

## Governing Board

**Date:** Thursday, January 30, 2020  
**Time:** 1:30 p.m.  
**Location:** Sprowel Creek Campus, Garberville  
**Facilitator:** Board President, Corinne Stromstad

## Agenda

Time*	Page	Item
1:30 p.m.		A. Call to Order
		B. Public Comment <b>See below for Public Comment Guidelines</b>
1:35 p.m.		C. Board Member Comments <b>Board members are invited to address issues not on the agenda and to submit items within the subject jurisdiction of the Board for future consideration. Please limit individual comments to three minutes.</b>
1:40 p.m.		D. Announcements
1:45 p.m.		E. Consent Agenda
		1. Approval of Agenda
		2. Approval of Previous Meeting Minutes
	1	a. Facilities Committee Wednesday, December 4, 2019
	2-5	b. Governing Board Meeting Thursday, December 5, 2019
	6-7	c. Special Joint Board Meeting Thursday, January 16, 2020
1:50 p.m.		F. Correspondence, Suggestions or Written Comments to the Board
	8	1. Letter from Debra Lake requesting board's support to remain our special district member on the Humboldt County LAFCo Board of Directors.
2:00 p.m.		G. Finance Report – Corinne Stromstad, Katie McGuire, Paul Eves and Matt Rees
	9-16	1. November and December 2019 Finances - Paul Eves
	17-18	2. PFS report – November and December 2019 - Jennifer Melvoen
		• HRG report – Jennifer Melvoen (see separate printout)
	19-20	H. Chief Nursing Officer's Reports – Judy Gallagher
	21-22	1. Quality Risk Report – Judy Gallagher, CNO
	23	2. Medication Error Reduction Plan – Judy Gallagher, CNO

- 24-29 3. Southern Humboldt Community Clinic Annual Evaluation Report –  
July 1, 2018 to June 30, 2019 – Paul Keltner, Clinic Nurse Manager
- 30-39 4. Quality Assurance Performance Improvement Committee Report [H&S  
Code § 32155]–Kristen Rees, Data Coordinator – (Oct., Jan., April, July)
- 2:30 p.m. I. Administrator’s Report – Matt Rees
- 40-42 1. Acting Administrator during vacation Feb. 13-23, 2020
2. Human Resources Quarterly Report – Hunter Lehnert  
(January, April, July, October)
- J. Old Business - None
- 3:00 p.m. K. New Business
1. Authorization for up to \$100,000 to move forward with conceptual  
drawings for new facility as recommended by the Facilities Committee.
2. Authorization to obtain \$2.2 million loan for seismic upgrades to  
existing facility and \$45 million for new facility construction as  
recommended by the Facilities Committee.
3. Salary budget increase to hire in-house pharmacist, community  
healthcare worker, and patient navigator.
4. Discussion of CEO evaluation process.
5. Approval of **Resolution 20:01**
- Policies and Procedures Packet “A” December 11, 2019
  - Policies and Procedures Packet “A” January 15, 2020
- L. Meeting Evaluation
- M. Parking Lot
1. Moving towards a smoke free campus.
- N. Next Meeting Thursday, February 27, 2020
1. QAPI Meeting Tuesday, February 11, 2020 at 2:30 p.m.
2. Med Staff Meeting Wednesday, February 12, 2020, at 1:00 p.m.
- O. Adjourn to Closed Session
- 3:30 p.m. P. Closed Session
1. Approval of Previous Closed Session Minutes
- a. Closed Session Governing Board Meeting  
Thursday, December 5, 2019

2. Medical Staff Appointments/Reappointments [Gov. Code § 54957]

Approval of **Resolution 20:02**

- a. Ari D. Plosker, MD – Provisional Associate – Diagnostic Teleradiology – 01/30/2020 – 01/29/2022
- b. Mahdiah Haji Amou Assar, MD – Provisional Associate – Diagnostic Teleradiology – 01/30/2020 – 01/29/2022

3. Next Meeting Thursday, February 27, 2020

- Q. Adjourn Closed Session
- R. Resume Open Session
- S. Adjourn

**PUBLIC COMMENT ON MATTERS NOT ON THE MEETING AGENDA:** Members of the public are welcome to address the Board on items not listed on the agenda and within the jurisdiction of the Board of Directors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment and/or briefly answer questions. The Board limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject, at the discretion of the Chair of the Board.

**PUBLIC COMMENT ON MATTERS THAT ARE ON THE AGENDA:** Individuals wishing to address the Board regarding items on the agenda may do so after the Board has completed their initial discussion of the item and before the matter is voted on, so that the Board may have the benefit of these comments before making their decision. Please remember that it is the Board's responsibility to discuss matters thoroughly amongst themselves and that, because of Brown Act constraints, the Board meeting is their only opportunity to do so.

**OTHER OPPORTUNITIES FOR PUBLIC COMMENT:** Members of the public are encouraged to submit written comments to the Board at any time by writing to SHCHD Board of Directors, 733 Cedar Street, Garberville, CA 95542. Writers who identify themselves may, at their discretion, ask that their comments be shared publicly. All other comments shall be kept confidential to the Board and appropriate staff.

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT,** if you require special accommodations to participate in a District meeting, please contact the District Clerk at 707-923-3921, ext. 276 at least 48 hours prior to the meeting."

*\*Times are estimated*

*Posted January 27, 2020*