



733 CEDAR STREET  
GARBERVILLE, CA 95542  
(707) 923-3921

## GOVERNING BOARD SPECIAL ORGANIZATIONAL MEETING

Monday, January 16, 2017  
9:00 a.m. – Foundation Office  
286 Sprowel Creek Road, Garberville, CA 95542

### MINUTES

**Governing Board Present:** Gary Wellborn, David Ordoñez, Corinne Stromstad, and Barbara Truitt (Alison Rivas was not present)

**Also Present:** Matt Rees and Susan Gardner

#### Item

- A. Call to Order – The meeting was called to order at 9:07 a.m. by Board President Barbara Truitt
- B. Public Comments - none  
See below for Public Comment Guidelines
- C. Board Member Comments - none  
Board members are invited to address issues not on the agenda and to submit items within the subject jurisdiction of the Board for future consideration. Please limit individual comments to three minutes.
- D. SHCHD 2017 Annual Organization
  1. New member orientation – none.
  2. Election of Officers
    - a. President
    - b. Vice President/Secretary
      - Board President Barbara Truitt presented her letter of resignation to the board. In the letter it stated her last day as a member of the board will be January 27, 2017.
      - She recommended Alison Rivas as her successor, who agreed to take the position if offered. Alison's one request is that she not be a member of any committees until she is up to speed.
      - Barb also recommended that David Ordoñez, who is a great communicator, be offered the seat as vice-president/secretary, which he accepted.
      - David Ordoñez said he and Alison would make a great fit.
      - Gary Wellborn said the signature cards need to be changed at Umpqua Bank.

**Motion:** Gary Wellborn moved to approve the appointment of Alison Rivas as Board President and David Ordoñez as Vice-President effective January 27, 2017.  
Second: Corinne Stromstad

Ayes: Barbara Truitt, David Ordoñez, Corinne Stromstad, and Gary Wellborn

**Motion carried.**

### 3. Committee Appointments

#### a. Standing Committees

- i. Finance Committee (Two board members)
  - Corinne Stromstad and Gary Wellborn agreed to continue
- ii. Medical Staff Board Representative (One board member)
  - Gary Wellborn agreed to continue

#### b. Special Committees

- i. Board Policy & Bylaws Committee (Two board members)
  - Corinne Stromstad and David Ordoñez agreed to continue
- ii. Two-Way Communication Committee (Two board members)
  - David Ordoñez agreed to chair this committee hopefully with the new board member who will be coming on
- iii. Hazard Mitigation/Disaster Committee (Two board members)
  - David Ordoñez and Gary Wellborn will continue on this committee
- iv. New Facility Advisory Committee (Two board members)
  - David Ordoñez and Gary Wellborn will continue on this committee
- v. Northern California Healthcare Authority JPA
  - Corinne Stromstad will stay on this committee joined by David Ordoñez
  - Gary Wellborn suggested we videoconference these meeting so we are more proactive. At the current time the use of the phone system is not conducive to allowing our board members participation in the discussions.
  - Matt agreed to talk to other CEOs with regard to how to better communicate.
- vi. Other Committees needed at this time?
  - No other committees were recommended at this time

**Motion:** Gary Wellborn made a motion to ratify the committee appointments and meeting schedule as submitted with changes and additions.

Second: David Ordoñez

Ayes: Barbara Truitt, Gary Wellborn, David Ordoñez, and Corinne Stromstad

**Motion carried.**

### 4. Meeting Schedule

#### a. Finance Committee and Regular Governing Board meeting schedule

- Finance Committee will meet the fourth Tuesday of each month.
- The Governing Board will meet the first Thursday following the Finance Committee.
- Matt Rees made a request to hold the February Finance Committee Meeting on Monday, February 27, 2017 at 3 p.m. and the Governing Board Meeting on Tuesday, February 28, 2017 at 1 p.m. due to his schedule.
- The annual January Organizational Meeting will be held January 4 or 11, 2018 as part of the annual calendar.

#### b. Conference Schedule

##### i. ACHD

- Leadership Academy – Feb. 2-3, Sacramento, CA
- Legislative Day – Apr. 4-5, Sacramento, CA – Gary Wellborn, David Ordoñez, Matt Rees and Alison Rivas will be attending
- Annual Meeting – May 3-5, Monterey, CA

**Item**

ii. CHA – California Hospital Association

- Rural Health Care Symposium – Feb. 22-24, Sacramento – Judy Gallagher and Matt Rees will be attending
- Rural Hospital Innovation Summit, May 9-12, San Diego
- Critical Access Hospital Conference, June 6-7, Minneapolis, MN
- 15th Annual Western Region Flex Conference, June 14-16, Waikoloa, HI – Matt Rees suggested perhaps Paul Eves, Kristen Rees and Judy Gallagher attend.

iii. CSDA – California Special Districts Association (we have membership through NCHCA/JPA)

- Special District Leadership Academy Conference – Feb. 26 – March 1, La Jolla
- Special District Leadership Academy Conference – April 23-26, San Luis Obispo
- Special District Leadership Academy Conference – July 9-12, Napa
- Special Districts Legislative Days, May 16-17, Sacramento
- General Manager Leadership Summit, June 25-27, Newport Beach
- CSDA Annual Conference, Sept. 25-28, Monterey
- Board Secretary/Clerk Conference, Oct. 22-24, Garden Grove

iv. CSRHA – California State Rural Healthcare Association (Inactive)

v. NRHA – National Rural Health Association

- Rural Health Policy Institute, Feb. 7-9, Omni Shoreham Hotel, Washington, D.C.
- Annual Rural Health Conference, May 9-12, Sheraton San Diego Hotel and Marina
- Rural Hospital Innovation Summit, May 9-12, Sheraton San Diego Hotel and Marina
- Health Equity Conference, May 9, Sheraton San Diego Hotel and Marina
- Rural Medical Education Conference. May 9, Sheraton San Diego Hotel and Marina
- SRHA Leadership Conference, July 11-12, Sheraton Nashville Downtown, Tenn.
- Rural Quality and Clinical Conference, July 12-14, Sheraton Nashville Downtown, Tenn.
- Rural Health Clinic Conference, Sept. 26-27, Sheraton Kansas City Hotel at Crown Center, Mo.
- Critical Access Hospital Conference, Sept. 27-29, Sheraton Kansas City Hotel at Kansas City, Mo.

c. Other events

- Matt Rees mentioned the AHA conference May 7-10 that he would like to attend.

d. Individual Board Member calendar commitments (to add to master scheduling calendar) – none to report

5. Strategic Planning Schedule

- Matt Rees reported that there is nothing currently planned.
- Growth Management will be meeting via teleconference with individual river guides this week to discuss their progress
- Barb Truitt said we need an action plan on the Case Statement as soon as possible and EMRL needs to know about the ballots going out April 5.
- Matt also said that we will revisit the schedule and possibly set up another meeting in July.

**Item**

6. CEO Evaluation Process and Schedule

- With his first year-anniversary coming up in February, Matt suggested he bring his list of accomplishments to the February board meeting.
- Barb Truitt agreed that would work and the board can go over what they are hoping he can help accomplish in the coming year.

7. Board Self Evaluation

- David Ordoñez stated we need to set meeting dates and then worry if enough people can attend to make a quorum. It has become too cumbersome trying to go back and forth via email to make sure everyone can be there.
- Questions were then raised about required board attendance and how many missed meetings a member can accrue before being in violation.
- Matt Rees said he would check with our attorney Colin Coffey.
- Barb Truitt said the current board evaluation program does not work well. Everyone agreed with her.
- Corrine Stromstad suggested going through the questions and discussing them.
- David Ordoñez said that people will not say what they mean in public and would rather be anonymous.
- Matt Rees suggested a facilitator and possibly holding a board retreat.
- Barb Truitt said it is important to have customs and standards to prevent conflicts before they start.

8. Required ethics and sexual harassment trainings

- Board clerk Susan Gardner said she would check to see how often the board needs to take these. After researching it later that day she found the online course has to be taken every two years. New board members must take it as soon as possible.

E. Tactical Planning Session

- Barb Truitt is working on her next generation prospects. She provided a printout to the board and is hopeful community members will step up to help promote the construction of the new ER, clinic and hospital facility.
- David Ordoñez asked if he could inquire about SHCHD and RRHC collaborating with concerns to patient payments with an outside contact he has. The board and Matt agreed he could call his contact.
- Barb Truitt said we need to allocate the same budget to both the Independent, whose ad rates are higher, and to the Redwood Times. We need to also explore local radio radio stations.

F. Closed Session

1. College of the Redwoods [Gov. Code § 54957] APN 032-091-014-000  
Purchase proposal for property located at 286 Sprowel Creek Road,  
Garberville, CA 95542
2. Personnel matter – CEO evaluation – pursuant to Government Code § 54957

G. Open Session – No reportable action taken in closed session.

H. Meeting Evaluation – none

I. Parking Lot Items – none

J. Next Meeting – Regular Governing Board Meeting January 26, 2017 at 1:00 p.m.

K. Adjourn – 11:15 a.m.

*Submitted by Susan Gardner*