

Special Governing Board Meeting

Date: Friday, March 3, 2023
Time: 10:00 a.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Minutes

The following people attended at Sprowel Creek Campus and via Webex

Governing Board: Corinne Stromstad, Barbara Truitt, Galen Latsko, and Jay Sooter in-person

Not Present: Kevin Church

Also in person: Joshua Andrews, CEO Matt Rees; COO Kent Scown, CFO Paul Eves, Kristen Rees, and Darrin Guerra

Also via Webex: CNO Adela Yanez

- A. Call to Order – Board president Corinne Stromstad called the meeting to order at 10:00 a.m.
- B. Approval of the Teleconferencing of a Board Member – None
- C. Approval of the Agenda - None
- D. Public Comment on Non-Agendized Items - None
- E. Board Member Comments - None
- F. Announcements - None
- G. New Business

- 1. iPassport Workflow

Josh took a few minutes to explain the process we are going to use to update the policies and procedures for the District. Darrin and Josh offered the opportunity to the Board to be involved in the policy creation process. During the creation process they have the option to review the

policies, add notes, or give feedback before they go into the next step and before coming to the Board.

Barbara Truitt would like to be involved in this process.

2. Future Facilities Planning

- a. 745 Redwood Dr, Garberville, CA, Owner Vocality Community Credit Union, Parcel # 032042007

Matt discussed with the Board the various options we could use this building for. The Credit union side of the building currently has 17 workstations that are ready to go. They discussed moving multiple departments into this space to expand services in the Hospital.

The blue room side will need renovations and they plan on moving the Retail Pharmacy into that side of the building. The asking price for this property is \$900,000, it will be appraised in the 2nd week of March.

- b. 412 Maple Ln, Garberville, CA, Owner Fresh Air Solutions, LLC, parcel # 032051009

Matt made an Excel spreadsheet and shared it with the Board breaking down the cost and benefit of adding services in this building. This property will cost roughly \$400,000.

The governing Board appointed Matt and Kent to negotiate the purchase of these properties. Appraisals will be done.

H. Adjourned to Closed Session at 10:29 a.m.

I. Closed Session

1. Conference with Real Property Negotiations for prices and terms of payments (§ 54956.8)
 - a. 745 Redwood Dr, Garberville, CA, Vocality Community Credit Union, Parcel # 032042007
 - b. 412 Maple Ln, Garberville, CA, Owner Fresh Air Solutions, LLC, parcel # 032051009
2. Personnel Matter – Evaluation § 54856 – CEO Matt Rees

J. Adjourned Closed Session at 11:15 a.m.

K. Resumed Open Session at 11:15 a.m.

1. No reportable actions were made in Closed Session.

L. Adjourned Open Session at 11:15 a.m.

Submitted by Karen Johnson

Abbreviations

<i>ACHD</i>	Association of California Healthcare Districts	<i>ACLS</i>	Advanced Cardiac Life Support Certification
<i>AR</i>	Accounts Receivable	<i>BLS</i>	Basic Life Support Certification
<i>CAIR</i>	California Immunization Registry	<i>CEO</i>	Chief Executive Officer
<i>CFO</i>	Chief Financial Officer	<i>CMS</i>	Centers for Medicare and Medicaid Services
<i>CNO</i>	Chief Nursing Officer	<i>COO</i>	Chief Operating Officer
<i>CPHQ</i>	Certified Professional in Healthcare Quality	<i>CQO</i>	Chief Quality Officer
<i>EMR</i>	Electronic medical record	<i>ER</i>	Emergency Room
<i>FTE</i>	Full Time Equivalent/Full Time Employee	<i>HIM</i>	Health Information Management
<i>HRG</i>	Healthcare Resource Group	<i>HVAC</i>	Heating, Ventilation and Air Conditioning system
<i>IGT</i>	Intergovernmental transfer	<i>IT</i>	Information Technology
<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker
<i>LVN</i>	Licensed Vocational Nurse	<i>MPH</i>	Master of Public Health
<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
<i>PFS</i>	Patient Financial Services	<i>QAPI</i>	Quality Assurance Performance Improvement
<i>QIP</i>	Quality Improvement Project/Program	<i>RN</i>	Registered Nurse
<i>SHCC</i>	Southern Humboldt Community Clinic	<i>SHCHD</i>	Southern Humboldt Community Healthcare District
<i>SNF</i>	Skilled Nursing Facility	<i>SWG</i>	Swing beds
<i>DO</i>	Doctor of Osteopathic Medicine		