



733 CEDAR STREET  
GARBERVILLE, CA 95542  
(707) 923-3921

**GOVERNING BOARD MEETING**  
**Thursday, October 25, 2018**  
**1:30 p.m. – 733 Cedar Street, Garberville, CA**  
**Dimmick Conference Room**

**MINUTES**

**Governing Board Present:** Corinne Stromstad, Alison Rivas and Katie McGuire

**Absent:** David Ordoñez and Jessica Willis

**Also Present:** Susan Gardner, Matt Rees, Paul Eves, Judy Gallagher, Don Whiteside and Keith Easthouse

**Item**

- A. Call to Order – Board President Corinne Stromstad called the meeting to order at 1:34 p.m.
- B. Public Comment – none
- C. Board Member Comments
  - Board President Corinne Stromstad spoke about the recent Foundation members' tour of the facility. She said she heard comments remarking about how little they knew about the facility.
  - Corinne suggested we invite various community organizations to tour the facility in small groups.
  - CEO Matt Rees said Outreach Coordinator Julia Minton will be arranging those tours.
- D. Announcements
  - CEO Matt Rees said Dana Forney, who is working on our CT licensing is out of the office this week. He hopes to hear from her next week.
- E. Consent Agenda
  - 1. Approval of Agenda
  - 2. Approval of Previous Meeting Minutes and Consent Agenda
    - a. Governing Board Meeting Tuesday, September 25, 2018.
    - b. Special Governing Board Meeting Wednesday, October 3, 2018.

**Motion:** Alison Rivas moved to approve the Consent Agenda and the Previous Minutes as submitted.

Second: Katie McGuire

Ayes: Corinne Stromstad, Alison Rivas, and Katie McGuire

Absent: David Ordoñez and Jessica Willis

**Motion carried.**

- F. Family Resource Center – (April, July, October, January ) - Amy Terrones
  - Amy submitted a short report
  - CEO Matt Rees said the principal at South Fork High School remarked about what a fantastic job Amy and her staff are doing at the high school.
- G. Correspondence, Suggestions or Written Comments to the Board – none
- H. Foundation Report – Julia Minton
  - Julia submitted a short report.

**Item**

- CEO Matt Rees said the capital campaign was getting underway.

I. Finance Report – Corinne Stromstad, Paul Eves, and Matt Rees

1. The September financials were presented.
  - CFO Paul Eves reported HRG is finally current and will be providing additional reports.
  - HRG has already surpassed CBO in collections.
2. Diane Meredith-Gordon's reports for September were discussed.
3. HRG reports for September were provided.

**Motion:** Alison Rivas moved to accept the September financials as submitted.  
Second: Katie McGuire  
Ayes: Corinne Stromstad, Alison Rivas, and Katie McGuire  
Absent: David Ordoñez and Jessica Willis  
**Motion carried.**

J. Chief Nursing Officer's Report – CNO Judy Gallagher

- CNO Judy Gallagher presented her written report.

K. Administrator's Report – Matt Rees, CEO

- Matt and CFO Paul Eves are currently working with Humboldt Area Foundation, Redwood Region Economic Development Commission, and the Headwaters Fund to obtain short-term loans for IGT funds due at the end of November.
- Matt, CNO Judy Gallagher, and lab manager Pepe Olano traveled to Howard Memorial Hospital in Willits to meet the staff there and tour their facility.
- They received a very warm welcome and hopefully we will be working closely together to offer better healthcare services to our patients.
- Matt is working on negotiating better in-patient rates with MediCal.
- An adult day care program is being considered for the CR site. This would be reimbursed 100% by Medicare to cover the building maintenance costs.
- The Strategic Plan document from Growth Management was handed out and will be discussed at next month's board meeting on Thursday, November 29.

1. Department Updates

- Human Resources Manager Hunter Lehnert included her quarterly report.
- She was unable to attend the meeting due to employee orientation, but offered to answer any questions at a later time via email or phone.

L. Old Business – none

M. New Business

1. Approval of short-term loans to fund IGT including pledging of tax revenue funds to guarantee loans from RREDC, Headwaters, and Humboldt Area Foundation.

**Motion:** Alison Rivas moved to approve the short-terms loans to fund the IGT, pledging tax revenue funds to guarantee the loans.  
Second: Katie McGuire  
Ayes: Corinne Stromstad, Alison Rivas, and Katie McGuire  
Absent: David Ordoñez and Jessica Willis  
**Motion carried.**

2. Budget Approval for FY 2019 – Postponed until November board meeting.

**Item**

3. Appointment of Pat Neighbors to Foundation Board

**Motion:** Katie McGuire moved to appoint Pat Neighbors to the Foundation Board.

Second: Alison Rivas

Ayes: Corinne Stromstad, Alison Rivas, and Katie McGuire

Absent: David Ordoñez and Jessica Willis

**Motion carried.**

4. Approval of **Resolution 18:18** Policy and Procedures – Packet “A)  
(Postponed until November board meeting due to revisions requested at Med Staff)

5. Rural Health Care Leadership Conference – Feb. 3-6, 2019 – Board Education

- CEO Matt Rees suggested at least two board members should attend this conference.

6. Professional Services Proposal for Change of Use: Former Patient Treatment area to Registration Office – Kent Scown

- The survey and assessment to move the ED registration will cost approximately \$40,000.

**Motion:** Alison Rivas moved to approve up to \$40,000 for the survey and assessment to move the ED registration.

Second: Katie McGuire

Ayes: Corinne Stromstad, Alison Rivas, and Katie McGuire

Absent: David Ordoñez and Jessica Willis

**Motion carried.**

N. Next Meeting Thursday, November 29, 2018 at 1:30 p.m.

O. Meeting Evaluation

1. QAPI Meeting Tuesday, November 13 at 10 a.m. – Corinne Stromstad agreed to attend.
2. Med Staff Meeting Wednesday, November 14 at 12:00 p.m. – Alison Rivas agreed to attend.

R. Parking Lot Items – none

S. Adjourned to Closed Session at 2:34 p.m.

T. Closed Session opened at 2:44 p.m.

1. Approval of Previous Closed Session Minutes
  - Closed Session Governing Board Meeting September 25, 2018
2. Quality/Risk Management Report [H&S Code § 32155 –Judy Gallagher, CNO
3. Quality Report – Kristen Rees
4. Medical Staff Appointments/Appointments [Gov. Code § 54957]

Approval of **Resolution 18:19**

- a. Yousri E. Gadallah, MD – Associate – Ambulatory, Inpatient and Emergency Room Privileges - 10/25/18 – 10/24/20

5. Confidential Correspondence to the Board – none

6. Personnel matter – CEO evaluation – pursuant to Government Code § 54957

**Item**

T. Adjourned Closed Session at 3:25 p.m.

U. Resumed Open Session at 3:26 p.m.

1. Approval of Resolution 18:19, the appointment of Yousri E. Gadallah, MD was given.

V. Adjourned at 3:27 p.m. – Next meeting November 29, 2018

*Submitted by Governing Board Clerk, Susan Gardner*

DRAFT