

Governing Board

Date: Wednesday, December 28, 2022
Time: 11:00 a.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Minutes

Special Note: Due to COVID-19, this meeting was held via teleconference.

The following people attended at Sprowel Creek Campus and via Webex

Governing Board: Corinne Stromstad and Jay Sooter in-person, and Kevin Church via Webex

Not Present: Galen Latsko and Barbara Truitt

Also in person: CEO Matt Rees; Darrin Guerra, Administrative Assistant and Karen Johnson, Board Clerk and Medical Staff Coordinator.

Also via Webex: COO Kent Scown, Adam Summers, Lab Manager and Heidi Holtermann, Outreach.

A. Call to Order – Board president Corinne Stromstad called the meeting to order at 11:00 a.m.

B. Public Comment - None

C. Board Member Comments - None

D. Announcements - None

E. New Business

1. **Approval of Resolution 22:26** – Brown Act Amendment AB 361 Subsequent to Resolution 21:17 to provide a 30-day Extension until January 27, 2023.

Motion: Jay Sooter made a motion to approve resolution 22:26, as described above.
Second: Kevin Church
Ayes: Corinne Stromstad, Jay Sooter and Kevin Church
Noes: None

Not Present: Galen Latsko and Barbara Truitt

Motion carried

2. Approval of SensoScientific Temperature Sensor System for the laboratory for the initial amount of \$28,570.00, as invoiced, to replace the current system. System will include annual fees (see attached.) – Kent Scown, COO

Our current system, even if upgraded, will not include humidity monitoring, as we're required to have. This purchase, if approved by the Board, will be contingent on the approval by Adam Summers, the Laboratory Manager to make sure it meets the needs of the laboratory.

Motion: Kevin Church made a motion to approve the purchase of SensoScientific Temperature Sensor System, as described above.

Second: Jay Sooter

Ayes: Corinne Stromstad, Jay Sooter and Kevin Church

Noes: None

Not Present: Galen Latsko and Barbara Truitt

Motion carried

F. Adjourn to Closed Session at 11:08 a.m.

G. Closed Session opened at 11:08 a.m.

H. New Business

1. Medical Staff Appointments/Reappointments [Gov. Code § 54957]

- a. Jessie Bugbee, NP, Initial Allied Health Practitioner Staff as Provisional Active with clinic privileges, January 1, 2023 to December 31, 2023
- b. Lee Beville, MD, Initial Medical Staff Appointment as Provisional Associate with Diagnostic Teleradiology privileges, January 1, 2023 to December 31, 2023
- c. Tuan Luu, MD, Initial Medical Staff Appointment as Provisional Active with Emergency Room and Inpatient privileges, January 1, 2023 to December 31, 2023

2. Personnel matter – Chief Quality and Compliance Officer Kristen Rees evaluation § 54957

I. Adjourned Closed Session at 12:05 p.m.

J. Resumed Open Session at 12:05 p.m.

1. The following actions were taken at closed session

Motion: Jay Sooter moved to approve the appointments of Dr. Lee Beville and Dr. Tuan Luu to Medical Staff and Jessie Bugbee, NP to Allied Health Practitioners Staff.

Second: Kevin Church

Ayes: Corinne Stromstad, Kevin Church, and Jay Sooter

Noes: None

Not Present: Galen Latsko and Barbara Truitt

Motion carried.

K. Adjourned Open Session at 12:06 p.m.

Submitted by Karen Johnson

Abbreviations

<i>ACHD</i>	Association of California Healthcare Districts	<i>ACLS</i>	Advanced Cardiac Life Support Certification
<i>AR</i>	Accounts Receivable	<i>BLS</i>	Basic Life Support Certification
<i>CAIR</i>	California Immunization Registry	<i>CEO</i>	Chief Executive Officer
<i>CFO</i>	Chief Financial Officer	<i>CMS</i>	Centers for Medicare and Medicaid Services
<i>CNO</i>	Chief Nursing Officer	<i>COO</i>	Chief Operating Officer
<i>CPHQ</i>	Certified Professional in Healthcare Quality	<i>COO</i>	Chief Quality Officer
<i>EMR</i>	Electronic medical record	<i>ER</i>	Emergency Room
<i>FTE</i>	Full Time Equivalent/Full Time Employee	<i>HIM</i>	Health Information Management
<i>HRG</i>	Healthcare Resource Group	<i>HVAC</i>	Heating, Ventilation and Air Conditioning system
<i>IGT</i>	Intergovernmental transfer	<i>IT</i>	Information Technology
<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker
<i>LVN</i>	Licensed Vocational Nurse	<i>MPH</i>	Master of Public Health
<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
<i>PFS</i>	Patient Financial Services	<i>QAPI</i>	Quality Assurance Performance Improvement
<i>OIP</i>	Quality Improvement Project/Program	<i>RN</i>	Registered Nurse
<i>SHCC</i>	Southern Humboldt Community Clinic	<i>SHCHD</i>	Southern Humboldt Community Healthcare District
<i>SNF</i>	Skilled Nursing Facility	<i>SWG</i>	Swing beds
<i>DO</i>	Doctor of Osteopathic Medicine		