ 767,658	\$ 937,047	\$ 1,373,812	\$ 1,095,480	\$ 1,021,149	\$ 1,276,559	\$ 641,314	\$ 1,021,264
Total Adjustment	\$ 443,517	\$ 581,700	\$ 646,293	\$ 644,797	\$ 792,749	\$ 1,308,282	\$ 1,248,008	\$ 666,773	\$ 244,503	\$ 601,307	\$ 454,994	\$ 472,360	\$ 553,962	\$ 490,736
Total Collection %	70%	66%	65%	55%	60%	38%	38%	58%	85%	65%	69%	73%	54%	61%

Cash & Adjustment Trending

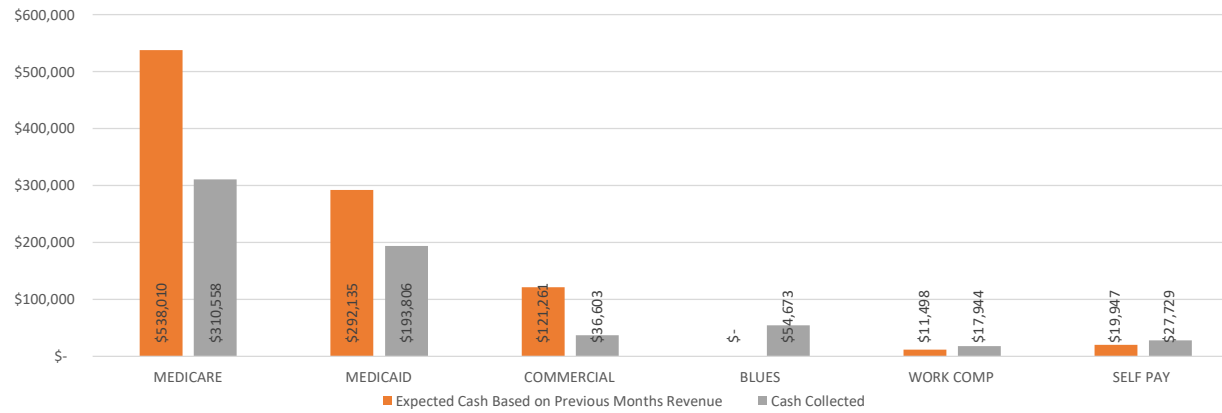


Cash Collections by Discharge Date

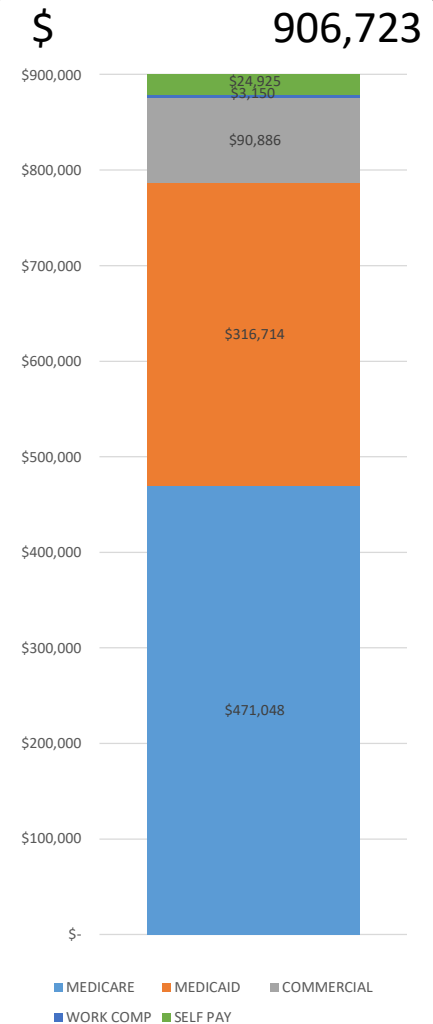


CASH FORECASTING

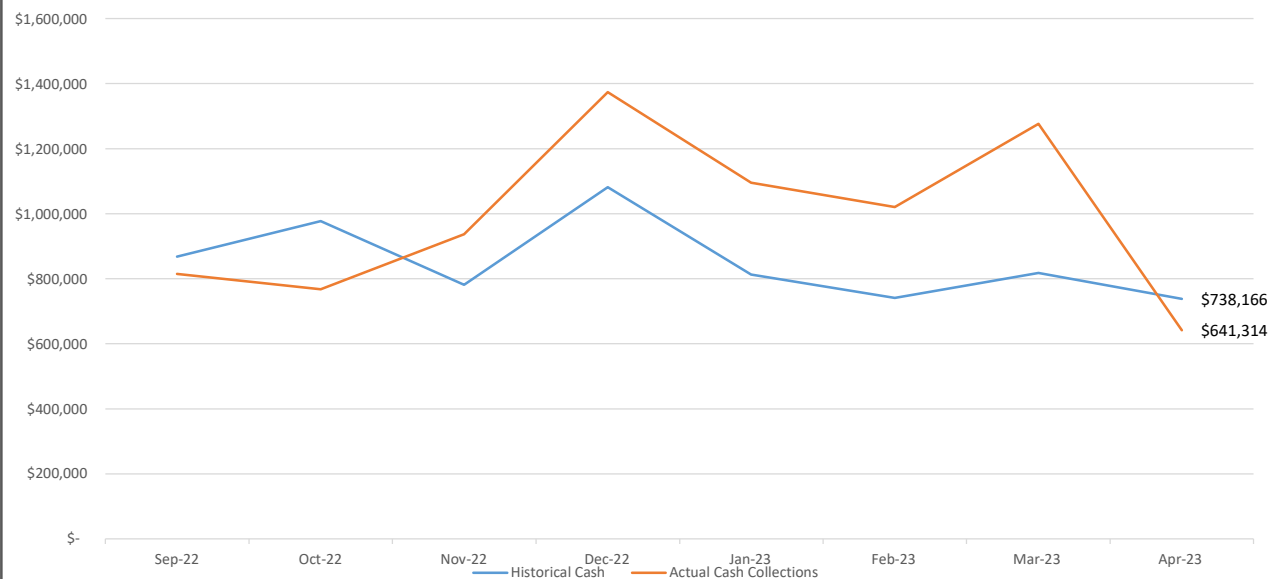
Expected Last Month vs Cash Collected (Based on Previous Months Revenue)



Cash Expected Next Month
(Based on this Months Revenue)



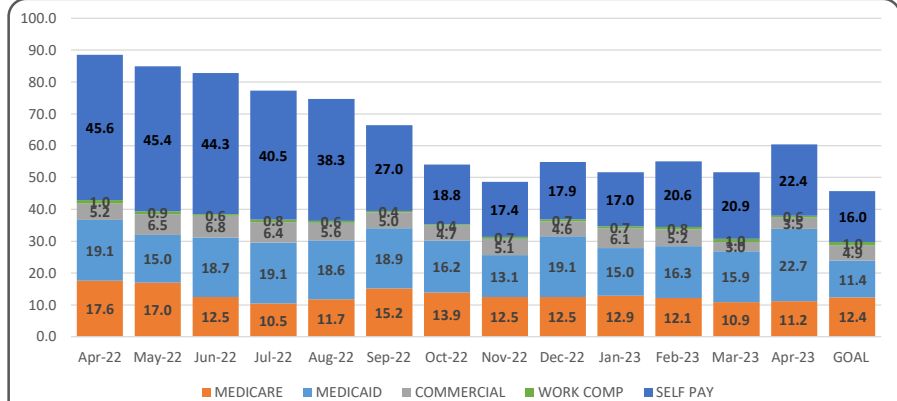
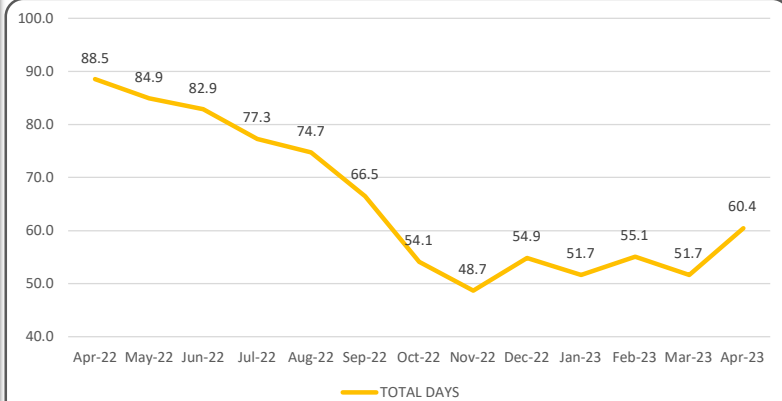
Actual Cash Based on Historical Collections



ACCOUNTS RECEIVABLE

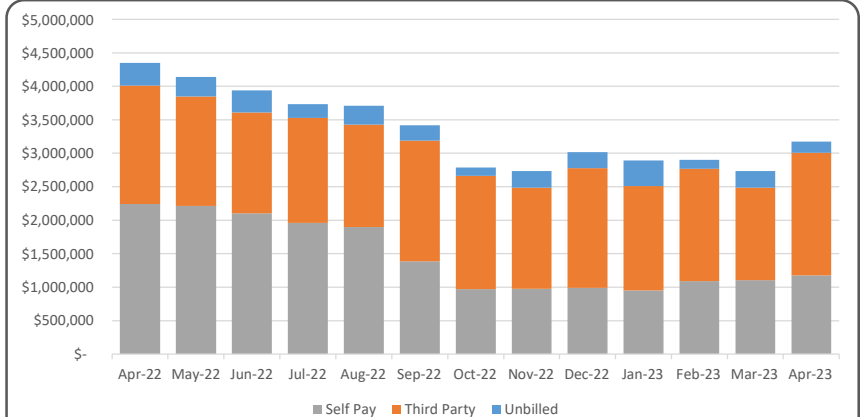
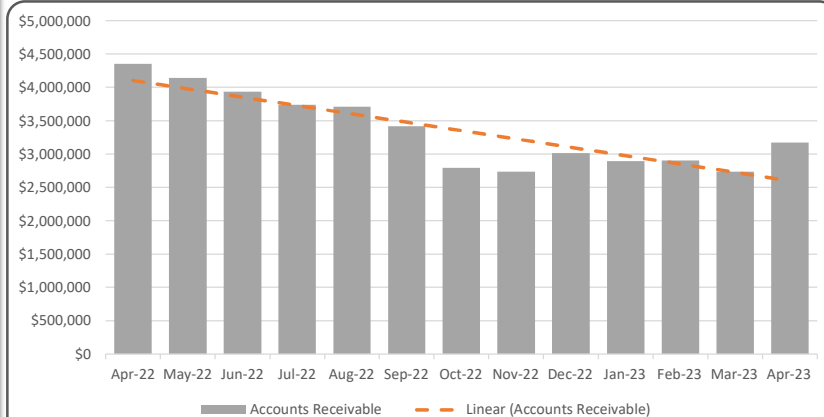
AR Days

PAYER	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	13 Month Average
MEDICARE	17.6	17.0	12.5	10.5	11.7	15.2	13.9	12.5	12.5	12.9	12.1	10.9	11.2	13.1
MEDICAID	19.1	15.0	18.7	19.1	18.6	18.9	16.2	13.1	19.1	15.0	16.3	15.9	22.7	17.5
COMMERCIAL	5.2	6.5	6.8	6.4	5.6	5.0	4.7	5.1	4.6	6.1	5.2	3.0	3.5	5.2
WORK COMP	1.0	0.9	0.6	0.8	0.6	0.4	0.4	0.7	0.7	0.7	0.8	1.0	0.6	0.7
SELF PAY	45.6	45.4	44.3	40.5	38.3	27.0	18.8	17.4	17.9	17.0	20.6	20.9	22.4	28.9
TOTAL DAYS	88.5	84.9	82.9	77.3	74.7	66.5	54.1	48.7	54.9	51.7	55.1	51.7	60.4	65.5



AR Balance

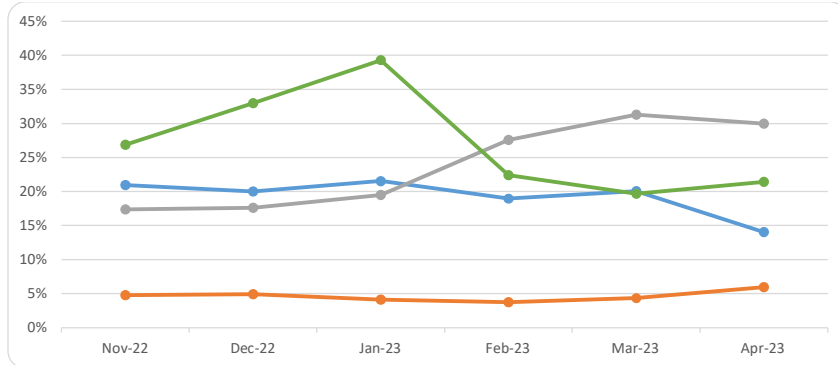
PAYER	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	13 Month Average
MEDICARE	\$ 864,590	\$ 828,105	\$ 593,780	\$ 507,839	\$ 582,895	\$ 783,406	\$ 715,189	\$ 702,322	\$ 685,997	\$ 721,466	\$ 640,281	\$ 577,661	\$ 586,779	\$ 676,178
MEDICAID	\$ 939,475	\$ 733,511	\$ 888,101	\$ 921,687	\$ 921,244	\$ 969,381	\$ 837,689	\$ 737,438	\$ 1,050,271	\$ 840,983	\$ 858,761	\$ 841,757	\$ 1,191,120	\$ 902,417
COMMERCIAL	\$ 255,074	\$ 319,138	\$ 321,984	\$ 311,717	\$ 275,712	\$ 258,102	\$ 244,212	\$ 284,569	\$ 254,521	\$ 340,591	\$ 275,168	\$ 157,304	\$ 184,884	\$ 267,921
WORK COMP	\$ 50,949	\$ 42,910	\$ 27,858	\$ 36,591	\$ 28,844	\$ 19,071	\$ 23,134	\$ 37,379	\$ 39,097	\$ 19,071	\$ 40,808	\$ 55,187	\$ 31,871	\$ 36,345
SELF PAY	\$ 2,240,554	\$ 2,216,895	\$ 2,105,043	\$ 1,959,428	\$ 1,899,559	\$ 1,388,640	\$ 970,309	\$ 974,408	\$ 986,852	\$ 951,571	\$ 1,088,045	\$ 1,104,091	\$ 1,178,370	\$ 1,466,444
TOTAL	\$ 4,350,642	\$ 4,140,558	\$ 3,936,767	\$ 3,737,262	\$ 3,708,255	\$ 3,418,601	\$ 2,790,532	\$ 2,736,117	\$ 3,016,738	\$ 2,893,400	\$ 2,903,063	\$ 2,736,001	\$ 3,173,025	\$ 3,349,305



ACCOUNTS RECEIVABLE AGING

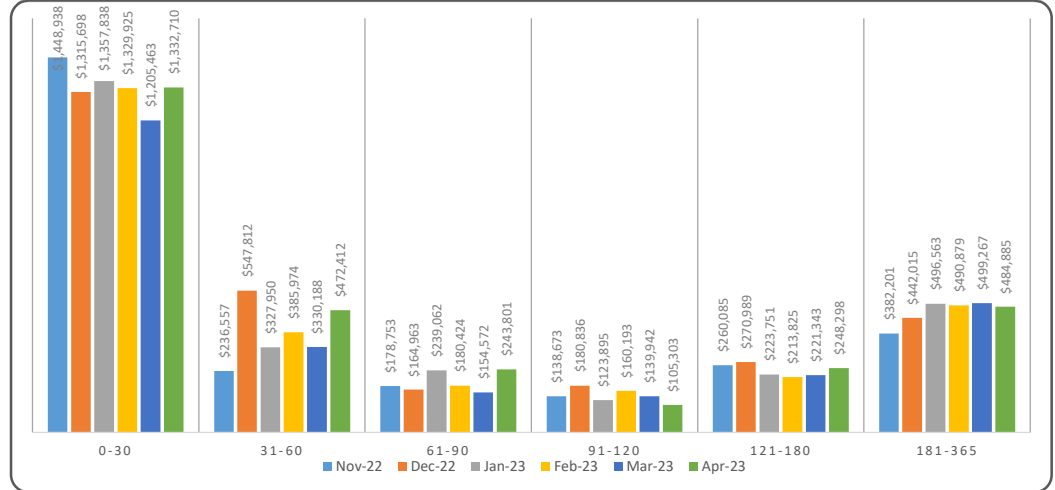
	0-30 Days		31-60 Days		61-90 Days		91-120 Days		121-180 Days		181-365 Days		366+ Days		Grand Totals	
	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$
MEDICARE																
Non-Credit	354	\$ 438,927	91	\$ 77,089	17	\$ 39,875	5	\$ 24,502	10	\$ 1,145	5	\$ 6,024	6	\$ 3,552	488	\$ 591,115
Credit	1	\$ (20)	0	\$ -	0	\$ -	0	\$ -	2	\$ (696)	2	\$ (68)	1	\$ (3,551)	6	\$ (4,335)
TOTAL	355	\$ 438,907	91	\$ 77,089	17	\$ 39,875	5	\$ 24,502	12	\$ 449	7	\$ 5,956	7	\$ 1	494	\$ 586,779
MEDICAID																
Non-Credit	341	\$ 700,580	213	\$ 268,663	90	\$ 55,340	31	\$ 24,448	76	\$ 63,260	62	\$ 55,178	30	\$ 24,718	843	\$ 1,192,187
Credit	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2	\$ (69)	1	\$ (521)	9	\$ (477)	12	\$ (1,067)
TOTAL	341	\$ 700,580	213	\$ 268,663	90	\$ 55,340	31	\$ 24,448	78	\$ 63,192	63	\$ 54,657	39	\$ 24,241	855	\$ 1,191,120
COMMERCIAL																
Non-Credit	276	\$ 133,512	105	\$ 43,378	26	\$ 18,716	17	\$ 7,495	20	\$ 23,501	41	\$ 14,817	47	\$ 37,777	532	\$ 279,194
Credit	4	\$ (87)	3	\$ (256)	5	\$ (1,541)	5	\$ (2,191)	10	\$ (816)	28	\$ (4,357)	316	\$ (85,061)	371	\$ (94,310)
TOTAL	280	\$ 133,425	108	\$ 43,121	31	\$ 17,174	22	\$ 5,303	30	\$ 22,685	69	\$ 10,460	363	\$ (47,284)	903	\$ 184,884
WORK COMP																
Non-Credit	14	\$ 4,962	15	\$ 6,933	12	\$ 15,551	4	\$ 1,119	7	\$ 4,834	9	\$ 1,305	3	\$ 232	64	\$ 34,935
Credit	0	\$ -	0	\$ -	0	\$ -	1	\$ (127)	1	\$ (504)	0	\$ -	11	\$ (2,432)	13	\$ (3,064)
TOTAL	14	\$ 4,962	15	\$ 6,933	12	\$ 15,551	5	\$ 992	8	\$ 4,329	9	\$ 1,305	14	\$ (2,200)	77	\$ 31,871
SELF PAY																
Non-Credit	124	\$ 55,874	224	\$ 76,716	183	\$ 116,116	137	\$ 54,420	229	\$ 158,918	661	\$ 414,913	472	\$ 334,982	2030	\$ 1,211,940
Credit	7	\$ (1,037)	3	\$ (110)	3	\$ (255)	5	\$ (4,362)	13	\$ (1,276)	23	\$ (2,406)	219	\$ (24,124)	273	\$ (33,570)
TOTAL	131	\$ 54,836	227	\$ 76,606	186	\$ 115,861	142	\$ 50,059	242	\$ 157,642	684	\$ 412,508	691	\$ 310,858	2303	\$ 1,178,370
ACCOUNTS RECEIVABLE																
Non-Credit	1109	\$ 1,333,854	648	\$ 472,778	328	\$ 245,597	194	\$ 111,984	342	\$ 251,658	778	\$ 492,237	558	\$ 401,262	3957	\$ 3,309,371
Credit	12	\$ (1,144)	6	\$ (367)	8	\$ (1,796)	11	\$ (6,680)	28	\$ (3,361)	54	\$ (7,352)	556	\$ (115,646)	675	\$ (136,346)
GRAND TOTAL	1121	\$ 1,332,710	654	\$ 472,412	336	\$ 243,801	205	\$ 105,303	370	\$ 248,298	832	\$ 484,885	1114	\$ 285,617	4632	\$ 3,173,025

Aged Over 90 Days Trending (excluding Credits)



	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23
Medicare	4.8%	4.9%	4.1%	3.8%	4.3%	6.0%
Medicaid	21.0%	20.0%	21.5%	19.0%	20.1%	14.1%
Commercial	17.4%	17.6%	19.5%	27.6%	31.3%	29.9%
Work Comp	26.9%	32.9%	39.3%	22.4%	19.7%	21.4%

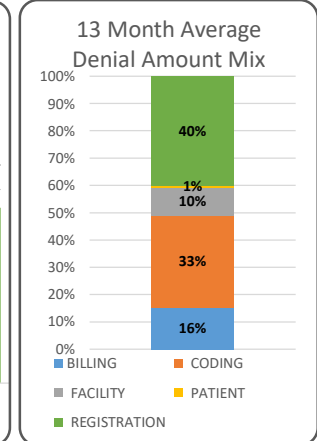
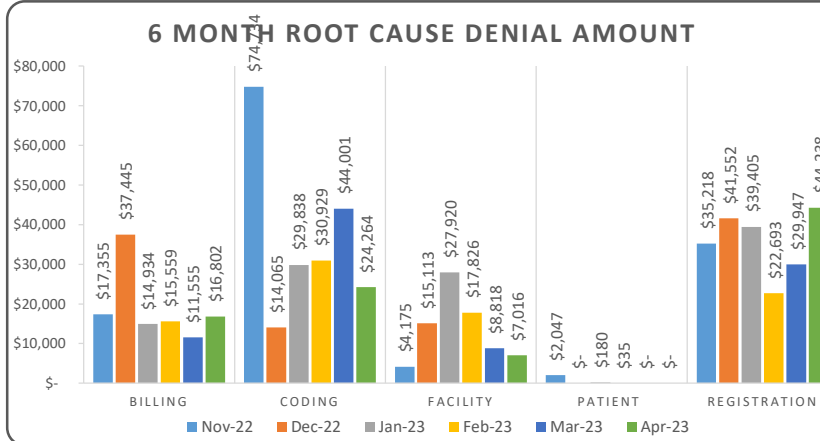
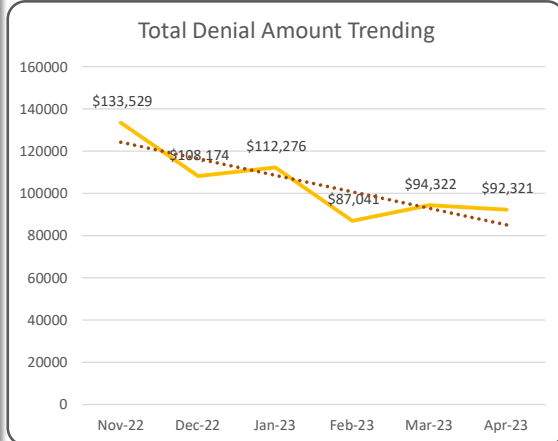
6 Month Aging



DENIAL MANAGEMENT

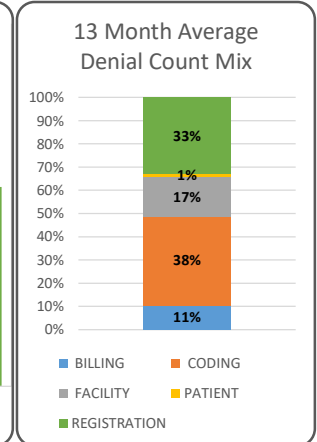
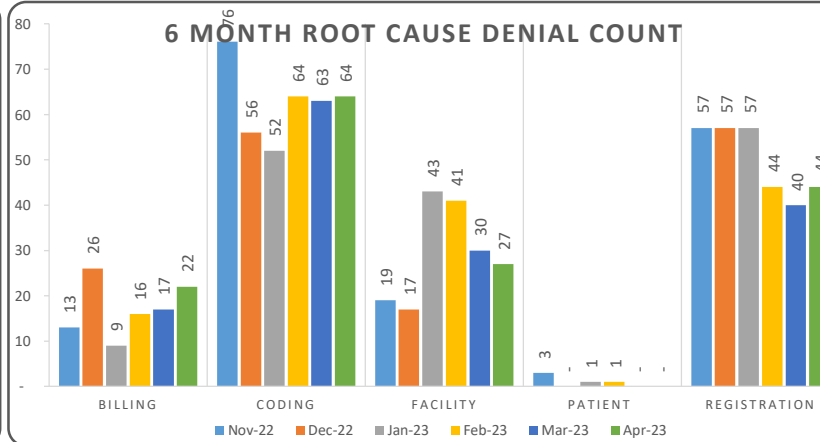
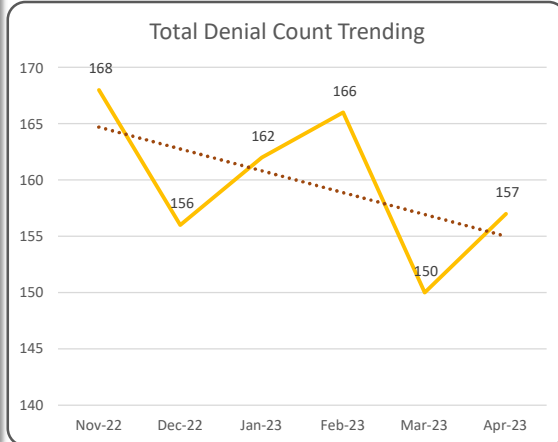
Denial Amount

AMOUNT	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	13 Month Average
BILLING	\$ 5,104	\$ 17,472	\$ 15,356	\$ 3,750	\$ 13,733	\$ 9,413	\$ 16,338	\$ 17,355	\$ 37,445	\$ 14,934	\$ 15,559	\$ 11,555	\$ 16,802	\$ 14,986
CODING	\$ 17,413	\$ 31,262	\$ 22,728	\$ 41,762	\$ 30,542	\$ 10,113	\$ 38,291	\$ 74,734	\$ 14,065	\$ 29,838	\$ 30,929	\$ 44,001	\$ 24,264	\$ 31,534
FACILITY	\$ 14,777	\$ 4,172	\$ 1,283	\$ 10,080	\$ 2,062	\$ 5,672	\$ 7,861	\$ 4,175	\$ 15,113	\$ 27,920	\$ 17,826	\$ 8,818	\$ 7,016	\$ 9,752
PATIENT	\$ 553	\$ 1,303	\$ 1,673	\$ 921	\$ -	\$ 1,349	\$ 416	\$ 2,047	\$ -	\$ 180	\$ 35	\$ -	\$ -	\$ 652
REGISTRATION	\$ 61,130	\$ 58,259	\$ 31,619	\$ 18,882	\$ 17,344	\$ 34,308	\$ 54,543	\$ 35,218	\$ 41,552	\$ 39,405	\$ 22,693	\$ 29,947	\$ 44,238	\$ 37,626
TOTAL	\$ 98,978	\$ 112,468	\$ 72,659	\$ 75,394	\$ 63,681	\$ 60,855	\$ 117,448	\$ 133,529	\$ 108,174	\$ 112,276	\$ 87,041	\$ 94,322	\$ 92,321	\$ 94,550



Denial Count

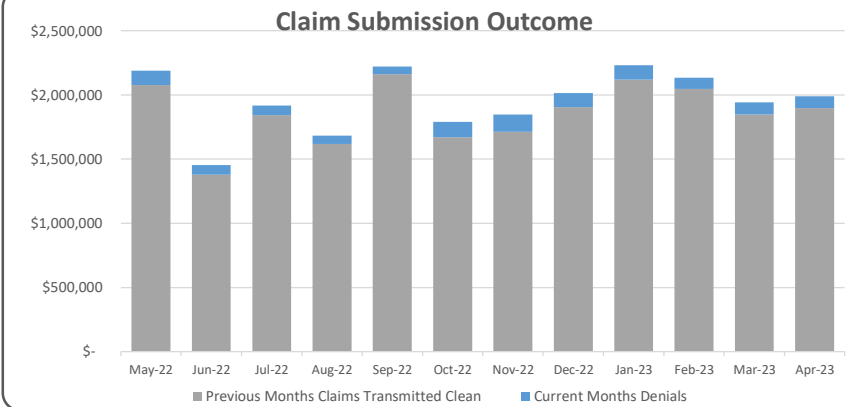
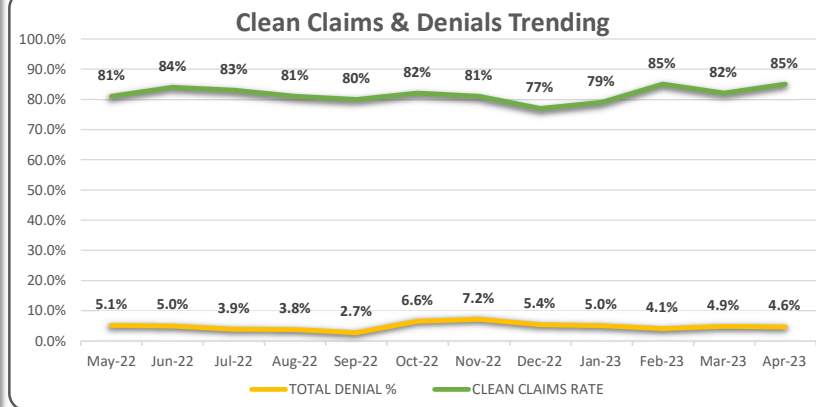
COUNT	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	13 Month Average
BILLING	15	13	16	8	16	13	15	13	26	9	16	17	22	15
CODING	43	43	41	42	44	23	61	76	56	52	64	63	64	52
FACILITY	29	13	6	16	13	18	37	19	17	43	41	30	27	24
PATIENT	3	2	1	3	-	1	1	3	-	1	1	-	-	1
REGISTRATION	46	49	35	18	34	28	75	57	57	57	44	40	44	45
TOTAL	136	120	99	87	107	83	189	168	156	162	166	150	157	137



CLAIM SUBMIT EFFICIENCY & DENIAL RESOLUTION

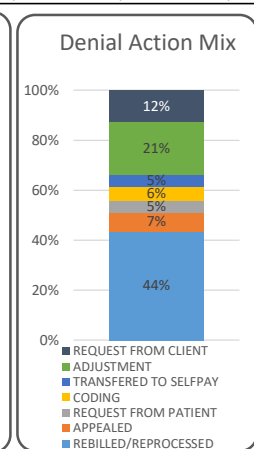
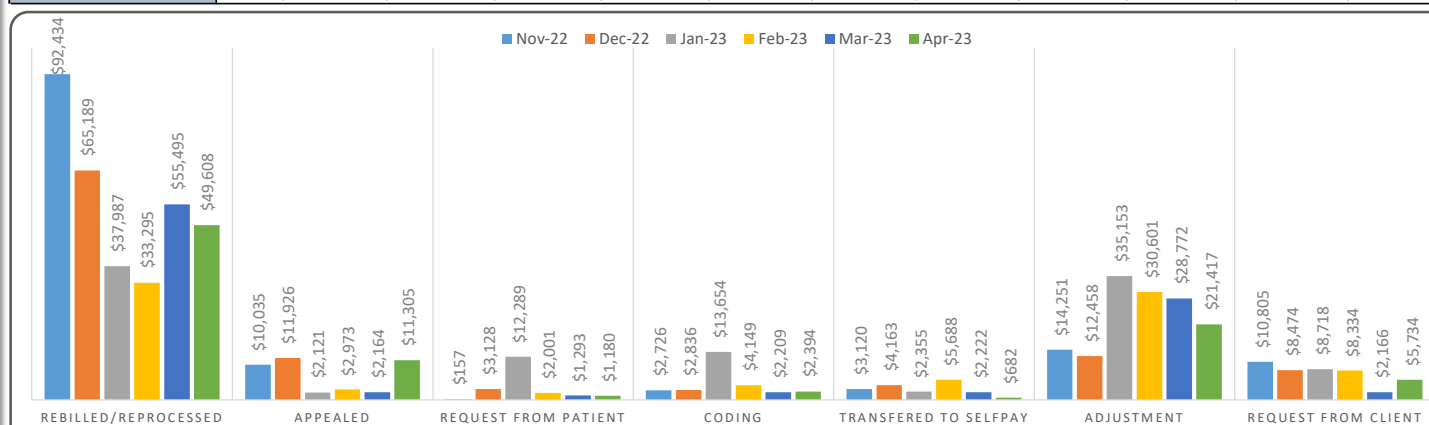
Denial & Clean Claim Trending

	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	13 Month Average
DENIAL AMOUNT	\$ 98,978	\$ 112,468	\$ 72,659	\$ 75,394	\$ 63,681	\$ 60,855	\$ 117,448	\$ 133,529	\$ 108,174	\$ 112,276	\$ 87,041	\$ 94,322	\$ 92,321	\$ 94,550
PREVIOUS MONTH'S TRANSMITTED CLAIMS	\$ 1,481,392	\$ 2,189,220	\$ 1,451,713	\$ 1,918,330	\$ 1,682,882	\$ 2,222,145	\$ 1,789,190	\$ 1,847,952	\$ 2,012,812	\$ 2,232,303	\$ 2,135,776	\$ 1,941,893	\$ 1,988,632	\$ 1,914,942
TOTAL DENIAL %	6.7%	5.1%	5.0%	3.9%	3.8%	2.7%	6.6%	7.2%	5.4%	5.0%	4.1%	4.9%	4.6%	5.0%
CLEAN CLAIMS RATE	83%	81%	84%	83%	81%	80%	82%	81%	77%	79%	85%	82%	85%	82%



Action Taken on Denials

DENIAL ACTION	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	13 Month Average
REBILLED/REPROCESSED	\$ 39,285	\$ 32,702	\$ 23,707	\$ 19,317	\$ 23,601	\$ 29,104	\$ 40,727	\$ 92,434	\$ 65,189	\$ 37,987	\$ 33,295	\$ 55,495	\$ 49,608	\$ 41,727
APPEALED	\$ 2,540	\$ 8,584	\$ 3,442	\$ -	\$ 6,078	\$ 3,825	\$ 26,106	\$ 10,035	\$ 11,926	\$ 2,121	\$ 2,973	\$ 2,164	\$ 11,305	\$ 7,008
REQUEST FROM PATIENT	\$ 5,482	\$ 4,956	\$ 8,833	\$ 2,963	\$ 1,818	\$ 9,122	\$ 4,642	\$ 157	\$ 3,128	\$ 12,289	\$ 2,001	\$ 1,293	\$ 1,180	\$ 4,451
CODING	\$ 4,052	\$ 16,472	\$ 1,470	\$ 5,997	\$ 3,747	\$ 7,813	\$ 4,695	\$ 2,726	\$ 2,836	\$ 13,654	\$ 4,149	\$ 2,209	\$ 2,394	\$ 5,555
TRANSFERRED TO SELFPAY	\$ 6,985	\$ 17,507	\$ 7,141	\$ 3,880	\$ -	\$ 1,506	\$ 1,092	\$ 3,120	\$ 4,163	\$ 2,355	\$ 5,688	\$ 2,222	\$ 682	\$ 4,334
ADJUSTMENT	\$ 6,842	\$ 16,510	\$ 24,350	\$ 11,003	\$ 20,120	\$ 3,213	\$ 34,311	\$ 14,251	\$ 12,458	\$ 35,153	\$ 30,601	\$ 28,772	\$ 21,417	\$ 19,923
REQUEST FROM CLIENT	\$ 33,792	\$ 15,736	\$ 3,715	\$ 32,236	\$ 8,316	\$ 6,272	\$ 5,874	\$ 10,805	\$ 8,474	\$ 8,718	\$ 8,334	\$ 2,166	\$ 5,734	\$ 11,552
TOTAL	\$ 98,978	\$ 112,468	\$ 72,659	\$ 75,394	\$ 63,681	\$ 60,855	\$ 117,448	\$ 133,529	\$ 108,174	\$ 112,277	\$ 87,041	\$ 94,322	\$ 92,321	\$ 94,550

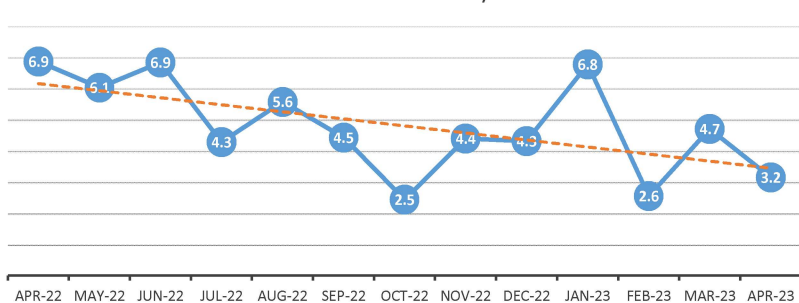


UNBILLED & INVENTORY

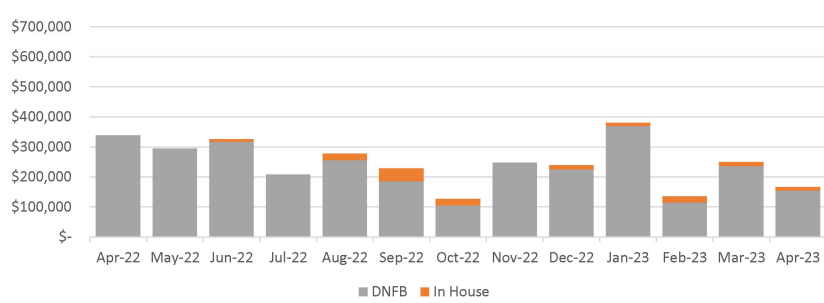
Unbilled

	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	13 Month Average
In House	\$ -	\$ -	\$ 9,182	\$ -	\$ 22,251	\$ 43,554	\$ 22,609	\$ -	\$ 13,804	\$ 11,990	\$ 21,812	\$ 15,908	\$ 13,120	\$ 13,402
DNFB	\$ 338,650	\$ 295,441	\$ 316,709	\$ 208,502	\$ 255,911	\$ 185,499	\$ 104,807	\$ 248,431	\$ 224,970	\$ 368,997	\$ 114,332	\$ 234,498	\$ 153,558	\$ 234,639
Total Unbilled	\$ 338,650	\$ 295,441	\$ 325,891	\$ 208,502	\$ 278,162	\$ 229,053	\$ 127,416	\$ 248,431	\$ 238,775	\$ 380,987	\$ 136,143	\$ 250,407	\$ 166,678	\$ 248,041
Unbilled Days	6.9	6.1	6.9	4.3	5.6	4.5	2.5	4.4	4.3	6.8	2.6	4.7	3.2	4.8

Total Unbilled Days



Unbilled Dollars

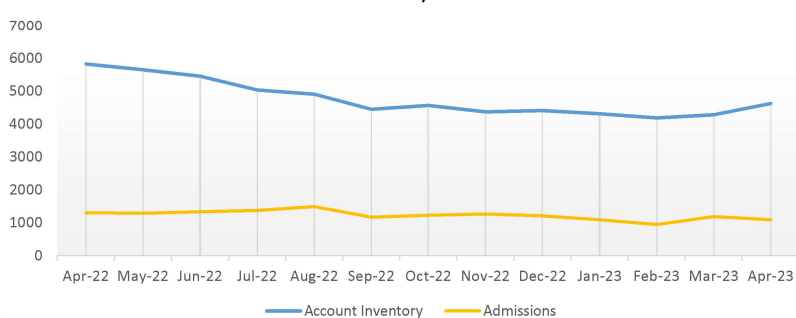


Admissions & Account Inventory

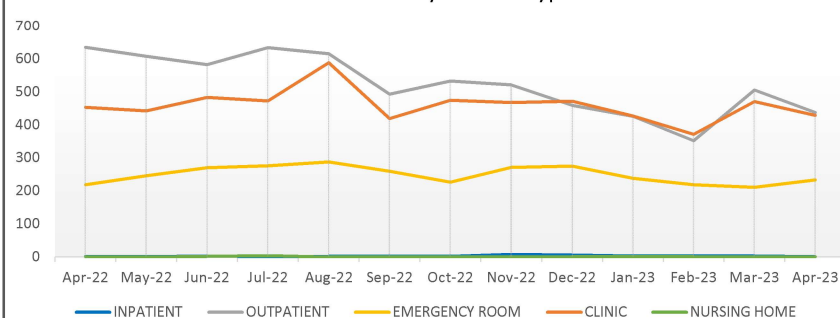
ADMISSIONS	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	13 Month Average
INPATIENT	2	1	3	1	2	3	2	8	5	3	4	3	1	3
SWINGBED	5	1	1	1	2	2	4	5	4	2	4	4	4	3
OUTPATIENT	634	607	582	633	615	492	532	520	458	425	352	505	437	522
EMERGENCY ROOM	218	246	270	276	287	259	226	271	275	238	219	211	233	248
CLINIC	453	442	482	472	588	418	474	467	471	426	371	470	428	459
NURSING HOME	1	0	2	4	0	0	1	0	1	2	1	0	1	1
TOTAL	1,313	1,297	1,340	1,387	1,494	1,174	1,239	1,271	1,214	1,096	951	1,193	1,104	1236

ACCOUNT INVENTORY	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	13 Month Average
MEDICARE	556	561	468	362	394	388	687	498	453	497	417	438	494	478
MEDICAID	714	726	731	656	700	678	804	750	840	739	692	645	855	733
COMMERCIAL	964	938	1,020	997	904	909	1,006	957	912	871	814	857	903	927
WORK COMP	95	85	71	70	57	48	60	78	73	73	72	91	77	73
SELF PAY	3,505	3,344	3,173	2,957	2,855	2,425	2,016	2,088	2,136	2,139	2,191	2,260	2,303	2569
TOTAL	5834	5654	5463	5042	4910	4448	4573	4371	4414	4319	4186	4291	4632	4780

Account Inventory & Admissions



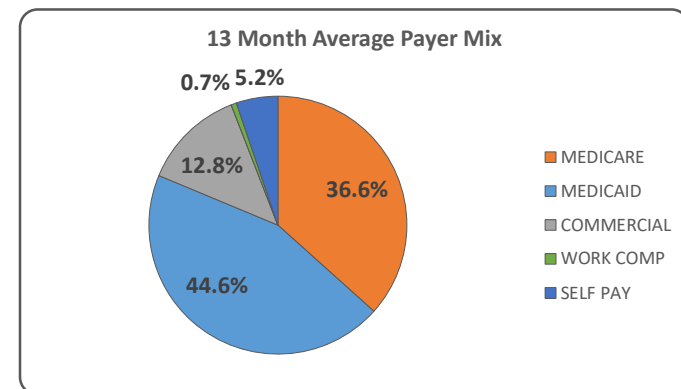
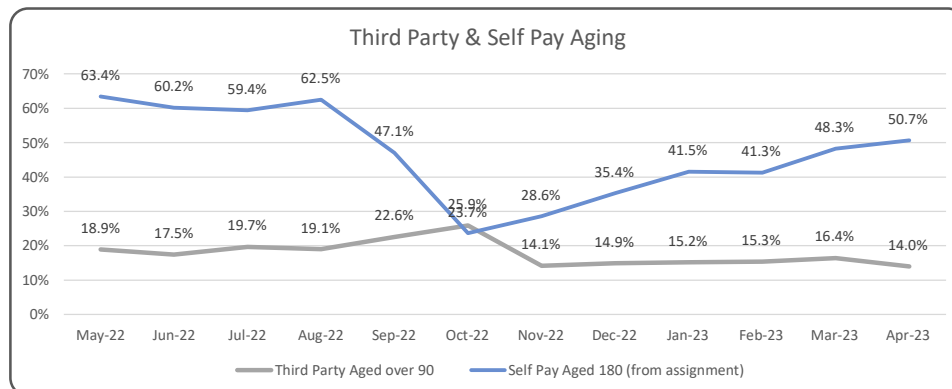
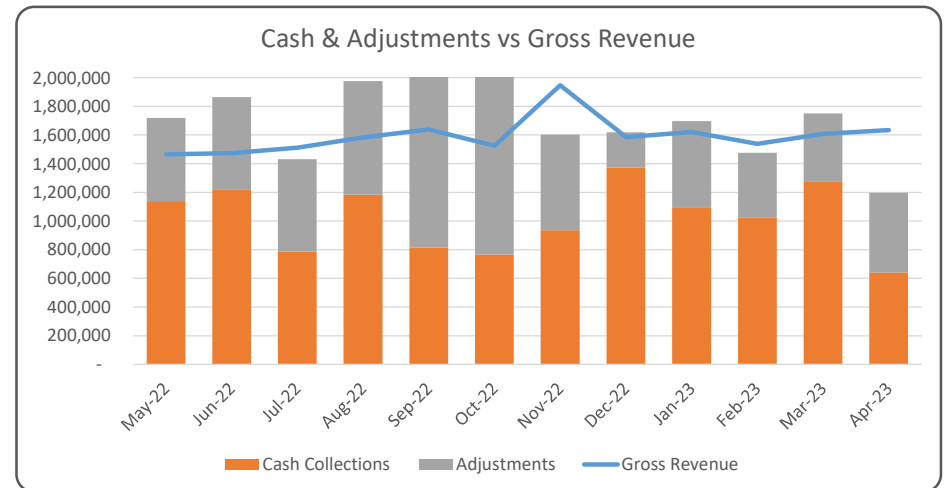
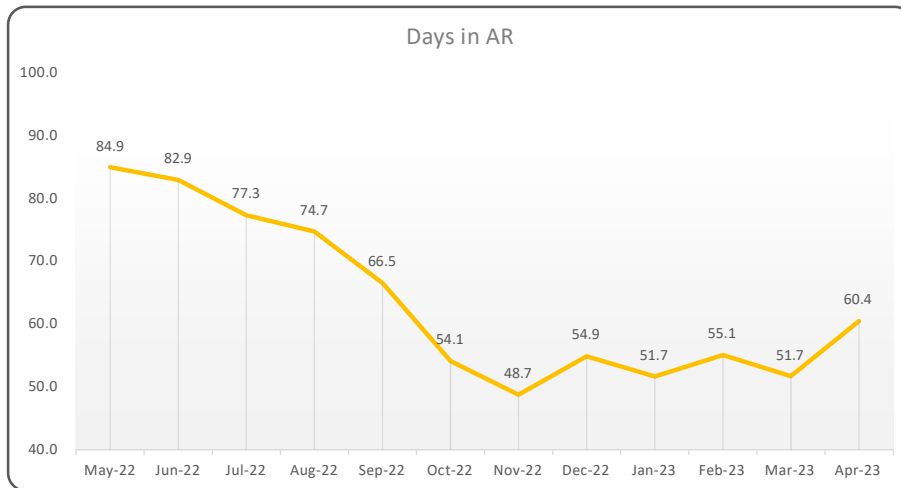
Admissions by Service Type



Southern Humboldt Community Healthcare District

Executive Dashboard

	TARGET	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23
Days in AR	45.8	84.9	82.9	77.3	74.7	66.5	54.1	48.7	54.9	51.7	55.1	51.7	60.4
Gross AR		4,140,558	3,936,767	3,737,262	3,708,255	3,418,601	2,790,532	2,736,117	3,016,738	2,893,400	2,903,063	2,736,001	3,173,025
Gross Revenue		1,464,711	1,474,557	1,510,151	1,582,735	1,637,530	1,525,240	1,947,165	1,586,113	1,620,070	1,537,305	1,606,835	1,632,497
Cash Collections		1,137,769	1,217,580	786,503	1,182,187	815,275	767,658	937,047	1,373,812	1,095,480	1,021,149	1,276,559	641,314
Adjustments		581,700	646,293	644,797	792,749	1,308,282	1,248,008	666,773	244,503	601,307	454,994	472,360	553,962
Collection %		66.2%	65.3%	55.0%	59.9%	38.4%	38.1%	58.4%	84.9%	64.6%	69.2%	73.0%	53.7%
Late Charges	1%	0.6%	0.1%	1.6%	0.6%	1.1%	0.0%	0.0%	0.0%	0.0%	0.1%	0.3%	0.0%
Bad Debt	3%	1.9%	1.4%	0.8%	1.4%	31.3%	27.5%	1.1%	0.4%	0.0%	0.0%	0.0%	0.0%
Charity Care	3%	3.1%	13.5%	3.5%	5.1%	4.4%	3.6%	1.9%	2.1%	3.9%	1.0%	1.5%	0.1%
Third Party Aged over 90	13%	18.9%	17.5%	19.7%	19.1%	22.6%	25.9%	14.1%	14.9%	15.2%	15.3%	16.4%	14.0%
Self Pay Aged 180 (from assignment)	25%	63.4%	60.2%	59.4%	62.5%	47.1%	23.7%	28.6%	35.4%	41.5%	41.3%	48.3%	50.7%



Quality Assurance Performance Improvement Committee and Quality Department Quarterly Report

Overall, policy and procedure is on the backburner in many departments until the EPIC implementation has gone live. Margo is making good progress on dietary's policies and procedures. Shannon and Judith have done a lot of work in their respective departments. Several other departments are making progress. EPIC does take priority. The new processes have been sent to managers and Josh and Karen are working with managers. Templates

The EPIC install continues to be a lot of work for most departments. End user training is being coordinated for this month and will continue as we approach our go-live date. Many departments are feeling positive about their progress and the improvements that will come along with the implementation. There are some challenges and those are being addressed as they come up. Overall, it is a lot of work and putting a strain on resources in some areas, but the outlook is positive!

Test to Treat: Several of the events this quarter are funded by the Test to Treat COVID Equity grant funded through the Centers for Care Innovation, Physicians for a Healthy California, and the California Department of Public Health. The grant was for \$500,000, the initial and interim reports have been turned in. The final report is due in June. This grant also allowed for the acquisition of the \$75,000 grant we were able to partner with the Healy to give to them! We have turned in the interim report for this grant and will complete the final report in June or July.

Videos: We are working on a video to help with QIP PY7 advocacy and another for general advocacy at the state and federal level. Joshua Andrews has been instrumental with his skill in this area and coordination efforts.

McLean Foundation: We were able to get a microgrant from the McClean foundation for equipment to assist with a videos created to support our advocacy efforts aligned with the associated strategic plan priority. It was \$1,500 for camera and laptop upgrades. We will squeeze the needed software in there if we can.

SHIP: We are closing out the last of our COVID SHIP grants. That final report will be turned in soon. We have turned in our final report for the annual grant and will need to complete the workplan for this upcoming year in June.

State QIP (Quality Incentive Pool): As you may have guessed already to this point, June is going to be a busy month for us. Nothing compares with the QIP PY5 report due June 15. We are working with the clinic on improvements in these measure for PY6. One of the advocacy videos we are working on is for QIP PY7 negotiations with the state. We are also working on our audit for PY5, which will get much heavier September – December.

AMA BP MAP: We were selected as a site for the American Medical Association Blood Pressure MAP program. MAP stands for Measure accurately, Act rapidly, and Partner with patients. We are hoping it will help us improve how we address hypertension, or high blood pressure, with patients and meet quality measures around hypertension control.

Survey Readiness: We are actively working with the laboratory (Adam Summers) and skilled nursing facility (Mary Spring and Adela Vargas de Yanez) on survey readiness. We expect several surveys this summer including COLA, CMS and state skilled nursing facility relicensing surveys, life safety survey, and the CMS and state general acute care relicensing surveys.

Admission Agreement changes: Several changes are needed to the admission agreements based on updates and new regulations. We're working with other departments to formulate a standard Admission Agreement and ensure we're congruent and legally compliant. We will work with Mary Spring, Adela Vargas de Yanez, Marie Brown, Remy Quinn, and our legal counsel on these changes.

IHT Quality Assurance

Summary

The laboratory's General Supervisors of immunohematology will monitor test records and patient records in the EMR to proactively prevent, detect, and correct errors. When errors are detected, the Technical Supervisor will be promptly informed and will give guidance about additional actions that may be required. Data about the rate of errors will be presented to the QAPIC committee and reviewed quarterly by the Technical Supervisor

Metrics

- QC Errors and Omissions
 - Metric: Complete and Error Free
 - Numerator: Number of complete and error-free QC events
 - Denominator: Total number of QC testing events
 - Metric: Timely Review
 - Numerator: Number of QC testing events in which QC was reviewed timely¹
 - Denominator: Total number of QC testing events
- Patient Testing Errors and Omissions
 - Metric: Complete and Error Free
 - Numerator: Number of complete and error-free patient testing events
 - Denominator: Total number of patient testing events
 - Metric: Timely Review
 - Numerator: Number of patient testing events in which QC was reviewed timely
 - Denominator: Total number of patient testing events
- Postanalytical Errors and Omissions
 - Metric: Complete and Error Free
 - Numerator: Number of patient test reports in the EMR that are complete and error free
 - Denominator: Total number of patient test reports
- Acceptability Criteria
 - All metrics less than 100% must be investigated by a General Supervisor and reviewed by the Technical Supervisor
 - Any single metric <90% (or with >1 error/omission if n<10) requires immediate plan of corrective action
 - Overall performance <95% requires immediate plan of corrective action

Observed Performance 2023

Category	Metric	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
QC E&O	Complete / No Errors	8 / 8	5 / 5	3 / 3	8 / 8								
QC E&O	Timely Review	8 / 8	5 / 5	3 / 3	8 / 8								
Testing E&O	Complete / No Errors	5 / 5	5 / 5	3 / 3	8 / 8								
Testing E&O	Timely Review	5 / 5	5 / 5	3 / 3	8 / 8								
Postanalytical E&O	Complete / No Errors	5 / 5	5 / 5	3 / 3	8 / 8								
Overall Performance	Monthly	100%	100%	100%	100%								
Overall Performance	YTD	100%	100%	100%	100%								

Hospital Week planning: The Quality Department has been heavily involved in Hospital Week planning. Coral Ciarabellini agreed to coordinate it. It was a fun week and a really great way to recognize and thank staff! Many hands make light work and lots of hands came together to make it successful!

COVID RHC grant: The final report is completed. This was \$49,000 and had a two-year reporting commitment.

Clinic teamwork: The Quality Department is collaborating with the Clinic on various initiatives. James from Quality Department has been attending daily huddles to provide support, reminders, and collaboration. Quality has conducted a couple of meetings with the Clinic to help them improve their overall performance and achieve the organizational goals related to Partnership Healthplan of California (PHC) Primary Care Provider Quality Improvement Program (PCPQIP) and Department of Health Care Services (DHCS) Quality Incentive Pool (QIP) measures. To facilitate this, a spreadsheet has been developed to track the tasks that need to be completed, the responsible party, and the expected due date. April Barnhart, the Clinic manager, and the Quality Department have access to this spreadsheet to ensure the work is organized and on track. This approach can help to increase accountability and transparency between the Quality Department and the Clinic, thereby ensuring the necessary tasks are completed in a timely and effective manner.

Compliance Training: We are scheduling compliance trainings with various groups and will try to meet with each department by the end of the year. We also plan to have a board compliance and quality training in the next couple of months. We have purchased some educational material to help with creating the trainings.

Compliance Program: We are continually updating processes, policy, and procedure to build and enhance our current compliance program. You will see our compliance program and several policies come through for approval in the coming months.

HCCA Conference: Adela Vargas de Yanez and I attended the Health Care Compliance Association annual Compliance Institute. It was a valuable educational opportunity and helped Adela and I come up with some ideas for our departments working better together going forward in the future to best reduce the risk of compliance concerns/issues in our facilities.

Governing Board Report

Submitted by Chelsea Brown,
Development Director & Outreach Manager
May 17, 2023



Foundation Report:

- The Foundation continues to seek new funding streams, follow up with capital campaign donors, and is focusing on providing more board development trainings for our Board Members.
- We have confirmed with John Porter that SoHum Health Foundation will be the benefactor of the 2023 Benbow Wine Auction in November.
- The Board approved a 2023 Operating Budget at their February meeting.

End of First quarter account balances:

HAF Midterm Fund	\$667,537.18
HAF Longterm Fund	\$732,982.36
Vocality accounts	\$413,858.39
Total Assets	\$1,814,377.93
Outstanding pledges	\$1,254,322.72
	\$3,068,700.65

Outreach Report:

- Outreach has collaborated with the Family Resource Center to put on several community events including the Community Baby Shower, tabling at Garberville Farmer's Market, Mental Health Month nature walk at the park, Yoga in the courtyard, Mental Health 101, and Touch a Truck at Redway Elementary.
- In June SoHum Health will be participating in the Garberville Rodeo Parade, tabling at Fortuna Farmer's Market, and hosting a booth and first aid demonstration at Summer Arts & Music Festival.
- The Family Resource Center secured a grant to install a water bottle filling station at South Fork High School and we will be giving a free metal water bottle to every student and teacher at the school.
- Outreach is working with EMRL to develop a new logo for Optometry and will be getting signage to post at the Hemp Connection building soon.
- We will also be helping alert patients and our community about our impending switch to EPIC, with signage, handouts, and special giveaway promotions.