



733 CEDAR STREET  
GARBERVILLE, CA 95542  
(707) 923-3921

**SPECIAL GOVERNING BOARD MEETING**  
**Tuesday, September 25, 2018**  
**1:30 p.m. – 733 Cedar Street, Garberville, CA**  
**Dimmick Conference Room**

**MINUTES**

**Governing Board Present:** Corinne Stromstad, David Ordoñez, Alison Rivas and Jessica Willis, and Katie McGuire  
**Also Present:** Susan Gardner, Matt Rees, Paul Eves, and Kristen Rees

**Item**

- A. Call to Order – Board President Corinne Stromstad called the meeting to order at 1:31 p.m.
- B. Public Comment - none
- C. Board Member Comments - none
- D. Announcements
  - This meeting replaced the regularly scheduled meeting on Thursday, September 27.
- E. Consent Agenda
  - 1. Approval of Agenda
  - 2. Approval of Previous Meeting Minutes and Consent Agenda
    - a. Governing Board Meeting Thursday, August 30, 2018.
    - b. Special Governing Board Meeting Monday, September 10, 2018.

**Motion:** Alison Rivas moved to approve the Consent Agenda and the Previous Minutes as submitted.  
**Second:** David Ordoñez  
**Ayes:** David Ordoñez, Corinne Stromstad, Alison Rivas, Jessica Willis and Katie McGuire  
**Motion carried.**
- F. Family Resource Center – (April, July, October, January ) - Amy Terrones
- G. Correspondence, Suggestions or Written Comments to the Board – none
- H. Foundation Report – Julia Minton
  - Dave commented he had heard that Rob Eskridge from Growth Management Center did a great job meeting with the Foundation.
- I. Finance Report – Corinne Stromstad, Paul Eves, and Matt Rees
  - 1. The August financials were presented with an updated cover page.
  - 2. CEO Matt Rees discussed the loans being provided by RREDC, Headwaters Fund, and HAF for the upcoming IGT.
  - 3. Diane Meredith-Gordon reports for July and August were discussed.
  - 4. HRG reports for July and August were provided.

**Item**

**Motion:** David Ordoñez moved to accept the July and August financials as submitted.

Second: Jessica Willis

Ayes: David Ordoñez, Corinne Stromstad, Alison Rivas, Jessica Willis, and Katie McGuire

**Motion carried.**

J. Chief Nursing Officer's Report – CNO Judy Gallagher

- CNO Judy Gallagher submitted her Annual Hospital Report.
- Chris Hammond, RN, MSN, MPH, CIC submitted the Annual Infection Prevention Report.

K. Administrator's Report – Matt Rees, CEO

- Matt will be attending the annual CHA meeting in Monterey this week.
- There is a new Executive Director at CCHAN.
- The state inspected the CT and we are waiting to hear the results.
- Matt emailed McGuire's office to ask for assistance in getting the CT approved.
- A CHA bill passed giving the state 100 days to approve licenses starting next year.

1. Department Updates – none

L. Old Business - none

M. New Business

1. Strategic Planning Workshop with Growth Management Center will be held October 3 and 4 at the CR property. The board will meet on October 3 from 9 a.m. to noon.
2. Board Training and Education
  - Members of the board will be attending a board training workshop on Friday, October 19 at the Healy Senior Center in Redway.

N. Next Meeting Thursday, October 25, 2018 at 1:30 p.m.

O. Meeting Evaluation

- The board agreed it was a productive meeting.

P. QAPI Meeting Tuesday, October 9 at 10 a.m.

- Katie McGuire agreed to attend.

Q. Med Staff Meeting Wednesday, October 17 at 12:00 p.m.

- David Ordoñez agreed to attend.

R. Parking Lot Items – none

S. Adjourned to Closed Session at 2:40 p.m.

T. Closed Session opened at 2:48 p.m.

1. Approval of Previous Closed Session Minutes
  - Closed Session Governing Board Meeting May 24, 2018, 2018
2. Quality/Risk Management Report [H&S Code § 32155 –Judy Gallagher, CNO
3. Quality Report – Kristen Rees

**Item**

4. Medical Staff Appointments/Appointments [Gov. Code § 54957]

Approval of **Resolution 18:17**

- a. Tahir Mushtaq Alkhairy, MD – Provisional Associate – Diagnostic Teleradiology  
- 09/25/18 – 09/24/20

5. Confidential Correspondence to the Board – none

6. Personnel matter – CEO evaluation – pursuant to Government Code § 54957

T. Adjourned Closed Session at 3:48 p.m.

U. Resumed Open Session at 3:49 p.m.

1. Approval of Resolution 18:17, the appointment of Tahir Mushtaq Alkhairy, MD was given.

V. Adjourned at 3:51 p.m. – Next meeting October 25, 2018

*Submitted by Governing Board Clerk, Susan Gardner*