SoHum Health

Finance Committee

Date: Tuesday, July 27, 2021
Time: 9:30 a.m.
Location: Sprowel Creek Campus Rm 106 and via Zoom
Facilitator: Governing Board President Corinne Stromstad

Minutes

Finance Committee Present: Matt Rees, Corinne Stromstad, Katie McGuire and Paul Eves
Also Present: Karen Johnson, Marie Brown, Barbara Truitt, and Remy Quinn
By Zoom: Kent Scown
Not Present: None

A. Call to Order – Corinne Stromstad called the meeting to order at 9:31 a.m.

B. Public Comment (3 minute limit per person) – none

C. Announcements - none

D. Previous Meeting Minutes

1. Minutes from June 22, 2021

   Motion: Katie McGuire moved to approve the June 22, 2021 meeting minutes.
   Second: Matt Rees
   Motion carried

E. Discussion and Review

1. June, 2021 Financials – CFO Paul Eves – see reports
   - 4 acute days, 70 SWG, 240 SNF
   - Outpatient: ER visits at 257, avg is 217
   - Clinic visits: 463, avg is 438. We'd like to see it increase.
   - Gross AR: $1.2M
   - Total hospital revenue is $1.55M best in …
   - IGT's: $996K additional IGT revenue
   - Employee one-time COVID bonus included in Sal & Wages, for a total of 1.03M
     (a) Retirement is taken out of the bonus for those who participate
     (b) $412K paid out to employees for the one-time COVID bonus in June
   - Professional fees include doctor's time cards
     (a) Sometimes there are doctors that leave without submitting their timecard, so that explains the changes month-to-month

- Net Income for the month of June is $312K.
- Total gross rev $1.174M
- Last month the LAIF account was $9M, now its $14M, but we'll begin taking money out.
- The Humboldt County Property Tax account shows $235K, but that's April's balance. Paul hasn't received a new balance since then, despite repeated attempts. It should be about another $500K in there.
- Medicare Accelerated loan, which we took in May, 2020, is $4.2M. We have begun to make payments by withholding 25% of our payments from Medicare for 12 months interest free. At the end of the 12 months, in May of 2022, we'll need to make a decision as to how it's to be paid off. We'll most likely just pay it off at that time.

  Motion: Katie McGuire moved to approve the June, 2021 Financial Statements and share with the Governing Board.
  Second: Matt Rees
  Motion carried

2. June Revenue Cycle Reports – Marie Brown – see reports

- June closed at 75.2 AR days or $3.4M in Gross AR
- Cash collections totaled $919K, or 112% of May's net revenue
- Revenue exceeded $1.5M
- Third Party aging increased by $73K, yet remains at 18.7%
- Unbilled AR increased to 8.8 days
- New hire in PFS being trained at the clinic registration
- All the coders are back, so they are working on the backlog

3. June HRG Reports – Remy Quinn – see report
- Explanation for AR days and COVID admin charges being entered.
  (a) The time we enter the charges affects what shows up on the reports
  (b) Gross revenue is up for all payers in June
- Refunds – bump in process, checks returned from payee's due to lack of info on check. They will be reissued with more information
- Clean claims continue to go up due to the training of staff.
- Coding up to 30% due to the person at HRG in charge of the coders was helping while her staff were out and doesn't normally do it. The coders are back so things should return to normal.
- 1 SNF bed is open and we're trying to fill it. We have only 1 SWG bed and we're trying to get more. The numbers will be down for July. The Case Management team is working hard to fill them.
- Credentialing continues to be a problem for new providers. New providers can't accept insurances until the process is complete.
  (a) Partnership can take up to 180 days for a new provider.

    (b) Emily Marshall is working on her DOT physical training, and other things while waiting for her California Medical license.

F.   Discussion Items to Report to the Board – A summary of today's reports will be taken to the Board.

G.   Next Meeting: Tuesday, August 24, 2021, in person at Sprowel Creek Campus and by Zoom

H.   Adjourned at 10:21 a.m.

Minutes by Karen Johnson