



## **Governing Board – Special Meeting**

**Date:** Thursday, October 13, 2022  
**Time:** 10:00 a.m.  
**Location:** Sprowel Creek and Webex  
**Facilitator:** Corinne Stromstad, Board President

## **Minutes**

**Governing Board:** Corinne Stromstad, Barbara Truitt, and Galen Latsko in person, and Kevin Church by Webex

**Not Present:** None

**Also present:** Kent Scown, COO and Karen Johnson, Board Clerk

**Also Present via Webex:** Chris Uebel of Moore/Uebel Architecture and Chelsea Brown and Heidi Holtermann, Outreach

- A. Call to order – 10:00 a.m.
- B. Public Comment –None
- C. Board Member Comments – none
- D. Announcements – None
- E. New Business –
  - 1. Approval of Request For Qualifications process for new hospital architect selection (see attachments Request for Qualifications and Sample Agreement)

The Request for Qualifications was handed out. This process includes picking the best qualified company at a reasonable cost. Next will be publishing it in The Times Standard for Public Notice. A sample agreement was provided and will give contractors an idea of what it will look like.



**Motion:** Barbara Truitt made a motion to move forward with the Request for Qualifications.

**Second:** Galen Latsko seconded the motion

**Ayes:** Corinne Stromstad, Barbara Truitt, Kevin Church and Galen Latsko

**Noes:** None

**Not Present:** None

**Motion carried.**

2. Adjourned at: 10:15 a.m.

### Abbreviations

<i>ACHD</i>	Association of California Healthcare Districts	<i>ACLS</i>	Advanced Cardiac Life Support Certification
<i>AR</i>	Accounts Receivable	<i>BLS</i>	Basic Life Support Certification
<i>CAIR</i>	California Immunization Registry	<i>CEO</i>	Chief Executive Officer
<i>CFO</i>	Chief Financial Officer	<i>CMS</i>	Centers for Medicare and Medicaid Services
<i>CNO</i>	Chief Nursing Officer	<i>COO</i>	Chief Operating Officer
<i>CPHQ</i>	Certified Professional in Healthcare Quality	<i>CQO</i>	Chief Quality Officer
<i>EMR</i>	Electronic medical record	<i>ER</i>	Emergency Room
<i>FTE</i>	Full Time Equivalent/Full Time Employee	<i>HIM</i>	Health Information Management
<i>HRG</i>	Healthcare Resource Group	<i>HVAC</i>	Heating, Ventilation and Air Conditioning system
<i>IGT</i>	Intergovernmental transfer	<i>IT</i>	Information Technology
<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker
<i>LVN</i>	Licensed Vocational Nurse	<i>MPH</i>	Master of Public Health
<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
<i>PFS</i>	Patient Financial Services	<i>QAPI</i>	Quality Assurance Performance Improvement
<i>QIP</i>	Quality Improvement Project/Program	<i>RN</i>	Registered Nurse
<i>SHCC</i>	Southern Humboldt Community Clinic	<i>SHCHD</i>	Southern Humboldt Community Healthcare District
<i>SNF</i>	Skilled Nursing Facility	<i>SWG</i>	Swing beds
<i>DO</i>	Doctor of Osteopathic Medicine		

*Submitted by Karen Johnson*