



SoHum Health

Southern Humboldt Community Healthcare District

GOVERNING BOARD MEETING

April 27, 2023
1:30 p.m.

***(In person and Via Webex
Conferencing)***

**Sprowel Creek Campus, Rm 106
286 Sprowel Creek Road
Garberville, CA 95542**

MEETING NOTICE

Governing Board

A regular meeting of the Board of Directors of the Southern Humboldt Community Healthcare District will be held **April 27, 2023, at 1:30 p.m.**, by teleconference and in-person. Members of the public may participate virtually via Webex or telephone, or appear in person at the Sprowel Creek Campus at **286 Sprowel Creek Road, Garberville, California 95542**.

Call-In Information:

Tap to join from a mobile device (attendees only) [+1-415-655-0001](tel:+1-415-655-0001), [25967541186##](tel:+1-415-655-0001) US Toll
Join by phone +1-415-655-0001 US Toll

Webex Link:

<https://shchd.webex.com/shchd/j.php?MTID=md414ddffbf559be97e76f6940d97e9f>

Written comments may also be sent to boardcomments@shchd.org. Comments received no later than two hours prior to the start of the meeting will be provided to the Board or may be read aloud or summarized during the meeting. Members of the public may also comment in real time during the meeting by attending in person or via Webex or phone.

Agenda

Page	Item
	A. Call to Order
	B. Approval of the Teleconferencing of a Board Member
	C. Approval of the Agenda
	D. Public Comment on Non-Agendized Items See below for Public Comment Guidelines
	E. Board Member Comments Board members are invited to address issues not on the agenda and to submit items within the subject jurisdiction of the Board for future consideration. Please limit individual comments to three minutes.
	F. Announcements
	G. Consent Agenda 1. Approval of Previous Minutes

- a. **Special Governing Board Meeting Minutes, March 29, 2023**
- b. **Special Governing Board Meeting Minutes, March 30, 2023**
- c. **Governing Board Meeting Minutes, March 30, 2023**
- d. **Special Governing Board Meeting Minutes, April 21, 2023**
- 2. **Approval of the Finance Reports**
- 3. Approval of Quarterly Quality Assurance Performance Improvement Committee Report – (Feb, May, Aug, Nov)
- 4. Quarterly Reports
 - a. Quality and Risk Management – Kristen Rees, Chief Quality and Compliance Officer and Risk Manager – Feb., May, Aug., Nov
 - b. Human Resources – Rachel Wells, Interim HR Manager – Feb., May, Aug., Nov.
 - c. Foundation – Chelsea Brown – Feb., May, Aug., Nov.
- H. Correspondence, Suggestions or Written Comments to the Board
- I. Administrator’s Report – Matt Rees, CEO
 - 1. Department Updates
 - a. Monthly Department Highlight
 - b. Finance – Paul Eves, CFO
 - c. Nursing – Adela Yanez, CNO – **SEE ATTACHED**
 - d. Family Resource Center – Amy Terrones – Mar and Oct
 - 2. Strategic Planning – Rob Eskridge and Ryan Stock, Growth Management Center
- J. Old Business
 - 1. Strategic Items for Discussion
 - a. Future Facilities Planning
 - b. Services
 - 2. Approval of Southern Humboldt Community Healthcare Foundation Bylaw – **SEE ATTACHED**
 - 3. Approval of Medical Staff Committee Bylaws – **SEE MED STAFF BYLAWS PACKET**
- K. New Business
 - 1. Policies and Procedures – None
 - 2. Strategic Items for Discussion
 - a. Future Facilities Planning
 - b. Services
 - 3. Approval for Data Backup and Email Storage for a total not to exceed \$166,000.00, Kent Scown and Jason Dockins – **SEE ATTACHED**
- L. Parking Lot
 - 1. Sprowel Creek Campus parking

M. Meeting Evaluation

N. Next Meetings

1. Medical Staff Committee – Policy Development Wednesday, May 3, 2023 at 11:00 a.m.
2. QAPI Meeting – May 10, 2023
3. Governing Board Meeting – Thursday, May 25, 2023 at 1:30 p.m.

O. Adjourn to Closed Session

P. Closed Session

1. Approval of Previous Closed Session Minutes
 - a. Closed Session Governing Board Meeting, March 30, 2023
2. Reports
 - a. Compliance and Risk Report [H&S Code § 32155] - Kristen Rees, Chief Quality and Compliance Officer and Risk Manager
 - b. Quarterly Reports [H&S Code § 32155] - Adela Yanez, CNO
 - i. Clinic Service Review – Mar., June, Sept., Dec.
 - ii. Patient Safety – Jan., Apr., July, Oct. – See Report**
 - iii. Medication Error Reduction Plan – Feb., May, Aug., Nov
3. Medical Staff Appointments/Reappointments [Gov. Code § 54957] – None
- 4. Annual Employee Health Report – Katherine Anderson, Infection Preventionist – See Report**
5. Next regular meeting, Thursday, May 25, 2023
6. Personnel matter –Evaluation § 54957
 - a. CEO Matt Rees (Feb, Apr, June, Aug, Oct, Dec)
 - b. CQO Kristen Rees (Jan, Mar, May, July, Sept, Nov)

Q. Adjourn Closed Session; Report on Any Action Taken, If Needed

R. Resume Open Session

S. Adjourn

Abbreviations

<i>ACHD</i>	Association of California Healthcare Districts	<i>ACLS</i>	Advanced Cardiac Life Support Certification
<i>AR</i>	Accounts Receivable	<i>BLS</i>	Basic Life Support Certification
<i>CAIR</i>	California Immunization Registry	<i>CEO</i>	Chief Executive Officer
<i>CFO</i>	Chief Financial Officer	<i>CMS</i>	Centers for Medicare and Medicaid Services
<i>CNO</i>	Chief Nursing Officer	<i>COO</i>	Chief Operating Officer
<i>CPHQ</i>	Certified Professional in Healthcare Quality	<i>CQO</i>	Chief Quality and Compliance Officer
<i>EMR</i>	Electronic medical record	<i>ER</i>	Emergency Room
<i>FTE</i>	Full Time Equivalent/Full Time Employee	<i>HIM</i>	Health Information Management
<i>HRG</i>	Healthcare Resource Group	<i>HVAC</i>	Heating, Ventilation and Air Conditioning system
<i>IGT</i>	Intergovernmental transfer	<i>IT</i>	Information Technology
<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker
<i>LVN</i>	Licensed Vocational Nurse	<i>MPH</i>	Master of Public Health
<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
<i>PFS</i>	Patient Financial Services	<i>QAPI</i>	Quality Assurance Performance Improvement
<i>QIP</i>	Quality Improvement Project/Program	<i>RN</i>	Registered Nurse
<i>SHCC</i>	Southern Humboldt Community Clinic	<i>SHCHD</i>	Southern Humboldt Community Healthcare District
<i>SNF</i>	Skilled Nursing Facility	<i>SWG</i>	Swing beds
<i>DO</i>	Doctor of Osteopathic Medicine		

PUBLIC COMMENT ON MATTERS NOT ON THE MEETING AGENDA: Members of the public are welcome to address the Board on items not listed on the agenda and within the jurisdiction of the Board of Directors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment and/or briefly answer questions. The Board limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject, at the discretion of the Chair of the Board.

PUBLIC COMMENT ON MATTERS THAT ARE ON THE AGENDA: Individuals wishing to address the Board regarding items on the agenda may do so after the Board has completed their initial discussion of the item and before the matter is voted on, so that the Board may have the benefit of these comments before making their decision. Please remember that it is the Board's responsibility to discuss matters thoroughly amongst themselves and that, because of Brown Act constraints, the Board meeting is their only opportunity to do so. Comments are limited to three minutes per person per agenda item, at the discretion of the Chair of the Board.

OTHER OPPORTUNITIES FOR PUBLIC COMMENT: Members of the public are encouraged to submit written comments to the Board at any time by writing to SHCHD Board of Directors, 733 Cedar Street, Garberville, CA 95542. Writers who identify themselves may, at their discretion, ask that their comments be shared publicly. All other comments shall be kept confidential to the Board and appropriate staff.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, if you require special accommodations to participate in a District meeting, please contact the District Clerk at 707-923-3921, ext. 1276 at least 48 hours prior to the meeting."

**Times are estimated*

COPIES OF OPEN SESSION AGENDA ITEMS: Members of the public are welcome to see and obtain copies of the open session regular meeting documents by contacting SHCHD Administration

Governing Board Meeting Agenda

April 27, 2023

Page 5 of 5

at (707) 923-3921 ext. 1276 or stopping by 291 Sprowel Creek Rd, Garberville, CA 95542 during regular business hours. Copies may also be obtained on the District's website, sohumhealth.org.

Posted Thursday, March 23, 2023

Special Governing Board Meeting

Date: Wednesday, March 29, 2023
Time: 12:57 p.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Minutes

The following people attended at Sprowel Creek Campus and via Webex

Governing Board: Corinne Stromstad, Barbara Truitt, Kevin Church and Jay Sooter

Not Present: Galen Latsko

Also in person: CEO Matt Rees; COO Kent Scown, CFO Paul Eves, Rob Eskridge GMC, Ryan Stock GMC, s Darrin Guerra, Administrative Assistant, Chelsea Brown Outreach Manager, April Barnhart Clinic Manager, Adela Yanez CNO and CQO Kristen Rees

Also via Webex: Heidi Holterman

- A. Call to Order – Board president Corinne Stromstad called the meeting to order at 10:02 a.m.
- B. Approval of the Teleconferencing of a Board Member – None
- C. Approval of the Agenda - None
- D. Public Comment on Non-Agendized Items - None
- E. Board Member Comments - None
- F. Announcements - None
- G. New Business
 - 1. Strategic Planning Presentation and Discussion
 - No Reportable Actions Were Taken During This Training
- H. Adjourned at 5:26 p.m.

Submitted by Karen Johnson

Abbreviations

<i>ACHD</i>	Association of California Healthcare Districts	<i>ACLS</i>	Advanced Cardiac Life Support Certification
<i>AR</i>	Accounts Receivable	<i>BLS</i>	Basic Life Support Certification
<i>CAIR</i>	California Immunization Registry	<i>CEO</i>	Chief Executive Officer
<i>CFO</i>	Chief Financial Officer	<i>CMS</i>	Centers for Medicare and Medicaid Services
<i>CNO</i>	Chief Nursing Officer	<i>COO</i>	Chief Operating Officer
<i>CPHQ</i>	Certified Professional in Healthcare Quality	<i>CQO</i>	Chief Quality Officer
<i>EMR</i>	Electronic medical record	<i>ER</i>	Emergency Room
<i>FTE</i>	Full Time Equivalent/Full Time Employee	<i>HIM</i>	Health Information Management
<i>HRG</i>	Healthcare Resource Group	<i>HVAC</i>	Heating, Ventilation and Air Conditioning system
<i>IGT</i>	Intergovernmental transfer	<i>IT</i>	Information Technology
<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker
<i>LVN</i>	Licensed Vocational Nurse	<i>MPH</i>	Master of Public Health
<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
<i>PFS</i>	Patient Financial Services	<i>QAPI</i>	Quality Assurance Performance Improvement
<i>QIP</i>	Quality Improvement Project/Program	<i>RN</i>	Registered Nurse
<i>SHCC</i>	Southern Humboldt Community Clinic	<i>SHCHD</i>	Southern Humboldt Community Healthcare District
<i>SNF</i>	Skilled Nursing Facility	<i>SWG</i>	Swing beds
<i>DO</i>	Doctor of Osteopathic Medicine		

Special Governing Board Meeting

Date: Wednesday, March 30, 2023
Time: 8:37 a.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Minutes

The following people attended at Sprowel Creek Campus and via Webex

Governing Board: Corinne Stromstad, Barbara Truitt, Kevin Church and Jay Sooter

Not Present: Galen Latsko

Also in person: CEO Matt Rees; COO Kent Scown, CFO Paul Eves, Darrin Guerra, Administrative Assistant, Chelsea Brown Outreach Manager, April Barnhart Clinic Manager, Adela Yanez CNO, Rob Eskridge GMC, Ryan Stock GMC, Amy Terrones and CQO Kristen Rees

Also via Webex: None

- A. Call to Order – Board president Corinne Stromstad called the meeting to order at 10:02 a.m.
- B. Approval of the Teleconferencing of a Board Member – None
- C. Approval of the Agenda - None
- D. Public Comment on Non-Agendized Items - None
- E. Board Member Comments - None
- F. Announcements - None
- G. New Business

- 1. Strategic Planning Presentation and Discussion

Motion: Barbara Truitt made a motion to approve Sending the updated Mission, Vision and Values to the regular Governing Board Meeting for review.

Second: Jay Sooter
 Ayes: Corinne Stromstad, Jay Sooter, Kevin Church, and Barbara Truitt
 Noes: None
 Not Present: None
Motion carried

H. Adjourned at 12:05 p.m.

Submitted by Karen Johnson

Abbreviations

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<i>CFO</i>	Chief Financial Officer	<i>CMS</i>	Centers for Medicare and Medicaid Services
<i>CNO</i>	Chief Nursing Officer	<i>COO</i>	Chief Operating Officer
<i>CPHQ</i>	Certified Professional in Healthcare Quality	<i>CQO</i>	Chief Quality Officer
<i>EMR</i>	Electronic medical record	<i>ER</i>	Emergency Room
<i>FTE</i>	Full Time Equivalent/Full Time Employee	<i>HIM</i>	Health Information Management
<i>HRG</i>	Healthcare Resource Group	<i>HVAC</i>	Heating, Ventilation and Air Conditioning system
<i>IGT</i>	Intergovernmental transfer	<i>IT</i>	Information Technology
<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker
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<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
<i>PFS</i>	Patient Financial Services	<i>QAPI</i>	Quality Assurance Performance Improvement
<i>QIP</i>	Quality Improvement Project/Program	<i>RN</i>	Registered Nurse
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<i>DO</i>	Doctor of Osteopathic Medicine		

Governing Board

Date: Thursday, March 30, 2023
Time: 1:30 p.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Minutes

Special Note: Due to COVID-19, this meeting was held via teleconference.

The following people attended at Sprowel Creek Campus and via Webex

Governing Board: Corinne Stromstad, Barbara Truitt, Galen Latsko, Kevin Church and Jay Sooter in-person

Not Present: none

Also in person: CEO Matt Rees; CNO Adela Yanez; CFO Paul Eves; Marie Brown, PFS Manager; Remy Quinn, HIM Manager; April Barnhart, Clinic Nurse Manager, Darrin Guerra, Administrative Assistant, Bryan Coleman, Garberville Pharmacy Pharmacist, and Katherine Anderson, Infection Preventionist, and Karen Johnson, Board Clerk and Medical Staff Coordinator.

Also via Webex: Chief of Staff Dr. Michael Newdow and Chelsea Brown.

- A. Call to Order – Board president Corinne Stromstad called the meeting to order at 1:30 p.m.
- B. Approval of the Teleconferencing of a Board Member – None
- C. Approval of the Agenda

Motion: Barbara Truitt made a motion to approve the agenda.
Second: Kevin Church
Ayes: Corinne Stromstad, Jay Sooter, Kevin Church, Galen Latsko, and Barbara Truitt
Noes: None
Not Present: None
Motion carried

D. Public Comment on Non-Agendized Items - None

E. Board Member Comments – Jay Sooter prefers masks be worn in both the hospital and clinic setting.

F. Announcements - None

G. Consent Agenda

1. Approval of Previous Meeting Minutes

- a. Governing Board Meeting Minutes, January 26, 2023
- b. Special Governing Board Meeting Minutes, February 13, 2023
- c. Special Governing Board Meeting Minutes, March 3, 2023
- d. Special Governing Board Meeting Minutes, March 17, 2023

2. Approval of the Finance Report

3. Approval of Quarterly Quality Assurance Performance Improvement Committee Report (Feb, May, Aug, Nov)

4. Quarterly Reports

- a. Quality and Risk Management – Kristen Rees, Chief Quality and Compliance Officer and Risk Manager – Feb., May, Aug., Nov
- b. Human Resources – Rachel Wells, Interim HR Manager – Feb., May, Aug., Nov.
- c. Foundation – Chelsea Brown – Feb., May, Aug., Nov.

Motion: Barbara Truitt made a motion to approve consent agenda, as described above, with the exception of item 2, Finance Report, which is being removed from consent agenda.

Second: Kevin Church

Ayes: Corinne Stromstad, Kevin Church, Jay Sooter, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: None

Motion carried

H. Correspondence, Suggestions or Written Comments to the Board – None

I. Administrator's Report – Matt Rees, CEO

1. Department Updates

- a. Monthly Department Highlight
- b. Finance – Paul Eves, CFO

January Finance Report was discussed. A corrected January Income Statement was handed out.

A new accounting system is scheduled to be implemented on May 1, 2023.

Motion: Kevin Church made a motion to approve the January Finance Report presented.

Second: Barbara Truitt

Ayes: Corinne Stromstad, Galen Latsko, Kevin Church, Jay Sooter and Barbara Truitt

Noes: None

Not Present: None

Motion carried

- c. Nursing – Adela Yanez, CNO – See written report
- d. Family Resource Center – Amy Terrones – March and October – None
- e. IP Annual Report – Katherine Anderson, Infection Prevention – See attached.

Masking mandates end April 3, 2023. Katherine hasn't received any directions from the County Health Department. The vaccination numbers in the county are still rising. We've had no positive COVID SNF residents to date. Masking will still be required in the SNF unit.

- 2. Strategic Plan Committee reports - None

J. Old Business

- 1. Strategic Items for Discussion
 - a. Future Facilities Planning - Optometry will need to be a mobile unit to fall under the RHC.
 - b. Services
- 2. iPassport workflow update – Karen Johnson and Kristen Rees

The policy and procedure process will be a hybrid process, using both the existing files on the existing shared drive and iPassport.

K. New Business

- 1. Approval of Southern Humboldt Community Healthcare Foundation Bylaws – **See Attached - Tabled**
- 2. Approval of Medical Staff Committee Bylaws – **SEE MED STAFF BYLAWS PACKET - Tabled**

3. Policies and Procedures – **SEE SEPARATE POLICY PACKETS “A”, “B”, and “C”**

Motion: Barbara Truitt made a motion to approve Policy Packets, “A”, “B” and “C”, as presented.

Second: Kevin Church

Ayes: Corinne Stromstad, Galen Latsko, Kevin Church, Jay Sooter and Barbara Truitt

Noes: None

Not Present: None

Motion carried

4. Schedule annual Quality, Risk, and Compliance training for board members – Kristen Rees

This should take 1 ½ - 2 hours. She’ll try to schedule it for May or June.

5. Strategic Items for Discussion - Nothing

a. Future Facilities Planning

b. Services

6. 2023 Rural Health Care Symposium

April 10th and 11th. Matt encourages the Board members to attend and let Darrin know, as he’s making the travel arrangements. Galen can’t attend and Kevin will know on Monday if he can.

L. Parking Lot

1. Sprowel Creek Campus parking

M. Meeting Evaluation – It was fast.

N. Next Meetings

1. Medical Staff Committee – Policy Development Wednesday, April 5, 2023 at 11:00 a.m.

2. QAPI Meeting – April 12, 2023

3. Governing Board Meeting – Thursday, April 27, 2023 at 1:30 p.m.

O. Adjourn to Closed Session at 2:00 p.m.

P. Closed Session opened at 2:02 p.m.

1. Approval of Previous Closed Session Minutes
 - a. Closed Session Governing Board Meeting, January 26, 2023
 - b. Closed Session Governing Board Meeting, March 3, 2023
2. Reports
 - a. Compliance and Risk Report [H&S Code § 32155] - Kristen Rees, Chief Quality and Compliance Officer and Risk Manager
 - b. Quarterly Reports [H&S Code § 32155] - Adela Yanez, CNO
 - i. Clinic Service Review – Mar., June, Sept., Dec.
 - ii. Patient Safety – Jan., Apr., July, Oct. – **See report**
 - iii. Medication Error Reduction Plan – Feb., May, Aug., Nov
3. Medical Staff Appointments/Reappointments [Gov. Code § 54957] –
 - a. Dr. Tyler Barr, Provisional Active for Emergency Room, Inpatient, Clinic/Ambulatory privileges, April 1, 2023 – March 30, 2024 – **SEE BARR PACKET**
4. Next regular meeting, Thursday, April 27, 2023
5. Personnel matter –Evaluation § 54957
 - a. CEO Matt Rees (Feb, Apr, June, Aug, Oct, Dec)
 - b. CQO Kristen Rees (Jan, Mar, May, July, Sept, Nov)

P. Adjourned Closed Session at 3:15 p.m.

Q. Resumed Open Session at 3:15 p.m.

1. The following actions were taken at closed session

Motion: Barbara Truitt moved to approve the Previous closed session minutes of January 26, 2023 and March 3, 2023.

Second: Galen Latsko

Ayes: Galen Latsko, Barbara Truitt, Kevin Church, Jay Sooter and Corinne Stromstad

Noes: None

Not Present: None

Motion carried.

Motion: Barbara Truitt moved to approve the appointment of Dr. Tyler Barr, Provisional Active Status for Emergency Room, Inpatient and Clinical/Ambulatory privileges for April 1, 2023 to March 31, 2024.

Second: Barbara Truitt

Ayes: Galen Latsko, Barbara Truitt, Kevin Church, Jay Sooter and Corinne Stromstad

Noes: None

Not Present: None

Motion carried

R. Adjourned Open Session at 3:15 p.m.

Submitted by Karen Johnson

Abbreviations

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**Southern Humboldt Community
Healthcare District**

	March 22	April 22	May 22	June 22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Febr 23	Current 12 Month AVG	Year to Date- Current Year
In Patient Statistics														
Total Acute Patient Days	15	5	3	7	6	6	10	8	22	8	14	13	10	87
Total Swing Patient Days	95	98	54	3	3	26	37	51	91	95	95	95	62	493
Total SNF Patient Days	217	228	221	215	248	248	214	241	240	235	197	223	227	1,846
Total Patient Days	327	331	278	225	257	280	261	300	353	338	306	331	299	2,426
Total Acute Discharges	3	3	1	3	1	2	3	2	8	3	4	4	3	27
Total Swing Discharges	5	5	3	2	1	1	3	3	4	5	3	2	3	22
Total SNF Discharges	0	0	2	0	4	0	1	0	0	2	2	0	1	9
	8	8	6	5	6	3	7	5	12	10	9	6	7	58
Acute Length of Stay	5.00	1.67	3.00	2.33	6.00	3.00	3.33	4.00	2.75	2.67	3.50	3.25	3.07	12
ER Admits	4	3	2	3	1	2	3	2	8	5	6	4	4	31
I/P Lab Visits	14	17	22	23	41	61	15	20	27	27	34	17	27	242
I/P Radiology Visits	6	6	10	3	3	5	5	3	6	2	6	0	5	30
I/P EKG's	0	0	0	0	0	0	3	0	0	1	1	1	1	6
Out Patient Statistics														
ER Visits	218	219	248	270	278	287	259	226	271	277	239	219	251	2,056
Clinic Visits	509	452	500	479	466	581	415	467	463	468	407	363	464	3,630
SLS Visits		0	0				0	0	0	0	0	0	0	0
Outpatient Medical	1042	1049	1453	1853	1859	2005	1184	839	905	701	712	437	1,170	8,642
Laboratory Visits	589	574	681	702	753	1351	507	401	481	437	424	351	604	4,705
Radiology	170	161	154	193	162	160	173	171	166	147	164	129	163	1,272
Mammography	14	13	28	9	18	30	18	19	9	28	46	52	24	220
CT Scans	88	72	80	88	63	80	77	60	90	57	76	69	75	572
Ultra Sonography								8	30	75	25	58	39	196
EKG's	37	34	59	64	28	47	62	40	77	56	57	41	50	408
Total O/P Visits	2,667	2,574	3,203	3,658	3,627	4,541	2,695	2,231	2,492	2,246	2,150	1,719	-	21,701
Retail Pharmacy Rxs Sold	2,999	2,983	3,237	3,279	3,512	3,693	3,472	3,468	3,314	3,404	3,859	3,124	3,362	27,846
Salary Statistics														
Productive FTE's	77.4	79.7	81.1	81.2	81.2	80.2	87.4	90.7	98.4	87.5	85.3	89	84.9	
Paid FTE's	88.0	87.8	88.2	92.0	91.8	94.5	97.3	101.6	101.3	101.3	104.7	112.3	96.7	
Salaries & Ben as % of Net Rev	60.63%	70.03%	71.65%	48.15%	2867.64%	56.79%	63.30%	82.33%	55.64%	69.71%	76.36%	60.63%		
Benefits as % of Salaries	33.14%	43.42%	47.12%	-24.13%	11.55%	23.93%	19.68%	32.98%	38.32%	23.86%	31.70%	33.14%		
Revenue Statistics														
Gross A/R > 120 Days	2,071,508	2,181,976	1,997,956	1,799,059	1,676,234	1,718,059	1,160,605	794,385	751,731	532,080	752,580	787,397	1,465,723	
A/R>120 Days as % of Total AR	41.8%	41.8%	41.8%	41.8%	43.8%	43.8%	39.3%	26.8%	26.8%	23.9%	23.9%	23.9%	0	
Gross Days in A/R	86.5	88.5	84.9	82.9	83.4	77.0	72.0	60.0	55.0	54.9	51.7	54.0	74	
Net Days in A/R	79.9	80.0	78.6	75.0	77.3	71.0	67.0	54.0	49.0	49.0	47.2	48.0	67	
A/R Cash Collections	770,454	1,024,101	1,137,769	1,227,309	801,517	1,182,187	815,275	767,658	937,047	1,319,235	1,319,235	1,260,563	1,013,478	
Collections as % of Net Rev	69.3%	58.4%	91.6%	95.1%	54.9%	2860.8%	55.6%	57.6%	82.0%	79.2%	71.6%	93.7%	303.0%	
Accounts Payable Days	6.0	6.5	7.1	3.9	2.1	1.1	0.8	2.2	2.2	2.2	2.2	2.2	3.6	
Cash Collections per Cal Day	24,853	33,036	36,702	39,591	25,855	38,135	26,299	24,763	30,227	42,556	42,556	40,663	32,693	347,603
Cash Disburs. per Cal Day	69,789	46,099	53,257	53,859	58,544	50,307	50,270	54,701	55,648	64,461	58,461	77,266	55,835	957,109
DATA Entry/Details/Calcs														
Calendar Days	31	30	31	30	31	31	30	31	30	31	31	28		

**Southern Humboldt Community
Healthcare District
Income Statement
February 2023**

Current Month			Year to Date			
\$					\$	%
Variance	Budget	Actual		Actual	Budget	Variance
			GROSS PATIENT REVENUE			
37,755	237,500.00	275,255.00	INPATIENT	1,985,116.00	1,900,000.00	85,116 4%
6,453	41,670.00	48,123.00	INPATIENT ANCILLARY	489,977.00	333,360.00	156,617 47%
325,580	1,202,080.00	1,527,660.00	OUTPATIENT ANCILLARY	12,548,510.00	9,616,640.00	2,931,870 30%
369,788	1,481,250.00	1,851,038.00	TOTAL PATIENT REVENUE	15,023,603.00	11,850,000.00	3,173,603 27%
			DEDUCTIONS FROM REVENUE			
(71,082)	515,630.00	444,548.00	CONTRACTUAL ALLOWANCES	4,057,301.00	4,125,040.00	(67,739) -2%
(54,438)	71,670.00	17,232.00	PROVISION FOR BAD DEBTS	689,156.00	573,360.00	115,796 20%
16,567	36,000.00	52,567.00	OTHER ALLOWANCES/DEDUCTIONS	700,245.00	288,000.00	412,245 143%
	(300,000.00)	(400,000.00)	OTHER OPERATING IGTs & SUPPLEMENTAL	(2,500,000.00)	(300,000.00)	
(208,953)	323,300.00	114,347.00	TOTAL DEDUCTIONS	2,946,702.00	4,686,400.00	(1,739,698) -37%
578,741	1,157,950.00	1,736,691.00	NET PATIENT REVENUE	12,076,901.00	7,163,600.00	4,913,301 69%
4,354	12,000.00	16,354.00	OTHER OPERATING REVENUE	139,019.00	96,000.00	43,019 45%
583,095	1,169,950.00	1,753,045.00	TOTAL OPERATING REVENUE	12,215,920.00	7,259,600.00	4,956,320 68%
66,640	731,670.00	798,310.00	SALARIES & WAGES	6,432,241.00	5,853,360.00	578,881 10%
106,215	158,330.00	264,545.00	EMPLOYEE BENEFITS	1,687,040.00	1,266,640.00	420,400 33%
17,670	123,330.00	141,000.00	PROFESSIONAL FEES	1,630,761.00	986,640.00	644,121 65%
483,410	112,500.00	595,910.00	SUPPLIES	1,551,008.00	900,000.00	651,008 72%
(5,115)	21,670.00	16,555.00	REPAIRS & MAINTENANCE	157,700.00	173,360.00	(15,660) -9%
124,161	110,000.00	234,161.00	PURCHASED SERVICES	1,579,861.00	880,000.00	699,861 80%
(1,404)	14,170.00	12,766.00	UTILITIES	134,597.00	113,360.00	21,237 19%
(10,304)	23,330.00	13,026.00	INSURANCE	104,390.00	186,640.00	(82,250) -44%
0		0.00	INTEREST	0.00	0.00	0 #DIV/0!
7,511	38,330.00	45,841.00	DEPRECIATION/ AMORTIZATION	380,894.00	306,640.00	74,254 24%
8,015	33,330.00	41,345.00	OTHER	563,196.00	266,640.00	296,556 111%
796,799	1,366,660.00	2,163,459.00	TOTAL OPERATING EXPENSES	14,221,688.00	10,933,280.00	3,288,408 30%
(213,704)	(196,710.00)	(410,414.00)	OPERATING PROFIT (LOSS)	(2,005,768.00)	(3,673,680.00)	1,667,912 -45%
(2,500)	95,000.00	92,500.00	TAX REVENUE	748,355.00	760,000.00	(11,645) -2%
391,060	40,000.00	431,060.00	OTHER NONOPERATING REV (EXP)	1,159,228.91	320,000.00	839,229 262%
0.00			INTEREST INCOME	56,297.00		
388,560	135,000.00	523,560.00	NET NON OPERATING REV (EXP)	1,963,880.91	1,080,000.00	883,881 82%
174,856	(61,710.00)	113,146.00	NET INCOME (LOSS)	(41,887.09)	(2,593,680.00)	2,551,793 -98%

**Southern Humboldt
Community Healthcare District
Income Statement Trend**

	March 22	April 22	May 22	June 22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Jan 23	Febr 23	12 Month AVG: Jan '22-Dec 22	YTD - Current Year
Inpatient Daily Hospital Services	263,867	217,261	192,011	175,686	203,494	195,530	226,636	229,926	312,161	274,851	267,263	275,255	236,162	1,985,116
Ancillary Revenue	86,204	71,057	64,210	41,791	62,795	46,574	49,420	59,860	97,151	49,174	76,880	48,123	62,770	489,977
Outpatient Revenue	1,472,842	1,285,791	1,414,753	1,463,561	1,494,265	1,585,012	1,608,495	1,477,715	1,791,368	1,514,071	1,549,924	1,527,660	1,515,455	12,548,510
Total Hospital Revenue	1,822,913	1,574,109	1,670,974	1,681,038	1,760,554	1,827,116	1,884,551	1,767,501	2,200,680	1,838,096	1,894,067	1,851,038	1,814,386	15,023,603
Contractual Allowances	761,987	556,716	615,921	472,276	144,218	594,051	673,790	815,485	701,700	197,898	485,611	444,548	538,683	4,057,301
Provision for Bad Debts	10,157	49,676	17,220	43,045	76,189	12,288	96,895	34,203	64,639	53,223	334,487	17,232	67,438	689,156
Other Allowances/Deductions	90,994	52,827	61,168	21,290	191,920	73,992	78,939	90,138	84,880	78,020	49,789	52,567	77,210	700,245
Other Operating: IGTs & Supplemental	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(400,000)	(308,333)	(2,500,000)
Total Deductions	563,138	359,219	394,309	236,611	112,327	380,331	549,624	639,826	551,219	29,141	569,887	114,347	374,998	2,946,702
Contractual %													21%	20%
Net Patient Revenue	1,259,775	1,214,890	1,276,665	1,444,427	1,648,227	1,446,785	1,334,927	1,127,675	1,649,461	1,808,955	1,324,180	1,736,691	1,314,490	12,076,901
Net Revenue %	69%	77%	76%	86%	94%	79%	71%	64%	75%	98%	70%	94%	72%	80%
Other Operating Revenue	14,964	26,619	14,215	15,242	15,449	20,822	16,920	15,442	15,842	16,490	21,700	16,354	17,505	139,019
Total Revenue	1,274,739	1,241,509	1,290,880	1,459,669	1,663,676	1,467,607	1,351,847	1,143,117	1,665,303	1,825,445	1,345,880	1,753,045	1,331,995	12,215,920
Salaries & Wages	634,230	606,216	628,652	926,391	1,062,282	672,518	704,531	707,695	669,912	1,036,649	780,344	798,310	768,978	6,432,241
Employee Benefits	271,899	263,210	296,245	(223,582)	122,742	160,924	138,636	233,405	256,697	247,346	262,745	264,545	191,234	1,687,040
Professional Fees	310,402	178,201	228,761	214,234	175,415	224,275	217,692	269,048	233,284	141,316	228,731	141,000	213,530	1,630,761
Supplies	93,932	68,106	119,328	64,935	103,987	132,886	89,573	137,641	164,621	150,619	175,771	595,910	158,109	1,551,008
Repairs & Maintenance	16,373	43,108	21,161	24,467	48,351	15,083	12,430	10,658	15,757	18,360	20,506	16,555	21,901	157,700
Purchased Services	109,754	87,732	221,948	427,722	189,613	202,305	195,034	197,269	169,223	193,708	198,548	234,161	202,251	1,579,861
Utilities	6,414	32,704	18,898	42,146	9,191	17,557	18,992	19,889	16,375	19,917	19,910	12,766	19,563	134,597
Insurance	13,112	13,112	13,112	13,111	13,117	13,117	13,026	13,026	13,026	13,026	13,026	13,026	13,070	104,390
Interest														0
Depreciation	48,603	48,603	48,603	48,603	47,210	47,210	48,125	48,125	48,127	48,128	48,128	45,841	47,942	380,894
Other Expense	55,565	41,975	54,246	77,739	42,944	73,651	70,056	58,985	82,417	129,231	64,567	41,345	66,060	563,196
Total Expenses	1,560,284	1,382,967	1,650,954	1,615,766	1,814,852	1,559,526	1,508,095	1,695,741	1,669,439	1,998,300	1,812,276	2,163,459	1,702,638	14,221,688
Expenses %	122%	111%	128%	111%	109%	106%	112%	148%	100%	109%	135%	123%	128%	5%
Profit/Loss from Operations	(285,545)	(141,458)	(360,074)	(156,097)	(151,176)	(91,919)	(156,248)	(552,624)	(4,136)	(172,855)	(466,396)	(410,414)	(370,643)	(2,005,768)
Tax Revenue	92,500	92,500	92,500	92,500	92,500	92,500	92,500	92,500	92,500	92,500	100,855	92,500	93,196	748,355
Other Non Operating Rev (Exp)	383,116	301,936	365,465	724,752	100,000	12,035	73,376	55,512		85,913	401,333	431,060	266,773	1,159,229
Interest Income		9,031					27,704		143	28,450			16,332	56,297
Net Non-operating Rev/(Exp)	475,616	403,467	457,965	817,252	192,500	104,535	193,580	148,012	92,643	206,863	502,188	523,560	376,301	1,963,881
NET INCOME/ (LOSS)	190,071	262,009	97,891	661,155	41,324	12,616	37,332	(404,612)	88,507	34,008	35,792	113,146	5,657	(41,887)

Southern Humboldt Community Healthcare District
Balance Sheet
February 2023

ASSETS		LIABILITIES & FUND BALANCE	
Current Assets		Current Liabilities	
Cash- Checking & Investments	1,201,957	Accounts Payable	221,146
LAIF Account	883,840	Accrued Payroll & Related costs	1,687,415
Humboldt County Property Tax Acct	4,700		
Patient Accounts Receivable	2,903,063	Other Current Liabilities	
Less Allowances	1,242,334	Deferred revenue IGT	869,912
Accounts Receivable- Net	1,660,729	A/R Credit balances	
		Medicare Accelerated Payments	
		Medicare Contingency	2,000,000
Other Receivables	3,243,009	Current Portion-Long Term Debt	
Inventories	199,488	Other Short Term Debt - PPP Loan	
Estimated 3rd Party Settlements		Accrued interest	
Prepaid expenses and Deposits	4,228,024		
Total current assets	11,421,747	Total current Liabilities	4,778,473
Property and Equipment		Long Term Debt, Less Current Portion	
Land	955,377		
Land improvements	553,251	CHFFA Bridge Loan	511,000
Buildings	4,627,955		
Equipment	6,446,077		
Construction in progress	3,131,839	Total Long-term debt	511,000
Total property and equipment	15,714,499	Less: Current Portion-Long Term Debt	
Less : accumulated depreciation	(6,788,919)	Net Long Term Debt	511,000
Net property and equipment	8,925,580		
Other Assets		Equity	
Investments	5,852	Unrestricted Fund Balance--Prior Years	15,105,592
Total Other Assets	5,852	Net Income (Loss)--Current Year	(41,887)
		Restricted Fund Balance	
Total Assets	20,353,179	Total fund balance	15,063,705
		Total Liabilities and Fund Balance	20,353,179

Southern Humboldt Community Healthcare District

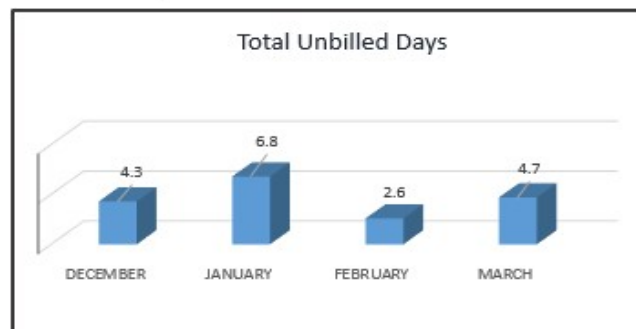
March 2023



SoHum Health

Key Items

- ➔ Cash totaled \$1.3M, 126% of net revenue
- ➔ AR decreased 167K to 51.7 days
- ➔ Third Party aging decreased \$3K, to 16.4%
- ➔ Unbilled AR increased 2.1 days, ending at 4.7 days



Detailed Initiatives & Obstacles

- **Overall AR:** The month of March closed with \$2.7M in gross AR or 51.7 days. This is an overall decrease of 3.4 days from February. Revenue came in \$70K higher than what was reported in February, coming in at \$1.6M. Gross AR was decreased by \$167K. Third Party AR saw an overall decrease of 5.8 days, coming in at 26.1 days. Unbilled AR increased 2.1 days coming in at 4.7 AR days. The unbilled AR continues to be a discussion topic in the bi-weekly conference calls between SHCHD and HRG and will continue to stay on our radar in the coming months. Cash collections came in higher than what was seen in February, coming in at \$1.3M or 126% of net revenue. With the current AR goals that are in place, we are now 5.7 days from hitting our overall AR target of 46 days.
- **Self Pay:** Self Pay AR increased slightly by of 0.3 AR days to 20.9. We are now 4.9 AR days away from our goal of 16 AR days. Self Pay collections came in at \$33K, which is roughly \$2K more than what was seen in February. We have not been able to send any files to collections since December 2022. Arcadia Recovery Bureau, notified us at the beginning/middle of January that they are no longer able to collect within the state of California and have relinquished their capabilities to work with SHCHD. With that being said, SHCHD continues to work on acquiring a new agency. SHCHD had previously met with two potential agencies—CA Business Bureau, and CCOC. At the end of March, SHCHD had reached out to CCOC requesting for the agencies legal department to prepare a contract. We are currently pending this contract between CCOC and SHCHD, but we have high hopes that once this process is complete we will be able to start sending files to collections very soon after. We will continue to do all we can to ensure this bad debt obstacle does not create too severe of a setback in the self pay AR.
- **Third Party Aging:** February closed with \$285K in Third Party balances aged over 90 days, totaling 16.4%. This is a decrease of \$3K from February. Medicare increased slightly by just \$1K, increasing 0.5% to 4.3%. Medi-Cal aging increased by \$6K, at 20.1%. Commercial aging decreased by \$12K and ended February at 31.3%. Workers Compensation increased by just under \$2K, to 19.7%. Third Party aging is now 3.4% away from our goal and will continue to be an area of focus until that goal is met.

Industry Updates

COVID-19 Public Health Emergency Ending in May

On February 9, the Department of Health and Human Services (HHS) announced the Public Health Emergency (PHE) for COVID-19 will end on May, 11, 2023.

During the PHE, CMS has used a combination of emergency authority waivers, regulations, enforcement discretion, and sub-regulatory guidance to ensure easier access to care during the PHE for health care providers and their beneficiaries.

Some of the flexibilities that were created during the pandemic were recently expanded by the Consolidated Appropriations Act, 2023. Others, while critical during our initial responses to COVID-19, are no longer needed.

CMS has made further updates to the CMS Emergencies Page with useful information for providers – specifically around major

For a full listing of COVID-19 Public Health Emergency (PHE) waivers and flexibilities, please visit [CMS.gov/coronavirus-waivers](https://www.cms.gov/coronavirus-waivers).

The Department of Health and Human Services (HHS) has released a [COVID-19 Transition Roadmap](#) to help explain changes to waivers.



In the coming weeks, CMS will be hosting stakeholder calls and office hours to provide additional information. Please continue to visit the [CMS Emergencies Page](#) for continuous updates regarding PHE sunseting guidance as information becomes available to the public.

If you have any questions, concerns, or points you wish to discuss after reviewing the enclosed information, please feel free to contact me.

Sydni Thomas | Revenue Cycle Supervisor

Healthcare Resource Group

Office 509-703-4920 | sythomas@hrgpros.com

**Southern Humboldt Community
Healthcare District
MONTH END FINANCE REPORT**



SoHum Health

March 2023

Table of Contents

Finance Dashboard.....	Page 2
Revenue Detail.....	Page 3
Cash Detail.....	Page 4
Cash Forecasting.....	Page 5
Accounts Receivable.....	Page 6-7
Denial Management.....	Page 8
Claim Submit Efficiency.....	Page 9
Admits & Unbilled.....	Page 10
Executive Dashboard.....	Page 11

FINANCE DASHBOARD

Revenue Cycle Performance	Target		October-22		November-22		December-22		January-23		February-23		March-23	
	REVENUE													
	Net Revenue		\$753,900		\$976,735		\$888,473		\$1,083,979		\$1,015,903		\$982,852	
	Gross Revenue		\$1,525,240		\$1,947,165		\$1,586,113		\$1,620,070		\$1,537,305		\$1,606,835	
	CASH													
	Cash Collections as a % of Net Revenue		100%		92%		124%		141%		123%		94%	
	Cash Collections		\$767,658		\$937,047		\$1,373,812		\$1,095,480		\$1,021,149		\$1,276,559	
	ACCOUNTS RECEIVABLE													
	Net AR		\$1,076,184		\$1,085,157		\$1,433,557		\$1,632,047		\$1,660,729		\$1,480,763	
	Gross AR		\$2,790,532		\$2,736,117		\$3,016,738		\$2,893,400		\$2,903,063		\$2,736,001	
Unbilled		3		2.5		4.4		4.3		6.8		2.6		
Third Party		27		32.8		26.9		32.6		27.9		31.9		
Self Pay		16		18.8		17.4		17.9		17.0		20.6		
Total Days in AR		46		54.1		48.7		54.9		51.7		55.1		
Days in AR - Credit Balances		< 1		1.79		1.74		1.78		1.80		1.98		
UNBILLED														
In-house		< 2 Days		0.4		0.0		0.3		0.2		0.4		
DNFB		< 1 Day		2.0		4.4		4.1		6.6		2.2		
Total Unbilled		<3 Days		2.5		4.4		4.3		6.8		2.6		

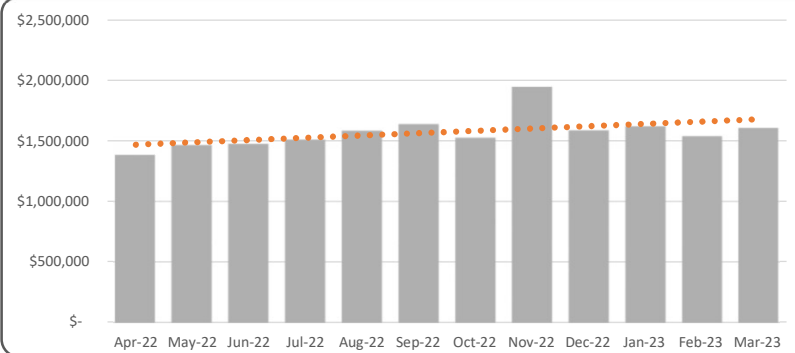
Third Party	Target		October-22		November-22		December-22		January-23		February-23		March-23	
	AGING (excluding credits)													
	Medicare Aging > 90 Days		11%		30.3%		\$ 217,965		4.8%		\$ 33,877		4.9%	
	Medicaid Aging > 90 Days		12%		21.2%		\$ 177,556		21.0%		\$ 155,056		20.0%	
	Commercial Aging > 90 Days		20%		27.4%		\$ 80,217		17.4%		\$ 57,667		17.6%	
	Work Comp Aging > 90 Days		35%		37.6%		\$ 9,393		26.9%		\$ 10,592		32.9%	
	Total Third Party Aging > 90 Days		13%		25.9%		\$ 485,130		14.1%		\$ 257,193		14.9%	
	CLAIM SUBMISSION EFFICIENCY													
	Claims Submission		1,934		\$ 1,847,952		1,974		\$ 2,012,812		1,847		\$ 2,232,303	
	Clean Claims		85%		82%		81%		77%		79%		85%	
Denial Percent		5%		7%		7%		5%		5%		4%		
Total Denial Rate		Count Amt		189		\$ 117,448		168		\$ 133,529		156		
Late Charges		Count Amt		16		\$ 230		10		\$ 94		49		
Communication Log Backlog		41		\$ 69,888		12		\$ 26,345		49		\$ 85,257		

Self Pay	Target		October-22		November-22		December-22		January-23		February-23		March-23	
	INVENTORY & QUALITY													
	Total Inventory		2,016		\$ 970,309		2,088		\$ 974,408		2,136		\$ 986,852	
	New		338		\$ 134,608		383		\$ 113,046		321		\$ 124,494	
	Resolved		762		\$ 512,299		276		\$ 67,863		253		\$ 91,261	
	Aged >180 days from Assignment		< 25%		23.7%		\$ 229,604		28.6%		\$ 278,517		35.4%	
	Total Payment Plans over 120 days		\$23,960		\$23,960		\$15,425		\$21,273		\$26,015		\$30,611	
	Average Speed to Answer		< 60 seconds		135		124		211		215		145	
	STATEMENTS & LETTERS													
	Statements & Letters		518		697		648		676		615		562	
Charity Care Applications In Process		15		\$ 10,652		27		\$ 27,564		0		\$ -		
Inbound and Outbound Calls		In Out		158		185		147		348		24		
WRITE OFFS														
Bad Debt as a % of Gross Revenue		< 2%		27.5%		\$ 419,473		1.1%		\$ 22,287		0.4%		
Charity as a % of Gross Revenue		< 2%		3.6%		\$ 54,563		1.9%		\$ 36,963		2.1%		

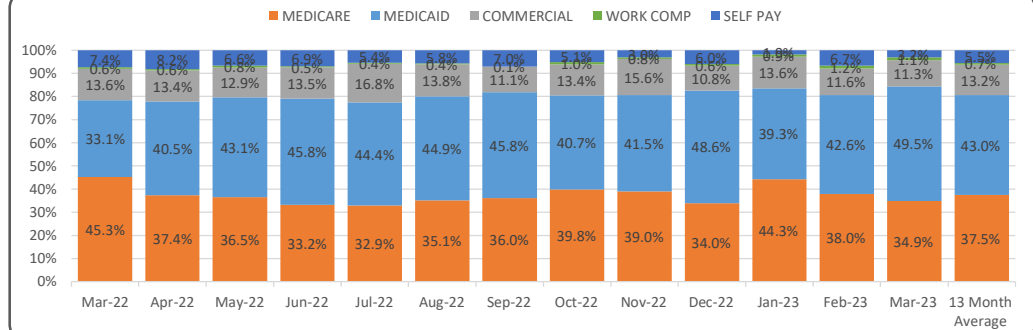
GROSS REVENUE

PAYER	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	13 Month Average
MEDICARE	\$ 742,459	\$ 517,108	\$ 535,226	\$ 490,275	\$ 497,277	\$ 555,868	\$ 590,200	\$ 606,856	\$ 760,302	\$ 539,320	\$ 717,741	\$ 584,209	\$ 560,965	\$ 592,139
MEDICAID	\$ 542,632	\$ 559,974	\$ 631,339	\$ 676,074	\$ 670,704	\$ 710,829	\$ 749,538	\$ 620,393	\$ 808,367	\$ 770,467	\$ 636,332	\$ 654,199	\$ 794,626	\$ 678,883
COMMERCIAL	\$ 222,294	\$ 185,153	\$ 188,623	\$ 199,337	\$ 254,416	\$ 218,738	\$ 181,491	\$ 204,841	\$ 304,163	\$ 170,862	\$ 220,365	\$ 178,568	\$ 182,374	\$ 208,556
WORK COMP	\$ 10,258	\$ 8,879	\$ 12,311	\$ 6,889	\$ 6,454	\$ 6,147	\$ 1,698	\$ 14,805	\$ 15,345	\$ 9,587	\$ 15,137	\$ 17,996	\$ 18,086	\$ 11,046
SELF PAY	\$ 121,591	\$ 113,045	\$ 97,212	\$ 101,982	\$ 81,299	\$ 91,154	\$ 114,603	\$ 78,345	\$ 58,989	\$ 95,876	\$ 30,494	\$ 102,332	\$ 50,784	\$ 87,516
TOTAL	\$ 1,639,234	\$ 1,384,159	\$ 1,464,711	\$ 1,474,557	\$ 1,510,151	\$ 1,582,735	\$ 1,637,530	\$ 1,525,240	\$ 1,947,165	\$ 1,586,113	\$ 1,620,070	\$ 1,537,305	\$ 1,606,835	\$ 1,578,139
AVERAGE DAILY REVENUE	\$ 51,436	\$ 49,141	\$ 48,784	\$ 47,510	\$ 48,363	\$ 49,646	\$ 51,418	\$ 51,582	\$ 56,153	\$ 54,984	\$ 56,015	\$ 52,705	\$ 52,936	\$ 51,590

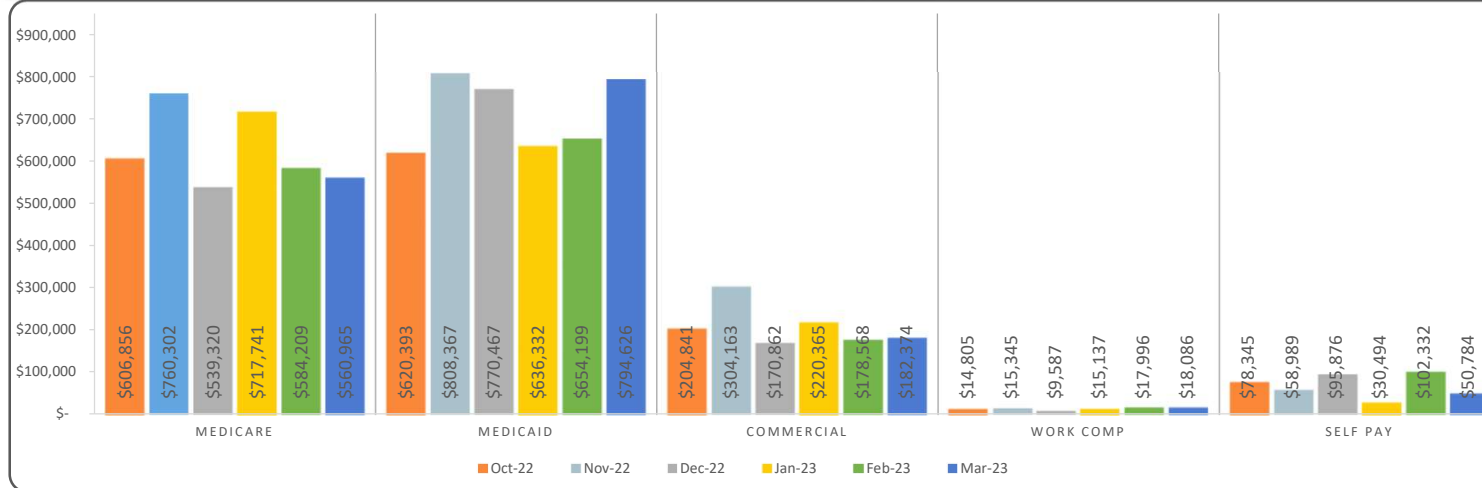
Gross Revenue



Payer Mix



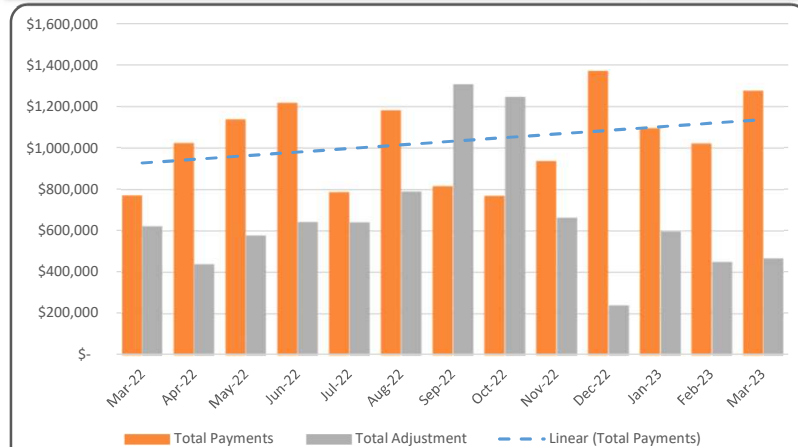
Revenue Trending By Payer



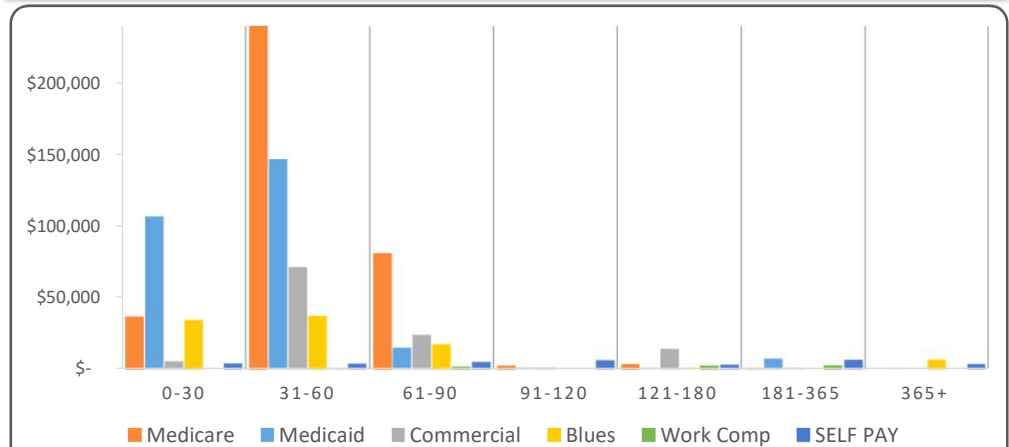
CASH DETAIL

PAYER	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	13 Month Average
MEDICARE														
Payments	\$ 450,962	\$ 491,736	\$ 653,772	\$ 743,061	\$ 450,340	\$ 268,672	\$ 272,770	\$ 313,604	\$ 441,248	\$ 904,435	\$ 591,668	\$ 592,859	\$ 743,922	\$ 532,235
Adjustments	\$ 85,982	\$ (48,508)	\$ (48,202)	\$ (155,707)	\$ 20,576	\$ 186,886	\$ 153,735	\$ 163,209	\$ 59,652	\$ (305,051)	\$ (87,776)	\$ (99,709)	\$ (134,234)	\$ (16,088)
Collection %	84%	111%	108%	127%	96%	59%	64%	66%	88%	151%	117%	120%	122%	101%
MEDICAID														
Payments	\$ 131,928	\$ 327,277	\$ 306,596	\$ 243,359	\$ 137,465	\$ 623,479	\$ 319,979	\$ 247,066	\$ 308,165	\$ 264,924	\$ 314,806	\$ 255,109	\$ 277,640	\$ 289,061
Adjustments	\$ 311,968	\$ 296,009	\$ 471,305	\$ 476,678	\$ 288,197	\$ 355,444	\$ 456,542	\$ 502,029	\$ 451,692	\$ 433,745	\$ 547,064	\$ 449,945	\$ 461,105	\$ 423,209
Collection %	30%	53%	39%	34%	32%	64%	41%	33%	41%	38%	37%	36%	38%	40%
COMMERCIAL														
Payments	\$ 55,397	\$ 94,255	\$ 35,661	\$ 49,987	\$ 78,377	\$ 90,192	\$ 83,210	\$ 61,199	\$ 61,572	\$ 52,160	\$ 48,629	\$ 73,731	\$ 117,204	\$ 69,352
Adjustments	\$ 27,215	\$ 34,954	\$ 19,183	\$ 15,330	\$ 67,108	\$ 37,478	\$ 26,028	\$ 33,117	\$ 38,841	\$ 16,336	\$ 21,767	\$ 27,065	\$ 30,397	\$ 30,371
Collection %	67%	73%	65%	77%	54%	71%	76%	65%	61%	76%	69%	73%	79%	70%
BLUES														
Payments	\$ 95,023	\$ 66,073	\$ 86,067	\$ 125,891	\$ 74,430	\$ 127,658	\$ 75,087	\$ 95,374	\$ 76,431	\$ 116,673	\$ 92,264	\$ 63,385	\$ 96,727	\$ 91,622
Adjustments	\$ 39,602	\$ 35,755	\$ 42,946	\$ 57,868	\$ 40,415	\$ 54,789	\$ 40,371	\$ 41,878	\$ 42,420	\$ 44,446	\$ 44,703	\$ 43,122	\$ 51,765	\$ 44,621
Collection %	0%	0%	0%	0%	0%	0%	0%	0%	64%	72%	67%	60%	65%	66%
WORK COMP														
Payments	\$ 7,429	\$ 1,482	\$ 9,756	\$ 7,723	\$ 6,841	\$ 6,504	\$ 6,931	\$ 6,447	\$ 1,565	\$ 5,615	\$ 17,126	\$ 4,638	\$ 7,853	\$ 6,916
Adjustments	\$ 3,695	\$ 1,463	\$ 4,651	\$ 5,630	\$ 2,719	\$ 4,325	\$ 2,288	\$ 3,708	\$ 879	\$ 2,189	\$ 6,198	\$ 1,926	\$ 8,982	\$ 3,743
Collection %	67%	50%	68%	58%	72%	60%	75%	63%	64%	72%	73%	71%	47%	65%
SELF PAY														
Payments	\$ 29,539	\$ 42,539	\$ 45,773	\$ 47,380	\$ 38,993	\$ 65,640	\$ 57,009	\$ 43,947	\$ 48,022	\$ 29,312	\$ 30,943	\$ 31,426	\$ 33,213	\$ 41,826
Bad Debt Recoveries	\$ 174	\$ 739	\$ 144	\$ 179	\$ 57	\$ 44	\$ 288	\$ 21	\$ 44	\$ 694	\$ 44	\$ -	\$ -	\$ 187
Adjustments	\$ 29,539	\$ 36,623	\$ 18,153	\$ 26,050	\$ 160,625	\$ 50,805	\$ 43,691	\$ 30,031	\$ 14,039	\$ 13,402	\$ 6,237	\$ 17,897	\$ 30,789	\$ 36,760
Charity Care	\$ 92,241	\$ 87,222	\$ 45,909	\$ 199,419	\$ 53,600	\$ 81,379	\$ 72,800	\$ 54,563	\$ 36,963	\$ 33,516	\$ 63,113	\$ 14,747	\$ 23,556	\$ 66,079
Bad Debt	\$ 35,941	\$ -	\$ 27,754	\$ 21,026	\$ 11,557	\$ 21,643	\$ 512,826	\$ 419,473	\$ 22,287	\$ 5,920	\$ -	\$ -	\$ -	\$ 82,956
Total SP Adjustments	\$ 157,722	\$ 123,845	\$ 91,816	\$ 246,494	\$ 225,781	\$ 153,827	\$ 629,317	\$ 504,067	\$ 73,289	\$ 52,838	\$ 69,350	\$ 32,644	\$ 54,346	\$ 185,795
Collection %	16%	26%	33%	16%	15%	30%	8%	8%	40%	36%	31%	49%	38%	27%
TOTAL														
Total Payments	\$ 770,454	\$ 1,024,101	\$ 1,137,769	\$ 1,217,580	\$ 786,503	\$ 1,182,187	\$ 815,275	\$ 767,658	\$ 937,047	\$ 1,373,812	\$ 1,095,480	\$ 1,021,149	\$ 1,276,559	\$ 1,031,198
Total Adjustment	\$ 626,184	\$ 443,517	\$ 581,700	\$ 646,293	\$ 644,797	\$ 792,749	\$ 1,308,282	\$ 1,248,008	\$ 666,773	\$ 244,503	\$ 601,307	\$ 454,994	\$ 472,360	\$ 485,856
Total Collection %	55%	70%	66%	65%	55%	60%	38%	38%	58%	85%	65%	69%	73%	61%

Cash & Adjustment Trending

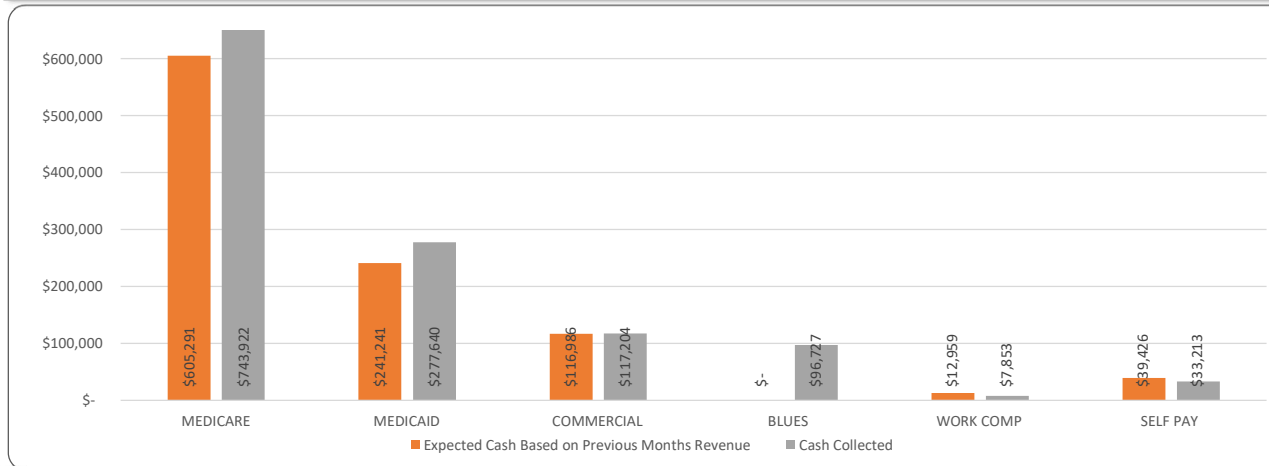


Cash Collections by Discharge Date

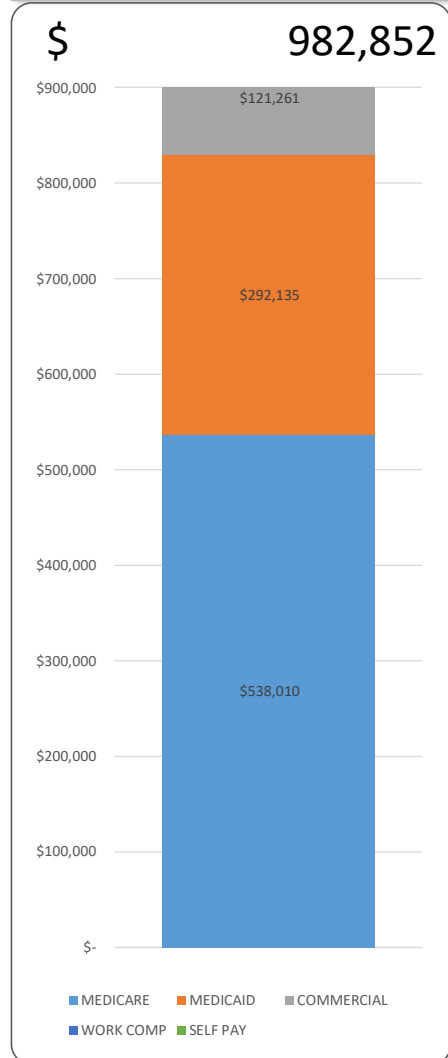


CASH FORECASTING

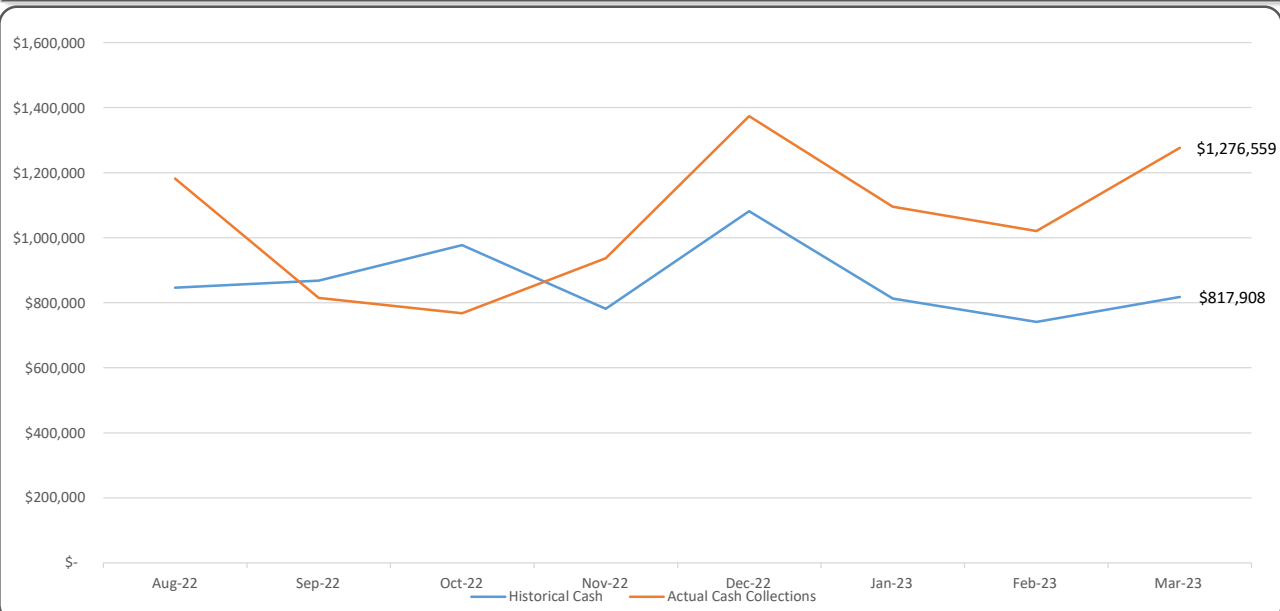
Expected Last Month vs Cash Collected (Based on Previous Months Revenue)



Cash Expected Next Month
(Based on this Months Revenue)



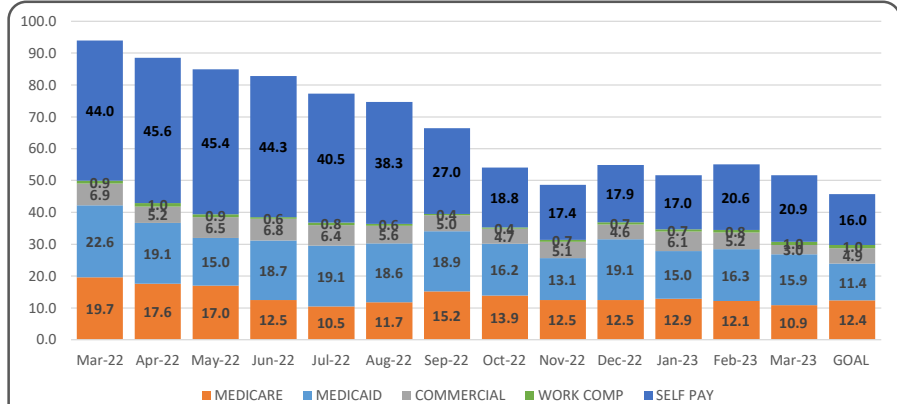
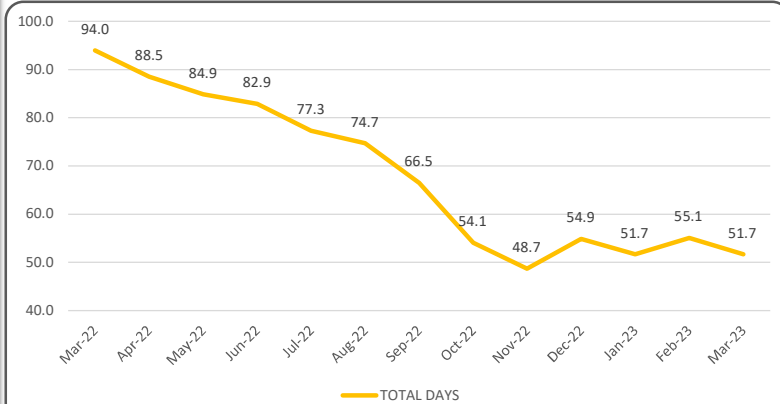
Actual Cash Based on Historical Collections



ACCOUNTS RECEIVABLE

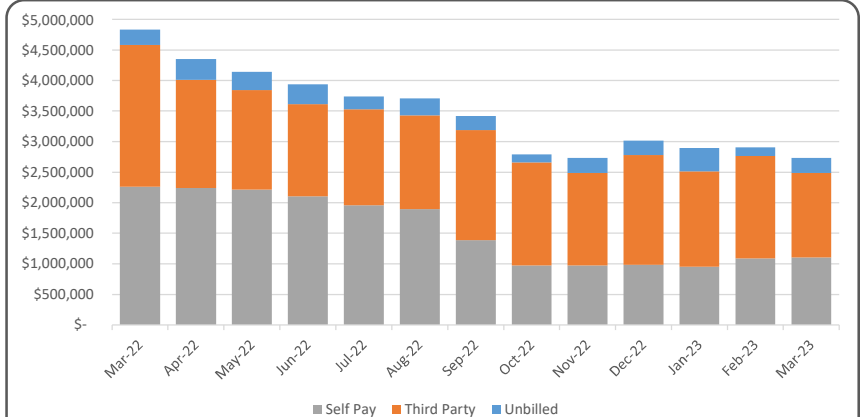
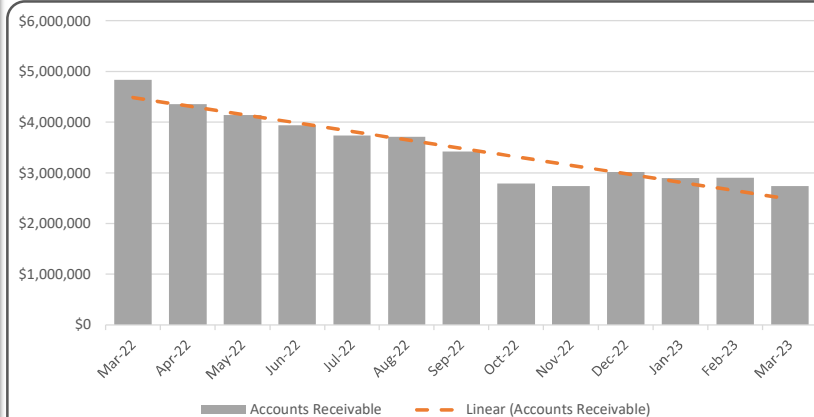
AR Days

PAYER	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	13 Month Average
MEDICARE	19.7	17.6	17.0	12.5	10.5	11.7	15.2	13.9	12.5	12.5	12.9	12.1	10.9	13.8
MEDICAID	22.6	19.1	15.0	18.7	19.1	18.6	18.9	16.2	13.1	19.1	15.0	16.3	15.9	17.5
COMMERCIAL	6.9	5.2	6.5	6.8	6.4	5.6	5.0	4.7	5.1	4.6	6.1	5.2	3.0	5.5
WORK COMP	0.9	1.0	0.9	0.6	0.8	0.6	0.4	0.4	0.7	0.7	0.7	0.8	1.0	0.7
SELF PAY	44.0	45.6	45.4	44.3	40.5	38.3	27.0	18.8	17.4	17.9	17.0	20.6	20.9	30.6
TOTAL DAYS	94.0	88.5	84.9	82.9	77.3	74.7	66.5	54.1	48.7	54.9	51.7	55.1	51.7	68.1



AR Balance

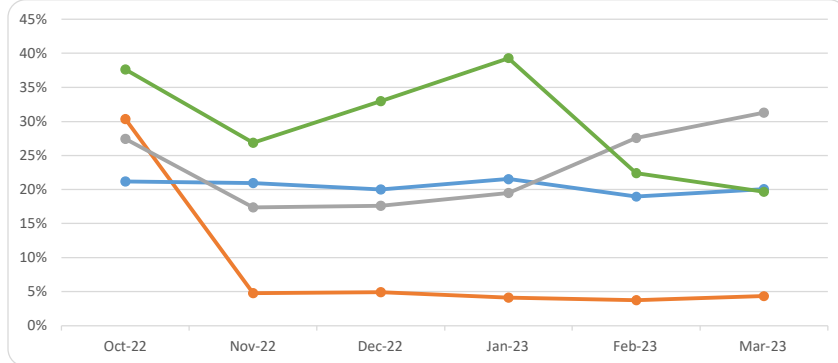
PAYER	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	13 Month Average
MEDICARE	\$ 1,011,373	\$ 864,590	\$ 828,105	\$ 593,780	\$ 507,839	\$ 582,895	\$ 783,406	\$ 715,189	\$ 702,322	\$ 685,997	\$ 721,466	\$ 640,281	\$ 577,661	\$ 708,839
MEDICAID	\$ 1,159,997	\$ 939,475	\$ 733,511	\$ 888,101	\$ 921,687	\$ 921,244	\$ 969,381	\$ 837,689	\$ 737,438	\$ 1,050,271	\$ 840,983	\$ 858,761	\$ 841,757	\$ 900,023
COMMERCIAL	\$ 352,803	\$ 255,074	\$ 319,138	\$ 321,984	\$ 311,717	\$ 275,712	\$ 258,102	\$ 244,212	\$ 284,569	\$ 254,521	\$ 340,591	\$ 275,168	\$ 157,304	\$ 280,838
WORK COMP	\$ 44,031	\$ 50,949	\$ 42,910	\$ 27,858	\$ 36,591	\$ 28,844	\$ 19,071	\$ 23,134	\$ 37,379	\$ 39,097	\$ 38,788	\$ 40,808	\$ 55,187	\$ 37,281
SELF PAY	\$ 2,264,662	\$ 2,240,554	\$ 2,216,895	\$ 2,105,043	\$ 1,959,428	\$ 1,899,559	\$ 1,388,640	\$ 970,309	\$ 974,408	\$ 986,852	\$ 951,571	\$ 1,088,045	\$ 1,104,091	\$ 1,550,004
TOTAL	\$ 4,832,867	\$ 4,350,642	\$ 4,140,558	\$ 3,936,767	\$ 3,737,262	\$ 3,708,255	\$ 3,418,601	\$ 2,790,532	\$ 2,736,117	\$ 3,016,738	\$ 2,893,400	\$ 2,903,063	\$ 2,736,001	\$ 3,476,985



ACCOUNTS RECEIVABLE AGING

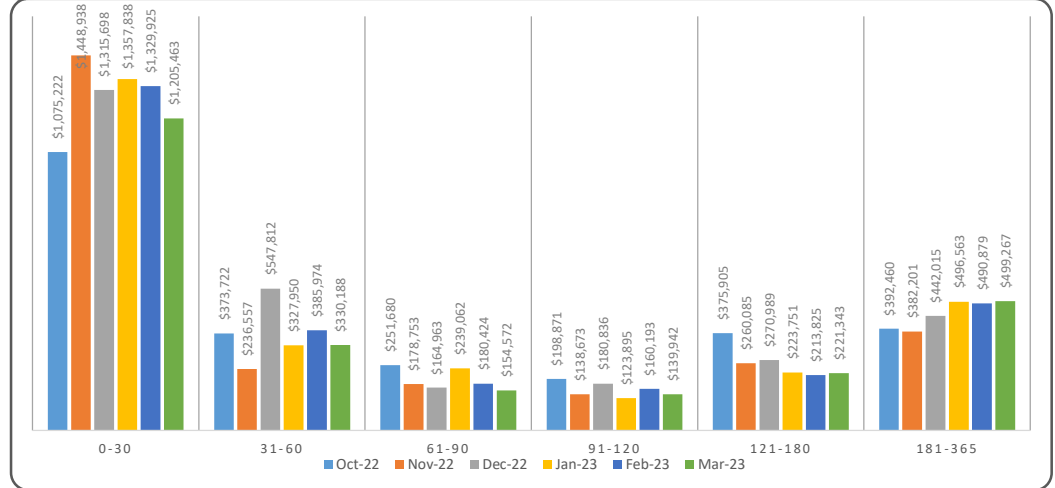
	0-30 Days		31-60 Days		61-90 Days		91-120 Days		121-180 Days		181-365 Days		366+ Days		Grand Totals	
	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$
MEDICARE																
Non-Credit	322	\$ 462,267	46	\$ 58,550	25	\$ 35,508	23	\$ 10,590	6	\$ 8,520	5	\$ 2,378	7	\$ 3,765	434	\$ 581,578
Credit	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2	\$ (264)	0	\$ -	2	\$ (3,652)	4	\$ (3,916)
TOTAL	322	\$ 462,267	46	\$ 58,550	25	\$ 35,508	23	\$ 10,590	8	\$ 8,256	5	\$ 2,378	9	\$ 113	438	\$ 577,661
MEDICAID																
Non-Credit	267	\$ 537,280	116	\$ 101,551	59	\$ 35,417	51	\$ 23,835	53	\$ 59,292	61	\$ 66,644	25	\$ 19,450	632	\$ 843,469
Credit	1	\$ (445)	0	\$ -	0	\$ -	0	\$ -	1	\$ (117)	1	\$ (521)	10	\$ (628)	13	\$ (1,712)
TOTAL	268	\$ 536,835	116	\$ 101,551	59	\$ 35,417	51	\$ 23,835	54	\$ 59,175	62	\$ 66,123	35	\$ 18,822	645	\$ 841,757
COMMERCIAL																
Non-Credit	247	\$ 140,933	67	\$ 23,537	24	\$ 10,269	11	\$ 3,954	26	\$ 34,799	26	\$ 11,344	40	\$ 29,461	441	\$ 254,297
Credit	20	\$ (1,546)	2	\$ (441)	5	\$ (2,270)	6	\$ (175)	7	\$ (860)	34	\$ (6,835)	342	\$ (84,866)	416	\$ (96,993)
TOTAL	267	\$ 139,387	69	\$ 23,096	29	\$ 8,000	17	\$ 3,778	33	\$ 33,939	60	\$ 4,509	382	\$ (55,405)	857	\$ 157,304
WORK COMP																
Non-Credit	25	\$ 14,495	19	\$ 24,546	9	\$ 7,702	6	\$ 5,855	5	\$ 3,546	14	\$ 1,938	1	\$ 98	79	\$ 58,180
Credit	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ (504)	0	\$ -	11	\$ (2,489)	12	\$ (2,993)
TOTAL	25	\$ 14,495	19	\$ 24,546	9	\$ 7,702	6	\$ 5,855	6	\$ 3,041	14	\$ 1,938	12	\$ (2,391)	91	\$ 55,187
SELF PAY																
Non-Credit	138	\$ 53,192	209	\$ 122,471	170	\$ 67,973	135	\$ 97,276	232	\$ 118,564	676	\$ 430,417	356	\$ 254,131	1916	\$ 1,144,024
Credit	9	\$ (713)	1	\$ (25)	2	\$ (28)	14	\$ (1,391)	11	\$ (1,632)	51	\$ (6,097)	256	\$ (30,046)	344	\$ (39,933)
TOTAL	147	\$ 52,479	210	\$ 122,446	172	\$ 67,945	149	\$ 95,885	243	\$ 116,932	727	\$ 424,320	612	\$ 224,086	2260	\$ 1,104,091
ACCOUNTS RECEIVABLE																
Non-Credit	999	\$ 1,208,167	457	\$ 330,654	287	\$ 156,869	226	\$ 141,509	322	\$ 224,721	782	\$ 512,721	429	\$ 306,906	3502	\$ 2,881,547
Credit	30	\$ (2,704)	3	\$ (466)	7	\$ (2,298)	20	\$ (1,567)	22	\$ (3,378)	86	\$ (13,454)	621	\$ (121,681)	789	\$ (145,547)
GRAND TOTAL	1029	\$ 1,205,463	460	\$ 330,188	294	\$ 154,572	246	\$ 139,942	344	\$ 221,343	868	\$ 499,267	1050	\$ 185,225	4291	\$ 2,736,001

Aged Over 90 Days Trending (excluding Credits)



	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Medicare	30.3%	4.8%	4.9%	4.1%	3.8%	4.3%
Medicaid	21.2%	21.0%	20.0%	21.5%	19.0%	20.1%
Commercial	27.4%	17.4%	17.6%	19.5%	27.6%	31.3%
Work Comp	37.6%	26.9%	32.9%	39.3%	22.4%	19.7%

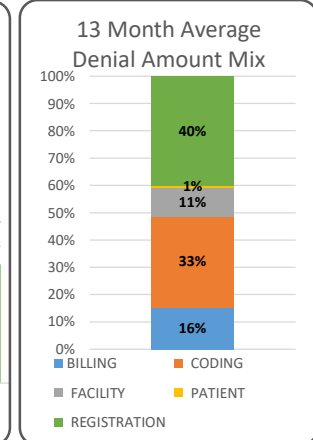
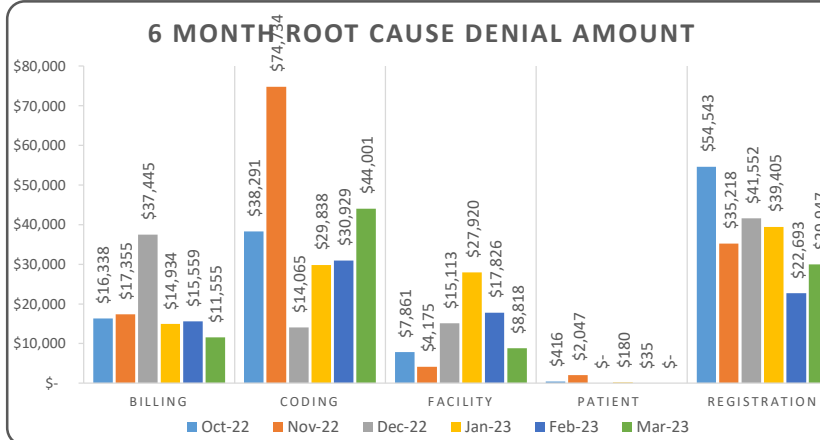
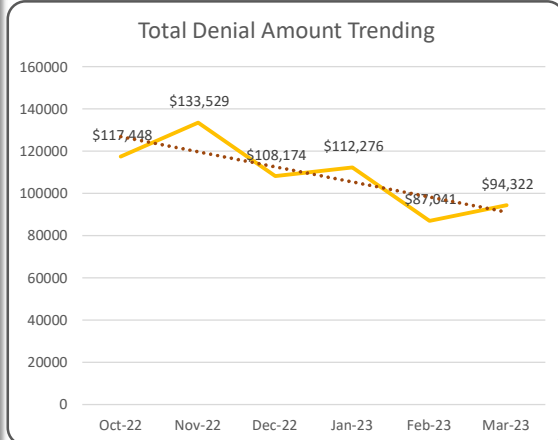
6 Month Aging



DENIAL MANAGEMENT

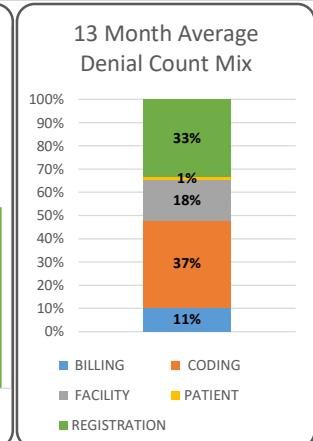
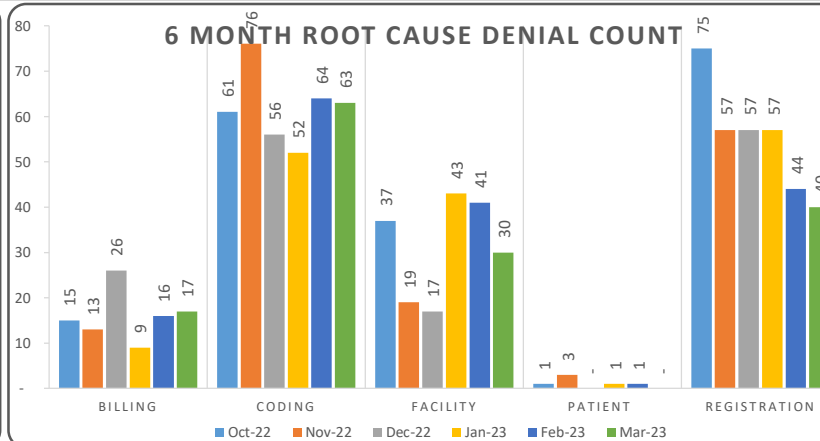
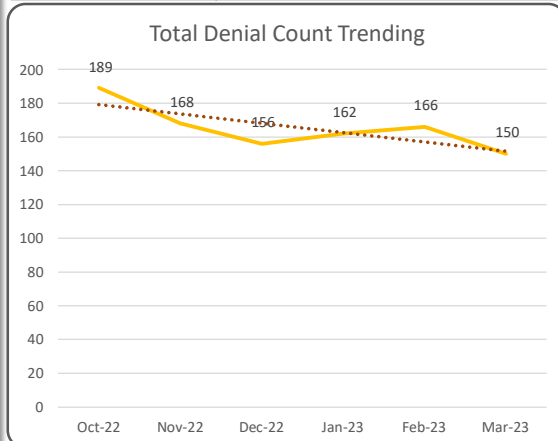
Denial Amount

AMOUNT	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	13 Month Average
BILLING	\$ 8,260	\$ 5,104	\$ 17,472	\$ 15,356	\$ 3,750	\$ 13,733	\$ 9,413	\$ 16,338	\$ 17,355	\$ 37,445	\$ 14,934	\$ 15,559	\$ 11,555	\$ 14,329
CODING	\$ 9,388	\$ 17,413	\$ 31,262	\$ 22,728	\$ 41,762	\$ 30,542	\$ 10,113	\$ 38,291	\$ 74,734	\$ 14,065	\$ 29,838	\$ 30,929	\$ 44,001	\$ 30,390
FACILITY	\$ 6,806	\$ 14,777	\$ 4,172	\$ 1,283	\$ 10,080	\$ 2,062	\$ 5,672	\$ 7,861	\$ 4,175	\$ 15,113	\$ 27,920	\$ 17,826	\$ 8,818	\$ 9,736
PATIENT	\$ -	\$ 553	\$ 1,303	\$ 1,673	\$ 921	\$ -	\$ 1,349	\$ 416	\$ 2,047	\$ -	\$ 180	\$ 35	\$ -	\$ 652
REGISTRATION	\$ 25,983	\$ 61,130	\$ 58,259	\$ 31,619	\$ 18,882	\$ 17,344	\$ 34,308	\$ 54,543	\$ 35,218	\$ 41,552	\$ 39,405	\$ 22,693	\$ 29,947	\$ 36,222
TOTAL	\$ 50,437	\$ 98,978	\$ 112,468	\$ 72,659	\$ 75,394	\$ 63,681	\$ 60,855	\$ 117,448	\$ 133,529	\$ 108,174	\$ 112,276	\$ 87,041	\$ 94,322	\$ 91,328



Denial Count

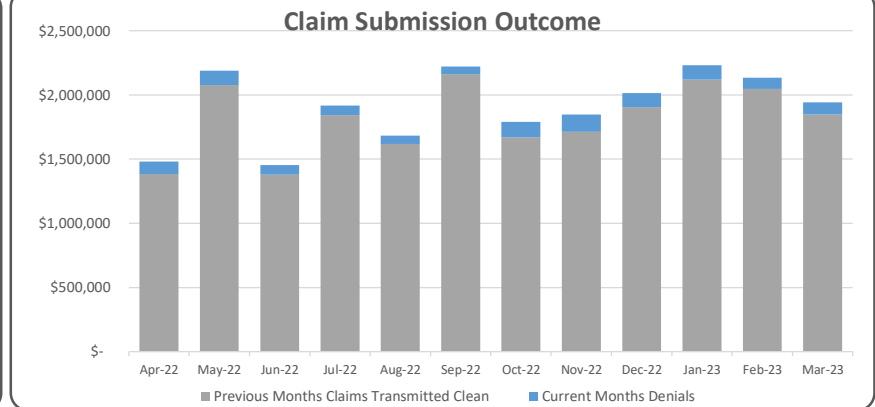
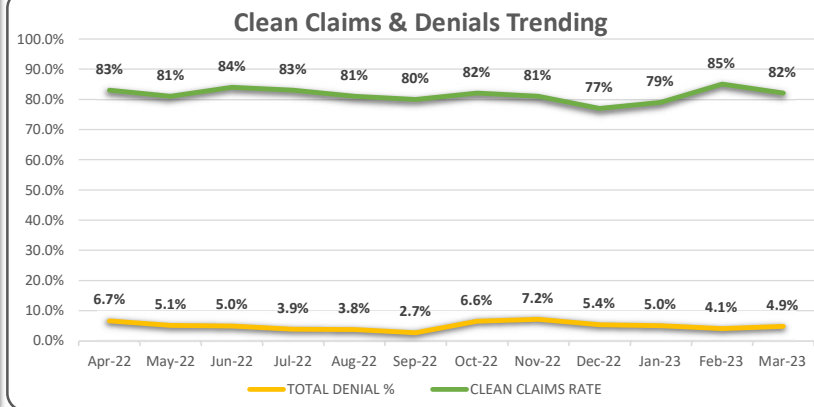
COUNT	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	13 Month Average
BILLING	11	15	13	16	8	16	13	15	13	26	9	16	17	14
CODING	28	43	43	41	42	44	23	61	76	56	52	64	63	49
FACILITY	17	29	13	6	16	13	18	37	19	17	43	41	30	23
PATIENT	-	3	2	1	3	-	1	1	3	-	1	1	-	1
REGISTRATION	23	46	49	35	18	34	28	75	57	57	57	44	40	43
TOTAL	79	136	120	99	87	107	83	189	168	156	162	166	150	131



CLAIM SUBMIT EFFICIENCY & DENIAL RESOLUTION

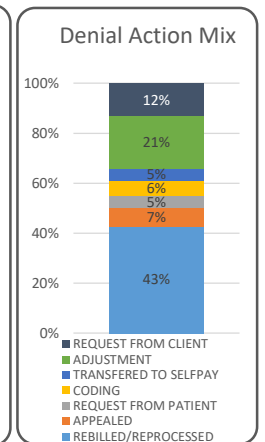
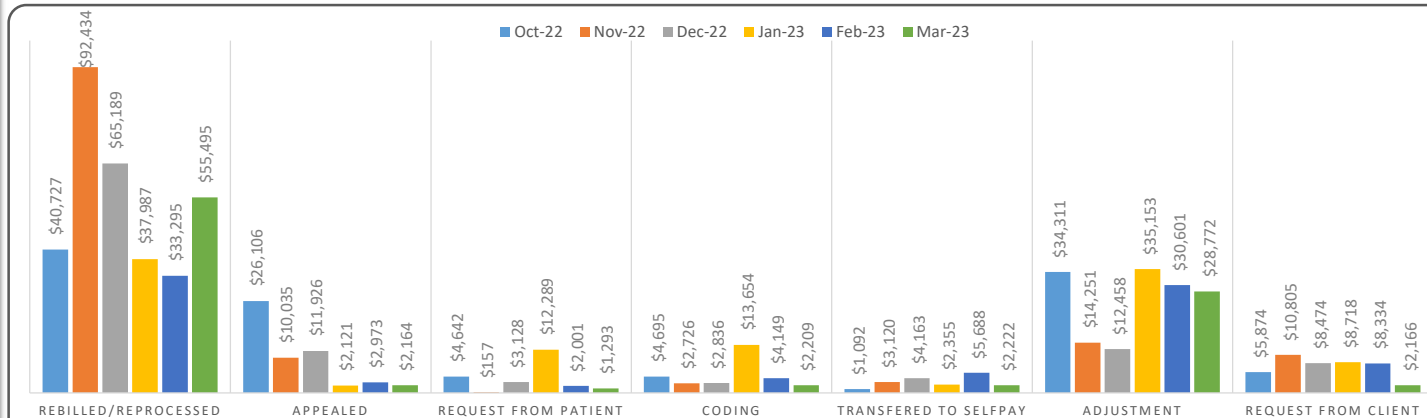
Denial & Clean Claim Trending

	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	13 Month Average
DENIAL AMOUNT	\$ 50,437	\$ 98,978	\$ 112,468	\$ 72,659	\$ 75,394	\$ 63,681	\$ 60,855	\$ 117,448	\$ 133,529	\$ 108,174	\$ 112,276	\$ 87,041	\$ 94,322	\$ 91,328
PREVIOUS MONTH'S TRANSMITTED CLAIMS	\$ 1,676,470	\$ 1,481,392	\$ 2,189,220	\$ 1,451,713	\$ 1,918,330	\$ 1,682,882	\$ 2,222,145	\$ 1,789,190	\$ 1,847,952	\$ 2,012,812	\$ 2,232,303	\$ 2,135,776	\$ 1,941,893	\$ 1,890,929
TOTAL DENIAL %	3.0%	6.7%	5.1%	5.0%	5.0%	3.9%	2.7%	6.6%	7.2%	5.4%	5.0%	4.1%	4.9%	4.9%
CLEAN CLAIMS RATE	83%	83%	81%	84%	83%	81%	80%	82%	81%	77%	79%	85%	82%	82%



Action Taken on Denials

DENIAL ACTION	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	13 Month Average
REBILLED/REPROCESSED	\$ 22,109	\$ 39,285	\$ 32,702	\$ 23,707	\$ 19,317	\$ 23,601	\$ 29,104	\$ 40,727	\$ 92,434	\$ 65,189	\$ 37,987	\$ 33,295	\$ 55,495	\$ 39,612
APPEALED	\$ 4,633	\$ 2,540	\$ 8,584	\$ 3,442	\$ -	\$ 6,078	\$ 3,825	\$ 26,106	\$ 10,035	\$ 11,926	\$ 2,121	\$ 2,973	\$ 2,164	\$ 6,494
REQUEST FROM PATIENT	\$ -	\$ 5,482	\$ 4,956	\$ 8,833	\$ 2,963	\$ 1,818	\$ 9,122	\$ 4,642	\$ 157	\$ 3,128	\$ 12,289	\$ 2,001	\$ 1,293	\$ 4,360
CODING	\$ 2,615	\$ 4,052	\$ 16,472	\$ 1,470	\$ 5,997	\$ 3,747	\$ 7,813	\$ 4,695	\$ 2,726	\$ 2,836	\$ 13,654	\$ 4,149	\$ 2,209	\$ 5,572
TRANSFERRED TO SELF-PAY	\$ 2,978	\$ 6,985	\$ 17,507	\$ 7,141	\$ 3,880	\$ -	\$ 1,506	\$ 1,092	\$ 3,120	\$ 4,163	\$ 2,355	\$ 5,688	\$ 2,222	\$ 4,511
ADJUSTMENT	\$ 14,337	\$ 6,842	\$ 16,510	\$ 24,350	\$ 11,003	\$ 20,120	\$ 3,213	\$ 34,311	\$ 14,251	\$ 12,458	\$ 35,153	\$ 30,601	\$ 28,772	\$ 19,379
REQUEST FROM CLIENT	\$ 3,765	\$ 33,792	\$ 15,736	\$ 3,715	\$ 32,236	\$ 8,316	\$ 6,272	\$ 5,874	\$ 10,805	\$ 8,474	\$ 8,718	\$ 8,334	\$ 2,166	\$ 11,400
TOTAL	\$ 50,437	\$ 98,978	\$ 112,468	\$ 72,659	\$ 75,394	\$ 63,681	\$ 60,855	\$ 117,448	\$ 133,529	\$ 108,174	\$ 112,277	\$ 87,041	\$ 94,322	\$ 91,328

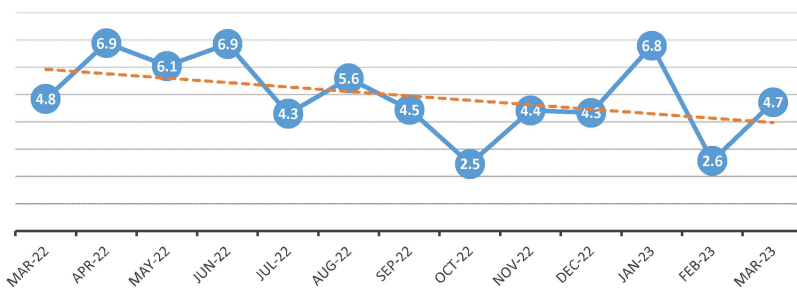


UNBILLED & INVENTORY

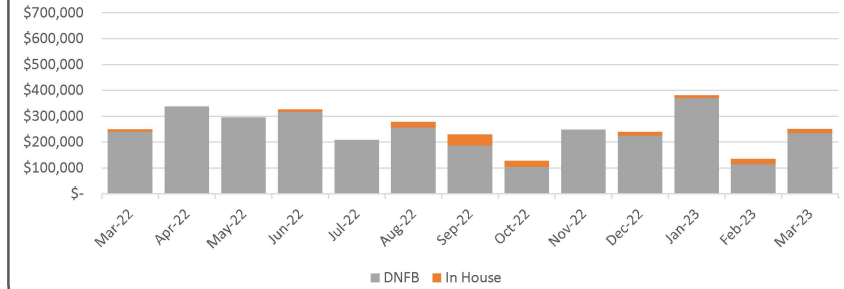
Unbilled

	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	13 Month Average
In House	\$ 10,466	\$ -	\$ -	\$ 9,182	\$ -	\$ 22,251	\$ 43,554	\$ 22,609	\$ -	\$ 13,804	\$ 11,990	\$ 21,812	\$ 15,908	\$ 13,198
DNFB	\$ 238,954	\$ 338,650	\$ 295,441	\$ 316,709	\$ 208,502	\$ 255,911	\$ 185,499	\$ 104,807	\$ 248,431	\$ 224,970	\$ 368,997	\$ 114,332	\$ 234,498	\$ 241,208
Total Unbilled	\$ 249,420	\$ 338,650	\$ 295,441	\$ 325,891	\$ 208,502	\$ 278,162	\$ 229,053	\$ 127,416	\$ 248,431	\$ 238,775	\$ 380,987	\$ 136,143	\$ 250,407	\$ 254,406
Unbilled Days	4.8	6.9	6.1	6.9	4.3	5.6	4.5	2.5	4.4	4.3	6.8	2.6	4.7	5.0

Total Unbilled Days



Unbilled Dollars

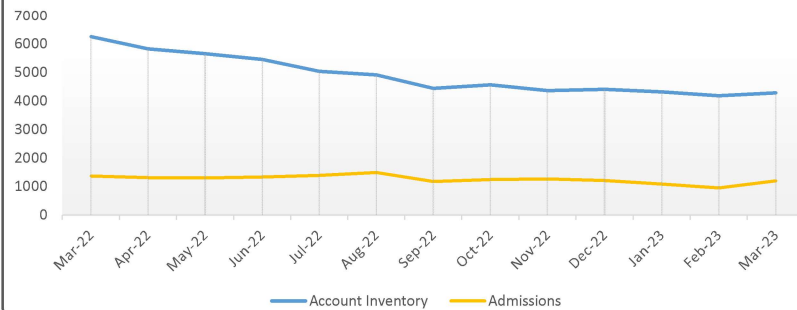


Admissions & Account Inventory

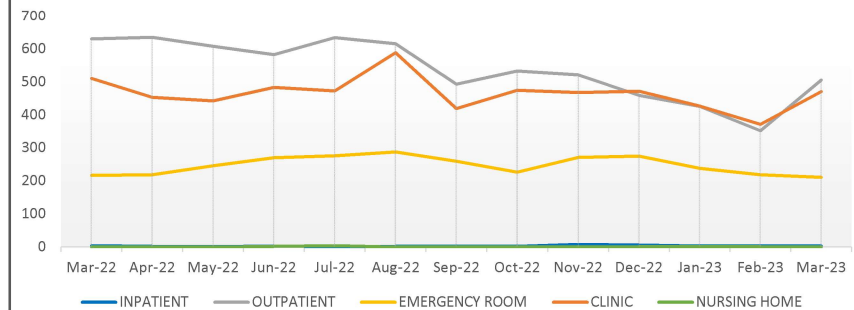
ADMISSIONS	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	13 Month Average
INPATIENT	4	2	1	3	1	2	3	2	8	5	3	4	3	3
SWINGBED	5	5	1	1	1	2	2	4	5	4	2	4	4	3
OUTPATIENT	630	634	607	582	633	615	492	532	520	458	425	352	505	537
EMERGENCY ROOM	217	218	246	270	276	287	259	226	271	275	238	219	211	247
CLINIC	510	453	442	482	472	588	418	474	467	471	426	371	470	465
NURSING HOME	0	1	0	2	4	0	0	1	0	1	2	1	0	1
TOTAL	1,366	1,313	1,297	1,340	1,387	1,494	1,174	1,239	1,271	1,214	1,096	951	1,193	1257

ACCOUNT INVENTORY	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	13 Month Average
MEDICARE	578	556	561	468	362	394	388	687	498	453	497	417	438	484
MEDICAID	1,010	714	726	731	656	700	678	804	750	840	739	692	645	745
COMMERCIAL	1,046	964	938	1,020	997	904	909	1,006	957	912	871	814	857	938
WORK COMP	95	95	85	71	70	57	48	60	78	73	73	72	91	74
SELF PAY	3,527	3,505	3,344	3,173	2,957	2,855	2,425	2,016	2,088	2,136	2,139	2,191	2,260	2663
TOTAL	6256	5834	5654	5463	5042	4910	4448	4573	4371	4414	4319	4186	4291	4905

Account Inventory & Admissions



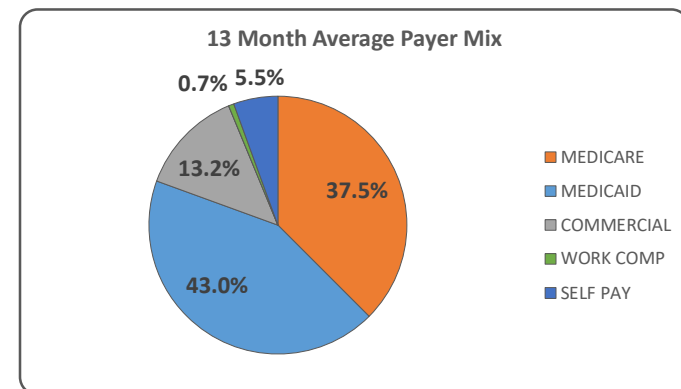
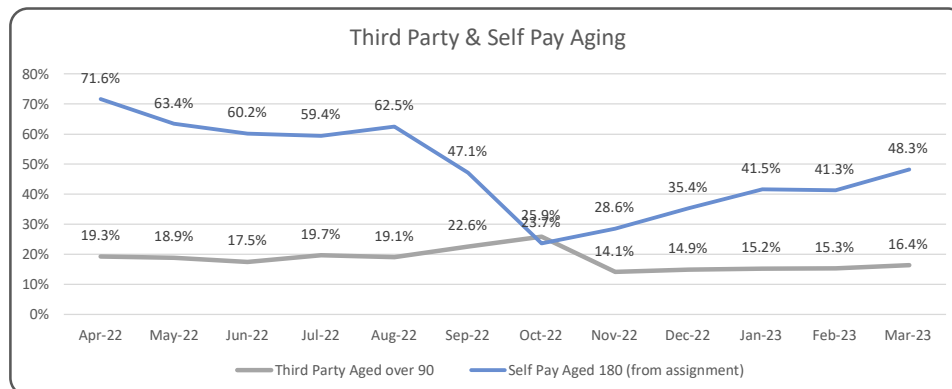
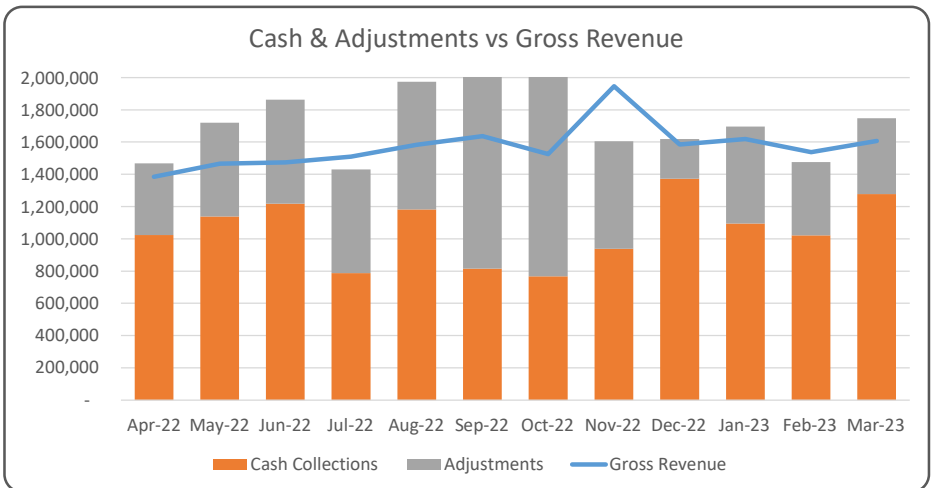
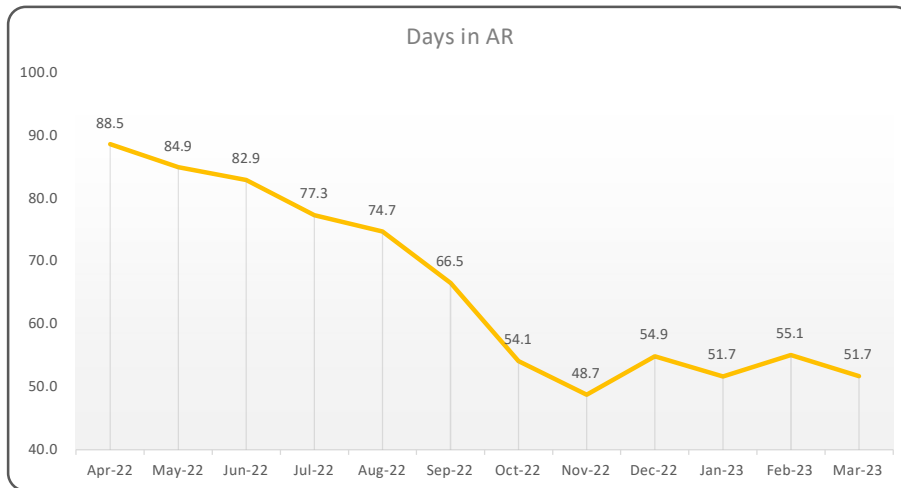
Admissions by Service Type



Southern Humboldt Community Healthcare District

Executive Dashboard

	TARGET	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Days in AR	45.8	88.5	84.9	82.9	77.3	74.7	66.5	54.1	48.7	54.9	51.7	55.1	51.7
Gross AR		4,350,642	4,140,558	3,936,767	3,737,262	3,708,255	3,418,601	2,790,532	2,736,117	3,016,738	2,893,400	2,903,063	2,736,001
Gross Revenue		1,384,159	1,464,711	1,474,557	1,510,151	1,582,735	1,637,530	1,525,240	1,947,165	1,586,113	1,620,070	1,537,305	1,606,835
Cash Collections		1,024,101	1,137,769	1,217,580	786,503	1,182,187	815,275	767,658	937,047	1,373,812	1,095,480	1,021,149	1,276,559
Adjustments		443,517	581,700	646,293	644,797	792,749	1,308,282	1,248,008	666,773	244,503	601,307	454,994	472,360
Collection %		69.8%	66.2%	65.3%	55.0%	59.9%	38.4%	38.1%	58.4%	84.9%	64.6%	69.2%	73.0%
Late Charges	1%	2.6%	0.6%	0.1%	1.6%	0.6%	1.1%	0.0%	0.0%	0.0%	0.0%	0.1%	0.3%
Bad Debt	3%	0.0%	1.9%	1.4%	0.8%	1.4%	31.3%	27.5%	1.1%	0.4%	0.0%	0.0%	0.0%
Charity Care	3%	6.3%	3.1%	13.5%	3.5%	5.1%	4.4%	3.6%	1.9%	2.1%	3.9%	1.0%	1.5%
Third Party Aged over 90	13%	19.3%	18.9%	17.5%	19.7%	19.1%	22.6%	25.9%	14.1%	14.9%	15.2%	15.3%	16.4%
Self Pay Aged 180 (from assignment)	25%	71.6%	63.4%	60.2%	59.4%	62.5%	47.1%	23.7%	28.6%	35.4%	41.5%	41.3%	48.3%



CNO BOARD REPORT April 2023

Thursday, April 2023

April Updates Continue the Same as March

The new EPIC implementation is going well, and everything is going as planned. The go-live day is still scheduled for July 2023. All the different departments are working hard with the EPIC training while working on all their daily responsibilities to continue serving the community.

Infection Prevention/Employee Health

The mask mandate was lifted on April 3. And there have been no new COVID cases within the hospital. Masking is still required on the Acute and SNF side for everyone working or visiting the unit. COVID-bivalent vaccines continue to be offered in the Clinic on Wednesdays.

ED/Acute:

The ED continues to serve the community by providing emergency care and outpatient services. We are fully staffed in the ED, and even though we have one nurse who is relocating and a few nurses going on vacation for over 30 days. At the same time, the nursing team is committed to covering extra shifts to continue providing the 24/7 ED services to the community. We are happy to inform you that a local RN has applied and accepted the ED/Acute manager position and she is ready and excited to start working in SoHum.

There were 211 ED patients seen in the ED in March.

Our goal continues to be that our patients and the community get the highest quality of care, and when they come to our hospital, they can see that the care reflects excellence and compassion.

Skilled Nursing Facility:

Mary Spring, RN, continues to be the interim DON and is doing a great job. Mary continues to work and ensure the SNF is survey ready and that the residents get the safest and highest quality of care.

The SNF has one available bed, and the Utilization Review team is working on finding an excellent candidate to join the SNF family. All the residents continue to be covid free. The residents continue to get together for lunch daily, go on outings, and do fun activities.

The board approved all the SNF Policies and procedures on March 30, 2023.

Clinic

April, our clinic manager, reports that the "Mobile clinic is picking up speed and heading to Blocksburg and Petrolia for the 1st time in the next couple of weeks. Dr. Tyler Barr is visiting, beginning April, to check out SoHum Health to see if he would like to join us here.

We continue to try to recruit a new LCSW to round out our BH dept. Leo, our substance use navigator, is doing amazing things for our community. This month she is attending the summit for "Opioid use disorder." She has become the SoHum representative of the county MH committee (they last had a rep from SoHum a long time ago). She is working on the Salmon Creek houseless coalition committee and just signed up to be the only Humboldt County smoking cessation coach.

The clinic is busy being involved in helping train new healthcare workers. We currently have Matthew Kimura, a UC Davis student here training, and Tara Comdan, a CR nursing student here doing her pediatric training with our peds provider Laura Mojica PNP.

We are working closely with the quality team on strategies for the clinic to get closer and reach our quality goals for this year. Upcoming clinic QA meeting coming in April 2023. And, OF COURSE, we are heading into the final training for our EPIC go-live. All clinic staff is signed up for end-user training starting in May.

Laboratory:

The lab has been working extremely hard with new obligations and tasks with the "OCHIN/Epic development while still carrying on all our patient-care and regulatory responsibilities." I want to acknowledge that all the other departments have been dealing with the same amount of extra work while continuing to perform their daily duties. Still, the lab has also been dealing with the COLA survey requirements.

Adam, lab manager, states, "We devised a plan – a "surge" of extra work for the existing five people in our department, including strategically planned PTO days to keep everyone from burning out as long as possible. Adela and the admin team approved hiring an additional scientist temporarily, but we couldn't find a suitable candidate... until now!!

The lab team is relieved and excited to welcome back Jennifer Henry, a scientist who worked with us as a traveler last year. She is a great fit, has hit the ground running, and will be with us through the 60-day post-go-live period. With Epic go-live just three months away, we're gearing up to resume essential projects that have been delayed. Chief among these is standing-up test systems for on-site blood cultures, which currently face an approximate 30-hour delay because of the logistics of sending them to outside labs.

By the way, April brings us our annual Lab Week celebrations! Please get in touch with Adam Summers (asummers@shchd.org) if you'd like to schedule a time to tour the lab, meet the humans, and learn about the robots that turn science into healing. We'd love to see you here!"

Radiology

Lora, our Radiology manager, "reports that Radiology performed 197 x-ray exams, 85 CTs, 36 ultrasounds, and 19 mammograms in March. All modalities saw an increase in usage compared to March last year.

We have been very busy with OCHIN/Epic meetings, trainings, and testing".

Pharmacy

The pharmacy is also working hard, and PJ reports that the pharmacy has been covering vacation and sick days at Garberville Pharmacy and updating policies and procedures as needed. PJ, our pharmacist, also oversees leading the Medication Error Reduction Plan (MERP) meeting and completing the Quarterly State Required Inventory for Controlled Substances. In addition, the pharmacy monitors antibiotic use and aids nursing and MDs when needed.

Adela Yanez, RN, BSN, CNO



SoHum Health
FOUNDATION
A California Nonprofit Public Benefit Corporation

BYLAWS
SOUTHERN HUMBOLDT COMMUNITY HEALTHCARE FOUNDATION

Amended and Effective Date: February 16, 2023

ARTICLE I
NAME AND PURPOSE

The name of this Corporation and the purpose for which this Corporation is formed shall be "The Southern Humboldt Community Healthcare Foundation" aka "SoHum Health Foundation". This Corporation shall be dedicated to exclusively function as a community-based support and outreach organization for the Southern Humboldt Community Healthcare District (SHCHD).

ARTICLE II
MEMBERSHIP

1. Qualifications. The SHCHD (doing business as "Jerold Phelps Community Hospital" and the "Southern Humboldt Community Clinic") a political subdivision of the State of California, shall be the sole corporate member of this Corporation, effective as of October 7, 2015. No membership certificate shall be issued. No membership fees or dues shall be assessed. The SHCHD shall not be liable for the debts, liabilities, or obligations of the Corporation. By reason of the rights or status of the SHCHD herein, there has been no express or implied delegation of any public agency authority from the SHCHD to this Corporation.

2. Transferability of Membership. The SHCHD may resign and/or substitute another member in its stead (with the written consent of the substituted member) as provided by the California Corporations Code.

3. Exercise of Membership Rights. The SHCHD shall exercise its membership rights through its Board of Directors.

4. Support Services Provided by the SHCHD. In consideration of its membership, the SHCHD shall provide such support staffing and services as may be necessary for the Corporation to fulfill its purposes, as such needs are identified by mutual agreement of the Corporation and the SHCHD.

ARTICLE III
BOARD OF DIRECTORS

1. Responsibility. Except as otherwise provided by the Articles of Incorporation or by these Bylaws and the laws of the State of California, the management of the affairs of this Corporation shall be vested in a Board of Directors (the "Board").

2. Number of Members. The Board shall, until changed by amendment to these Bylaws, consist of not fewer than five (5) nor more than twelve (12) directors, which will include the SHCHD Chief Executive Officer or their designee, and the SHCHD Medical Staff Director or their designee.

3. Qualifications. The Chief Executive Officer of the SHCHD their designee, and the Medical Staff Director or their designee members serve by reason of official capacity, and the resignation or removal of any such person from their position shall automatically terminate such person's membership on the Board. No person may hold more than one directorship by reason of official capacity or any other reason. The remaining members of the Board shall consist of individuals, who will provide expertise for the Board, enhance the Board's capabilities in striving to support the SHCHD and who are experienced in organization and community activities.

4. Appointment of Directors. Directors shall be selected for nomination and appointment for their willingness and ability to participate effectively in fulfilling the Board's responsibilities. No director shall profit financially by reason of their membership on the Board. No director shall be employed by the Corporation. Directors may not receive any compensation for their services as such but may receive reasonable compensation incurred in the performance of their duties. Appointees will be approved by two-thirds majority vote of the existing Board at time of appointment.

No more than three (3) members of the Board of Directors may, at any one time, be employees of the SHCHD.

5. Term. Directors (other than the SHCHD CEO or their designee, SHCHD Medical Director or their designee, or the SHCHD board member) shall hold their term of office for three (3) years beginning at the annual meeting of the year of first appointment. Directors may serve an unlimited number of terms, subject to periodic re-appointment by the Board at the end of their term. The terms shall be staggered so that, normally, no more than one-third of Board members will have terms terminate in the same year.

6. Vacancies. A vacancy on the Board of Directors, whether by death, resignation or removal, or if the authorized number of directors is increased, may be filled by a majority vote of the directors then in office, whether or not the number of directors meets the minimum required. Any director may resign effective upon giving written notice to the Chair of the Board, the Secretary or to the Board of Directors of the Corporation unless such notice specifies a later time for the effectiveness of such resignation.

7. Removal. Upon a majority vote of the remaining members of the Board, the Board may declare vacant the office of any director-at-large who has: (a) been declared of unsound mind by a final order of judgment of any court; (b) breached any duty of a director under these Bylaws, the Articles of Incorporation or the California Corporations Code; (c) failed to attend three regular consecutive meetings of the Board; (d) engaged in repeated and continuing conduct disruptive to the operation of the Board; or, (e) is deemed unable or unfit to properly discharge their duties and responsibilities. Board members may also be removed without cause by the SHCHD after a 30-day written notice is provided to the Board.

8. Voting Rights. Each director shall be entitled to one vote on each matter before the Board and there will be no proxy voting.

9. Organization Meetings. The election of officers and the transaction of such other business regarding organization as may arise shall take place at the annual meeting to take place on June 1st of each year, or as soon thereafter as the meeting may be set.

10. Regular Meetings. The Board shall hold regular meetings at such time and place as the Board shall from time-to-time determine; provided, however, that regular meetings shall be held at least quarterly. Notice of the time and place will be sent to each director by email at least four (4) days in advance.

11. Special Meetings. Special meetings of the Board for any purpose or purposes shall be called by the Board Clerk upon the request of the Chair, Vice-Chair, the SHCHD, or any three (3) members of the Board. Notice of the time and place will be sent to each director by email at least forty-eight (48) hours in advance with return receipt requested.

12. Quorum. A majority of the voting members of the Board then serving shall constitute a quorum at any meeting of the Board. The act of the majority of the voting power present at any meeting at which a quorum is present shall be considered the act of the Board.

13. Action Without Meeting. Any action required or permitted to be taken by the Board under the provisions of the California Corporations Code, the Articles of Incorporation, or these Bylaws may be taken without a meeting, if a two-thirds majority of members of the Board shall individually or collectively consent in writing to such action. Such written consent or consents shall be filed with the minutes of the proceedings of the Board. Such action by written consent shall have the same force and effect as unanimous vote of such directors. Any certificate or other document filed on behalf of the Corporation relating to an action taken by the Board without a meeting shall state that the action was taken by a two-thirds majority written consent of the Board without a meeting and that the Bylaws of this Corporation authorize its directors so to act.

14. Quorum Initially Present. A meeting at which a majority of the members are initially present may continue to transact business notwithstanding the withdrawal of directors if any action is approved by at least a majority of the required quorum for such meeting, or such greater number as required by the California Corporations Code, the Articles of Incorporation, or these Bylaws.

15. Telephonic Meeting. Members of the Board may participate in a meeting through use of a conference telephone or similar communications equipment so long as each director participating in such meeting can simultaneously hear all other directors so participating. Participation in a meeting pursuant to this Section constitutes presence in person at such meeting.

16. Validity of a Defectively Called or Noticed Meeting. The transactions of any meeting of the Board, however called and noticed, shall be as valid as though they had occurred at a meeting duly held after regular call and notice, if a quorum is present and if, either before or after the meeting, each of the directors not present, or who, though present, has prior to the meeting or at its commencement protested the lack of proper notice to him, signs a written waiver of notice or consent to holding such meeting or an approval of the minutes thereof. All such waivers, consent or approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Or such actions taken may be ratified by the majority at the next and properly called meeting.

17. Adjournment. A quorum of the directors may adjourn any director's meeting to meet again at a stated day and hour; provided, however, that in the absence of a quorum a majority of the directors present at any director's meeting, either regular or special, may adjourn from time to time until the time fixed for the next regular meeting of the Board. If the meeting is adjourned for more than twenty-four (24) hours, notice of any adjournment to another time or place shall be given prior to the time of the adjourned meeting to the directors who were not present at the time of adjournment. Otherwise, notice of the time and place of holding of

adjournment meetings need not be given to the absent directors of the time and place be fixed at the meeting adjourned.

18. Quarterly Reports. The Board shall submit quarterly reports to the SHCHD, in a form acceptable to the SHCHD.

19. Annual Capital Development and Operating Budget Report. The Board shall submit an anticipated annual capital development and operating budget report to the SHCHD.

ARTICLE IV OFFICERS

1. Officers of the Corporation. The officers of the Corporation shall be the Chair of the Board, the Vice Chair of the Board, the Secretary of the Board, and the Treasurer of the Board (which office shall be separate from the SHCHD's Chief Financial Officer). The Vice Chair of the Board or the Secretary of the Board may serve concurrently as the Treasurer of the Board.

The Corporation may also have, at the Board's discretion, such additional Vice Chairs and Assistant Secretaries as the Board deems appropriate.

2. Officers Elected by the Board. The Chair of the Board, the Vice Chair of the Board, the Secretary of the Board, and the Treasurer, shall be elected by the Board at its annual meeting. Each officer elected by the Board shall hold office at the pleasure of the Board and until his or her successor shall be elected and qualified to serve.

3. Term. Officers of the Board may serve an unlimited number of consecutive two-year (2) terms if nominated and approved by the Board.

4. Resignation or Removal. Subject to the terms of any written employment contract, any officer, appointed pursuant to Section 2 may resign at any time or be removed by the vote of the Board.

5. Vacancies in Office. A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board for the unexpired term at any meeting of the Board.

6. Chair. The Chair of the Board (Chair) shall preside at all meetings of the Board. Should the signature of a President be required by law, the Chair shall possess the same power as the President to sign all certificates, contracts, or other instruments of the Corporation when so authorized by the Board. The Chair or their designee may be a voting member of each committee. The Chair shall exercise and perform such other powers and duties as may be prescribed by the Board from time-to-time and as delineated in Policy I - Foundation Officers Roles.

7. Vice Chair. In the absence of the Chair or in the event of the Chair's disability, inability, or refusal to act, the Vice Chair of the Board (Vice Chair) shall perform all the duties of the Chair and in so acting shall have all the powers of the Chair. The Vice Chair shall have such other powers and perform such other duties as may be prescribed from time-to-time by the Board or by the Chair and as delineated in Policy I – Foundation Officers Roles.

8. Treasurer. The Treasurer of the Corporation shall keep and maintain or cause to be kept and maintained adequate and correct account of the properties and business

transactions of the Corporation, including accounts of its assets, liabilities, receipts, disbursements, gains and losses. The books of account shall at all times be open to inspection by any Board member. The Treasurer shall be charged with safeguarding the assets of the Corporation and he or she shall sign financial documents on behalf of the Corporation in accordance with the established policies of the Corporation. The Treasurer shall have such other powers and perform such other duties as may be prescribed by the Board from time-to-time and as delineated in Policy I – Foundation Officer Roles.

9. Secretary. The Secretary shall keep or cause to be kept a book of minutes at the principal office or at such other place as the Board may order of all meetings of the Board with the time and place of holding, whether regular or special, and if special, how authorized, the notice thereof given, the names of those present at the Board meetings, and the proceedings thereof. The Secretary shall give or cause to be given notice of all the meetings of the Board required by these Bylaws or by law to be given, and the Secretary shall have such other powers and perform such other duties as may be prescribed, by the Board from time-to-time and as delineated in Policy I – Foundation Officer Roles.

ARTICLE V COMMITTEES

1. Committees Generally. Committees shall be standing or special. Standing Committees may establish such sub-committees as are appropriate. Each committee shall exercise such power and carry out such functions as are designated by the Bylaws or as delegated by the Board from time-to-time. Such committee shall be advisory only and subject to the control of the Board. Any person appointed to a standing committee shall be a voting member of such committee.

2. Standing Committees. Standing advisory committees shall consist of the Executive Committee and such other standing advisory committees as the Board may authorize from time-to-time. Each such committee shall stand discharged when a new committee is appointed for the same task.

3. Special Committees. Special committees may be appointed by the Chair for such special tasks as circumstances warrant. A special committee shall limit its activities to the accomplishment of the task for which it is appointed and shall have no power to act except such as is specifically conferred by the action of the Board. Upon completion of the task for which appointed, such special committee shall stand discharged.

4. Committee Appointments. The chair and members of each committee shall, except as herein provided, be appointed by the Chair of the Board, subject to approval by the Board.

5. Quorum: Meeting. A majority of the members of the committee shall constitute a quorum at any meeting of that committee. Each committee shall meet as often as necessary to perform its duties, at such times and places as directed by its chair or by the Board of Directors. Each committee shall keep accurate minutes of its meeting, the chair designating a secretary of the committee for this purpose and shall make periodic reports and recommendations to the Board.

6. Vacancies. Vacancies in any committee shall be filled in the same manner as provided in the case of original appointment.

7. Expenditure. Any unbudgeted expenditure of Corporate funds shall require prior approval of the Board.

8. Executive Committee.

- a) The Executive Committee consists of the Chair of the Board, and a minimum of two (2) additional statutory officers of the Corporation (the CEO of SHCHD, Vice Chair, the Secretary, and the Treasurer).
- b) The duties and responsibilities of the Executive Committee shall include the following:
 - (1) To set the agenda for future meetings of the Board of Directors of this Corporation; and
 - (2) To act, to the extent permitted by the California Corporations Code, for the full Board when action is required between regular meetings.

ARTICLE VI
TRANSACTIONS REQUIRING APPROVAL BY SHCHD

1. Approval Requirement. Notwithstanding anything in these Bylaws to the contrary, neither the Board nor any officer or employee of this Corporation may take any of the following actions without the authority first had and obtained from the SHCHD;

- (a) Merger, consolidation, reorganization, or dissolution of this Corporation or any subsidiary or affiliate entity;
- (b) Amendment of restatement of the Articles of Incorporation or the Bylaws of the Corporation;
- (c) Long-term borrowing including, but not limited to, capitalized lease agreements and installment contracts having a present value by the Board of Directors of the SHCHD;
- (d) Purchase, sale, lease, disposition, hypothecation, exchange, gift, pledge or encumbrance by the Corporation of any asset, real or personal, with a fair market value in excess of a dollar amount equal to ten percent (10%) of the consolidated fund balance of this Corporation and all its subsidiaries and affiliates if the transaction was not included in an approved capital budget;
- (e) Appointment of an independent auditor and approval of independent counsel, provided that in conflict situations occurring between the SHCHD and this Corporation, the Board shall be entitled to select its own independent counsel without the SHCHD's approval;
- (f) The creation or acquisition of any subsidiary or affiliate entity;
- (g) Approval of major new programs of this Corporation or any subsidiary or affiliate entity. The SHCHD shall from time-to-time define the term "major" in this context;
- (h) Approval of strategic plans; or
- (i) Other major activities (as hereinafter defined), "Major Activities" shall be those which the SHCHD Board of Directors has declared major by written notice to this Corporation, delivered personally or deposited by registered or certified mail, return

receipt requested. Such notice shall specifically identify the matter or matters requiring approval of the SHCHD and shall refer to this Bylaw provision granting such approval rights to the SHCHD. Notices received pursuant to this Section shall be recorded in the minutes of the Corporation and shall be filed with the minutes of this Corporation.

2. Requirement of Reasonableness and Consistency. In exercising any approval rights described in Section 1 of this Article VI, the SHCHD shall act in a reasonable and consistent fashion. Approval may be obtained as required by this Article VI from the SHCHD Chief Executive Officer on behalf of the SHCHD.

ARTICLE VII GENERAL PROVISIONS

1. Offices. This Corporation shall have and continuously maintain a registered office in Humboldt County and may have other offices within the State of California, as the Board may from time-to-time determine.

2. Self-Dealing. In the exercise of voting rights by members of the Board, no individual shall vote on any issue, motion, or resolution which directly or indirectly inures to his or her benefit financially or with respect to which he or she has any other conflict of interest, except that such individual may be counted in order to qualify a quorum and, except as the Board may otherwise direct, may participate in the discussion of such an issue, motion, or resolution if he or she first discloses the nature of his or her interest.

3. Indemnification. This Corporation shall indemnify any director, officer, employee or agent of this Corporation for liability incurred by such person in the exercise of his or her duties with respect to this Corporation to the extent permitted by Section 5238 of the California Corporations Code or any such successor statute. The Foundation's Directors and Officers Liability Insurance is covered under SHCHD's insurance policy.

4. Fiscal Year. The fiscal year of this Corporation shall end on December 31 of each year.

5. Construction and Definitions. Unless the context requires otherwise, the general provisions, rules of construction and definitions in the California Nonprofit Corporation Law shall govern the construction of these Bylaws. Without limiting the generality of the preceding sentence, the masculine gender includes the feminine and neuter, the singular number includes the plural, the plural number includes the singular and the term "person" includes both a legal entity and a natural person.

6. Records. The Corporation shall keep adequate and correct books and records of accounts and shall keep minutes of the proceedings of its General Member as such, its Board of Directors, and committees, if any, of the Board. Such minutes shall be in written form. Such books and records shall be kept either in written form or in any other form capable of being converted into written form.

ARTICLE VIII AMENDMENTS

These Bylaws may be amended or repealed, or new Bylaws may be adopted, by the vote of the SHCHD.

At the February 16, 2023, Foundation Board meeting Justin Crellin moved to adopt the Amended Bylaws as shown above and Marisa Formosa seconded.

The roll call vote results were as follows:

Ayes: Pat Neighbors, Nick Vogel, Justin Crellin, Matt Rees, Marisa Formosa

Absent: Jennifer Gutierrez, Ross Huber.

Abstentions: Corinne Stromstad

Nays: None

Motion carried to adopt the Amended Bylaws.

These amended Bylaws were adopted by vote of the SHCHD on _____.
(Approved SHCHD Board meeting minutes and Resolution attached)

Foundation Officer signatures:

Pat Neighbors, Chair	Date
Jennifer Gutierrez, Vice Chair	Date
Nick Vogel, Secretary	Date
Justin Crellin, Treasurer	Date



LEAF Capital Funding, LLC Proposal

(This is not a contract; executable contracts to follow)

04/05/23

LEAF Capital Funding, LLC is pleased to offer this proposal for the technology solution that Southern Humboldt Community Health Care District wishes to acquire from Barracuda Networks, Inc.. For over 25 years, we have provided simple, fast and cost-effective acquisition options to more than 50,000 customers ranging from small entrepreneurial organizations to large Fortune 500 corporations. We hope to be your high performance partner in acquiring your technology.

Equipment/Software Cost \$143,190.43 (Not including tax)

Equipment/Software Description Barracuda

Term	Period	Purchase Option	Payment
<input type="checkbox"/> 36 Months	Annually	EFA	\$47,730.14

Structure First payment due one month after contract commencement.

Asset Assumptions The payment options above assume 25.0% of tier 1 hardware and 75.0% of software. If these percentages change, the payment may be adjusted up or down.

Equipment Location Please provide the address where the equipment will be located.

Address: _____

City, State & Zip: _____

Is this a hosting site, data center or co-location facility? ☐ YES ☐ NO

Proposal Expiration Date This proposal and payment options within are valid through 04/19/23

Required Documentation Please provide the documentation below in order to begin the credit approval process:

This proposal is based on certain underwriting and pricing assumptions and the execution of mutually acceptable documentation. The payments quoted do not include sales use, rental or property tax.

The scheduled payments identified above reflect LEAF Capital Funding, LLC spread over like-term Treasury constant maturities as of 04/05/23 (as referenced via the Federal Reserve website: <http://www.federalreserve.gov/releases/h15/update/default.htm>). Any increase to current Treasury constant maturities prior to commencement shall cause the Scheduled Payments to be adjusted accordingly. Scheduled Payments will be fixed upon the later of (i) the Acceptance Date, or (ii) the date LEAF Capital Funding, LLC countersigns the documents and commences the transaction. Customer hereby agrees to sign an amendment reflecting such increase upon request by LEAF Capital Funding, LLC.

Please email this page along with required documentation (if any) by 04/19/23 to indicate your desire to enter into an agreement with LEAF Capital Funding, LLC.

Regards,

Alex Rocha
Direct Line: 972 755 8220
arocha@leafnow.com



Keep IT Simple

Keeping IT simple since 1988!

Mike Florence
Sr. Account Executive

mikef@kiscc.com

(510) 403-7574



KIS - Keep IT Simple
43160 Osgood Road
Fremont, CA 94539
United States

Quote #	7613 v2
Date	2023/04/05
Expires	2023/04/28
Contact	Mike Florence

Prepared for SoHum Health
 Jason Dockins
 733 Cedar St
 Garberville, CA 95542
 United States

T: 707 923 3921
E: jdockins@shchd.org

ACCEPT QUOTE

Phelps Jerold Community Hospital - Barracuda Backup Server 995 w/ 10 GBE 3Y

One-Time Fees

Category	Item	Qty	Price	Total
Backup Appliance	Barracuda Backup Server 995 w/ 10 GBE Fiber NIC	1	\$37,810.08	\$37,810.08
	Barracuda Backup Server 995 w/ 10 GBE Fiber NIC List \$93,000.00			
Subscription / Subscription	Unlimited Cloud Storage Subscription	1	\$57,081.02	\$57,081.02[†]
	Barracuda Backup Server 995 w/ 10 GBE Fiber NIC Unlimited Cloud Storage Subscription 36 Month List \$140,400.00			
Subscription / Subscription	Energize Updates Subscription	1	\$21,954.24	\$21,954.24[†]
	Barracuda Backup Server 995 w/ 10 GBE Fiber NIC Energize Updates Subscription 36 Month List \$54,000.00			
Subscription / Subscription	Instant Replacement Subscription	1	\$26,345.09	\$26,345.09[†]
	Barracuda Backup Server 995 w/ 10 GBE Fiber NIC Instant Replacement Subscription 36 Month List 64,800.00			

[†] Non-taxable item

Total One-Time	\$143,190.43 USD
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Please contact us if you have any questions.

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Backup Appliance	\$37,810.08
Subscription / Subscription	\$105,380.35
Total	\$143,190.43 USD

Terms and Conditions

A convenience fee of two point nine percent (2.9%) will be applied to credit card purchases.

Unless otherwise stated on the invoice, payment terms are thirty (30) days net from date of invoice. If Buyer fails to pay in accordance with these terms, KIS, at its option, may charge Buyer, and Buyer shall pay KIS (in addition to the price), a delinquent administrative service charge on the unpaid amount at the rate of one and a half percent (1.5%) per month (or such lower rate as may be the maximum allowable by law) from any such date until the date of payment. Should the Buyer become delinquent in the payment of any sum due to KIS, KIS shall not be obligated to continue performance under any agreement with Buyer. In the event of default, collection costs and attorney fees may apply.

Contact



Mike Florence | Sr. Account Executive
(510) 403-7574 | mikef@kiscc.com

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Mike Florence
Sr. Account Executive

mikef@kiscc.com

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KIS - Keep IT Simple
43160 Osgood Road
Fremont, CA 94539
United States

Quote #	8058 v2
Date	2023/04/05
Expires	2023/05/05
Contact	Mike Florence

Prepared for SoHum Health
 Jason Dockins
 733 Cedar St
 Garberville, CA 95542
 United States

T: 707 923 3921
E: jdockins@shchd.org

ACCEPT QUOTE

SoHum -Barracuda Cloud Account 1 yr

One-Time Fees

Category	Item	Qty	Price	Total
Subscription / Subscription	Email Protection, Cloud Archiving Service, per User, 1 Month New Subscription	225	\$26.32	\$5,922.00
	Email Protection, Cloud Archiving Service, per User, 12 Month New Subscription			
	MSRP \$ 9,990.00			

Please contact us if you have any questions.

Total One-Time	\$5,922.00 USD
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ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Subscription / Subscription	\$5,922.00
Total	\$5,922.00 USD

Terms and Conditions

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KIS - Keep IT Simple
43160 Osgood Road
Fremont, CA 94539
United States

Quote #	8059 v2
Date	2023/04/05
Expires	2023/05/05
Contact	Mike Florence

Prepared for SoHum Health
 Jason Dockins
 733 Cedar St
 Garberville, CA 95542
 United States

T: 707 923 3921
E: jdockins@shchd.org

ACCEPT QUOTE

SoHum -Barracuda Cloud Account 3 yr

One-Time Fees

Category	Item	Qty	Price	Total
Subscription / Subscription	Email Protection, Cloud Archiving Service, per User, 1 Month New Subscription	225	\$73.33	\$16,499.25
	Email Protection, Cloud Archiving Service, per User, 36 Month New Subscription			
	MSRP \$29.970.00			

Please contact us if you have any questions.

Total One-Time	\$16,499.25 USD
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ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Subscription / Subscription	\$16,499.25
Total	\$16,499.25 USD

Terms and Conditions

A convenience fee of two point nine percent (2.9%) will be applied to credit card purchases.

Unless otherwise stated on the invoice, payment terms are thirty (30) days net from date of invoice. If Buyer fails to pay in accordance with these terms, KIS, at its option, may charge Buyer, and Buyer shall pay KIS (in addition to the price), a delinquent administrative service charge on the unpaid amount at the rate of one and a half percent (1.5%) per month (or such lower rate as may be the maximum allowable by law) from any such date until the date of payment. Should the Buyer become delinquent

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