



SoHum Health

Southern Humboldt Community Healthcare District

GOVERNING BOARD MEETING

February 24, 2022
1:30 p.m.

***(In person and Via Webex
Conferencing)***

**Sprowel Creek Campus, Rm 106
286 Sprowel Creek Road
Garberville, CA 95542**

Governing Board

Date: Thursday, February 24, 2022
Time: 1:30 p.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Link: <https://shchd.webex.com/shchd/j.php?MTID=mcb2f231a0f802527eb43c550fc466be8>

Agenda - Revised

Time*	Page	Item
1:30 p.m.		A. Call to Order
		B. Public Comment See below for Public Comment Guidelines
1:35 p.m.		C. Board Member Comments Board members are invited to address issues not on the agenda and to submit items within the subject jurisdiction of the Board for future consideration. Please limit individual comments to three minutes.
1:40 p.m.		D. Announcements
1:45 p.m.	1-8	E. Consent Agenda
		1. Approval of Agenda
		2. Approval of Previous Meeting Minutes
		a. Governing Board Meeting January 27, 2022
		3. Approval of Resolution 22:07 – Brown Act Amendment AB 361 Subsequent to Resolution 21:17 to provide a 30-day extension until March 26, 2022.
1:50 p.m.		F. Correspondence, Suggestions or Written Comments to the Board
2:00 p.m.	9-15	G. Finance Report – Corinne Stromstad, Barbara Truitt, Paul Eves and Matt Rees

1. **Approval of January, 2022 Finances and January Finance Minutes - Paul Eves – see report**
2. PFS report/Provider Printout – January, 2022 – Marie Brown/Remy Quinn – see report
 - HRG report –Remy Quinn – **See separate report**

16-17 **H. Chief Nursing Officer’s Report – Adela Yanez, Interim CNO**

- I. Quality Assurance Performance Improvement Committee Report [H&S Code § 32155]– Kristen Rees, MPH, CPHQ, LSSGB, Chief Quality and Compliance Officer and Risk Manager– (Jan., April, July, Oct.)

2:30 p.m. 18-27 J. Administrator’s Report –Matt Rees

1. Human Resources Quarterly Report – Jennifer Baskin (Jan., April, July, Oct.)
2. **Foundation Report – Chelsea Brown – (May, Aug., Nov., Feb.)**
3. **Strategic Plan, Mission, Vision and Values**

K. Old Business

3:45 p.m. L. New Business

1. QAPI Plan
2. Policies and Procedures – None
3. Review Governing Board Policies and Procedures and Bylaws for April’s meeting (**see separate packet**)
4. CEO Evaluation Process

M. Meeting Evaluation

N. Parking Lot

1. Governing Board retreat

O. Next Meetings

1. Policy Development Committee, Wednesday, March 9, 2022, 11:00 a.m.
2. QAPI Meeting Wednesday, March 9, 2022 at 1:00 p.m.
3. Governing Board Meeting March 24, 2022 at 1:30 p.m.

P. Adjourn to Closed Session

Q. Closed Session

- 1. Approval of Previous Closed Session Minutes**
 - a. Closed Session Governing Board Meeting January 27, 2022**
2. Compliance and Risk Report [H&S Code § 32155] – Kristen Rees, MPH, CPHQ, LSSGB, Chief Quality and Compliance Officer and Risk Manager
3. Clinic Service Review [H&S Code § 32155] – Adela Yanez, Interim CNO
- 4. MERP Report [H&S Code § 32155] – Adela Yanez, Interim CNO**
- 5. Medical Staff Appointments/Reappointments [Gov. Code § 54957]**
 - a. Dr. Joseph Rogers, 60-day extension for reappointment application, 02/24/22 to 04/25/22
6. Next regular Meeting Thursday, March 24, 2022

R. Adjourn Closed Session

S. Resume Open Session

T. Adjourn

Abbreviations

<i>ACHD</i>	Association of California Healthcare Districts	<i>ACLS</i>	Advanced Cardiac Life Support Certification
<i>AR</i>	Accounts Receivable	<i>BLS</i>	Basic Life Support Certification
<i>CAIR</i>	California Immunization Registry	<i>CEO</i>	Chief Executive Officer
<i>CFO</i>	Chief Financial Officer	<i>CMS</i>	Centers for Medicare and Medicaid Services
<i>CNO</i>	Chief Nursing Officer	<i>COO</i>	Chief Operating Officer
<i>CPHO</i>	Certified Professional in Healthcare Quality	<i>COO</i>	Chief Quality Officer
<i>EMR</i>	Electronic medical record	<i>ER</i>	Emergency Room
<i>FTE</i>	Full Time Equivalent/Full Time Employee	<i>HIM</i>	Health Information Management
<i>HRG</i>	Healthcare Resource Group	<i>HVAC</i>	Heating, Ventilation and Air Conditioning system
<i>IGT</i>	Intergovernmental transfer	<i>IT</i>	Information Technology
<i>JPCH</i>	Jerold Phelps Community Hospital	<i>LCSW</i>	Licensed Clinical Social Worker
<i>LVN</i>	Licensed Vocational Nurse	<i>MPH</i>	Master of Public Health
<i>OBS</i>	Observation	<i>PALS</i>	Pediatric Advanced Life Support Certification
<i>PFS</i>	Patient Financial Services	<i>QAPI</i>	Quality Assurance Performance Improvement
<i>QIP</i>	Quality Improvement Project/Program	<i>RN</i>	Registered Nurse
<i>SHCC</i>	Southern Humboldt Community Clinic	<i>SHCHD</i>	Southern Humboldt Community Healthcare District
<i>SNF</i>	Skilled Nursing Facility	<i>SWG</i>	Swing beds
<i>DO</i>	Doctor of Osteopathic Medicine		

PUBLIC COMMENT ON MATTERS NOT ON THE MEETING AGENDA: Members of the public are welcome to address the Board on items not listed on the agenda and within the jurisdiction of the Board of Directors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment and/or briefly answer questions. The Board limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject, at the discretion of the Chair of the Board.

PUBLIC COMMENT ON MATTERS THAT ARE ON THE AGENDA: Individuals wishing to address the Board regarding items on the agenda may do so after the Board has completed their initial discussion of the item and before the matter is voted on, so that the Board may have the benefit of these comments before making their decision. Please remember that it is the Board's responsibility to discuss matters thoroughly amongst themselves and that, because of Brown Act constraints, the Board meeting is their only opportunity to do so.

OTHER OPPORTUNITIES FOR PUBLIC COMMENT: Members of the public are encouraged to submit written comments to the Board at any time by writing to SHCHD Board of Directors, 733 Cedar Street, Garberville, CA 95542. Writers who identify themselves may, at their discretion, ask that their comments be shared publicly. All other comments shall be kept confidential to the Board and appropriate staff.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, if you require special accommodations to participate in a District meeting, please contact the District Clerk at 707-923-3921, ext. 276 at least 48 hours prior to the meeting." *Times are estimated

Posted Tuesday, February 22, 2022

Governing Board

Date: Thursday, January 27, 2022
Time: 1:30 p.m.
Location: Sprowel Creek Campus and Via Webex Conferencing
Facilitator: Board President, Corinne Stromstad

Minutes

Special Note: Due to COVID-19, this meeting was held via teleconference.

The following people attended at Sprowel Creek Campus and via Webex

Governing Board: Corinne Stromstad, Barbara Truitt, Jessica Willis, Katie McGuire and Galen Latsko (Webex)

Not Present: Katie McGuire left at 3:06 p.m.

Also in person: CEO Matt Rees; CFO Paul Eves; Karen Johnson, Governing Board Clerk; Marie Brown, PFS Manager; Remy Quinn, HIM Manager; Kristen Rees, CQO; Jennifer Baskin, Human Resources Manager

Also via Webex: COO Kent Scown; Chelsea Brown, Community Outreach; Adam Summers, Lab Manager; Rob Eskridge and Ryan Stock, Growth Management Center

- A. Call to Order – Board president Corinne Stromstad called the meeting to order at 1:32 p.m.
- B. Public Comment
- C. Board Member Comments – Corinne received a letter from the Chamber office asking if anyone wanted to support Humboldt County in getting a grant from the Transportation office to clean up the streets.
- D. Announcements
- E. Consent Agenda
 - 1. Approval of Agenda
 - 2. Approval of Previous Meeting Minutes

- a. Governing Board Meeting December 2, 2021
- b. Special Board Meeting AB 361 December 16, 2021
- c. Special Board Meeting AB 361 January 10, 2022

3. **Approval of Resolution 22:02**-Nondesignated Public Hospital Bridge Loan Program

Motion: Jessica Willis moved to approve the previous minutes of December 2, 2021, December 16, 2021 and January 10, 2022 and other consent agenda items.

Second: Barbara Truitt

Ayes: Corinne Stromstad, Barbara Truitt, Jessica Willis and Katie McGuire, and Galen Latsko

Noes: None

Not Present:

Motion carried.

4. **Approval of Resolution 22:06** – Brown Act Amendment AB 361 Subsequent to Resolution 21:17 to provide a 30 day extension until February 26, 2022.

Motion: Jessica Willis made a motion to adopt Resolution 22:06, as described above.

Second: Barbara Truitt seconded the motion

Ayes: Corinne Stromstad, Katie McGuire, Barbara Truitt, Jessica Willis and Galen Latsko

Noes: None

Not Present: None

Motion carried.

F. Correspondence, Suggestions or Written Comments to the Board – From the Northern California Healthcare Authority, which disbanded on March 10, 2020, a check received for \$1195.45 as a rebate.

G. Finance Report – Paul Eves

1. November and December, 2021 Finances –Paul Eves – See reports

- a. December's reports have a November heading by mistake
- b. Humboldt County Property Tax account is still an estimate. Paul hasn't been able to get updated numbers from the county for at least 6 months now.

Motion: Katie McGuire moved to approve the Financials as submitted for October, 2021.

Second: Barbara Truitt

Ayes: Galen Latsko, Corinne Stromstad, Katie McGuire, Jessica Willis and Barbara Truitt

Noes: None

Not Present: None

Motion carried.

2. SB 165 Parcel Tax Summary report – see report
3. PFS report – November and December, 2021 –Marie Brown – See report
 - a. HRG report – November and December, 2021 – Remy Quinn – See report
 - Revenue cycle is complex. Changes we made last quarter we’re just starting to see now.
 - Unseasonably high volume is a factor
 - Provided training and education and made process changes
 - Brought on additional staff
 - We meet every other week with HRG and issues are addressed as they come up
4. Approval of Staff Pay Scale and mileage
 - a. Major increase to the cost of payroll will be staff at the lower end of the pay scale and to nursing staff
 - b. Increase to cost is about 15% for this proposal
 - c. Travel pay will be \$.20 per mile up to 100 miles one way paid all employees; covers gas cost, not including business miles. Will be taxable. Up to 100 miles one way, for a total of 200 miles round trip
 - d. With a net cost \$480,828 for the salary increases, will still have a projected annual net income of \$3.98M
 - e. Expect to decrease or eliminate agency nursing staff/travelers. We have 5 traveling nurses now.
 - f. There’s an increase in minimum wage so this will offset the lower end staff; new base will be \$18.00, up from \$16.00.
 - g. We have 1 years’ cash in the bank
 - h. There are 2 years per step, and every 5 years get one more step; steps are 3% pay increase each time
 - i. Some without % may not have had a scale. FRC director is an example.
 - j. Employees will be brought up to the step they’re on now on the pay scale.

Motion: Katie McGuire moved to approve the new pay scale, as submitted and the payment of \$0.20 per mile travel for all employees, from their home to work (commuting miles), for up to 200 miles round trip daily. Commuting mileage does not include business mileage.

Second: Barbara Truitt

Ayes: Galen Latsko, Corinne Stromstad, Katie McGuire, Jessica Willis and Barbara Truitt

Noes: None

Not Present: None

Motion carried

H. Chief Nursing Officer's Reports – Adela Yanez, Interim CNO

- We have a Physician Assistant from UC Davis and its's going well
- We also have a couple of nursing staff from College of the Redwoods
- Positive feedback from the patients

I. Quality Assurance Performance Improvement Committee Report [H&S Code § 32155]–Kristen Rees, MPH, CPHQ, LSSGB, Chief Quality and Compliance Officer and Risk Manager – (Jan., April, July, Oct.) - see report

- Kristen will send the report and video link from the State QIP conference on Tuesday. Kristen will share the video link of Kristen's presentation when it's posted.

J. Administrator's Report –Matt Rees, CEO

1. Human Resources Quarterly Report – Jennifer Baskin (Jan., April, July, Oct.)

- No written report submitted
- 5 new hires and 5 separations
- Last quarter the number of open positions stayed the same
- New background company, and background checks coming back quicker, 5 days average. The previous company was taking up to 3 weeks.
- Started new management certification thru SHRM. Managers have 12 months to complete it, but most should be able to complete it within 6 months.
- Jamie is working on becoming a Certified Medical Assistant so she can continue to support the clinic as backup MA.

2. Foundation Report – Chelsea Brown - (May, Aug., Nov., Feb.) – no report

3. Strategic Plan – Rob and Ryan

- Discussed Strategic Planning Committee that met yesterday, January 26, 2022.
 - i. Jessica agrees that our nursing and housing continues to be addressed.
 - ii. Suggestion from Katie: Continue working together with Community Outreach, and reinstate the program.
 - iii. At February's Board they'll propose suggestions, and review the District's Mission and Values

4. Matt Rees

- COVID
 - We've had 12% staff that tested positive for COVID in the last 30 days
 - During the holidays some worked from home for a week if they could, then we came up with a testing schedule for all employees. At that point those working from home could return to the office.
 - Adela, Adam, and Katherine are working hard to keep up and planning for COVID testing
 - Positivity rate here is still quite high
 - Still no positive COVID test with our SNF residents
 - We provide testing for the partner of those giving birth or needing to see patients/family in hospitals
 - Rapid tests are slightly less sensitive. The rapid test is not as available up north in the county, but we continue to provide them.
 - We will implement PCR testing next month, which is more sensitive.
 - We have a contingency plan if staffing is low. We've considered the contingency plan in the last couple weeks, but we haven't implemented it yet.
- Facilities
 - Property next to hospital, 531 Elm Street, Garberville, CA 95542 - Eminent Domain process was discussed (see hand out). We need more parking and environmentally controlled storage and possibly doctor's house. Foundation and a building need removed. Retaining wall needs to be repaired.
 - We will have construction on site at the hospital for 2030 seismic upgrade. Working on the bid process. A permit issued from state to begin the process.
 - Our boiler is failing. New project to replace with another unit, since the new one is not like the original. Maybe as late as July to replace, but we're asking the state to allow us to repair the old one until the new one can be installed.

K. Old Business - none

L. New Business

1. **Approval of Resolution 22:03** – Policies and Procedures
(See separate Packet)

Motion: Jessica Willis made a motion to approve Resolution 22:03 Policy and Procedure Packet, as submitted.

Second: Barbara Truitt

Ayes: Barbara Truitt, Galen Latsko, Jessica Willis and Corinne Stromstad.

Noes: None

Not Present: Katie McGuire

Motion carried.

2. **Approval of Resolution 22:04** – Check signature authority

- Removing Judy Gallagher and adding Adela Yanez

Motion: Barbara Truitt made a motion to approve Resolution 22:04 Check Signature Authority to remove Judy Gallagher and add Adela Vargas de Yanez. The remainder of the wording will remain the same as Resolution 21:07.

Second: Jessica Willis

Ayes: Barbara Truitt, Galen Latsko, Jessica Willis and Corinne Stromstad.

Noes: None

Not Present: Katie McGuire

Motion carried.

3. AB 992 Social Media reminder: Liking, Sharing and Serial Meetings – reviewed

4. Community Outreach communication and Board Policy (see Policy: Board Community Outreach) – change to BB&K, old business

5. Creating a process for hiring a Board Clerk (see Policy: Hiring of Second Level Administrative Positions) - Matt will send out the resume of the candidate to Board members for the Administrative Assistant position. Matt will have candidate come to the February Board meeting for the Board to meet with him. This position will be trained as Board Clerk over time and may, if the Board approves, would become the dedicated Board Clerk, as well as having other Administrative Assistant duties. This will be a full-time position, freeing up Karen Johnson for credentialing. The Board expresses the desire to get to know the candidate for Board Clerk before the decision is made to hire them as Board Clerk.

6. After Action Plan/Review Great California ShakeOut 2021 (see report) – reviewed

7. Annual Hospital Periodic Evaluation (see report) – reviewed

M. Meeting Evaluation – good meeting

N. Parking Lot

1. Governing Board retreat – Generally it's held within the district, open to the public, and can have educational sessions, but open due to other topics potentially discussed. Strategic plan may be discussed. Must follow posting requirements, regardless of where it's held. This will be held in March.
2. Quality and Compliance training – in person for activities, possibly April or May.

O. Next Meetings:

1. Policy Development Committee, Wednesday, February 9, 2022, 11:00 a.m. – Jessica Willis will attend
2. QAPI Meeting Wednesday, February 9, 2022 at 1:00 p.m. – Barbara Truitt will attend
3. Governing Board Meeting February 24, 2022 at 1:30 p.m.

P. Adjourn to Closed Session – 3:43 p.m.

Q. Closed Session opened at 3:54 p.m.

1. Approval of Previous Closed Session Minutes
 - a. Closed Session Governing Board Meeting December 2, 2021
 - b. Closed Session Special Board Meeting appointment of Lab Director, December 16, 2021
2. Compliance and Risk Report [H&S Code § 32155] – Kristen Rees, MPH, CPHQ, LSSGB, Chief Quality and Compliance Officer and Risk Manager
3. Clinic Service Review [H&S Code § 32155] – Adela Yanez, Interim CNO
4. Medication Error Reduction Plan Report [H&S Code § 32155] – Adela Yanez, Interim CNO
5. Medical Staff Appointments/Reappointments [Gov. Code § 54957]

Approval of Resolution 22:05

- a. Dr. Mahdiah Assar, Reappointment as Associate, Diagnostic Teleradiology, 1/27/2022 to 1/26/2024.
 - b. Dr. Ari Plosker, Reappointment as Associate, Diagnostic Teleradiology, 1/27/2022 to 1/26/2024.
 - c. Dr. John Sanico, Appointment as Provisional Associate for 6 months, then Associate the remainder of the term, Diagnostic Teleradiology, 1/27/2022 to 1/26/2024.
6. Next Regular Meeting:
- a. Governing Board Meeting, Thursday, February 24, 2022 at 1:30 p.m.

R. Adjourned Closed Session at 4:19 p.m.

S. Resumed Open Session at 4:19 p.m.

1. The following actions were taken at closed session

Motion: Barbara Truitt moved to approve the Previous closed session minutes of December 2, 2021 and December 16, 2021.

Second: Galen Latsko

Ayes: Galen Latsko, Barbara Truitt, Jessica Willis and Corinne Stromstad

Noes: None

Not Present: Katie McGuire

Motion carried.

Motion: Barbara Truitt moved to approve Resolution 22:05 for the Reappointment of Dr. Mahdiah Assar, Dr. Ari Plosker, and Dr. John Sanico as submitted.

Second: Galen Latsko

Ayes: Barbara Truitt, Galen Latsko and Corinne Stromstad

Noes: None

Not Present: Jessica Willis and Katie McGuire

Motion carried.

T. Adjourned Open Session at 4:19 p.m.

Abbreviations

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Finance Committee

Date: Tuesday, January 25, 2022

Time: 9:30 a.m.

Location: Sprowel Creek Campus Rm 106 and via Webex

Facilitator: Governing Board President Corinne Stromstad

Minutes

Finance Committee Present: Matt Rees, Corinne Stromstad, Barbara Truitt and Paul Eves

Also Present: Marie Brown, Remy Quinn, and Karen Johnson

By Webex: Kent Scown and Galen Latsko

Not Present: None

- A. Call to Order – Corinne Stromstad called the meeting to order at 9:28 a.m.
- B. Public Comment (3 minute limit per person) – none
- C. Announcements – Future Finance Committee meetings will begin at 10:00 a.m. starting on February 22, 2022.
- D. Previous Meeting Minutes
 - 1. Minutes from November 30, 2021

Motion: Barbara Truitt moved to approve the November 30, 2021 meeting minutes.

Second: Matt Rees

Motion carried

- E. Discussion and Review
 - 1. November and December, 2021 Financials – CFO Paul Eves – see reports
 - 11 Acute patient days in December
 - 237 SNF Patient days in December
 - 206 ER visits and 453 clinic visits in December, both slightly down from November
 - 839 Lab visits
 - Total hospital revenue for December is \$1.6M
 - Net patient revenue for December is \$1.24M
 - Net gains of \$71K in November and \$274K in December
 - The Humboldt County Property Tax Account is still not up to date. Paul hasn't been able to get the information from the County for months

Motion: Barbara Truitt moved to approve the November and December, 2021 Financial Statements and share with the Governing Board.

Second: Matt Rees

Motion carried

2. SB 165 Parcel Tax Summary Report (see report)
3. Staff Pay Scale – discussed. A complete document will be shared at the Governing Board meeting on Thursday, January 27, 2022.
4. November and December, 2021 Revenue Cycle Reports – Marie Brown – see report
 - Evening Registration position is now in the process of being filled. The new hire will help with Good Faith requirements and will also capture other data that affects our numbers.
 - Good Faith estimates were required beginning January 1, 2022. If a person is self-pay, or may want to not bill their insurance company, they can get an estimate of the cost before the service is performed. Our process and scripting is still being worked on. This estimate is for anything scheduled, except same day services, such as the ER, walk-ins or immediate care.
 - AR is complex, and many factors affect it, such as visit volumes and staffing levels.
5. November and December, 2021 HRG Reports – Remy Quinn – see reports
- F. Discussion Items to Report to the Board – A summary of today’s reports will be taken to the Board.
- G. Next Meeting: Tuesday, February 22, 2022 at 10:00 a.m. in person at Sprowel Creek Campus Room 106 and by Webex.
- H. Adjourned at 10:45 a.m.

Minutes by Karen Johnson

**Southern Humboldt Community
Healthcare District**

	Feb 21	March 21	April 21	May 21	June 21	July 21	Aug 21	Sept 21	Oct 21	Nov 21	Dec 21	Jan 22	Current 12 Month AVG	Year to Date- Current Year
In Patient Statistics														
Total Acute Patient Days	0	0	6	4	4	8	1	16	9	5	11	3	6	53
Total Swing Patient Days	94	106	101	75	70	38	25	56	66	30	39	35	61	289
Total SNF Patient Days	196	234	240	248	240	236	229	240	231	191	237	223	229	1,587
Total Patient Days	290	340	347	327	314	282	255	312	306	226	287	261	296	1,929
Total Acute Discharges	0	0	2	2	1	3	1	5	4	2	5	1	2	21
Total Swing Discharges	2	1	30	3	3	3	1	4	5	0	2	2	5	17
Total SNF Discharges	0	0	0	0	1	1	2	0	1	1	2	1	1	8
	2	1	32	5	5	7	4	9	10	3	9	4	8	46
Acute Length of Stay	0.00	0.00	3.00	2.00	4.00	2.67	1.00	3.20	2.25	2.50	2.20	3.00	2	17
ER Admits	0	0	2	2	1	3	1	5	4	2	5	1	2	21
I/P Lab Visits	6	8	11	12	20	12	12	23	14	7	10	23	13	101
I/P Radiology Visits	5	2	2	1	2	6	4	3	2	2	4	2	3	23
I/P EKG's	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Out Patient Statistics														
ER Visits	197	194	219	258	257	335	298	250	220	260	206	233	244	1,802
Clinic Visits	346	433	451	436	463	414	427	459	471	495	453	449	441	3,168
SLS Visits	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Outpatient Medical	809	3656	2967	3068	1611	1134	1143	1570	1871	1302	1644	2278	1,921	10,942
Laboratory Visits	440	474	468	617	476	682	1041	740	546	640	839	1009	664	5,497
Radiology	159	46	171	190	219	206	156	209	152	167	179	121	165	1,190
Mammography	10	10	22	24	4	27	25	6	11	19	9	17	15	114
CT Scans	66	56	82	80	71	89	55	76	63	70	66	73	71	492
EKG's	28	27	43	39	46	40	23	42	38	25	44	48	37	260
Retail Pharmacy Rx's Sold						1040	1607	2001	2358	2566	2249		1,970	11,821
Total O/P Visits	2,055	4,896	4,423	4,712	3,147	2,927	3,168	3,352	3,372	2,978	3,440	4,228	1,279	23,465
Salary Statistics														
Productive FTE's	71.3	81.3	83.7	77.9	76.6	75.1	75.1	76.8	79.2	80.5	79.2	71.7	77.4	
Paid FTE's	77.3	73.8	76.3	72.1	71.4	85.0	84.9	85.0	87.1	87.8	87.9	85.4	81.2	
Salaries & Ben as % of Net Rev	48.4%	91.1%	61.1%	56.4%	60.4%	47.9%	68.4%	59.2%	77.6%	64.5%	57.7%	50.1%	61.9%	
BeneGits as % of Salaries	32.3%	30.7%	22.9%	42.7%	19.7%	29.8%	46.4%	32.0%	64.4%	32.2%	28.1%	28.1%	34.1%	
Revenue Statistics														
Gross A/R > 120 Days	952,117	940,549	1,161,213	1,217,068	1,234,083	1,022,868	1,313,144	1,336,739	1,505,869	1,451,996	1,746,576	2,040,686	1,326,909.1	
A/R>120 Days as % of Total AR	41%	41%	41%	41%	41%	41%	41%	34%	34%		42%		39.4%	
Gross Days in A/R	75.6	75.2	75.2	75.2	75.2	75.6	79.2	85.1	85.9	86.3	94.7	91.6	81.2	
Net Days in A/R	68.9	69.7	69.7	69.7	69.9	69.8	73.4	79.8	81.6	79.8	87.5	84.4	75.4	
A/R Cash Collections	720,895	847,144	948,282	757,474	919,408	667,778	1,022,607	782,980	847,125	845,077	729,186	727,607	817,963.6	
Collections as % of Net Rev	63.3%	57.3%	112.4%	59.8%	63.6%	32.7%	70.8%	67.2%	70.8%	68.8%	63.1%	58.0%	65.7%	
Accounts Payable Days	0.5	4.8	6.8	5.1	15.9	0.7	4.4	10.0	2.1	1.9	0.8	6.0	4.8	
Cash Collections per Cal Day	23,255	27,327	30,590	24,435	29,658	21,541	32,987	25,257	27,327	27,261	23,522	23,471	26,751	107,113
Cash Disburs. per Cal Day	46,329	44,803	45,848	38,553	39,838	41,846	38,603	41,262	458,718	40,600	42,521	41,846	76,600	580,429
DATA Entry/Details/Calcs														
Calendar Days	28	31	30	31	30	31	31	30	31	30	31	31		

**Southern Humboldt Community
Healthcare District
Income Statement
January 2022**

Current Month			Year to Date			
\$					\$	%
Variance	Budget	Actual		Actual	Budget	Variance
			GROSS PATIENT REVENUE			
(66,776)	237,500	170,724	INPATIENT	1,401,206	1,662,500	(261,294) -16%
12,508	41,670	54,178	INPATIENT ANCILLARY	362,904	291,690	71,214 24%
375,419	1,202,080	1,577,499	OUTPATIENT ANCILLARY	9,472,491	8,414,560	1,057,931 13%
321,151	1,481,250	1,802,401	TOTAL PATIENT REVENUE	11,236,601	10,368,750	867,851 8%
			DEDUCTIONS FROM REVENUE			
(13,970)	515,630	501,660	CONTRACTUAL ALLOWANCES	2,775,571	3,609,410	(833,839) -23%
45,778	71,670	117,448	PROVISION FOR BAD DEBTS	865,520	501,690	363,830 73%
2,322	36,000	38,322	OTHER ALLOWANCES/DEDUCTIONS	406,463	252,000	154,463 61%
	-300,000	(300,000)	OTHER OPERATING IGTs & SUPPLEMENTAL	(2,100,000)	(2,100,000)	
34,130	323,300	357,430	TOTAL DEDUCTIONS	1,947,554	2,263,100	(315,546) -14%
287,021	1,157,950	1,444,971	NET PATIENT REVENUE	9,289,047	8,105,650	1,183,397 15%
22,137	12,000	34,137	OTHER OPERATING REVENUE	123,046	84,000	39,046 46%
309,158	1,169,950	1,479,108	TOTAL OPERATING REVENUE	9,412,093	8,189,650	1,222,443 15%
(166,289)	731,670	565,381	SALARIES & WAGES	3,950,478	5,121,690	(1,171,212) -23%
728	158,330	159,058	EMPLOYEE BENEFITS	1,327,939	1,108,310	219,629 20%
(10,783)	123,330	112,547	PROFESSIONAL FEES	889,485	863,310	26,175 3%
70,116	112,500	182,616	SUPPLIES	827,464	787,500	39,964 5%
(9,004)	21,670	12,666	REPAIRS & MAINTENANCE	105,409	151,690	(46,281) -31%
22,609	110,000	132,609	PURCHASED SERVICES	770,300	770,000	300 0%
(10,091)	14,170	4,079	UTILITIES	107,924	99,190	8,734 9%
(10,218)	23,330	13,112	INSURANCE	97,578	163,310	(65,732) -40%
0		0	INTEREST	0	0	#DIV/0!
284	38,330	38,614	DEPRECIATION/ AMORTIZATION	296,556	268,310	28,246 11%
43,206	33,330	76,536	OTHER	668,858	233,310	435,548 187%
(69,442)	1,366,660	1,297,218	TOTAL OPERATING EXPENSES	9,041,991	9,566,620	(524,629) -5%
378,600	(196,710)	181,890	OPERATING PROFIT (LOSS)	370,102	(1,376,970)	1,747,072 -127%
5,855	95,000	100,855	TAX REVENUE	663,355	665,000	(1,645) 0%
287,636	40,000	327,636	OTHER NONOPERATING REV (EXP)	2,508,222	280,000	2,228,222 796%
		6,789	INTEREST INCOME	22,057		
300,280	135,000	435,280	NET NON OPERATING REV (EXP)	3,193,634	945,000	2,248,634 238%
678,880	(61,710)	617,170	NET INCOME (LOSS)	3,563,736	(431,970)	3,995,706 -925%

**Southern Humboldt
Community Healthcare District
Income Statement Trend**

	Feb 21	March 21	April 21	May 21	June 21	July 21	Aug 21	Sept 21	Oct 21	Nov 21	Dec 21	Jan 22	12 Month AVG: Oct '20-Sept 21	YTD - Current Year
Inpatient Daily Hospital Services	174,231	211,394	239,276	197,597	231,202	223,673	154,457	244,718	219,424	170,256	217,954	170,724	204,576	1,401,206
Ancillary Revenue	46,657	38,910	49,414	45,356	40,690	44,799	54,355	72,321	45,472	40,036	51,743	54,178	48,661	362,904
Outpatient Revenue	914,981	954,700	1,074,862	1,015,193	1,283,956	1,352,452	1,386,282	1,364,347	1,273,369	1,162,271	1,356,271	1,577,499	1,226,349	9,472,491
Total Hospital Revenue	1,135,869	1,205,004	1,363,552	1,258,146	1,555,848	1,620,924	1,595,094	1,681,386	1,538,265	1,372,563	1,625,968	1,802,401	1,479,585	11,236,601
Contractual Allowances	529,284	523,160	155,981	252,235	388,721	224,877	457,567	404,071	324,712	415,578	447,106	501,660	385,413	2,775,571
Provision for Bad Debts	73,530	161,600	176,861	115,056	84,411	155,817	210,892	48,684	140,689	54,169	137,821	117,448	123,082	865,520
Other Allowances/Deductions	51,310	40,302	64,858	25,201	34,185	83,017	76,635	4,829	39,931	63,107	100,622	38,322	51,860	406,463
Other Operating: IGTs & Supplemental	(627,987)	(363,854)	(300,000)	(444,764)	(996,499)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(402,759)	(2,100,000)
Total Deductions	26,137	361,208	97,700	(52,272)	(489,182)	163,711	445,094	157,584	205,332	232,854	385,549	357,430	157,595	1,947,554
Contractual %													11%	17%
Net Patient Revenue	1,109,732	843,796	1,265,852	1,310,418	2,045,030	1,457,213	1,150,000	1,523,802	1,332,933	1,139,709	1,240,419	1,444,971	1,321,990	9,289,047
Net Revenue %	98%	70%	93%	104%	131%	90%	72%	91%	87%	83%	76%	80%	89%	83%
Other Operating Revenue	13,333	14,401	16,355	15,173	14,595	14,004	14,615	15,318	14,551	15,668	14,753	34,137	16,409	123,046
Total Revenue	1,123,065	858,197	1,282,207	1,325,591	2,059,625	1,471,217	1,164,615	1,539,120	1,347,484	1,155,377	1,255,172	1,479,108	1,338,398	9,412,093
Salaries & Wages	541,262	588,389	629,663	571,404	1,030,764	533,278	543,935	536,284	579,710	564,028	627,862	565,381	609,330	3,950,478
Employee Benefits	174,606	180,531	143,898	244,263	203,497	149,686	158,608	171,366	373,211	181,430	134,580	159,058	189,561	1,327,939
Professional Fees	221,195	242,144	150,240	148,383	173,721	142,301	118,353	112,847	112,883	180,917	109,637	112,547	152,097	889,485
Supplies	112,189	120,817	129,018	13,552	131,829	157,223	109,110	61,224	106,131	109,659	101,501	182,616	111,239	827,464
Repairs & Maintenance	32,625	43,832	14,960	50,554	42,013	16,885	6,638	25,766	20,930	13,640	8,884	12,666	24,116	105,409
Purchased Services	94,625	124,045	146,846	70,047	161,073	139,826	94,063	140,865	125,499	70,442	66,996	132,609	113,911	770,300
Utilities	19,190	16,004	17,793	10,182	13,427	17,771	18,077	24,502	30,677	5,875	6,943	4,079	15,377	107,924
Insurance	11,755	11,755	11,755	11,755	11,878	23,430	10,075	11,755	12,982	12,703	13,521	13,112	13,040	97,578
Interest														0
Depreciation	45,720	45,720	45,896	45,896	45,896	45,896	45,896	45,896	37,258	45,975	37,021	38,614	43,807	296,556
Other Expense	16,852	15,641	85,361	29,111	57,639	121,049	44,214	152,351	30,170	33,332	211,206	76,536	72,789	668,858
Total Expenses	1,270,019	1,388,878	1,375,430	1,195,147	1,871,737	1,347,345	1,148,969	1,282,856	1,429,451	1,218,001	1,318,151	1,297,218	1,345,267	9,041,991
Expenses %	113%	162%	107%	90%	91%	92%	99%	83%	106%	105%	105%	88%	101%	7%
Profit/Loss from Operations	(146,954)	(530,681)	(93,223)	130,444	187,888	123,872	15,646	256,264	(81,967)	(62,624)	(62,979)	181,890	(6,869)	370,102
Tax Revenue	92,500	92,500	92,500	94,920	92,500	95,000	95,000	95,000	92,500	92,500	92,500	100,855	94,023	663,355
Other Non Operating Rev (Exp)	50,000	81,574	88,340	40,000	19,949	6,039	3,903	1,574,676	311,075	40,160	244,733	327,636	232,340	2,508,222
Interest Income				12,005				14,173	31	1,064		6,789	6,812	22,057
Net Non-operating Rev/(Exp)	142,500	174,074	180,840	134,920	124,454	101,039	98,903	1,683,849	403,606	133,724	337,233	435,280	333,176	3,193,634
NET INCOME/ (LOSS)	(4,454)	(356,607)	87,617	265,364	312,342	224,911	114,549	1,940,113	321,639	71,100	274,254	617,170	326,307	3,563,736

Southern Humboldt Community Healthcare District
Balance Sheet
January 2022

ASSETS	
Current Assets	
Cash- Checking & Investments	3,218,519
LAIF Account	10,940,314
Humboldt County Property Tax Acct	800,000
Patient Accounts Receivable	4,379,072
Less Allowances	2,543,417
Accounts Receivable- Net	1,835,655
Other Receivables	397,228
Inventories	159,541
Estimated 3rd Party Settlements	
Prepaid expenses and Deposits	899,677
Total current assets	18,250,934
Property and Equipment	
Land	959,877
Land improvements	553,251
Buildings	2,516,797
Equipment	6,081,424
Construction in progress	2,122,759
Total property and equipment	12,234,108
Less : accumulated depreciation	(5,890,926)
Net property and equipment	6,343,182
Other Assets	
Investments	5,852
Total Other Assets	5,852
Total Assets	24,599,968

LIABILITIES & FUND BALANCE	
Current Liabilities	
Accounts Payable	251,969
Accrued Payroll & Related costs	364,252
Other Current Liabilities	
Deferd revenue IGT	
A/R Credit balances	
Medicare Accelerated Payments	3,611,233
Medicare Contingency	2,000,000
Current Portion-Long Term Debt	
Other Short Term Debt - PPP Loan	
Accrued interest	
Total current Liabilities	6,227,455
Long Term Debt, Less Current Portion	
Bonds payable	
HELP II Loan	
Patient Monitor	
GE Finance - CT Scanner	
Total Long-term debt	-
Less: Current Portion-Long Term Debt	
Net Long Term Debt	-
Equity	
Unrestricted Fund Balance--Prior Years	14,808,778
Net Income (Loss)--Current Year	3,563,736
Restricted Fund Balance	
Total fund balance	18,372,514
Total Liabilities and Fund Balance	24,599,968

Revenue Cycle / Patient Financial Services

January 2022 Finance Committee Report

HRG - Key Items:

- January closed at 91.6 AR Days or \$4.4M in Gross AR
- Cash collections totaled \$728K, or 86% of December's net revenue
- Third Party Aging decreased by \$16K, and is now at 22.1%
- Unbilled AR dropped 8.8 days

AR – After being up to a recognized high point last month we are seeing the AR days begin to trend back down as expected. As HRG stated in their report, we have the highest revenue recorded since August of 2020 which is in part contributing to the AR days remaining high. The DNFB reduced from 12.8 to 5.1. This is reflected in the unbilled AR dropping significantly from 14.3 to 5.5 days, and unbilled balances being reduced by over \$370k, which should drive up cash collections in February.

Clean Claims Rate – We saw improvement from the six-month low of 80% in December, to 87% in January which is the highest we've seen since August 2021. We did departmental training regarding clean claims and edits, and HRG also worked to improve the scrubbing software specifications, both contributing to the positive trend.

Aging – We have achieved our goal of completing coding and billing on all aged Medicare Covid Vaccine accounts, the final 590 being billed out in January. We saw minor, but notable decreases in aging among the financial classes as the new processes for treatment authorization and other workflow initiatives and improvements begin to show their positive effect and move us closer to our goals.

HRG Communication Log – Functional access to the HRG communication log has been restored and work-around processes have been rolled back. We should see less delays in the correction of errors and obtaining required documentation for billing. This will diminish delays to coding completion and bill drop we have been dealing with since September.

Bad Debt Changes – We are currently working with HRG and Arcadia Debt Recovery to implement required legal changes that effect the entire timeline for billing, sending statements, and turning patients to collections.

Update on nursing staff:

Staffing shortages:

We have several nurses taking time off during the following schedule starting 3/6/2021-4/16/2022.

We have one ED nurse joining our team Robbin Samuelson, RN, starting soon, which will be a great help.

We currently have five traveler nurses and one traveler CNA, but we are working hard with HR to recruit new full-time nurses. Chelsea Hebard and I will be working when needed during the following schedule covering for the nurses who have requested time off.

COVID update:

Covid 19 Vaccine and Booster:

We are still offering the COVID vaccine and booster to all the employees and the community. We are still at over 93% of the employees who have been vaccinated and received the booster vaccine. We have five employees who have not been vaccinated. On the other hand, all the traveler nurses are fully vaccinated.

Laboratory:

The lab will be getting new equipment to start offering PCR COVID testing to the community beginning in April. The lab continues to provide COVID 19 testing to the community with appointments and some walk-in emergencies. There has been a decrease in employees who are positive for COVID, and we are back to the regular COVID testing on unvaccinated employees after exposure or if s/s are present.

Skills Nursing Facility:

We continue to prepare for the state survey that is past due. Environmental rounds are being done monthly, and weekly reminders to the staff about maintaining safety and high quality of care standards to be always prepared for a survey. Chelsea Hebard, RN, Interim DON, continues to do a great job. Electronic Staffing Data Submission Payroll-Based Journal (PBJ) was completed and submitted on 2/14/2022. Also, CDPH 278A, CDPH 278B, CDPH 278C renewal applications for the CNA continuing education program for the SNF were completed and submitted on 2/17/2022. We are still waiting for the response from CDPH, but we are confident that the applications are going to be accepted.

ED/Acute

In December, the ED saw 202 ED patients, four OBS, one IP, and one SWING patient. The ED continues to see patients in the ED COVID tent and transfer or discharge them accordingly.

We continue doing monthly environmental rounds with infection prevention to prepare for the ED/Acute state survey. We are happy that Robbin Samuelson, RN, is joining our nursing team. She is an experienced ED nurse who will bring experience and knowledge to our team. The

Emergency Department Approved for Pediatrics (EDAP) Plan of Corrections was updated and submitted to North Coast EMS for review, and we are still waiting for their response.

Radiology: No changes or updates in Radiology currently. We are still developing a plan to get a bone density scanner machine and MRI in the near future.

Clinic:

The clinic saw 436 clinic patients, and 12 patients from the 436 were pediatric patients. In addition, there were 13 workers' comp and flu and pneumonia shots.

The clinic will be welcoming the new clinic manager, April Barnhart, RN, on 2/24/2022. We are excited to welcome April to our team. April has 21 years of experience as a nurse, eight years of clinic manager experience, and worked as a case manager in St. Joseph for four years.

The clinic continues to provide students with the opportunity to do their rotations. We have two students: Hlee Lor, a PA student from UC Davis, and Camelia McIlwain, an RN student from CR, that are doing their rotations currently. The CR nursing student has expressed her desire to work with us when she graduates this May 2022.

Adelaida Yanez, BSN, RN
Acute/ ED manager, Interim CNO

District Board Report

Submitted by Chelsea Brown
February 17, 2022



SoHum Health
F O U N D A T I O N

Capital Campaign Update

Donor Type	Pledged	Received	Outstanding Pledges
Board Members (District & Foundation)	\$140,200.00	\$70,630.00	\$69,570.00
Business Donors	\$372,980.00	\$249,980.00	\$123,000.00
Employees	\$135,232.02	\$76,071.31	\$59,160.71
Foundations	\$849,925.00	\$650,667.00	\$199,258.00
Community Members	\$1,539,316.89	\$451,550.81	\$1,087,766.08
Total raised by Foundation	\$3,037,653.91	\$1,498,899.12	\$1,538,754.79
Property purchase	\$1,100,000.00	\$1,100,000.00	
Total Down Payment	\$4,137,653.91	\$2,598,899.12	\$1,538,754.79

- We have surpassed our capital campaign goal!
- Since December we received several large gifts, amended pledges, and a \$100,000 grant from Grace US Foundation. The Foundation raised over \$3M.
- These totals do not include interest we have gained from our Humboldt Area Foundation fund.
- 37% is outstanding pledges, which means the Foundation needs to continue working to ensure money comes to fruition, to the extent that we can.
- Cannabis pledges may be fragile. Employee pledges also fluctuate when staff come and go. We will keep fundraising, to account for this and increasing costs.
- **Celebration event this spring or summer – date and location TBD**
Purpose of the event is two-fold:
 - To celebrate meeting the \$4M mark – thank donors for getting us here and making USDA funding possible. Yes, the new hospital is happening!

- Educate the community about what they can expect next – loan, planning, and permitting timeline. When will construction actually begin?
- Foundation is putting together an event planning committee. Governing Board members are welcome to take part.
- Foundation has worked hard to develop our planned giving program. We'll be creating a webpage with information about giving in this way.
- Save the Date: Pints for Non-profits at Gyppo Ale Mill Thursday, June 2nd 4-6pm

Outreach Report:

- The Board Outreach committee will be holding a meeting on Monday, Feb. 28th from 2:30-3:30. A great group of employees is taking part, that represent different departments, including Scott Sullivan from Behavioral Health, Jessica Gardner Marino, clinic patient navigator, Jackie Reyes who is interested in outreach to Spanish speakers, Glen Hood from Pharmacy, Dustin Cunningham to represent the ED, Kristen Rees, and myself. Galen and Jessica Willis will be representing the Board. I'm very excited to see what this group can do when we put out heads together.
- We sent out the 2nd issue of the Senior Circle Newsletter which went to all clinic and hospital patients 65+ (included on following pages)
- Vaccine Confidence Grant – the District received a vaccine confidence grant to provide incentives and outreach to increase vaccination rates in our community. We are using this money to provide incentives for people who receive vaccines going forward, and for those who can prove they received a vaccine since July 2021 to now (which is when the grant period started). Incentives include \$10 for Il Forno Bakery, Chamber bucks, Amazon gift cards and Girl Scout cookies. (see flier and mailer on following pages)

BEGINNING BALANCE – 10/1/2021 \$36,551.40

GROSS INCOME REVENUE

Donations:

Oct 2021 donations	\$106,450.00
Nov 2021 donations	\$121,878.00
Dec 2021 donations	\$133,930.00
Amazon Smile donation	\$27.54
October paypal transfer	\$144.55
December paypal transfer	\$339.59

GRANTS:

Gaming:

Auction Event

<u>FUND-RAISING EVENT(S)*</u>	(income)	(expense)

Total Income	\$362,769.68	\$362,769.68
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Less: direct expenses from gaming and fundraising events

Net income or (loss) from gaming and fundraising events

*Not including \$ of contributions from fundraising events reported in "Donations" above

EXPENSES:

Grants paid:

Professional fees, independent contractors:

Other expenses:

Bulk Mailing	\$668.00
Times Printing Co.	\$1,148.87
Donor Appreciation Gift	\$40.41
Transfer to HAF/So Hum Fund Acct.	\$240,000.00

Total Expenses:	\$241,857.28
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ENDING BALANCE 12/31/2021 \$157,463.80

RESTRICTED FUNDS:

EMERGENCY DEPT	\$5,000.00
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STAFF	\$78.83
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SNF	\$0.00
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GENERAL	\$152,384.97
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TOTAL	\$157,463.80
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Humboldt Area Foundation Fund

December 31, 2021 Statement Balance	\$1,147,950.60
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363 Indianola Road, Bayside, CA 95524
info@hafoundation.org
(707) 442-2993

Dennis & Carolyn Bourassa
PO Box 246
Garberville, CA 95542

Southern Humboldt Community Healthcare Foundation

Dec. 2021 - Fund eStatement

Summary:	Current Period 12/01/2021 - 12/31/2021	Year to Date 07/01/21 - 12/31/21
Beginning Fund Balance	1,121,803.42	743,204.27
Gifts	9,191.08	397,076.32
Total Investment Return	18,599.22	15,722.13
Grants, Payments & Fees	(1,643.12)	(8,052.12)
Total Other Activity	0.00	0.00
Ending Fund Balance	1,147,950.60	1,147,950.60

Details:

Investment Activity:

Interest	0.46	1.20
Dividends	6,526.25	12,927.13
Realized Capital Gains/Losses	0.23	0.23
Unrealized Capital Gains/Losses	12,072.28	2,793.57
Other Income	0.00	0.00
Total Investment Return	18,599.22	15,722.13

Grants, Payments & Fees:

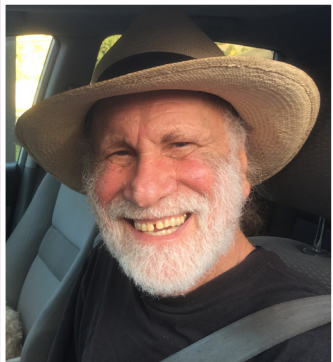
Grants/Scholarships	0.00	0.00
Foundation Support Fees	(1,643.12)	(7,688.53)
Fundraising Expense	0.00	0.00
Quarterly Investment Consulting Fee	0.00	(363.59)
Total Grants, Payments & Fees	(1,643.12)	(8,052.12)

Other Activity

Grants Canceled/Reduced	0.00	0.00
Total Other Activity	0.00	0.00

Ending Fund Balance	1,147,950.60	1,147,950.60
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If you'd like to receive your statement via email - please call or email us anytime.



"Jerold Phelps Community Hospital has saved my life at least twice and that's probably not unusual for anyone who's been here for

over 50 years. At one point or another, everyone here has or will need to visit our ER: the nearer, the better.

This is why I've chosen to leave a gift to build a new hospital. There are many worthy causes to support, but I've chosen this one because it's a tangible, enduring physical asset that will benefit our community for generations.

Planned Giving exists in many forms: an outright gift, a real estate investment or property, art and other collectibles, etc. You can also leave a percentage of your remaining assets, like I've chosen to do. Contributing leaves a lasting legacy and you'll be assured that you've made an investment in an institution that anchors our community."

- Douglas Fir
Planned Giving Donor



SoHum Health

F O U N D A T I O N

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Garberville, CA 95542

phone: (707) 223-6630

email: foundation@shchd.org

web: sohumhealthfoundation.org

**OUR HEALTH. OUR HOSPITAL.
OUR SOHUM.**

Stewards of Care

**Carolyn Hino-Bourassa
& Dennis Bourassa**

Douglas Fir

Les & Carol Scher

Brian Walker

What Will Your Legacy Be?

**SoHum Health's
Stewards of Care**

a gift to last for generations



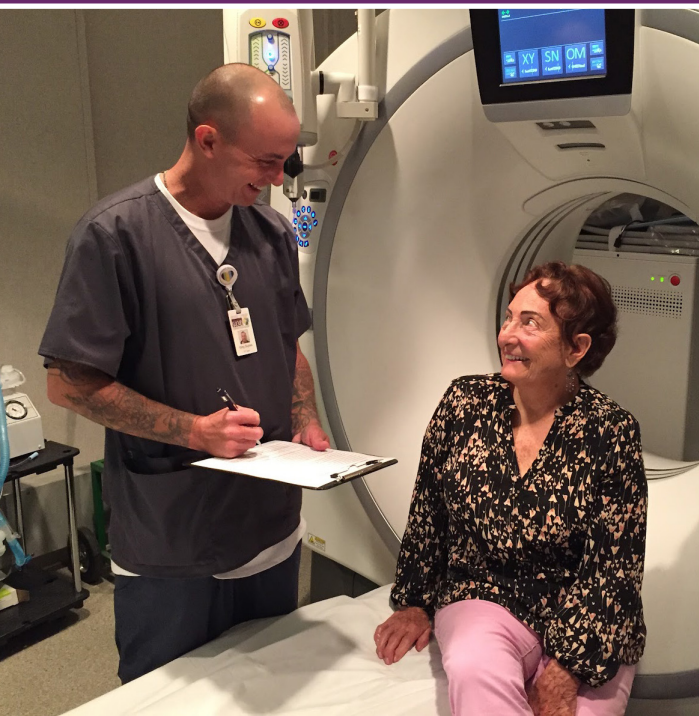
You Can Give the Gift of Health

Access to modern medical care is a vital part of Southern Humboldt's infrastructure and wellbeing.

You can save lives by supporting SoHum Health's emergency, radiology, CT, mammography, home health, primary care, pharmacy, and skilled nursing services.

Make your gift today or plan for a future gift that will support the health of Southern Humboldt after your lifetime.

Gifts to SoHum Health Foundation will allow people to live and thrive in the community we love, for generations to come.



BECOME A SOHUM HEALTH FOUNDATION STEWARD OF CARE WITH:

- A bequest in your will
- A life insurance policy with SoHum Health Foundation designated as the beneficiary
- IRA distributions transferred directly to SoHum Health Foundation
- Donations of stock, securities, real estate, or personal properties
- Charitable trusts and gift annuities

ADDITIONAL INFORMATION

Legal Name: Southern Humboldt Community Healthcare Foundation

Address: 733 Cedar Street, Garberville, CA 95542

Tax ID#: 94-6172987

Contact: Development Director, (707) 223-6630, foundation@shchd.org

Website: sohumhealthfoundation.org

Tax Status: Southern Humboldt Community Healthcare Foundation is a tax-exempt not-for-profit organization as described in sections 501(c)(3) of the Internal Revenue Code. Gifts and bequests are deductible for income, gift and estate tax purposes.



SoHum Health
FOUNDATION

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LANGUAGE FOR YOUR WILL OR LIVING TRUST

Here are some examples of bequest language that will direct your gift to your intended recipient:

A Specific Gift

"I give, devise and bequeath to Southern Humboldt Community Healthcare Foundation, 733 Cedar Street, Garberville, CA 95542, Tax #94-6172987 the sum of \$ 5,000."

or "25 % of my estate."

or "Shares of stock in Apple Company."

or "My real property, parcel number # 59431 located at address."

A Residual Gift

"I give, devise and bequeath to Southern Humboldt Community Healthcare Foundation, 733 Cedar Street, Garberville, CA 95542, Tax #94-6172987 [*all or a percentage*] of the residue of my estate."

**Residue is defined as that which remains after debts and expenses of administration, legacies and all other devices have been satisfied.*

A Contingent Gift

"In the event that [*name of beneficiary*] does not survive, I give, devise and bequeath the deceased beneficiary's gift to Southern Humboldt Community Healthcare Foundation, 733 Cedar Street, Garberville, CA 95542, Tax #94-6172987."

**This publication provides only general information and is not intended as legal, accounting or other professional advice. Consult an appropriate advisor for financial guidance, and an attorney for advice on any legal documents. The details of your gift will remain confidential unless you choose to disclose it.*

GET VACCINATED, GET REWARDS!

Beginning March 2022, every patient who receives a vaccine from SoHum Health will receive their choice of a prize at their appointment. Prizes include \$10 gift cards, Il Forno Bakery vouchers, Girl Scout cookies, and more! *(must be a vaccine the patient is due for, one prize per vaccine received, while supplies last)*

You can also receive prizes at these upcoming Vaccine Pop-up events! Simply bring your vaccine card or proof that you or your children have received any vaccines from July 2021 to March 2022 and you'll receive a prize.

VACCINE POP-UP EVENTS:

Garberville

Thursday, March 3rd • 9am - 12pm & 1 - 4pm
SoHum Health, 286 Sprowel Creek Road

Redway

Wednesday, March 9th • 1:30 - 6pm
Family Resource Center, 344 Humboldt Ave

Shelter Cove

Thursday, March 10th • 4 - 6pm
Gypso Ale Mill, 1661 Upper Pacific Drive

COVID-19 vaccines will be available at all of these events on a walk-in basis!



*Thank you for doing
your part to protect
our community!*

SoHum
Health

sohumhealth.org • (707) 923-3921 • vax@shchd.org



HOW + WHERE TO GET VACCINATED

Upcoming COVID-19 Vaccination Schedule

- **Garberville**
Thursday, March 3rd from 9am to 12pm and 1pm to 4pm
286 Sprowel Creek Road
- **Redway**
Wednesday, March 9th from 1:30pm to 6pm
SoHum Family Resource Center, 344 Humboldt Avenue
- **Shelter Cove**
Thursday, March 10th from 4pm to 6pm
Gyppo Ale Mill, 1661 Upper Pacific Drive

COVID-19 vaccines are available on a walk-in basis.

Flu Shots

When: Monday—Friday
Times: 9:30am to 1pm and 3pm to 5:30pm
Location: Garberville Pharmacy, 286 Sprowel Creek Road, Garberville
Flu shots are available on a walk-in basis.

What if I'm not sure if I've had my immunizations?

You and your Southern Humboldt Community Clinic provider can review your immunization record and make a plan for getting up to date on any shots you or your children are due for.

Schedule an appointment by calling **(707) 923-3921 ext. 221**.

This mailer and vaccine incentives paid for with grant funds from the Health Resources and Services Administration.

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SoHum Health

sohumhealth.org
(707) 923-3921 · inquire@shchd.org
733 Cedar Street, Garberville, CA 95542

JOIN US!

Sign up for our quarterly e-newsletter, SoHum Vitals, to stay informed about what SoHum Health has to offer
www.sohumhealth.org/stay-informed

Or follow us on Facebook **@JeroldPhelpsHospital**

ARE YOUR IMMUNIZATIONS UP-TO-DATE?



SoHum Health

WHY IT'S SO IMPORTANT TO GET VACCINATED



Prior to the COVID-19 pandemic, approximately **50,000** adults died from vaccine-preventable diseases every year in the United States. Millions of adults get sick from vaccine-preventable diseases each year, leaving them unable to work or care for those who depend on them.

By keeping current with recommended vaccinations, these situations can be prevented. While many fear potential side effects associated with vaccines, most are uncommon and much less severe than the diseases they prevent.

When you get vaccinated, you are not only protecting yourself, but your family, friends, and those in your community who may not be able to get vaccinated.

Recommended Vaccinations include:

- **COVID-19 Vaccine**
Recommended for children ages 5 and older, and adults.
Schedule an appointment at myturn.ca.gov
- **Gardasil HPV Vaccine**
Recommended for teen boys and girls before age 15, the vaccine can prevent certain cancers and genital warts.
- **Pneumovax Vaccine**
Recommended for adults 65+, and protects against Pneumococcal bacteria that causes pneumonia and meningitis.
- **Shingrix Vaccine**
Recommended for adults 50+, Shingrix prevents shingles, a resurgence of the chicken pox virus). Available at Garberville Pharmacy.
- **Combo10 Childhood Vaccine Series**
Protects against 10 different life-threatening diseases and helps maintain herd immunity so these viruses won't return and become a threat.

**All of these vaccines are available at SoHum Health.
Call (707) 923-3921 ext. 221 to schedule a vaccine appointment.**

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GET VACCINATED, GET REWARDS!

There's no better time to get your vaccinations! Beginning in March, every patient who receives a vaccine from SoHum Health will get their choice of prize at their appointment. Prizes include \$10 gift cards, Il Forno Bakery vouchers, Girl Scout cookies and more!
(One prize per vaccine received, while supplies last.)

You can receive prizes at these upcoming Vaccine Pop-Up events! Simply bring your vaccine card or proof that you or your children have received any vaccines from July 2021—March 2022 and you'll receive a prize.

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If you are unable to attend one of these dates, email vax@shchd.org to inquire about alternate arrangements.



DEPARTMENT: Governing Board	NO:	Page 1 of 1
SUBJECT: Vision, Mission and Values	EFFECTIVE DATE: 03/25/2021	SUPERCEDES: 03/28/2019

POLICY:

It is the policy of the Southern Humboldt Community Healthcare District ("SHCHD" or "district") to operate under the Vision, Mission and Values as approved by the Board on February 15, 2017.

VISION:

Our vision is to empower individuals to live longer, healthier lives through the use of information, relationships and technology.

MISSION:

It is the mission of the Southern Humboldt Community Healthcare District to provide high quality, local medical services, to engage community members with education, activities and lifestyle opportunities which promote optimal health and to assist our patients in navigating access to services throughout the healthcare system.

VALUES:

The core values that drive SHCHD are:

- **Caring:** we bring warmth and professionalism to all aspects of patient care
- **Quality:** we are committed to our patients, to our services and to enriching the communities of Southern Humboldt
- **Teamwork:** we prioritize working together within our hospital as well as the larger community and healthcare network.
- **Positivity:** we believe in supporting an environment where healthy attitudes and respect fuel our culture

Approved By:

Governing Board