



## **Special Governing Board Meeting**

**Date:** Friday, December 16, 2022  
**Time:** 11:00 am  
**Location:** Sprowel Creek Campus and Webex  
**Facilitator:** Corinne Stromstad, Board President

## **Minutes**

**Governing Board:** Corinne Stromstad, Barbara Truitt, Galen Latsko and Kevin Church

**Not Present:** None

**Also present:** Jay Sooter, Paul Eves, Karen Johnson, Medical Staff Coordinator and Board Clerk

**Also present by Webex:** Kent Scown, COO

- A. Called to order at 11:01 am
- B. Public Comment –None
- C. Board Member Comments – Kristen Rees’ performance review was due in August. Add this as an agenda item for 12/28/22 Special Board meeting. Also, the board members enjoyed the holiday lunch. Next year they’d like to address the issue that many employees didn’t know who the board members were.
- D. Announcements – None
- E. New Business
  - 1. Oaths of Office

Jay Sooter took his Oath of Office for a 4-year period ending the first Friday of 2026.

Barbara Truitt took her Oath of Office for a 2-year period ending the first Friday of 2024.

Kevin Church took his Oath of Office for a 4-year period ending the first Friday of 2026.



Galen Latsko took his Oath of Office for a 4-year period ending the first Friday of 2026.

2. Approval of Measure F – Special Parcel Tax SB 165 Report

This instructs the county tax collector to collect the tax.

**Motion:** Barbara Truitt made a motion to approve Measure F -Special Parcel Tax SB 165 Report

**Second:** Galen Latsko seconded the motion

**Ayes:** Corinne Stromstad, Barbara Truitt, Jay Sooter, Galen Latsko and Kevin Church

**Noes:** None

**Not Present:** None

F. Adjourned at 11:12 am.

Abbreviations

<i>ACHD</i>	Association of California Healthcare Districts	<i>ACLS</i>	Advanced Cardiac Life Support Certification
<i>AR</i>	Accounts Receivable	<i>BLS</i>	Basic Life Support Certification
<i>CAIR</i>	California Immunization Registry	<i>CEO</i>	Chief Executive Officer
<i>CFO</i>	Chief Financial Officer	<i>CMS</i>	Centers for Medicare and Medicaid Services
<i>CNO</i>	Chief Nursing Officer	<i>COO</i>	Chief Operating Officer
<i>CPHO</i>	Certified Professional in Healthcare Quality	<i>COO</i>	Chief Quality Officer
<i>EMR</i>	Electronic medical record	<i>ER</i>	Emergency Room
<i>FTE</i>	Full Time Equivalent/Full Time Employee	<i>HIM</i>	Health Information Management
<i>HRG</i>	Healthcare Resource Group	<i>HVAC</i>	Heating, Ventilation and Air Conditioning system
<i>IGT</i>	Intergovernmental transfer	<i>IT</i>	Information Technology
<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker
<i>LVN</i>	Licensed Vocational Nurse	<i>MPH</i>	Master of Public Health
<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
<i>PFS</i>	Patient Financial Services	<i>QAPI</i>	Quality Assurance Performance Improvement
<i>OIP</i>	Quality Improvement Project/Program	<i>RN</i>	Registered Nurse
<i>SHCC</i>	Southern Humboldt Community Clinic	<i>SHCHD</i>	Southern Humboldt Community Healthcare District
<i>SNF</i>	Skilled Nursing Facility	<i>SWG</i>	Swing beds
<i>DO</i>	Doctor of Osteopathic Medicine		

*Submitted by Karen Johnson*