



SoHum Health

Southern Humboldt Community Healthcare District

CONSENT AGENDA PACKET

**Sprovel Creek Campus
286 Sprovel Creek Road
Garberville, CA 95542**

Governing Board

Date: Thursday, January 26, 2023
Time: 1:30 p.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Minutes

Special Note: Due to COVID-19, this meeting was held via teleconference.

The following people attended at Sprowel Creek Campus and via Webex

Governing Board: Corinne Stromstad, Barbara Truitt, Galen Latsko, Kevin Church and Jay Sooter in-person

Not Present: none

Also in person: CEO Matt Rees; CNO Adela Yanez; CQO Kristen Rees; CFO Paul Eves; Pejman Simanian, Pharmacist; Marie Brown, PFS Manager; Remy Quinn, HIM Manager; and Karen Johnson, Board Clerk and Medical Staff Coordinator.

Also via Webex: COO Kent Scown; Darrin Guerra, Administrative Assistant; Kimmy Schiebelhut, Interim HR Manager; Ryan Stock and Rob Eskridge, Growth Management Center, and Chief of Staff Dr. Michael Newdow.

- A. Call to Order – Board president Corinne Stromstad called the meeting to order at 1:30 p.m.
- B. Approval of the Teleconferencing of a Board Member – None
- C. Approval of the Agenda

Motion: Barbara Truitt made a motion to approve the agenda, with the exception of #4, Resolution 23:01 for AB361, which is moved out of consent agenda.
Second: Kevin Church
Ayes: Corinne Stromstad, Jay Sooter, Kevin Church, Galen Latsko, and Barbara Truitt
Noes: None
Not Present: None
Motion carried

D. Public Comment on Non-Agendized Items - None

E. Board Member Comments - None

F. Announcements - None

G. Consent Agenda

1. Approval of Previous Meeting Minutes

- a. Governing Board Meeting Minutes, December 1, 2022
- b. Special Governing Board Meeting Minutes, December 16, 2022
- c. Special Governing Board Meeting Minutes, December 28, 2022

2. Approval of the Finance Report

3. Approval of Quarterly Quality Assurance Performance Improvement Committee Report (Feb, May, Aug, Nov)

4. Motion to Reconfirm the Findings and Determinations Made in Resolution 21:17 Under Assembly Bill 361 for the Continuation of Virtual Meetings. Resolution 23:01 to provide a 30-day Extension until February 25, 2023. – This agenda item has been recommended to be removed from consent agenda for further discussion.

5. Approval of Resolution 23:02, Adoption of a meeting schedule for 2023.

Motion: Barbara Truitt made a motion to approve consent agenda, as described above, with the exception of item 4, Resolution 23:01, AB361, which is being removed from consent agenda.

Second: Galen Latsko

Ayes: Corinne Stromstad, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: Kevin Church

Motion carried

H. Correspondence, Suggestions or Written Comments to the Board – None

I. Administrator's Report – Matt Rees, CEO

- Matt discussed the recent votes for the employee awards.
- Mobile clinic will be going to Shelter Cove tomorrow.
- Architects for the new hospital were interviewed. A decision will be made soon.
- CT doesn't work during a power outage. The cost would be too great for a backup power supply to operate it. Ambulance will by-pass us on certain calls.
- Discussed the cost of the hospital and how we'll pay for it. Shown was Medicare percentage

of usage of various departments, as well as depreciation and cost reimbursement.

1. Department Updates

- a. Monthly Department Highlight – Kent Scown provided an update on various construction projects.

Per the court, we can now take possession of the property at 531 Elm St in Garberville, a future parking lot. The negotiations will continue.

Growth Management Center – Discussed scheduling the Board members with the various providers and the questions/topics to be covered. Also, a meeting with GMC will be held in future months, but the board would prefer it not be in association with the regular board meetings.

- b. Finance – Paul Eves, CFO

November Finance Report was discussed.

- i. Approval of Resolution 23:03, Approval of Healthcare Expansion HELP II Loan

Motion: Barbara Truitt made a motion to approve Resolution 23:03, Approval of Healthcare Expansion HELP II Loan

Second: Kevin Church

Ayes: Corinne Stromstad, Galen Latsko, Kevin Church, Jay Sooter and Barbara Truitt

Noes: None

Not Present: None

Motion carried

- c. Nursing – Adela Yanez, CNO – See written report

- d. Quarterly

- i. Quality and Risk Management – Kristen Rees, MPH, CPHQ, LSSBB, RHCEOC, Chief Quality and Compliance Officer and Risk Manager – Feb., May, Aug., Nov. - None

- ii. Human Resources – Kimberly Schiebelhut, Interim HR Manager – Feb., May, Aug., Nov. - None

- iii. Foundation – Chelsea Brown – Feb., May, Aug., Nov. – None

- e. Family Resource Center – Amy Terrones – March and October – None

2. Strategic Plan Committee reports - None

J. Old Business

From Consent Agenda: Motion to Reconfirm the Findings and Determinations Made in Resolution 21:17 Under Assembly Bill 361 for the Continuation of Virtual Meetings. Resolution 23:01 to provide a 30-day Extension until February 25, 2023.

We've confirmed with the County's Public Health that the conditions required for AB 361 to be passed do not exist at this time. This Resolution will be removed from the Board's consideration. We will be using AB 2449 from this point forward. Differences between AB 361 and AB 2449 were discussed.

1. Providers to be interviewed for the Strategic Plan – Discussed. Each board member has a list of names they'll interview and the questions/topics to discuss.
2. Approval of **Resolution 23:04** for the offer, purchase price of \$1M, up to an additional \$200,000 for the cost of remodeling expenses, and granting signature authority for Kent Scown, COO, for the following Real Properties – Matt Rees, CEO
 - a. 273, 275, 277 and 285 Sprowel Creek Rd, Garberville, CA, parcel number 032063007000
 - b. 887 Sunnybank Ln, Garberville, CA, parcel number 032063005000

Motion: Barbara Truitt made a motion to approve Resolution 23:04 for the offer, purchase price of \$1M, up to an additional amount of \$200,000 for the cost of the remodeling expenses, and granting signature authority for Kent Scown, COO, for the Real Properties listed above.

Second: Galen Latsko

Ayes: Corinne Stromstad, Galen Latsko, Kevin Church, Jay Sooter, and Barbara Truitt

Noes: None

Not Present: None

Motion carried

K. New Business

1. Election of Officers: President and Vice President/Secretary

Motion: Kevin Church made a motion to nominate Corinne Stromstad for President and Barbara Truitt for Vice President/Secretary.

Second: Galen Latsko

Ayes: Corinne Stromstad, Galen Latsko, Jay Sooter, Kevin Church and Barbara Truitt

Noes: None

Not Present: None

Motion carried

2. Governing Board Bylaws – See draft

Changes requested were:

- a. Section 6 – Agenda of Business, number 7, d and e, Family Resource Center Report and Foundation Report, should be under the CEO’s report, not Consent Agenda.
- b. Article III – The Board, Section 11, Removal of Officers. The wording should be changed to read, “...by the affirmative vote of ALL members of the Board, not counting...” The word “All” will replace the draft version “four”, referring to the number of members.

Motion: Barbara Truitt made a motion to approve the Governing Board Bylaws, with the above-mentioned changes to the draft that was presented.

Second: Kevin Church

Ayes: Corinne Stromstad, Galen Latsko, Kevin Church, Jay Sooter and Barbara Truitt

Noes: None

Not Present: None

Motion carried

3. Committee Assignments

Finance Committee will continue to be the only standing committee. Corinne will continue to chair it, and Kevin Church will now take Barbara Truitt’s place.

Board Policy and Bylaws Committee, Board Education with GovernWell, and Exploring Housing Options - Scher were all ad hoc committee and are no longer needed.

New Facility Advisory Committee and Community Outreach Committee are actually administrative meeting, and Administration will invite one or two board members when needed.

4. Approval of Interim financing of \$1M thru RREDC, Headwaters Fund and Humboldt Area Foundation – Matt Rees, CEO

Motion: Barbara Truitt made a motion to approve interim financing of \$1M thru RREDC, Headwaters Fund and Humboldt Area Foundation.

Second: Galen Latsko

Ayes: Corinne Stromstad, Galen Latsko, Kevin Church, Jay Sooter and Barbara Truitt

Noes: None

Not Present: None

Motion carried

- L. Meeting Evaluation – Learned a lot. The board would like the verbal reports shortened, if possible. The details should be in the written reports and don't generally need to be repeated.

M. Next Meetings

1. Medical Staff Committee - Policy Development, Wednesday, February 1, 2023, 11:00 a.m. – Barbara will attend.
2. QAPI Meeting - No meeting in February. Next is the 2nd Wednesday of March.
3. Governing Board Meeting Thursday, February 23, 2023 at 1:30 p.m.
4. Ethics training is February 8, 2023 from 10:00 – 12:00, Sprowel Creek Campus room 106.

N. Adjourn to Closed Session at 3:21 p.m.

O. Closed Session opened at 3:31 p.m.

1. Approval of Previous Closed Session Minutes
 - a. Closed Session Governing Board Meeting, December 1, 2022
 - b. Closed Session Special Governing Board Meeting, December 28, 2022
2. Reports
 - a. Compliance and Risk Report [H&S Code § 32155] - Kristen Rees, MPH, CPHQ, LSSBB, RHCEOC, Chief Quality and Compliance Officer and Risk Manager
 - b. Quarterly Reports [H&S Code § 32155] - Adela Yanez, CNO
 - i. Clinic Service Review – Mar., June, Sept., Dec.
 - ii. Patient Safety – Jan., Apr., July, Oct. – See report
 - iii. Medication Error Reduction Plan – Feb., May, Aug., Nov
3. Medical Staff Appointments/Reappointments [Gov. Code § 54957]
 - a. Jessie Bugbee, NP, updated clinical privileges, effective 1/26/2023 to 12/31/2023
4. Next regular meeting, Thursday, February 23, 2023

P. Adjourned Closed Session at 3:58 p.m.

Q. Resumed Open Session at 3:58 p.m.

1. The following actions were taken at closed session

Motion: Barbara Truitt moved to approve the Previous closed session minutes of December 1, 2022 and December 28, 2022.

Second: Galen Latsko

Ayes: Galen Latsko, Barbara Truitt, Kevin Church, Jay Sooter and Corinne Stromstad

Noes: None

Not Present: None

Motion carried.

Motion: Galen Latsko moved to approve the updated privileges for Jessie Bugbee, NP, as presented for January 26, 2023 to December 31, 2023.

Second: Barbara Truitt

Ayes: Galen Latsko, Barbara Truitt, Kevin Church, Jay Sooter and Corinne Stromstad

Noes: None

Not Present: None

Motion carried

R. Adjourned Open Session at 3:58 p.m.

Submitted by Karen Johnson

Abbreviations

<i>ACHD</i>	Association of California Healthcare Districts	<i>ACLS</i>	Advanced Cardiac Life Support Certification
<i>AR</i>	Accounts Receivable	<i>BLS</i>	Basic Life Support Certification
<i>CAIR</i>	California Immunization Registry	<i>CEO</i>	Chief Executive Officer
<i>CFO</i>	Chief Financial Officer	<i>CMS</i>	Centers for Medicare and Medicaid Services
<i>CNO</i>	Chief Nursing Officer	<i>COO</i>	Chief Operating Officer
<i>CPHQ</i>	Certified Professional in Healthcare Quality	<i>CQO</i>	Chief Quality Officer
<i>EMR</i>	Electronic medical record	<i>ER</i>	Emergency Room
<i>FTE</i>	Full Time Equivalent/Full Time Employee	<i>HIM</i>	Health Information Management
<i>HRG</i>	Healthcare Resource Group	<i>HVAC</i>	Heating, Ventilation and Air Conditioning system
<i>IGT</i>	Intergovernmental transfer	<i>IT</i>	Information Technology
<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker
<i>LVN</i>	Licensed Vocational Nurse	<i>MPH</i>	Master of Public Health
<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
<i>PFS</i>	Patient Financial Services	<i>QAPI</i>	Quality Assurance Performance Improvement
<i>OIP</i>	Quality Improvement Project/Program	<i>RN</i>	Registered Nurse
<i>SHCC</i>	Southern Humboldt Community Clinic	<i>SHCHD</i>	Southern Humboldt Community Healthcare District
<i>SNF</i>	Skilled Nursing Facility	<i>SWG</i>	Swing beds
<i>DO</i>	Doctor of Osteopathic Medicine		

Special Governing Board Meeting

Date: Monday, February 13, 2023
Time: 10:00 a.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Minutes

The following people attended at Sprowel Creek Campus and via Webex

Governing Board: Corinne Stromstad, Barbara Truitt, Galen Latsko, Kevin Church and Jay Sooter in-person

Not Present: none

Also in person: CEO Matt Rees; COO Kent Scown, and Karen Johnson, Board Clerk and Medical Staff Coordinator.

Also via Webex: Bryan Coleman, Pharmacist; Heidi Holtermann and Chelsea Brown, Outreach; and Darrin Guerra, Administrative Assistant.

- A. Call to Order – Board president Corinne Stromstad called the meeting to order at 10:00 a.m.
- B. Approval of the Teleconferencing of a Board Member – None
- C. Approval of the Agenda - None
- D. Public Comment on Non-Agendized Items - None
- E. Board Member Comments - None
- F. Announcements - None
- G. New Business
 - 1. Discussion on relocating the retail pharmacy

Garberville Pharmacy is outgrowing its space, which is currently 700-800 square feet. Various options for relocating the pharmacy were discussed, including available office spaces in Garberville, their approximate square footage and parking.

H. Adjourned at 10:59 a.m.

Submitted by Karen Johnson

Abbreviations

<i>ACHD</i>	Association of California Healthcare Districts	<i>ACLS</i>	Advanced Cardiac Life Support Certification
<i>AR</i>	Accounts Receivable	<i>BLS</i>	Basic Life Support Certification
<i>CAIR</i>	California Immunization Registry	<i>CEO</i>	Chief Executive Officer
<i>CFO</i>	Chief Financial Officer	<i>CMS</i>	Centers for Medicare and Medicaid Services
<i>CNO</i>	Chief Nursing Officer	<i>COO</i>	Chief Operating Officer
<i>CPHQ</i>	Certified Professional in Healthcare Quality	<i>CQO</i>	Chief Quality Officer
<i>EMR</i>	Electronic medical record	<i>ER</i>	Emergency Room
<i>FTE</i>	Full Time Equivalent/Full Time Employee	<i>HIM</i>	Health Information Management
<i>HRG</i>	Healthcare Resource Group	<i>HVAC</i>	Heating, Ventilation and Air Conditioning system
<i>IGT</i>	Intergovernmental transfer	<i>IT</i>	Information Technology
<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker
<i>LVN</i>	Licensed Vocational Nurse	<i>MPH</i>	Master of Public Health
<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
<i>PFS</i>	Patient Financial Services	<i>QAPI</i>	Quality Assurance Performance Improvement
<i>QIP</i>	Quality Improvement Project/Program	<i>RN</i>	Registered Nurse
<i>SHCC</i>	Southern Humboldt Community Clinic	<i>SHCHD</i>	Southern Humboldt Community Healthcare District
<i>SNF</i>	Skilled Nursing Facility	<i>SWG</i>	Swing beds
<i>DO</i>	Doctor of Osteopathic Medicine		

Special Governing Board Meeting

Date: Friday, March 3, 2023
Time: 10:00 a.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Minutes

The following people attended at Sprowel Creek Campus and via Webex

Governing Board: Corinne Stromstad, Barbara Truitt, Galen Latsko, and Jay Sooter in-person

Not Present: Kevin Church

Also in person: Joshua Andrews, CEO Matt Rees; COO Kent Scown, CFO Paul Eves, Kristen Rees, and Darrin Guerra

Also via Webex: CNO Adela Yanez

- A. Call to Order – Board president Corinne Stromstad called the meeting to order at 10:00 a.m.
- B. Approval of the Teleconferencing of a Board Member – None
- C. Approval of the Agenda - None
- D. Public Comment on Non-Agendized Items - None
- E. Board Member Comments - None
- F. Announcements - None
- G. New Business

- 1. iPassport Workflow

Josh took a few minutes to explain the process we are going to use to update the policies and procedures for the District. Darrin and Josh offered the opportunity to the Board to be involved in the policy creation process. During the creation process they have the option to review the

policies, add notes, or give feedback before they go into the next step and before coming to the Board.

Barbara Truitt would like to be involved in this process.

2. Future Facilities Planning

- a. 745 Redwood Dr, Garberville, CA, Owner Vocality Community Credit Union, Parcel # 032042007

Matt discussed with the Board the various options we could use this building for. The Credit union side of the building currently has 17 workstations that are ready to go. They discussed moving multiple departments into this space to expand services in the Hospital.

The blue room side will need renovations and they plan on moving the Retail Pharmacy into that side of the building. The asking price for this property is \$900,000, it will be appraised in the 2nd week of March.

- b. 412 Maple Ln, Garberville, CA, Owner Fresh Air Solutions, LLC, parcel # 032051009

Matt made an Excel spreadsheet and shared it with the Board breaking down the cost and benefit of adding services in this building. This property will cost roughly \$400,000.

The governing Board appointed Matt and Kent to negotiate the purchase of these properties. Appraisals will be done.

H. Adjourned to Closed Session at 10:29 a.m.

I. Closed Session

1. Conference with Real Property Negotiations for prices and terms of payments (\$ 54956.8)
 - a. 745 Redwood Dr, Garberville, CA, Vocality Community Credit Union, Parcel # 032042007
 - b. 412 Maple Ln, Garberville, CA, Owner Fresh Air Solutions, LLC, parcel # 032051009
2. Personnel Matter – Evaluation § 54856 – CEO Matt Rees

J. Adjourned Closed Session at 11:15 a.m.

K. Resumed Open Session at 11:15 a.m.

1. No reportable actions were made in Closed Session.

L. Adjourned Open Session at 11:15 a.m.

Submitted by Karen Johnson

Abbreviations

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<i>CNO</i>	Chief Nursing Officer	<i>COO</i>	Chief Operating Officer
<i>CPHQ</i>	Certified Professional in Healthcare Quality	<i>CQO</i>	Chief Quality Officer
<i>EMR</i>	Electronic medical record	<i>ER</i>	Emergency Room
<i>FTE</i>	Full Time Equivalent/Full Time Employee	<i>HIM</i>	Health Information Management
<i>HRG</i>	Healthcare Resource Group	<i>HVAC</i>	Heating, Ventilation and Air Conditioning system
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<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker
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<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
<i>PFS</i>	Patient Financial Services	<i>QAPI</i>	Quality Assurance Performance Improvement
<i>QIP</i>	Quality Improvement Project/Program	<i>RN</i>	Registered Nurse
<i>SHCC</i>	Southern Humboldt Community Clinic	<i>SHCHD</i>	Southern Humboldt Community Healthcare District
<i>SNF</i>	Skilled Nursing Facility	<i>SWG</i>	Swing beds
<i>DO</i>	Doctor of Osteopathic Medicine		

Special Governing Board Meeting

Date: Monday, March 17, 2023
Time: 10:00 a.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Minutes

The following people attended at Sprowel Creek Campus and via Webex

Governing Board: Corinne Stromstad, Barbara Truitt, Galen Latsko, Kevin Church and Jay Sooter, all in-person

Not Present: none

Also in person: CEO Matt Rees; COO Kent Scown, CFO Paul Eves, Darrin Guerra, Administrative Assistant, and Karen Johnson, Board Clerk and Medical Staff Coordinator.

Also via Webex: CQO Kristen Rees

- A. Call to Order – Board president Corinne Stromstad called the meeting to order at 10:02 a.m.
- B. Approval of the Teleconferencing of a Board Member – None
- C. Approval of the Agenda - None
- D. Public Comment on Non-Agendized Items - None
- E. Board Member Comments - None
- F. Announcements - None
- G. New Business
 - 1. Approval for the purchase of 412 Maple Ln, Garberville, CA and a Loan from RREDC for the down payment of \$50,000 and \$200,000 for improvements.
 - a. 412 Maple Ln, Garberville, CA, Owner Fresh Air Solutions, LLC, parcel # 032051009

Purchase agreement was handed out for the above listed property. If it's (optometry office) operated under the Rural Health Clinic, upgrades would be needed for OSHPD 3 requirements, which is the reason for the \$200,000 for improvements. This request also includes a \$50K loan from Redwood Regional Economic Development Commission (RREDC) for the down payment.

Matt is considering options that are income-generating. If it had a full time Optometrist and tech, it would take about 800 Medicare visits to break even, which is about half of the Medicare patients in the district. We're hoping to have people come from outside this district also. We get about 3 times the reimbursement from Medicare, as we do other insurances.

Purchase price and terms of agreement were discussed, as per the Purchase Agreement.

This will take about 6 months to get up and running.

Matt Rees' Cousin is a COO for a company that operates 50 optometry offices and may be a Consultant for this process at a fraction of the cost of someone else. This person would also help recruit an Optometrist.

Motion: Barbara Truitt made a motion to approve the purchase of 412 Maple Ln, Garberville, CA, as listed in the purchase agreement provided, as well as for a loan from RREDC of \$50,000, and \$200,000 for improvements.

Second: Galen Latsko

Ayes: Corinne Stromstad, Jay Sooter, Kevin Church, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: None

Motion carried

2. Approval of the purchase of office equipment – asking for the approval to spend \$150,000 for optometry and office equipment for the above listed property.

This equipment must be in place before the licensing visit.

Motion: Kevin Church made a motion to approve \$150,000 for the purchase of optometry and office equipment.

Second: Barbara Truitt

Ayes: Corinne Stromstad, Jay Sooter, Kevin Church, Galen Latsko, and Barbara Truitt

Noes: None

Not Present: None

Motion carried

H. Adjourned at 10:36 a.m.

Submitted by Karen Johnson

Abbreviations

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**Southern Humboldt Community
Healthcare District**

	Jan 22	Feb 22	March 22	April 22	May 22	June 22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	Current 12 Month AVG	Year to Date- Current Year
In Patient Statistics														
Total Acute Patient Days	3	18	15	5	3	7	6	6	10	8	22	8	10	52
Total Swing Patient Days	35	65	95	98	54	3	3	26	37	51	91	95	50	208
Total SNF Patient Days	223	190	217	228	221	215	248	248	214	241	240	235	227	1,191
Total Patient Days	261	273	327	331	278	225	257	280	261	300	353	338	286	1,451
Total Acute Discharges	1	7	3	3	1	3	1	2	3	2	8	3	3	16
Total Swing Discharges	2	2	5	5	3	2	1	1	3	3	4	5	3	12
Total SNF Discharges	1	1	0	0	2	0	4	0	1	0	0	2	1	5
	4	10	8	8	6	5	6	3	7	5	12	10	7	33
Acute Length of Stay	3.00	2.57	5.00	1.67	3.00	2.33	6.00	3.00	3.33	4.00	2.75	2.67	3.07	12
ER Admits	1	7	4	3	2	3	1	2	3	2	8	5	3	16
I/P Lab Visits	23	26	14	17	22	23	41	61	15	20	27	27	25	164
I/P Radiology Visits	2	5	6	6	10	3	3	5	5	3	6	2	5	22
I/P EKG's	0	0	0	0	0	0	0	0	3	0	0	1	0	3
Out Patient Statistics														
ER Visits	233	188	218	219	248	270	278	287	259	226	271	277	242	1,321
Clinic Visits	449	380	509	452	500	479	466	581	415	467	463	468	468	2,392
SLS Visits	0	0		0	0				0	0	0	0	0	0
Outpatient Medical	2278	2597	1042	1049	1453	1853	1859	2005	1184	839	905	701	1,559	6,792
Laboratory Visits	1009	455	589	574	681	702	753	1351	507	401	481	437	695	3,493
Radiology	121	182	170	161	154	193	162	160	173	171	166	147	166	832
Mammography	17	9	14	13	28	9	18	30	18	19	9	28	16	94
CT Scans	73	77	88	72	80	88	63	80	77	60	90	57	76	370
Ultra Sonography										8	30	75		
EKG's	48	55	37	34	59	64	28	47	62	40	77	56	50	254
Total O/P Visits	4,228	3,943	2,667	2,574	3,203	3,658	3,627	4,541	2,695	2,231	2,492	2,246	-	15,548
Retail Pharmacy Rxs Sold	2,573	2,455	2,999	2,983	3,237	3,279	3,512	3,693	3,472	3,468	3,314	3,404	3,041	14,145
Salary Statistics														
Productive FTE's	71.7	79.1	77.4	79.7	81.1	81.2	81.2	80.2	87.4	90.7	98.4		82	
Paid FTE's	85.4	87.0	88.0	87.8	88.2	92.0	91.8	94.5	97.3	101.6	101.3		92	
Salaries & Ben as % of Net Rev	50.1%	72.8%	69.71%	70.03%	71.65%	48.15%	2867.64%	56.79%	63.27%	82.33%	55.64%	#DIV/0!	300.87%	
Benefits as % of Salaries	28.1%	43.9%	23.86%	43.42%	47.12%	-24.13%	11.55%	23.93%	19.68%	32.98%	38.32%	#DIV/0!	26.05%	
Revenue Statistics														
Gross A/R > 120 Days	2,040,686	2,152,505	2,071,508	2,181,976	1,997,956	1,799,059	1,676,234	1,718,059	1,160,605	794,385	751,731	532,080	1,674,273	
A/R>120 Days as % of Total AR	41.8%	41.8%	41.8%	41.8%	41.8%	41.8%	43.8%	43.8%	39.3%	26.8%	26.8%	23.9%	0	
Gross Days in A/R	91.6	86.5	86.5	88.5	84.9	82.9	83.4	77.0	72.0	60.0	55.0	54.9	86	
Net Days in A/R	84.4	79.9	79.9	80.0	78.6	75.0	77.3	71.0	67.0	54.0	49.0	49.0	80	
A/R Cash Collections	727,607	859,954	770,454	1,024,101	1,137,769	1,227,309	801,517	1,182,187	815,275	767,658	937,047	1,319,235	915,005	
Collections as % of Net Rev	58.0%	59.5%	69.3%	55.6%	91.6%	95.1%	54.9%	2860.8%	55.6%	57.6%	82.0%	79.2%	67.5%	
Accounts Payable Days	6.4	6.2	6.2	6.7	7.3	3.9	2.1	1.1	0.8	2.2	2.2	2.2	4.7	
Cash Collections per Cal Day	23,471	27,740	24,853	33,036	36,702	39,591	25,855	38,135	26,299	24,763	30,227	42,556	29,516	347,603
Cash Disburs. per Cal Day	41,846	54,626	64,461	46,099	53,257	53,859	58,544	50,307	50,270	54,701	55,648	-	52,178	946,453
DATA Entry/Details/Calcs														
Calendar Days	31	28	31	30	31	30	31	31	30	31	30	31		

**Southern Humboldt Community
Healthcare District
Income Statement
December 2022**

Current Month			Year to Date			
\$					\$	%
Variance	Budget	Actual		Actual	Budget	Variance
			GROSS PATIENT REVENUE			
37,351	237,500	274,851	INPATIENT	855,586	950,000	(94,414)
7,504	41,670	49,174	INPATIENT ANCILLARY	218,649	166,680	51,969
311,991	1,202,080	1,514,071	OUTPATIENT ANCILLARY	6,165,487	4,808,320	1,357,167
356,846	1,481,250	1,838,096	TOTAL PATIENT REVENUE	7,239,722	5,925,000	1,314,722
			DEDUCTIONS FROM REVENUE			
(334,216)	515,630	181,414	CONTRACTUAL ALLOWANCES	2,227,544	2,062,520	165,024
(18,447)	71,670	53,223	PROVISION FOR BAD DEBTS	219,575	286,680	(67,105)
42,020	36,000	78,020	OTHER ALLOWANCES/DEDUCTIONS	434,989	144,000	290,989
	-300,000	(300,000)	OTHER OPERATING IGTs & SUPPLEMENTAL	(1,200,000)	(1,200,000)	
(310,643)	323,300	12,657	TOTAL DEDUCTIONS	1,682,108	1,293,200	388,908
667,489	1,157,950	1,825,439	NET PATIENT REVENUE	5,557,614	4,631,800	925,814
4,490	12,000	16,490	OTHER OPERATING REVENUE	68,633	48,000	20,633
671,979	1,169,950	1,841,929	TOTAL OPERATING REVENUE	5,626,247	4,679,800	946,447
304,979	731,670	1,036,649	SALARIES & WAGES	3,147,026	2,926,680	220,346
89,016	158,330	247,346	EMPLOYEE BENEFITS	655,707	633,320	22,387
17,986	123,330	141,316	PROFESSIONAL FEES	886,430	493,320	393,110
38,119	112,500	150,619	SUPPLIES	464,087	450,000	14,087
(3,310)	21,670	18,360	REPAIRS & MAINTENANCE	86,522	86,680	(158)
83,708	110,000	193,708	PURCHASED SERVICES	784,221	440,000	344,221
5,747	14,170	19,917	UTILITIES	65,629	56,680	8,949
(10,304)	23,330	13,026	INSURANCE	52,286	93,320	(41,034)
0		0	INTEREST	0	0	0
9,798	38,330	48,128	DEPRECIATION/ AMORTIZATION	190,670	153,320	37,350
95,901	33,330	129,231	OTHER	245,636	133,320	112,316
631,640	1,366,660	1,998,300	TOTAL OPERATING EXPENSES	6,578,214	5,466,640	1,111,574
40,339	(196,710)	(156,371)	OPERATING PROFIT (LOSS)	(951,967)	(786,840)	(165,127)
(2,500)	95,000	92,500	TAX REVENUE	370,000	380,000	(10,000)
45,913	40,000	85,913	OTHER NONOPERATING REV (EXP)	240,923	160,000	80,923
		28,450	INTEREST INCOME	27,704		
71,863	135,000	206,863	NET NON OPERATING REV (EXP)	638,627	540,000	98,627
112,202	(61,710)	50,492	NET INCOME (LOSS)	(313,340)	(246,840)	(66,500)

CONSENT AGENDA PACKET

**Southern Humboldt
Community Healthcare District
Income Statement Trend**

	Jan 22	Feb 22	March 22	April 22	May 22	June 22	July 22	Aug 22	Sept 22	Oct 22	Nov 22	Dec 22	12 Month AVG: Jan '22-Dec 22	YTD - Current Year
Inpatient Daily Hospital Services	170,724	226,213	263,867	217,261	192,011	175,686	203,494	195,530	226,636	229,926	312,161	274,851	207,463	855,586
Ancillary Revenue	54,178	57,688	86,204	71,057	64,210	41,791	62,795	46,574	49,420	59,860	97,151	49,174	57,130	218,649
Outpatient Revenue	1,577,499	1,208,326	1,472,842	1,285,791	1,414,753	1,463,561	1,494,265	1,585,012	1,608,495	1,477,715	1,791,368	1,514,071	1,425,567	6,165,487
Total Hospital Revenue	1,802,401	1,492,227	1,822,913	1,574,109	1,670,974	1,681,038	1,760,554	1,827,116	1,884,551	1,767,501	2,200,680	1,838,096	1,690,160	7,239,722
Contractual Allowances	501,660	508,013	761,987	556,716	615,921	472,276	144,218	594,051	673,790	815,485	701,700	181,414	542,233	2,227,544
Provision for Bad Debts	117,448	118,631	10,157	49,676	17,220	43,045	76,189	12,288	96,895	34,203	64,639	53,223	63,979	219,575
Other Allowances/Deductions	38,322	67,521	90,994	52,827	61,168	21,290	191,920	73,992	78,939	90,138	84,880	78,020	78,124	434,989
Other Operating: IGTs & Supplemental	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(1,200,000)
Total Deductions	357,430	394,165	563,138	359,219	394,309	236,611	112,327	380,331	549,624	639,826	551,219	12,657	384,336	1,682,108
Contractual %													23%	23%
Net Patient Revenue	1,444,971	1,098,062	1,259,775	1,214,890	1,276,665	1,444,427	1,648,227	1,446,785	1,334,927	1,127,675	1,649,461	1,825,439	1,314,490	5,557,614
Net Revenue %	80%	74%	69%	77%	76%	86%	94%	79%	71%	64%	75%	99%	78%	77%
Other Operating Revenue	34,137	14,219	14,964	26,619	14,215	15,242	15,449	20,822	16,920	15,442	15,842	16,490	18,204	68,633
Total Revenue	1,479,108	1,112,281	1,274,739	1,241,509	1,290,880	1,459,669	1,663,676	1,467,607	1,351,847	1,143,117	1,665,303	1,841,929	1,332,694	5,626,247
Salaries & Wages	565,381	562,777	634,230	606,216	628,652	926,391	1,062,282	672,518	704,531	707,695	669,912	1,036,649	688,547	3,147,026
Employee Benefits	159,058	247,085	271,899	263,210	296,245	(223,582)	122,742	160,924	138,636	233,405	256,697	247,346	165,469	655,707
Professional Fees	112,547	278,975	310,402	178,201	228,761	214,234	175,415	224,275	217,692	269,048	233,284	141,316	208,342	886,430
Supplies	182,616	107,907	93,932	68,106	119,328	64,935	103,987	132,886	89,573	137,641	164,621	150,619	109,339	464,087
Repairs & Maintenance	12,666	27,885	16,373	43,108	21,161	24,467	48,351	15,083	12,430	10,658	15,757	18,360	21,226	86,522
Purchased Services	132,609	159,060	109,754	87,732	221,948	427,722	189,613	202,305	195,034	197,269	169,223	193,708	171,707	784,221
Utilities	4,079	39,491	6,414	32,704	18,898	42,146	9,191	17,557	18,992	19,889	16,375	19,917	18,515	65,629
Insurance	13,112	13,112	13,112	13,112	13,112	13,111	13,117	13,117	13,026	13,026	13,026	13,026	13,098	52,286
Interest														0
Depreciation	38,614	49,177	48,603	48,603	48,603	48,603	47,210	47,210	48,125	48,125	48,127	48,128	46,322	190,670
Other Expense	76,536	44,049	55,565	41,975	54,246	77,739	42,944	73,651	70,056	58,985	82,417	129,231	70,024	245,636
Total Expenses	1,297,218	1,529,518	1,560,284	1,382,967	1,650,954	1,615,766	1,814,852	1,559,526	1,508,095	1,695,741	1,669,439	1,998,300	1,512,589	6,578,214
Expenses %	88%	138%	122%	111%	128%	111%	109%	106%	112%	148%	100%	108%	113%	4%
Profit/Loss from Operations	181,890	(417,237)	(285,545)	(141,458)	(360,074)	(156,097)	(151,176)	(91,919)	(156,248)	(552,624)	(4,136)	(156,371)	(179,895)	(951,967)
Tax Revenue	100,855	92,500	92,500	92,500	92,500	92,500	92,500	92,500	92,500	92,500	92,500	92,500	93,196	370,000
Other Non Operating Rev (Exp)	327,636	347,670	383,116	301,936	365,465	724,752	100,000	12,035	73,376	55,512		85,913	248,033	240,923
Interest Income	6,789			9,031					27,704		143	28,450	11,147	27,704
Net Non-operating Rev/(Exp)	435,280	440,170	475,616	403,467	457,965	817,252	192,500	104,535	193,580	148,012	92,643	206,863	352,376	638,627
NET INCOME/ (LOSS)	617,170	22,933	190,071	262,009	97,891	661,155	41,324	12,616	37,332	(404,612)	88,507	50,492	172,480	(313,340)

Southern Humboldt Community Healthcare District
Balance Sheet
November 2022

ASSETS		LIABILITIES & FUND BALANCE	
Current Assets		Current Liabilities	
Cash- Checking & Investments	1,565,107	Accounts Payable	281,313
LAIF Account	3,553,783	Accrued Payroll & Related costs	782,565
Humboldt County Property Tax Acct	2,029,700		
Patient Accounts Receivable	3,016,738	Other Current Liabilities	
Less Allowances	1,583,181	Deferred revenue IGT	
Accounts Receivable- Net	1,433,557	A/R Credit balances	
		Medicare Accelerated Payments	
Other Receivables	2,565,015	Medicare Contingency	2,000,000
Inventories	48,701	Current Portion-Long Term Debt	
Estimated 3rd Party Settlements		Other Short Term Debt - PPP Loan	
Prepaid expenses and Deposits	783,843	Accrued interest	
Total current assets	11,979,705	Total current Liabilities	3,063,878
Property and Equipment		Long Term Debt, Less Current Portion	
Land	959,877		
Land improvements	553,251	CHFFA Bridge Loan	511,000
Buildings	2,465,451		
Equipment	6,409,249		
Construction in progress	2,640,567	Total Long-term debt	511,000
Total property and equipment	13,028,395	Less: Current Portion-Long Term Debt	
Less : accumulated depreciation	(6,646,821)	Net Long Term Debt	511,000
Net property and equipment	6,381,574		
Other Assets		Equity	
Investments	5,852	Unrestricted Fund Balance--Prior Years	15,105,592
Total Other Assets	5,852	Net Income (Loss)--Current Year	(313,340)
		Restricted Fund Balance	
Total Assets	18,367,131	Total fund balance	14,792,252
		Total Liabilities and Fund Balance	18,367,131

Southern Humboldt Community Healthcare District

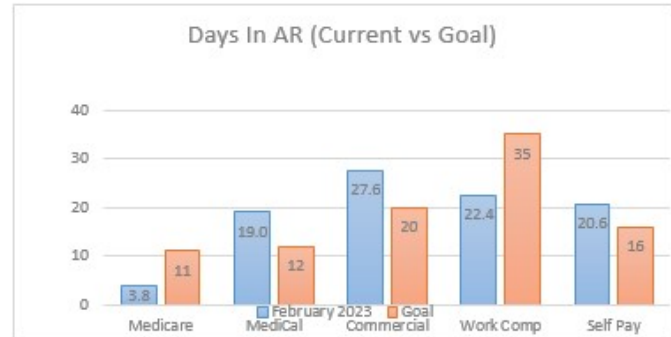
February 2023



Key Items

- ➡ Cash totaled \$1.0M, 94% of net revenue
- ➡ AR increased 10K to 55.1 days
- ➡ Third Party aging decreased \$16K, to 15.3%
- ➡ Unbilled AR decreased 4.2 days, ending at 2.6 days

Detailed Initiatives & Obstacles



- **Overall AR:** The short month of February closed with \$2.9M in gross AR or 55.1 days. This is an overall increase of 3.4 days from January. Revenue came in at \$1.5M. This is a decrease of \$83K over what was reported in January. Gross AR was increased by \$10K. Third Party AR saw an overall increase of 4 days, coming in at 31.9 days. Unbilled AR decreased 4.2 days coming in at 2.6 AR days. The unbilled AR continues to be a discussion topic in the bi-weekly conference calls between SHCHD and HRG resulting in tremendous improvements in February. Cash collections came in slightly lower than what we saw in January, but I anticipate a drop in days and increased cash as those recently coded services process and pay. February is a shorter month, and also includes a holiday (President's Day) which also played a factor in the lower than expected collections. Cash for February still exceeded just over \$1M, or 94% of January's net revenue. With the current AR goals that are in place, we are now 9.1 days from hitting our overall AR target of 46 days.
- **Self Pay:** Self Pay AR increased by of 3.6 AR days to 20.6. We are now 4.6 AR days away from our goal of 16 AR days. Self Pay collections came in just under \$500.00 more than what was seen in January to \$31K. We have not been able to send any files to collections since December 2022. Arcadia Recovery Bureau, notified us at the beginning/middle of January that they are no longer able to collect within the state of California and have relinquished their capabilities to work with SHCHD. With that being said, SHCHD continues to work on acquiring a new agency. SHCHD has met with two potential agencies—CA Business Bureau, and CCOC. These agencies have requested SHCHD's previous contracted monthly rate with Arcadia. This information has been requested and we are pending a response from Arcadia before we can move forward with either agency. As we predicted, this has negatively affected the self pay AR and will likely continue to do so until a new agency has been established and we are able to send files to collections. We will continue to do all we can to ensure this bad debt obstacle does not create too severe of a setback in the self pay AR.
- **Third Party Aging:** January closed with \$288K in Third Party balances aged over 90 days, totaling 15.3%. This is a decrease of \$16K from January. Medicare decreased by just \$6K, decreasing 0.3% to 3.8%. Medi-Cal aging decreased by \$15K, at 19%. Commercial aging increased by \$15K and ended January at 27.6%. Workers Compensation also decreased by \$7K, to 22.4%. Third Party aging is now 2.3% away from our goal and will continue to be an area of focus until that goal is met.

Industry Updates

COVID-19 Public Health Emergency Ending in May

On February 9, the Department of Health and Human Services (HHS) announced the Public Health Emergency (PHE) for COVID-19 will end on May, 11, 2023.

During the PHE, CMS has used a combination of emergency authority waivers, regulations, enforcement discretion, and sub-regulatory guidance to ensure easier access to care during the PHE for health care providers and their beneficiaries.

Some of the flexibilities that were created during the pandemic were recently expanded by the Consolidated Appropriations Act, 2023. Others, while critical during our initial responses to COVID-19, are no longer needed.

CMS has made further updates to the CMS Emergencies Page with useful information for providers – specifically around major



For a full listing of COVID-19 Public Health Emergency (PHE) waivers and flexibilities, please visit [CMS.gov/coronavirus-waivers](https://www.cms.gov/coronavirus-waivers).
The Department of Health and Human Services (HHS) has released a [COVID-19 Transition Roadmap](#) to help explain changes to waivers.
In the coming weeks, CMS will be hosting stakeholder calls and office hours to provide additional information. Please continue to visit the [CMS Emergencies Page](#) for continuous updates regarding PHE sunseting guidance as information becomes available to the public.

If you have any questions, concerns, or points you wish to discuss after reviewing the enclosed information, please feel free to contact me.

Sydni Thomas | Revenue Cycle Supervisor

Healthcare Resource Group

Office 509-703-4920 | sythomas@hrgpros.com

**Southern Humboldt Community
Healthcare District
MONTH END FINANCE REPORT**



SoHum Health

February 2023

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CONSENT AGENDA PACKET

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OutPartnering™ | Management | Consulting | Staffing
Patient Access | Health Information Management | Patient Financial Services | Information Technology



FINANCE DASHBOARD

Revenue Cycle Performance		Target	September-22		October-22		November-22		December-22		January-23		February-23	
	REVENUE													
	Net Revenue		\$831,489		\$753,900		\$976,735		\$861,257		\$1,083,979		\$1,015,903	
	Gross Revenue		\$1,637,530		\$1,525,240		\$1,947,165		\$1,586,113		\$1,620,070		\$1,537,305	
	CASH													
	Cash Collections as a % of Net Revenue	100%	91%		92%		124%		141%		127%		94%	
	Cash Collections		\$815,275		\$767,658		\$937,047		\$1,373,812		\$1,095,480		\$1,021,149	
	ACCOUNTS RECEIVABLE													
	Net AR		\$1,329,887		\$1,076,184		\$1,085,157		\$1,433,557		\$1,632,047		\$1,660,729	
	Gross AR		\$3,418,601		\$2,790,532		\$2,736,117		\$3,016,738		\$2,893,400		\$2,903,063	
Unbilled	3	4.5		2.5		4.4		4.3		6.8		2.6		
Third Party	27	35.0		32.8		26.9		32.6		27.9		31.9		
Self Pay	16	27.0		18.8		17.4		17.9		17.0		20.6		
Total Days in AR	46	66.5		54.1		48.7		54.9		51.7		55.1		
Days in AR - Credit Balances	< 1	1.80		1.79		1.74		1.78		1.80		1.98		
UNBILLED														
In-house	< 2 Days	0.8		0.4		0.0		0.3		0.2		0.4		
DNFB	< 1 Day	3.6		2.0		4.4		4.1		6.6		2.2		
Total Unbilled	<3 Days	4.5		2.5		4.4		4.3		6.8		2.6		

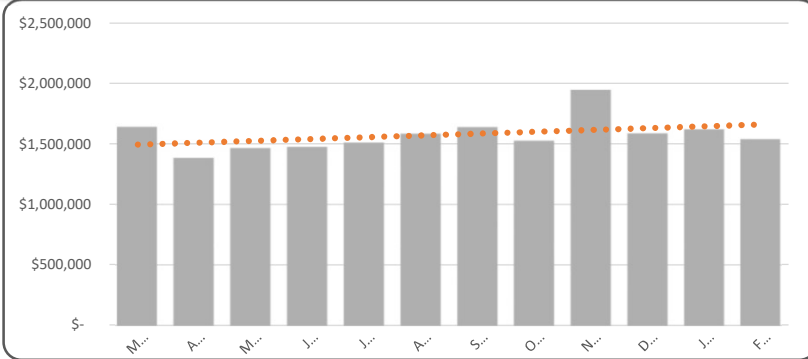
Third Party		Target	September-22		October-22		November-22		December-22		January-23		February-23	
	AGING (excluding credits)													
	Medicare Aging > 90 Days	11%	23.8%	\$ 187,548	30.3%	\$ 217,965	4.8%	\$ 33,877	4.9%	\$ 34,121	4.1%	\$ 29,966	3.8%	\$ 24,185
	Medicaid Aging > 90 Days	12%	18.4%	\$ 178,375	21.2%	\$ 177,556	21.0%	\$ 155,056	20.0%	\$ 210,268	21.5%	\$ 181,351	19.0%	\$ 163,026
	Commercial Aging > 90 Days	20%	29.9%	\$ 91,726	27.4%	\$ 80,217	17.4%	\$ 57,667	17.6%	\$ 54,079	19.5%	\$ 76,719	27.6%	\$ 91,467
	Work Comp Aging > 90 Days	35%	61.9%	\$ 12,949	37.6%	\$ 9,393	26.9%	\$ 10,592	32.9%	\$ 13,486	39.3%	\$ 16,409	22.4%	\$ 9,812
	Total Third Party Aging > 90 Days	13%	22.6%	\$ 470,598	25.9%	\$ 485,130	14.1%	\$ 257,193	14.9%	\$ 311,954	15.2%	\$ 304,445	15.3%	\$ 288,490
	CLAIM SUBMISSION EFFICIENCY													
	Claims Submission		1,350	\$ 1,789,190	1,934	\$ 1,847,952	1,974	\$ 2,012,812	1,847	\$ 2,232,303	1,682	\$ 2,135,776	1,494	\$ 1,941,893
	Clean Claims	85%	80%		82%		81%		77%		79%		85%	
Denial Percent	5%	3%		7%		7%		5%		5%		4%		
Total Denial Rate	Count Amt	83	\$ 60,855	189	\$ 117,448	168	\$ 133,529	156	\$ 108,174	162	\$ 112,276	166	\$ 87,041	
Late Charges	Count Amt	99	\$ 18,532	16	\$ 230	10	\$ 94	49	\$ 438	11	\$ 380	20	\$ 878	
Communication Log Backlog		44	\$ 50,450	41	\$ 69,888	12	\$ 26,345	49	\$ 85,257	59	\$ 111,814	41	\$ 47,301	

Self Pay		Target	September-22		October-22		November-22		December-22		January-23		February-23	
	INVENTORY & QUALITY													
	Total Inventory		2,425	\$ 1,388,640	2,016	\$ 970,309	2,088	\$ 974,408	2,136	\$ 986,852	2,139	\$ 951,571	2,191	\$ 1,088,045
	New		297	\$ 146,884	338	\$ 134,608	383	\$ 113,046	321	\$ 124,494	304	\$ 103,514	219	\$ 97,114
	Resolved		707	\$ 622,665	762	\$ 512,299	276	\$ 67,863	253	\$ 91,261	206	\$ 37,835	250	\$ 82,453
	Aged >180 days from Assignment	< 25%	47.1%	\$ 654,076	23.7%	\$ 229,604	28.6%	\$ 278,517	35.4%	\$ 348,985	41.5%	\$ 395,331	41.3%	\$ 449,618
	Total Payment Plans over 120 days		\$25,127		\$23,960		\$15,425		\$21,273		\$26,015		\$30,611	
	Average Speed to Answer	< 60 seconds	48		135		124		211		215		145	
	STATEMENTS & LETTERS													
	Statements & Letters		970		518		697		648		676		615	
Charity Care Applications In Process		37	\$ 46,793	15	\$ 10,652	27	\$ 27,564	0	\$ -	9	\$ 402	1	\$ 391	
Inbound and Outbound Calls	In Out	269	461	158	185	147	348	24	120	156	304	105	92	
WRITE OFFS														
Bad Debt as a % of Gross Revenue	< 2%	31.3%	\$ 512,826	27.5%	\$ 419,473	1.1%	\$ 22,287	0.4%	\$ 5,920	0.0%	\$ -	0.0%	\$ -	
Charity as a % of Gross Revenue	< 2%	4.4%	\$ 72,800	3.6%	\$ 54,563	1.9%	\$ 36,963	2.1%	\$ 33,516	3.9%	\$ 63,113	1.0%	\$ 14,747	

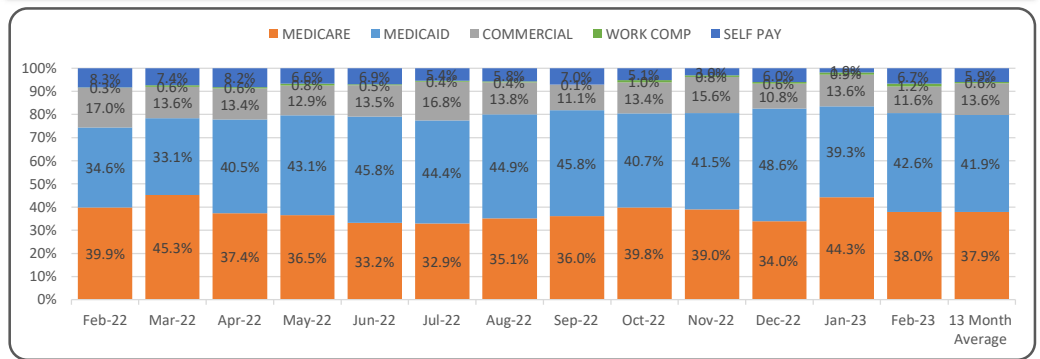
GROSS REVENUE

PAYER	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	13 Month Average
MEDICARE	\$ 538,639	\$ 742,459	\$ 517,108	\$ 535,226	\$ 490,275	\$ 497,277	\$ 555,868	\$ 590,200	\$ 606,856	\$ 760,302	\$ 539,320	\$ 717,741	\$ 584,209	\$ 590,421
MEDICAID	\$ 466,921	\$ 542,632	\$ 559,974	\$ 631,339	\$ 676,074	\$ 670,704	\$ 710,829	\$ 749,538	\$ 808,367	\$ 808,367	\$ 770,467	\$ 636,332	\$ 654,199	\$ 653,675
COMMERCIAL	\$ 229,347	\$ 222,294	\$ 185,153	\$ 188,623	\$ 199,337	\$ 254,416	\$ 218,738	\$ 181,491	\$ 204,841	\$ 304,163	\$ 170,862	\$ 220,365	\$ 178,568	\$ 212,169
WORK COMP	\$ 3,414	\$ 10,258	\$ 8,879	\$ 12,311	\$ 6,889	\$ 6,454	\$ 6,147	\$ 1,698	\$ 14,805	\$ 15,345	\$ 9,587	\$ 15,137	\$ 17,996	\$ 9,917
SELF PAY	\$ 111,801	\$ 121,591	\$ 113,045	\$ 97,212	\$ 101,982	\$ 81,299	\$ 91,154	\$ 114,603	\$ 78,345	\$ 58,989	\$ 95,876	\$ 30,494	\$ 102,332	\$ 92,210
TOTAL	\$ 1,350,122	\$ 1,639,234	\$ 1,384,159	\$ 1,464,711	\$ 1,474,557	\$ 1,510,151	\$ 1,582,735	\$ 1,637,530	\$ 1,525,240	\$ 1,947,165	\$ 1,586,113	\$ 1,620,070	\$ 1,537,305	\$ 1,558,392
AVERAGE DAILY REVENUE	\$ 49,982	\$ 51,436	\$ 49,141	\$ 48,784	\$ 47,510	\$ 48,363	\$ 49,646	\$ 51,418	\$ 51,582	\$ 56,153	\$ 54,984	\$ 56,015	\$ 52,705	\$ 51,363

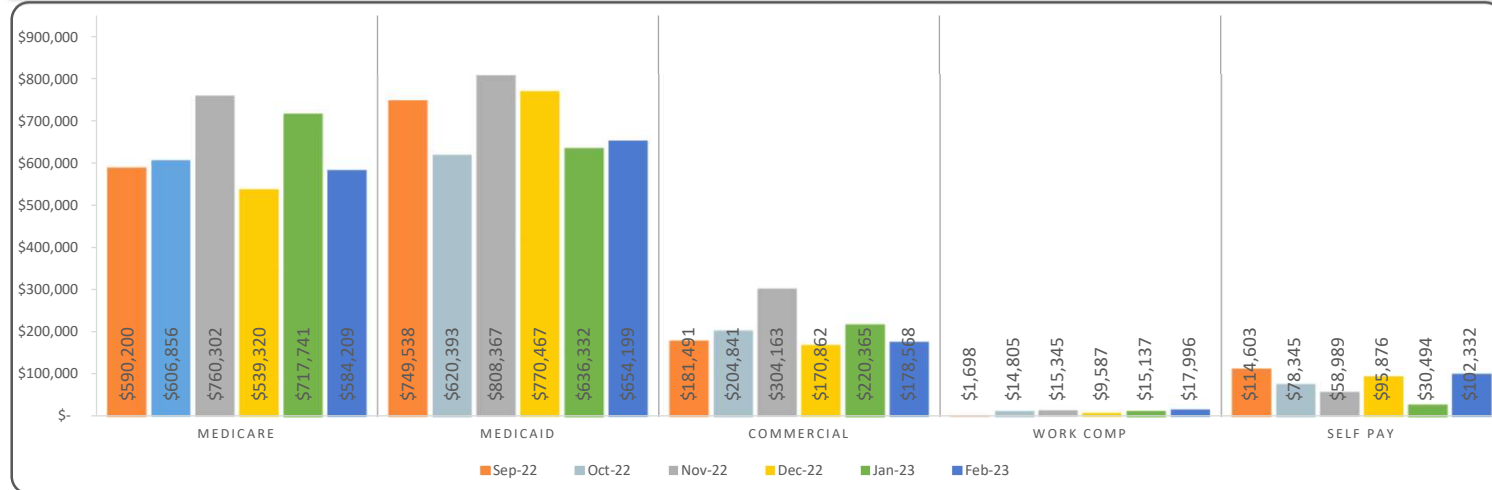
Gross Revenue



Payer Mix



Revenue Trending By Payer



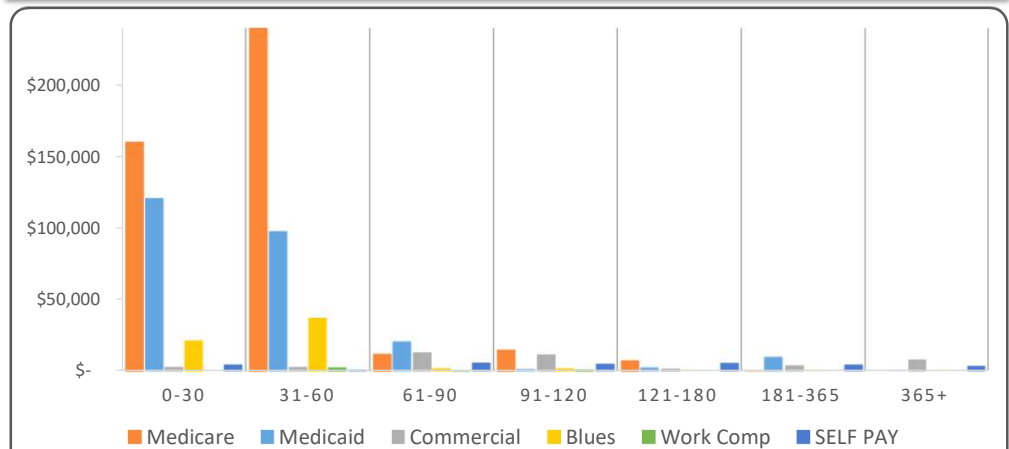
CASH DETAIL

PAYER	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	13 Month Average
MEDICARE														
Payments	\$ 398,314	\$ 450,962	\$ 491,736	\$ 653,772	\$ 743,061	\$ 450,340	\$ 268,672	\$ 272,770	\$ 313,604	\$ 441,248	\$ 904,435	\$ 591,668	\$ 592,859	\$ 505,649
Adjustments	\$ 65,484	\$ 85,982	\$ (48,508)	\$ (48,202)	\$ (155,707)	\$ 20,576	\$ 186,886	\$ 153,735	\$ 163,209	\$ 59,652	\$ (305,051)	\$ (87,776)	\$ (99,709)	\$ (725)
Collection %	86%	84%	111%	108%	127%	96%	59%	64%	66%	88%	151%	117%	120%	98%
MEDICAID														
Payments	\$ 275,251	\$ 131,928	\$ 327,277	\$ 306,596	\$ 243,359	\$ 137,465	\$ 623,479	\$ 319,979	\$ 247,066	\$ 308,165	\$ 264,924	\$ 314,806	\$ 255,109	\$ 288,877
Adjustments	\$ 445,733	\$ 311,968	\$ 296,009	\$ 471,305	\$ 476,678	\$ 288,197	\$ 355,444	\$ 456,542	\$ 502,029	\$ 451,692	\$ 433,745	\$ 547,064	\$ 449,945	\$ 422,027
Collection %	38%	30%	53%	39%	34%	32%	64%	41%	33%	41%	38%	37%	36%	40%
COMMERCIAL														
Payments	\$ 45,115	\$ 55,397	\$ 94,255	\$ 35,661	\$ 49,987	\$ 78,377	\$ 90,192	\$ 83,210	\$ 61,199	\$ 61,572	\$ 52,160	\$ 48,629	\$ 73,731	\$ 63,806
Adjustments	\$ 9,930	\$ 27,215	\$ 34,954	\$ 19,183	\$ 15,330	\$ 67,108	\$ 37,478	\$ 26,028	\$ 33,117	\$ 38,841	\$ 16,336	\$ 21,767	\$ 27,065	\$ 28,796
Collection %	82%	67%	73%	65%	77%	54%	71%	76%	65%	61%	76%	69%	73%	70%
BLUES														
Payments	\$ 107,252	\$ 95,023	\$ 66,073	\$ 86,067	\$ 125,891	\$ 74,430	\$ 127,658	\$ 75,087	\$ 95,374	\$ 76,431	\$ 116,673	\$ 92,264	\$ 63,385	\$ 92,431
Adjustments	\$ 58,967	\$ 39,602	\$ 35,755	\$ 42,946	\$ 57,868	\$ 40,415	\$ 54,789	\$ 40,371	\$ 41,878	\$ 42,420	\$ 44,446	\$ 44,703	\$ 43,122	\$ 45,175
Collection %	0%	0%	0%	0%	0%	0%	0%	0%	69%	64%	72%	67%	60%	67%
WORK COMP														
Payments	\$ 1,631	\$ 7,429	\$ 1,482	\$ 9,756	\$ 7,723	\$ 6,841	\$ 6,504	\$ 6,931	\$ 6,447	\$ 1,565	\$ 5,615	\$ 17,126	\$ 4,638	\$ 6,438
Adjustments	\$ 1,688	\$ 3,695	\$ 1,463	\$ 4,651	\$ 5,630	\$ 2,719	\$ 4,325	\$ 2,288	\$ 3,708	\$ 879	\$ 2,189	\$ 6,198	\$ 1,926	\$ 3,182
Collection %	49%	67%	50%	68%	58%	72%	60%	75%	63%	64%	72%	73%	71%	65%
SELF PAY														
Payments	\$ 29,302	\$ 29,539	\$ 42,539	\$ 45,773	\$ 47,380	\$ 38,993	\$ 65,640	\$ 57,009	\$ 43,947	\$ 48,022	\$ 29,312	\$ 30,943	\$ 31,426	\$ 41,525
Bad Debt Recoveries	\$ 3,090	\$ 174	\$ 739	\$ 144	\$ 179	\$ 57	\$ 44	\$ 288	\$ 21	\$ 44	\$ 694	\$ 44	\$ -	\$ 424
Adjustments	\$ 7,658	\$ 29,539	\$ 36,623	\$ 18,153	\$ 26,050	\$ 160,625	\$ 50,805	\$ 43,691	\$ 30,031	\$ 14,039	\$ 13,402	\$ 6,237	\$ 17,897	\$ 34,981
Charity Care	\$ 2,062	\$ 92,241	\$ 87,222	\$ 45,909	\$ 199,419	\$ 53,600	\$ 81,379	\$ 72,800	\$ 54,563	\$ 36,963	\$ 33,516	\$ 63,113	\$ 14,747	\$ 64,426
Bad Debt	\$ -	\$ 35,941	\$ -	\$ 27,754	\$ 21,026	\$ 11,557	\$ 21,643	\$ 512,826	\$ 419,473	\$ 22,287	\$ 5,920	\$ -	\$ -	\$ 82,956
Total SP Adjustments	\$ 9,721	\$ 157,722	\$ 123,845	\$ 91,816	\$ 246,494	\$ 225,781	\$ 153,827	\$ 629,317	\$ 504,067	\$ 73,289	\$ 52,838	\$ 69,350	\$ 32,644	\$ 182,362
Collection %	75%	16%	26%	33%	16%	15%	30%	8%	8%	40%	36%	31%	49%	29%
TOTAL														
Total Payments	\$ 859,954	\$ 770,454	\$ 1,024,101	\$ 1,137,769	\$ 1,217,580	\$ 786,503	\$ 1,182,187	\$ 815,275	\$ 767,658	\$ 937,047	\$ 1,373,812	\$ 1,095,480	\$ 1,021,149	\$ 999,151
Total Adjustment	\$ 591,522	\$ 626,184	\$ 443,517	\$ 581,700	\$ 646,293	\$ 644,797	\$ 792,749	\$ 1,308,282	\$ 1,248,008	\$ 666,773	\$ 244,503	\$ 601,307	\$ 454,994	\$ 498,455
Total Collection %	59%	55%	70%	66%	65%	55%	60%	38%	38%	58%	85%	65%	69%	60%

Cash & Adjustment Trending

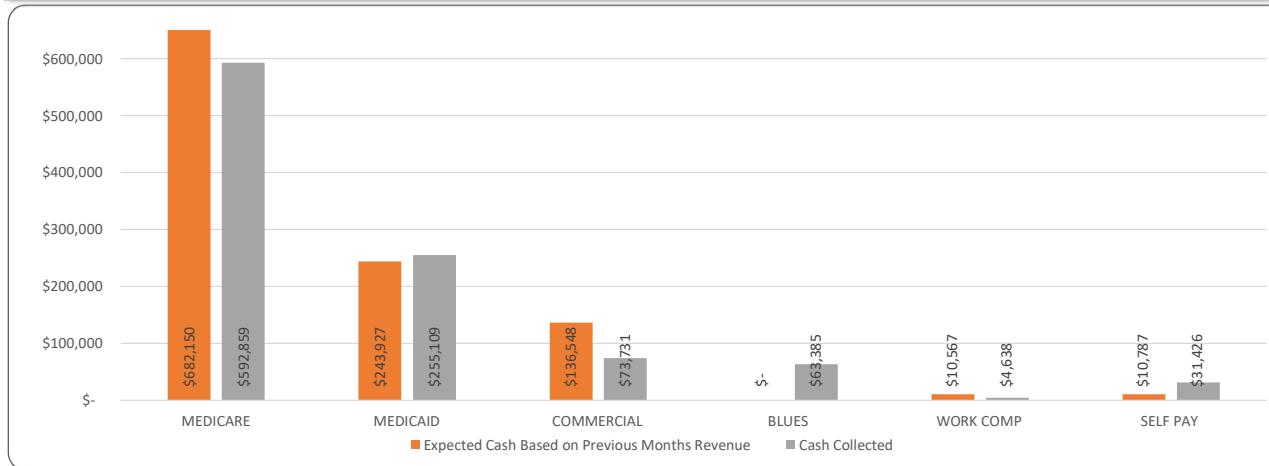


Cash Collections by Discharge Date

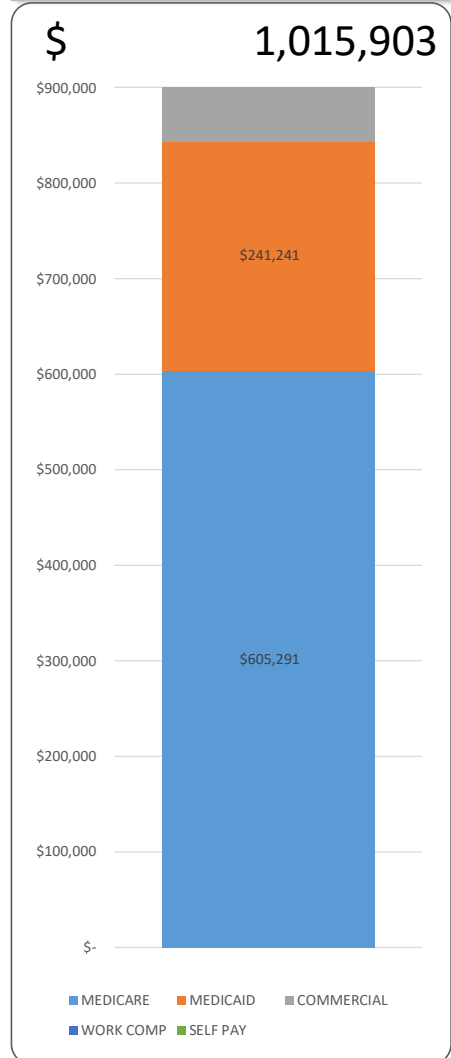


CASH FORECASTING

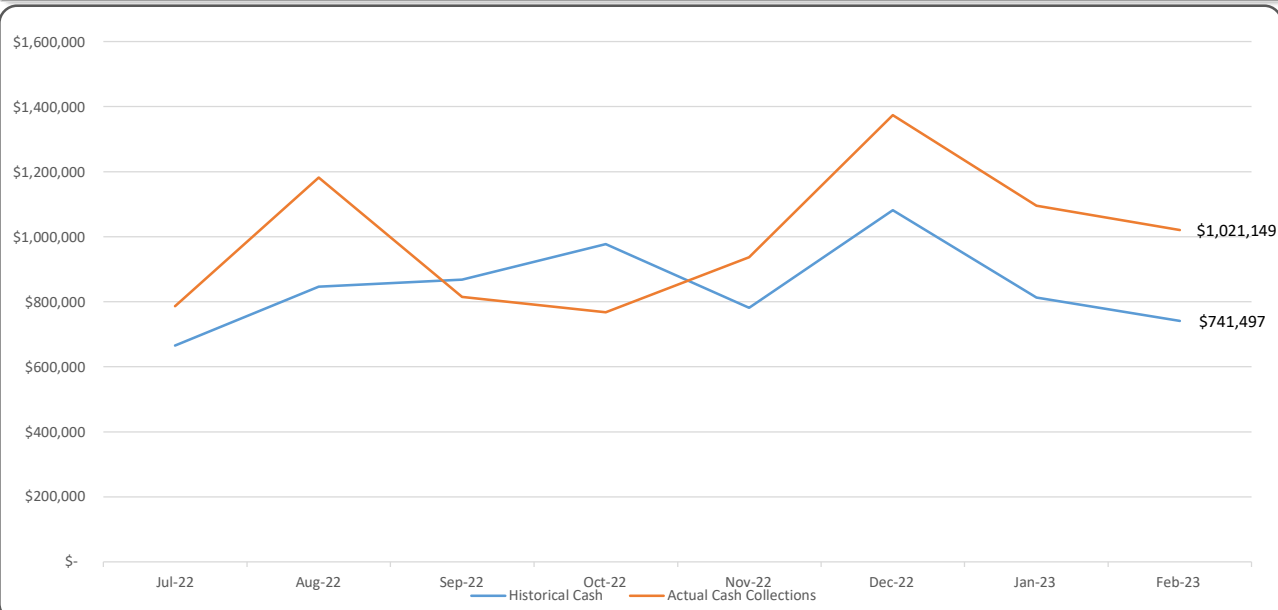
Expected Last Month vs Cash Collected (Based on Previous Months Revenue)



Cash Expected Next Month
(Based on this Months Revenue)



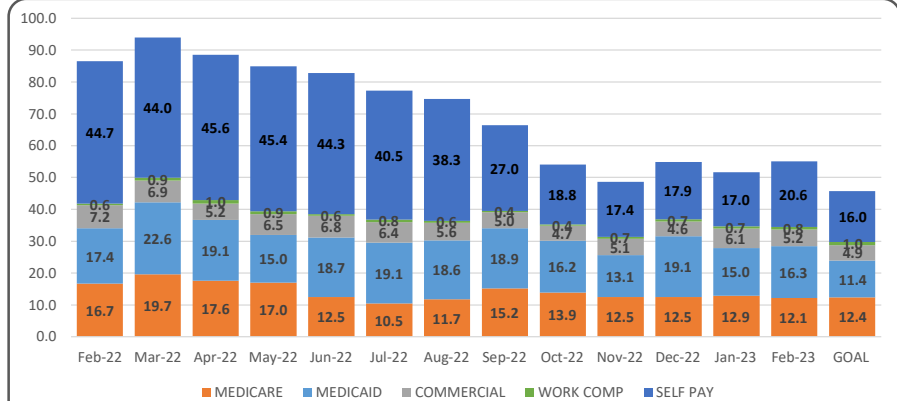
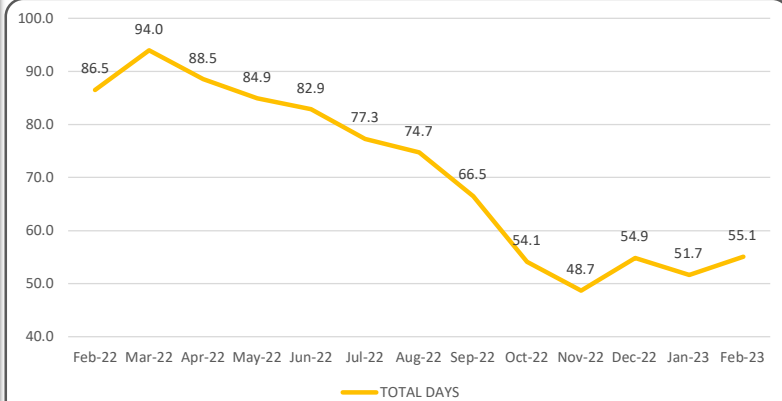
Actual Cash Based on Historical Collections



ACCOUNTS RECEIVABLE

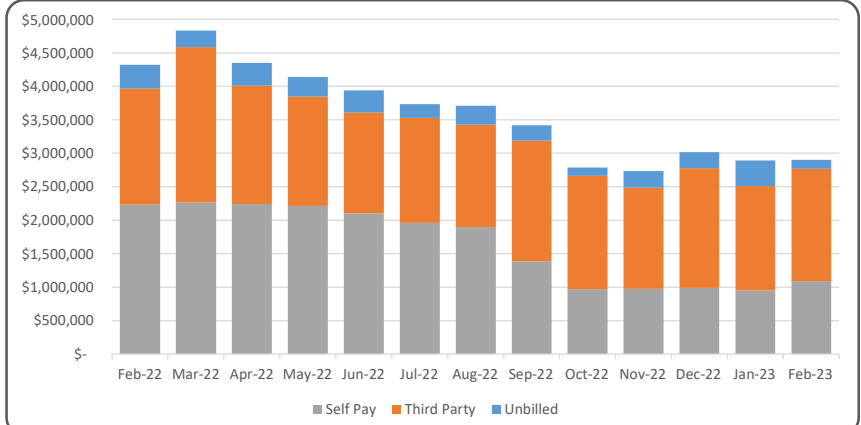
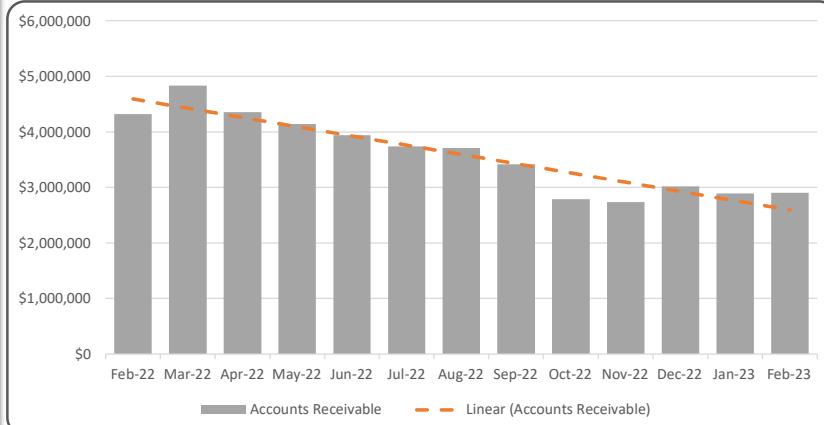
AR Days

PAYER	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	13 Month Average
MEDICARE	16.7	19.7	17.6	17.0	12.5	10.5	11.7	15.2	13.9	12.5	12.5	12.9	12.1	14.2
MEDICAID	17.4	22.6	19.1	15.0	18.7	19.1	18.6	18.9	16.2	13.1	19.1	15.0	16.3	17.6
COMMERCIAL	7.2	6.9	5.2	6.5	6.8	6.4	5.6	5.0	4.7	5.1	4.6	6.1	5.2	5.8
WORK COMP	0.6	0.9	1.0	0.9	0.6	0.8	0.6	0.4	0.4	0.7	0.7	0.7	0.8	0.7
SELF PAY	44.7	44.0	45.6	45.4	44.3	40.5	38.3	27.0	18.8	17.4	17.9	17.0	20.6	32.4
TOTAL DAYS	86.5	94.0	88.5	84.9	82.9	77.3	74.7	66.5	54.1	48.7	54.9	51.7	55.1	70.7



AR Balance

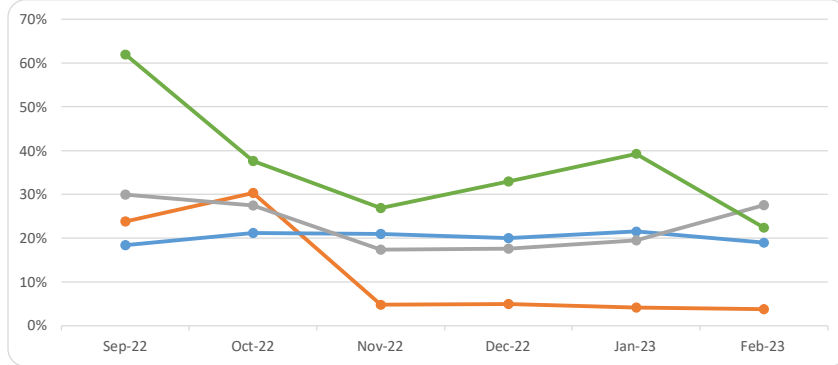
PAYER	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	13 Month Average
MEDICARE	\$ 834,221	\$ 1,011,373	\$ 864,590	\$ 828,105	\$ 593,780	\$ 507,839	\$ 582,895	\$ 783,406	\$ 715,189	\$ 702,322	\$ 685,997	\$ 721,466	\$ 640,281	\$ 728,574
MEDICAID	\$ 870,378	\$ 1,159,997	\$ 939,475	\$ 733,511	\$ 888,101	\$ 921,687	\$ 921,244	\$ 969,381	\$ 837,689	\$ 737,438	\$ 1,050,271	\$ 840,983	\$ 858,761	\$ 902,224
COMMERCIAL	\$ 357,842	\$ 352,803	\$ 255,074	\$ 319,138	\$ 321,984	\$ 311,717	\$ 275,712	\$ 258,102	\$ 244,212	\$ 284,569	\$ 254,521	\$ 340,591	\$ 275,168	\$ 296,264
WORK COMP	\$ 28,217	\$ 44,031	\$ 50,949	\$ 42,910	\$ 27,858	\$ 36,591	\$ 28,844	\$ 19,071	\$ 23,134	\$ 37,379	\$ 39,097	\$ 38,788	\$ 40,808	\$ 35,206
SELF PAY	\$ 2,232,314	\$ 2,264,662	\$ 2,240,554	\$ 2,216,895	\$ 2,105,043	\$ 1,959,428	\$ 1,899,559	\$ 1,388,640	\$ 970,309	\$ 974,408	\$ 986,852	\$ 951,571	\$ 1,088,045	\$ 1,636,791
TOTAL	\$ 4,322,972	\$ 4,832,867	\$ 4,350,642	\$ 4,140,558	\$ 3,936,767	\$ 3,737,262	\$ 3,708,255	\$ 3,418,601	\$ 2,790,532	\$ 2,736,117	\$ 3,016,738	\$ 2,893,400	\$ 2,903,063	\$ 3,599,059



ACCOUNTS RECEIVABLE AGING

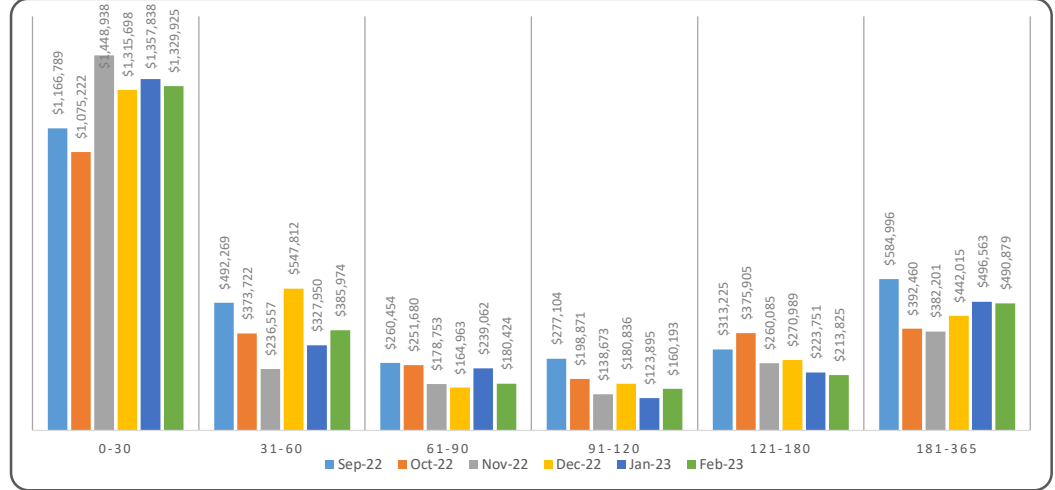
	0-30 Days		31-60 Days		61-90 Days		91-120 Days		121-180 Days		181-365 Days		366+ Days		Grand Totals	
	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$	# Acts	\$
MEDICARE																
Non-Credit	288	\$ 468,690	60	\$ 133,051	31	\$ 18,142	9	\$ 11,337	13	\$ 6,948	5	\$ 1,879	8	\$ 4,022	414	\$ 644,068
Credit	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ (134)	0	\$ -	2	\$ (3,652)	3	\$ (3,786)
TOTAL	288	\$ 468,690	60	\$ 133,051	31	\$ 18,142	9	\$ 11,337	14	\$ 6,813	5	\$ 1,879	10	\$ 370	417	\$ 640,281
MEDICAID																
Non-Credit	262	\$ 534,629	147	\$ 121,099	85	\$ 41,538	50	\$ 43,262	43	\$ 24,701	63	\$ 79,253	26	\$ 15,809	676	\$ 860,291
Credit	0	\$ -	1	\$ (25)	1	\$ (112)	1	\$ (11)	2	\$ (232)	1	\$ (521)	10	\$ (628)	16	\$ (1,530)
TOTAL	262	\$ 534,629	148	\$ 121,074	86	\$ 41,426	51	\$ 43,251	45	\$ 24,469	64	\$ 78,732	36	\$ 15,181	692	\$ 858,761
COMMERCIAL																
Non-Credit	189	\$ 170,316	88	\$ 52,480	34	\$ 17,632	21	\$ 22,834	27	\$ 18,420	40	\$ 16,955	36	\$ 33,258	435	\$ 331,894
Credit	10	\$ (1,620)	2	\$ (145)	7	\$ (280)	2	\$ (158)	9	\$ (1,011)	31	\$ (12,085)	318	\$ (41,427)	379	\$ (56,726)
TOTAL	199	\$ 168,695	90	\$ 52,335	41	\$ 17,352	23	\$ 22,676	36	\$ 17,409	71	\$ 4,870	354	\$ (8,169)	814	\$ 275,168
WORK COMP																
Non-Credit	16	\$ 17,167	13	\$ 10,653	8	\$ 6,170	5	\$ 2,744	8	\$ 5,101	10	\$ 1,967	0	\$ -	60	\$ 43,802
Credit	0	\$ -	0	\$ -	0	\$ -	1	\$ (504)	0	\$ -	3	\$ (689)	8	\$ (1,800)	12	\$ (2,993)
TOTAL	16	\$ 17,167	13	\$ 10,653	8	\$ 6,170	6	\$ 2,240	8	\$ 5,101	13	\$ 1,278	8	\$ (1,800)	72	\$ 40,808
SELF PAY																
Non-Credit	130	\$ 141,570	184	\$ 68,879	183	\$ 98,375	151	\$ 81,014	257	\$ 161,793	679	\$ 409,603	276	\$ 165,994	1860	\$ 1,127,228
Credit	8	\$ (825)	3	\$ (18)	10	\$ (1,040)	5	\$ (324)	10	\$ (1,760)	51	\$ (5,484)	244	\$ (29,732)	331	\$ (39,182)
TOTAL	138	\$ 140,745	187	\$ 68,862	193	\$ 97,335	156	\$ 80,689	267	\$ 160,033	730	\$ 404,119	520	\$ 136,262	2191	\$ 1,088,045
ACCOUNTS RECEIVABLE																
Non-Credit	885	\$ 1,332,370	492	\$ 386,162	341	\$ 181,856	236	\$ 161,191	348	\$ 216,962	797	\$ 509,657	346	\$ 219,082	3445	\$ 3,007,282
Credit	18	\$ (2,445)	6	\$ (188)	18	\$ (1,433)	9	\$ (998)	22	\$ (3,138)	86	\$ (18,779)	582	\$ (77,239)	741	\$ (104,219)
GRAND TOTAL	903	\$ 1,329,925	498	\$ 385,974	359	\$ 180,424	245	\$ 160,193	370	\$ 213,825	883	\$ 490,879	928	\$ 141,843	4186	\$ 2,903,063

Aged Over 90 Days Trending (excluding Credits)



	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23
Medicare	23.8%	30.3%	4.8%	4.9%	4.1%	3.8%
Medicaid	18.4%	21.2%	21.0%	20.0%	21.5%	19.0%
Commercial	29.9%	27.4%	17.4%	17.6%	19.5%	27.6%
Work Comp	61.9%	37.6%	26.9%	32.9%	39.3%	22.4%

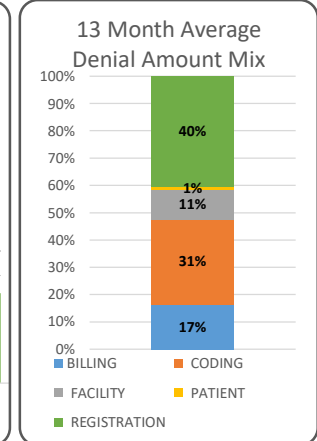
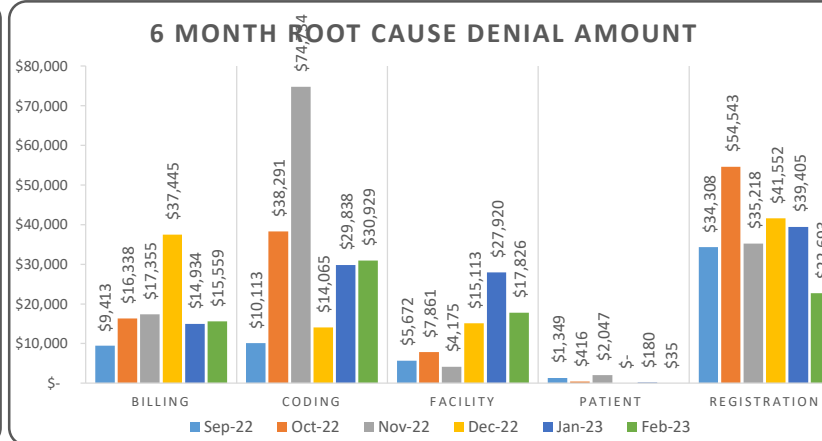
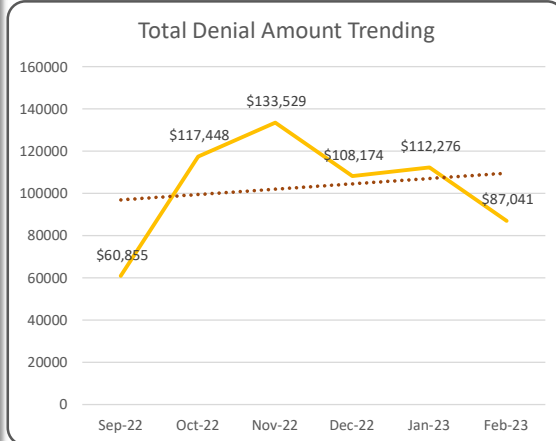
6 Month Aging



DENIAL MANAGEMENT

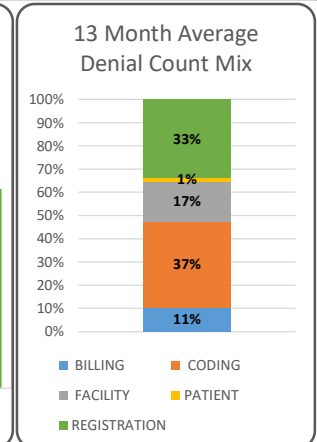
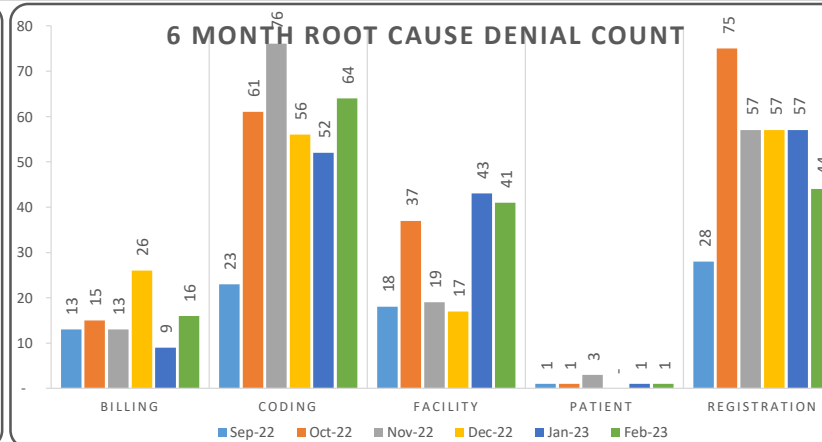
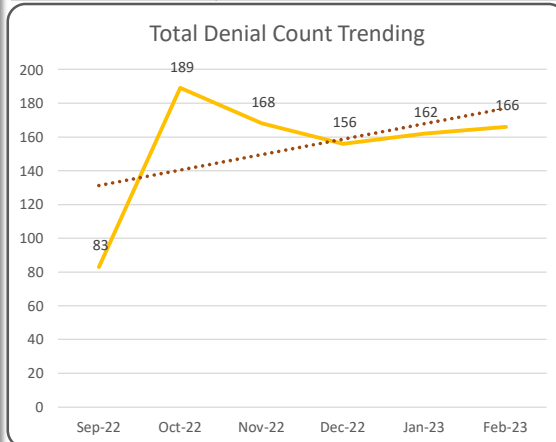
Denial Amount

AMOUNT	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	13 Month Average
BILLING	\$ 23,601	\$ 8,260	\$ 5,104	\$ 17,472	\$ 15,356	\$ 3,750	\$ 13,733	\$ 9,413	\$ 16,338	\$ 17,355	\$ 37,445	\$ 14,934	\$ 15,559	\$ 15,255
CODING	\$ 11,494	\$ 9,388	\$ 17,413	\$ 31,262	\$ 22,728	\$ 41,762	\$ 30,542	\$ 10,113	\$ 38,291	\$ 74,734	\$ 14,065	\$ 29,838	\$ 30,929	\$ 27,889
FACILITY	\$ 10,921	\$ 6,806	\$ 14,777	\$ 4,172	\$ 1,283	\$ 10,080	\$ 2,062	\$ 5,672	\$ 7,861	\$ 4,175	\$ 15,113	\$ 27,920	\$ 17,826	\$ 9,897
PATIENT	\$ 5,884	\$ -	\$ 553	\$ 1,303	\$ 1,673	\$ 921	\$ -	\$ 1,349	\$ 416	\$ 2,047	\$ -	\$ 180	\$ 35	\$ 1,105
REGISTRATION	\$ 26,347	\$ 25,983	\$ 61,130	\$ 58,259	\$ 31,619	\$ 18,882	\$ 17,344	\$ 34,308	\$ 54,543	\$ 35,218	\$ 41,552	\$ 39,405	\$ 22,693	\$ 35,945
TOTAL	\$ 78,246	\$ 50,437	\$ 98,978	\$ 112,468	\$ 72,659	\$ 75,394	\$ 63,681	\$ 60,855	\$ 117,448	\$ 133,529	\$ 108,174	\$ 112,276	\$ 87,041	\$ 90,091



Denial Count

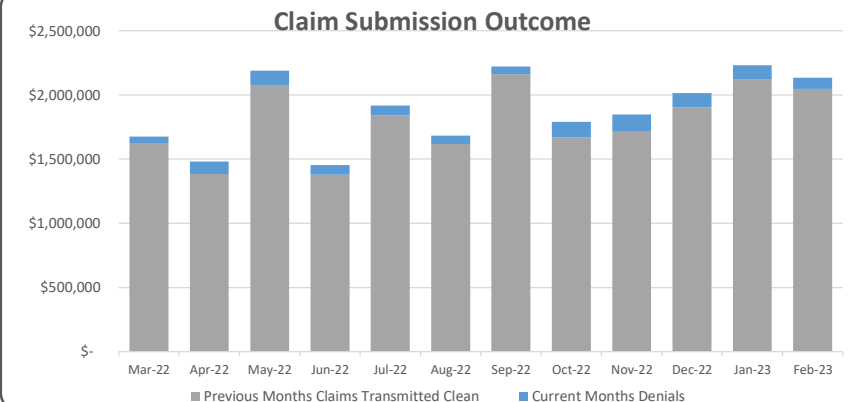
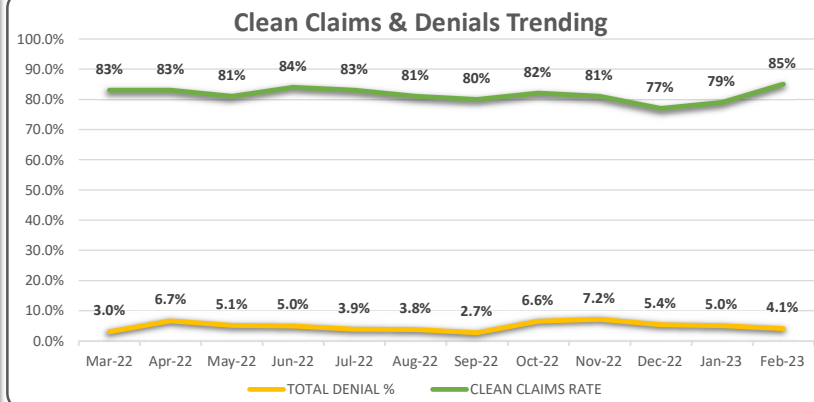
COUNT	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	13 Month Average
BILLING	11	11	15	13	16	8	16	13	15	13	26	9	16	14
CODING	28	28	43	43	41	42	44	23	61	76	56	52	64	46
FACILITY	16	17	29	13	6	16	13	18	37	19	17	43	41	22
PATIENT	6	-	3	2	1	3	-	1	1	3	-	1	1	2
REGISTRATION	24	23	46	49	35	18	34	28	75	57	57	57	44	42
TOTAL	85	79	136	120	99	87	107	83	189	168	156	162	166	126



CLAIM SUBMIT EFFICIENCY & DENIAL RESOLUTION

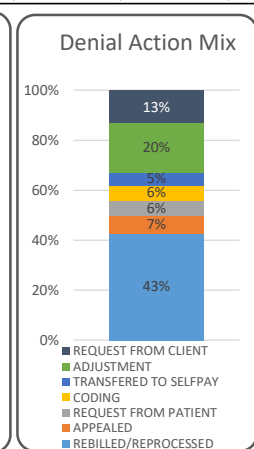
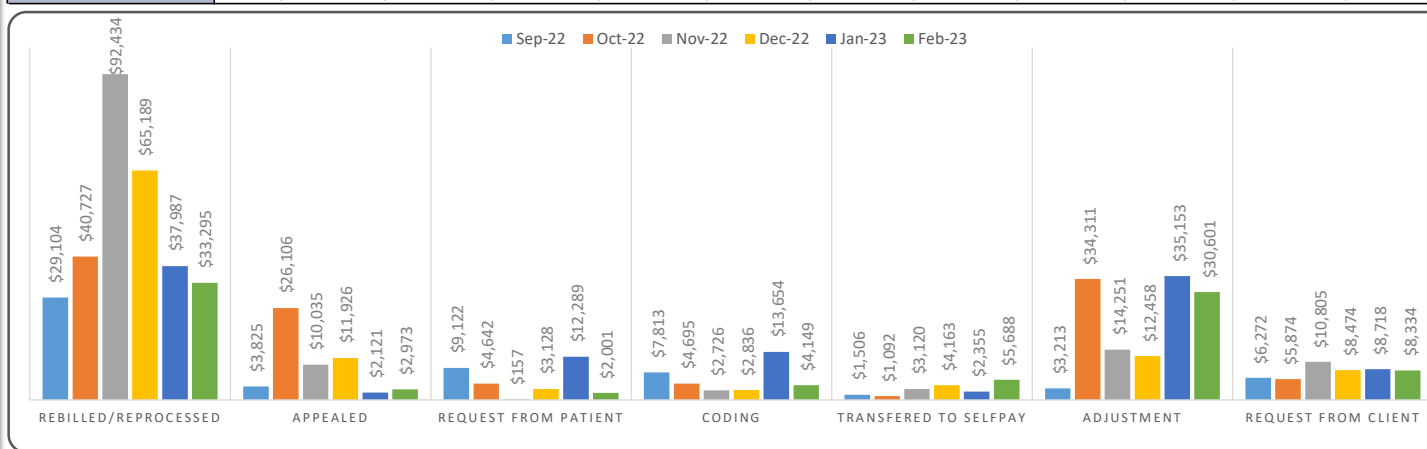
Denial & Clean Claim Trending

	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	13 Month Average
DENIAL AMOUNT	\$ 78,246	\$ 50,437	\$ 98,978	\$ 112,468	\$ 72,659	\$ 75,394	\$ 63,681	\$ 60,855	\$ 117,448	\$ 133,529	\$ 108,174	\$ 112,276	\$ 87,041	\$ 90,091
PREVIOUS MONTH'S TRANSMITTED CLAIMS	\$ 1,516,636	\$ 1,676,470	\$ 1,481,392	\$ 2,189,220	\$ 1,451,713	\$ 1,918,330	\$ 1,682,882	\$ 2,222,145	\$ 1,789,190	\$ 1,847,952	\$ 2,012,812	\$ 2,232,303	\$ 2,135,776	\$ 1,858,217
TOTAL DENIAL %	5.2%	3.0%	6.7%	5.1%	5.0%	3.9%	3.8%	2.7%	6.6%	7.2%	5.4%	5.0%	4.1%	4.9%
CLEAN CLAIMS RATE	85%	83%	83%	81%	84%	83%	81%	80%	82%	81%	77%	79%	85%	82%



Action Taken on Denials

DENIAL ACTION	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	13 Month Average
REBILLED/REPROCESSED	\$ 47,694	\$ 22,109	\$ 39,285	\$ 32,702	\$ 23,707	\$ 19,317	\$ 23,601	\$ 29,104	\$ 40,727	\$ 92,434	\$ 65,189	\$ 37,987	\$ 33,295	\$ 39,012
APPEALED	\$ 33	\$ 4,633	\$ 2,540	\$ 8,584	\$ 3,442	\$ -	\$ 6,078	\$ 3,825	\$ 26,106	\$ 10,035	\$ 11,926	\$ 2,121	\$ 2,973	\$ 6,330
REQUEST FROM PATIENT	\$ 14,761	\$ -	\$ 5,482	\$ 4,956	\$ 8,833	\$ 2,963	\$ 1,818	\$ 9,122	\$ 4,642	\$ 157	\$ 3,128	\$ 12,289	\$ 2,001	\$ 5,396
CODING	\$ 3,148	\$ 2,615	\$ 4,052	\$ 16,472	\$ 1,470	\$ 5,997	\$ 3,747	\$ 7,813	\$ 4,695	\$ 2,726	\$ 2,836	\$ 13,654	\$ 4,149	\$ 5,644
TRANSFERRED TO SELFPAY	\$ 1,775	\$ 2,978	\$ 6,985	\$ 17,507	\$ 7,141	\$ 3,880	\$ -	\$ 1,506	\$ 1,092	\$ 3,120	\$ 4,163	\$ 2,355	\$ 5,688	\$ 4,476
ADJUSTMENT	\$ 9,913	\$ 14,337	\$ 6,842	\$ 16,510	\$ 24,350	\$ 11,003	\$ 20,120	\$ 3,213	\$ 34,311	\$ 14,251	\$ 12,458	\$ 35,153	\$ 30,601	\$ 17,928
REQUEST FROM CLIENT	\$ 922	\$ 3,765	\$ 33,792	\$ 15,736	\$ 3,715	\$ 32,236	\$ 8,316	\$ 6,272	\$ 5,874	\$ 10,805	\$ 8,474	\$ 8,718	\$ 8,334	\$ 11,305
TOTAL	\$ 78,246	\$ 50,437	\$ 98,978	\$ 112,468	\$ 72,659	\$ 75,394	\$ 63,681	\$ 60,855	\$ 117,448	\$ 133,529	\$ 108,174	\$ 112,277	\$ 87,041	\$ 90,091

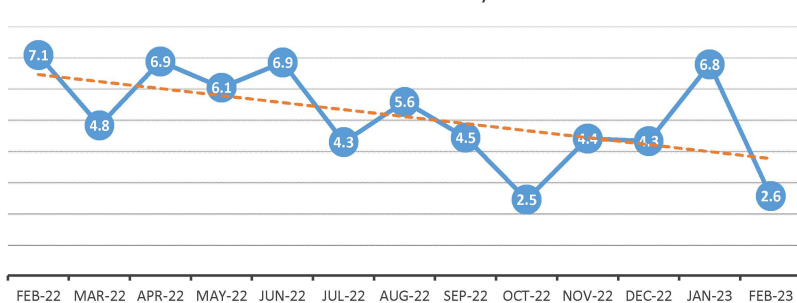


UNBILLED & INVENTORY

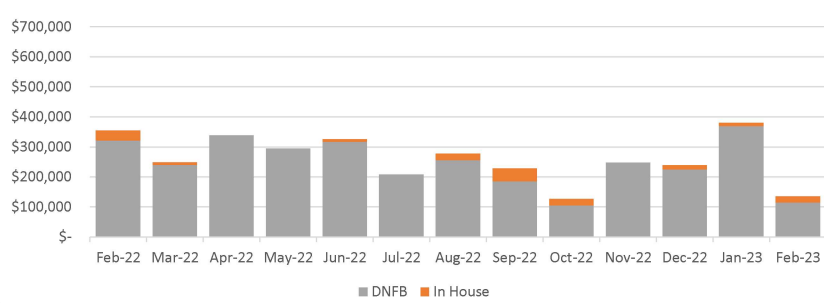
Unbilled

	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	13 Month Average
In House	\$ 34,167	\$ 10,466	\$ -	\$ -	\$ 9,182	\$ -	\$ 22,251	\$ 43,554	\$ 22,609	\$ -	\$ 13,804	\$ 11,990	\$ 21,812	\$ 14,603
DNFB	\$ 320,765	\$ 238,954	\$ 338,650	\$ 295,441	\$ 316,709	\$ 208,502	\$ 255,911	\$ 185,499	\$ 104,807	\$ 248,431	\$ 224,970	\$ 368,997	\$ 114,332	\$ 247,844
Total Unbilled	\$ 354,932	\$ 249,420	\$ 338,650	\$ 295,441	\$ 325,891	\$ 208,502	\$ 278,162	\$ 229,053	\$ 127,416	\$ 248,431	\$ 238,775	\$ 380,987	\$ 136,143	\$ 262,446
Unbilled Days	7.1	4.8	6.9	6.1	6.9	4.3	5.6	4.5	2.5	4.4	4.3	6.8	2.6	5.1

Total Unbilled Days



Unbilled Dollars

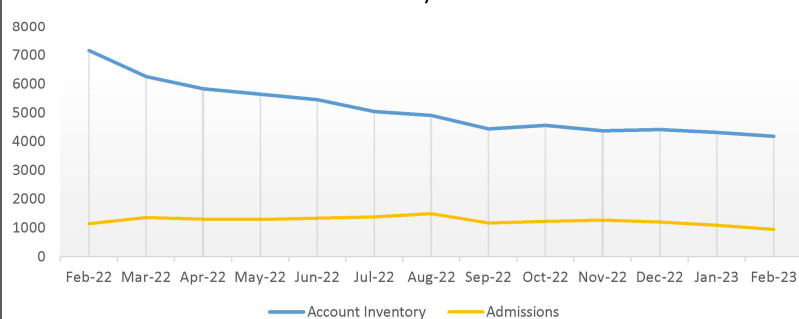


Admissions & Account Inventory

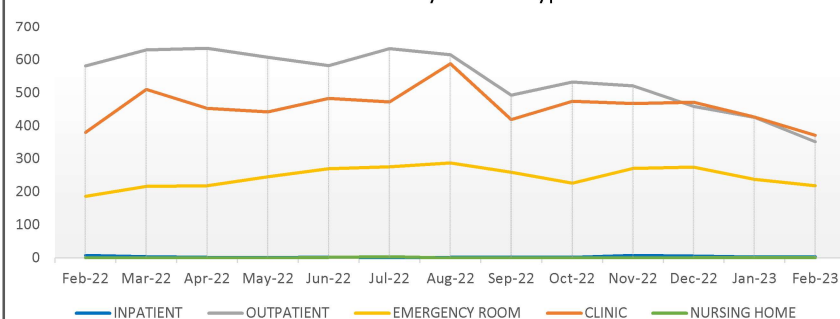
ADMISSIONS	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	13 Month Average
INPATIENT	7	4	2	1	3	1	2	3	2	8	5	3	4	3
SWINGBED	4	5	5	1	1	1	2	2	4	5	4	2	4	3
OUTPATIENT	581	630	634	607	582	633	615	492	532	520	458	425	352	543
EMERGENCY ROOM	186	217	218	246	270	276	287	259	226	271	275	238	219	245
CLINIC	380	510	453	442	482	472	588	418	474	467	471	426	371	458
NURSING HOME	1	0	1	0	2	4	0	0	1	0	1	2	1	1
TOTAL	1,159	1,366	1,313	1,297	1,340	1,387	1,494	1,174	1,239	1,271	1,214	1,096	951	1254

ACCOUNT INVENTORY	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	13 Month Average
MEDICARE	662	578	556	561	468	362	394	388	687	498	453	497	417	502
MEDICAID	799	1,010	714	726	731	656	700	678	804	750	840	739	692	757
COMMERCIAL	1,214	1,046	964	938	1,020	997	904	909	1,006	957	912	871	814	966
WORK COMP	82	95	95	85	71	70	57	48	60	78	73	73	72	74
SELF PAY	4,408	3,527	3,505	3,344	3,173	2,957	2,855	2,425	2,016	2,088	2,136	2,139	2,191	2828
TOTAL	7165	6256	5834	5654	5463	5042	4910	4448	4573	4371	4414	4319	4186	5126

Account Inventory & Admissions



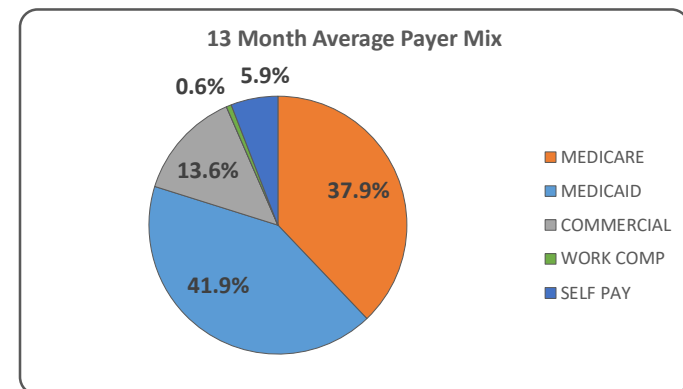
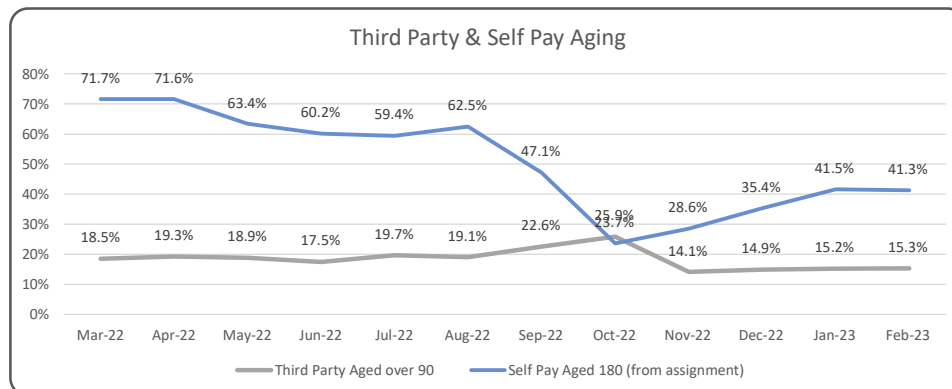
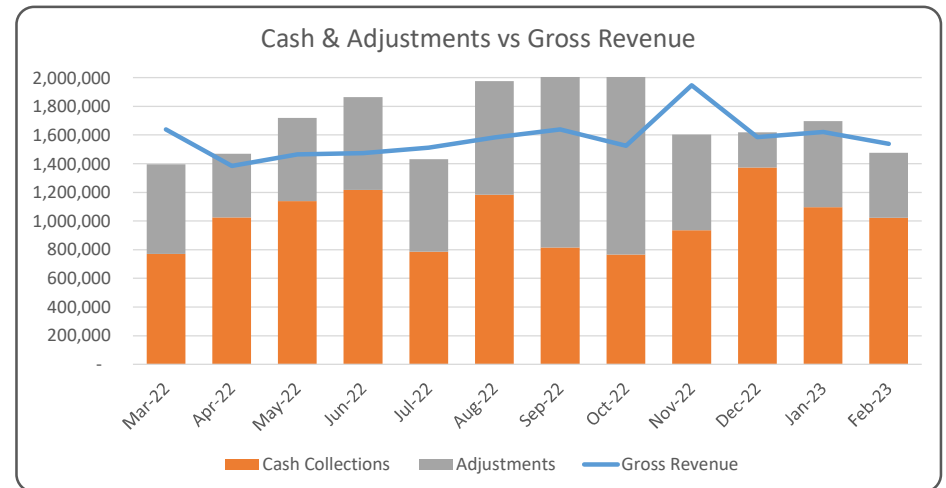
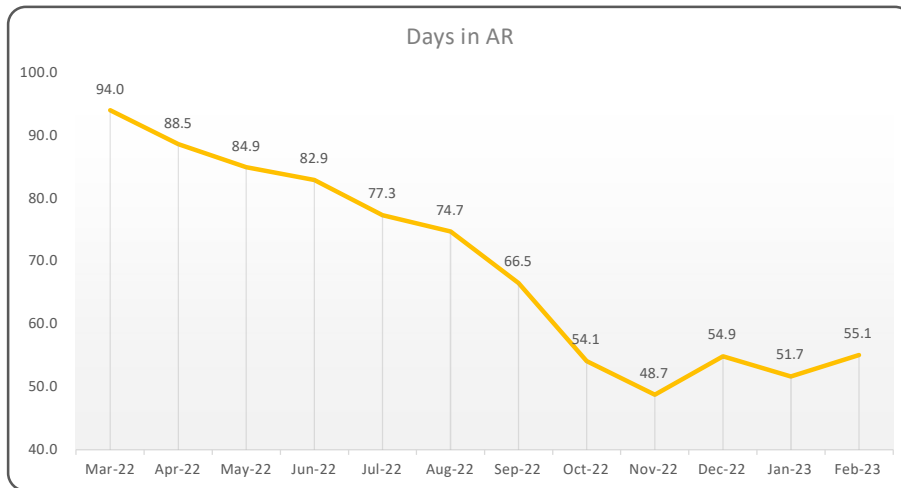
Admissions by Service Type



Southern Humboldt Community Healthcare District

Executive Dashboard

	TARGET	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23
Days in AR	45.8	94.0	88.5	84.9	82.9	77.3	74.7	66.5	54.1	48.7	54.9	51.7	55.1
Gross AR		4,832,867	4,350,642	4,140,558	3,936,767	3,737,262	3,708,255	3,418,601	2,790,532	2,736,117	3,016,738	2,893,400	2,903,063
Gross Revenue		1,639,234	1,384,159	1,464,711	1,474,557	1,510,151	1,582,735	1,637,530	1,525,240	1,947,165	1,586,113	1,620,070	1,537,305
Cash Collections		770,454	1,024,101	1,137,769	1,217,580	786,503	1,182,187	815,275	767,658	937,047	1,373,812	1,095,480	1,021,149
Adjustments		626,184	443,517	581,700	646,293	644,797	792,749	1,308,282	1,248,008	666,773	244,503	601,307	454,994
Collection %		55.2%	69.8%	66.2%	65.3%	55.0%	59.9%	38.4%	38.1%	58.4%	84.9%	64.6%	69.2%
Late Charges	1%	0.0%	2.6%	0.6%	0.1%	1.6%	0.6%	1.1%	0.0%	0.0%	0.0%	0.0%	0.1%
Bad Debt	3%	2.2%	0.0%	1.9%	1.4%	0.8%	1.4%	31.3%	27.5%	1.1%	0.4%	0.0%	0.0%
Charity Care	3%	5.6%	6.3%	3.1%	13.5%	3.5%	5.1%	4.4%	3.6%	1.9%	2.1%	3.9%	1.0%
Third Party Aged over 90	13%	18.5%	19.3%	18.9%	17.5%	19.7%	19.1%	22.6%	25.9%	14.1%	14.9%	15.2%	15.3%
Self Pay Aged 180 (from assignment)	25%	71.7%	71.6%	63.4%	60.2%	59.4%	62.5%	47.1%	23.7%	28.6%	35.4%	41.5%	41.3%



Quality/Compliance/Risk Department Report

QAPI

The administrative team has decided that the Quality Assurance and Performance Improvement (QAPI) Committee should have two rally cries around two very important projects currently underway. Departments have submitted goals around the EPIC implementation and getting policy and procedure updated and into the new online system.

EPIC is the new electronic medical record we are moving to in July. The movement to EPIC has been in the works since last April and the project likely won't be "complete" until sometime next year as we work out any kinks. Many goals for the EPIC implementation center around keeping up on deliverables and ensuring superuser time is blocked off for pre-training, training, and post-training education and workbook time. This is THE priority. It is critical that we have as few issues as possible associated with, and are as ready as possible for, the go live. Super user live training has completed it's first round the last two weeks. Please thank the managers and staff for making this happen. Schedules had to be reworked, education taken seriously, and extra shifts taken. Their efforts are deeply appreciated.

Policy and procedure are currently kept and updated in our share files. It has not been universally updated in the same way and updates have not been consistent. We are moving to an online document control program in order to alleviate some confusion, better update files with current versions, and improve the process overall. Each department has set goals specific to their department around timelines for getting policies and procedures updated, put into the program, and approved by the medical staff and governing board.

Test to Treat COVID Equity Grant

The quality department is working this grant put on by the California Department of Public Health, Physicians for a Healthy California, and Centers for Care Innovation. It includes outreach, education, and resources to/for the community and working with the Family Resource Center, the Clinic, and the Healy Senior Center. More mobile clinic dates, free COVID tests, and a variety of activities will be possible and or enhanced by this grant.

Compliance/Risk

The quality department is working on quality, compliance, and risk education, policy, and procedure. Stay tuned for updated documents, processes, and education.

HUMAN RESOURCES QUARTERLY REPORT

Second Quarter FYE 2023

Statistics

	October	November	December	Qtr. Total
New Hires	2	2	3	7
Separations from Employment	2	1	2	5

Second Quarter Hired Positions

Nurse Practitioner
 Substance Use Navigator
 Licensed Vocational Nurses
 Registered Nurses
 Maintenance Technician

Quarter Separation Reasons

3 – Relocation
 2- Involuntary

Current Open Positions

- 1) LVN Skilled Nursing
- 2) RN ER/Acute
- 3) Nurse Manager ER/Acute
- 4) Speech Therapist
- 5) Occupational Therapist
- 6) DON Skilled Nursing
- 7) Physician Family Med
- 8) HR Manager
- 9) Board Clerk
- 10) Pharmacy Manager
- 11) Radiologic Tech X-Ray/CT
- 12) Health Information Management

Injuries

None

Anniversaries

Margo Acuna – 16 Years
 Lula Williams – 8 Years
 Michael Newdow – 8 Years
 Carruth Topham – 5 Years
 Constance Paul – 5 Years
 Michelle Pogue – 5 Years
 Michelle Brightwell – 4 Years
 Maria Briseno – 3 Years
 Karen Johnson – 3 Years
 Jess Gardener – 3 Years
 Kimberly Rigby – 2 Years
 Thomas Lasbury – 2 years
 Katrina Lang-Donofrio – 1 Year
 Selena Meras – 1 Year
 Mary Spring – 1 Year

Second Quarter Activities Summary

The launch of Paylocity began on 12/25 and is going well. Employees are getting used to clocking in and out on the new system but seem to enjoy it very much.

Kimmy is also working with Paylocity to streamline all Performance Evaluations and is meeting with managers individually as needed to help walk them through the process. It is all digital and Kimmy's goal is making the Evaluations and Performance Reviews more frequent so employees can gain more out of their time here.

Kimmy and Darrin took an Accelerated Human Resources Management class where they learned a lot about employment laws and regulations.

Governing Board Report

Submitted by Chelsea Brown,
Development Director & Outreach Manager
February 15, 2023



Foundation Report:

- The Foundation elected a new Board Member, Marisa Formosa. Marisa grew up in Southern Humboldt and has worked at Sanctuary Forest, RCAA, and is now a Development Officer at Planned Parenthood in Eureka. She brings a wealth of fundraising experience and personal connections in SoHum, and we're excited to welcome her to our team.
- The Foundation formed a Board Emeritus, with two members – Former Chair, Carolyn Hino-Bourassa and Foundation Founder, Barb Truitt. This role is reserved for volunteers who have provided extraordinary service to the Foundation. They will be kept in the loop about board activities, and provide advice and support as needed.
- Foundation staff have developed a detailed fundraising plan for 2023 with goals to expand our donor support base and bring additional revenue for the capital campaign.

Humboldt Area Foundation Mid-term Fund	\$646,290.16
Humboldt Area Foundation Long-term Fund	\$702,012.96
Vocality accounts	\$360,483.69
	\$1,708,786.81
Outstanding pledges	\$1,309,869.88
	\$3,018,656.69

Outreach Report:

- Outreach is collaborating with the Family Resource Center to put on some events for the community
 - **Touch a Truck:** Saturday, April 1st 12-3pm at Redway Elementary - Interactive event for kids & adults to explore, discover, and learn about their favorite rigs and their hard-working operators! Lawn games, food, and fun. Our mobile clinic will be there for kids to check out.

- **Community Baby Shower:** Saturday, April 29th 12-3pm at the SoHum Community Park Barn – free event for pregnant, considering to be pregnant, and parents of 0-2 years and their support people. Free baby supply giveaways, providers from all around the county will be there, games, food and fun.
 - **Mental Health Month** event in May: date and details TBD
 - **Shelter Cove Health Fair:** date and details TBD. Will be in conjunction with when our mobile clinic is out there offering services in May or June.
- The mobile clinic is expanding their schedule to be out weekly, rotating to different locations – Rio Dell, Shelter Cove, Blocksburg, are confirmed. Other locations TBD
 - Outreach continues to promote our other new services – ultrasound, 3D mammograms, pediatrics, new clinic provider, substance use counselling by doing ongoing advertising, social media, and e-newsletters.