



733 CEDAR STREET
GARBERVILLE, CA 95542
(707) 923-3921

GOVERNING BOARD MEETING
Thursday, August 30, 2018
1:30 p.m. – 733 Cedar Street, Garberville, CA
Dimmick Conference Room

MINUTES

Governing Board Present: Corinne Stromstad, David Ordoñez, Alison Rivas and Jessica Willis

Also Present: Kent Scown, Susan Gardner, Matt Rees, Kristen Rees, Katie McGuire, Keith Easthouse, and Joe Rial

Item

- A. Call to Order – Board President Corinne Stromstad called the meeting to order at 1:30 p.m.
- B. Public Comment – none
- C. Board Member Comments
 - The board thanked candidate Katie McGuire for attending the meeting.
- D. Announcements
 - Board President Corinne Stromstad announced the next regularly scheduled board meeting will be held on Tuesday, September 25 at 1:30 p.m. instead of the regular day of Thursday, September 27.
- E. Consent Agenda
 1. Approval of Agenda
 2. Approval of Previous Meeting Minutes and Consent Agenda
 - a. Governing Board Meeting Thursday, July 26, 2018.

Motion: Jessica Willis moved to approve the Consent Agenda and the Previous Minutes as amended.
Second: Alison Rivas
Ayes: David Ordoñez, Corinne Stromstad, Alison Rivas and Jessica Willis
Motion carried
- F. Family Resource Center – (August) - Amy Terrones
(Reported at Strategic Planning Meeting Wednesday, August 22, 2018)
 - The board requested she report quarterly in the future
- G. Correspondence, Suggestions or Written Comments to the Board - none
- H. Foundation Report – Julia Minton
 - Julia provided a written report.
- I. Finance Report – Corinne Stromstad, Paul Eves, and Matt Rees
 - The August finance committee meeting was postponed until September 25, 2018.
 - CEO Matt Rees did report that HRG is now sending bills out in six days.
 - The billing codes have gone from 10,000 to 66,000 with more coming.

Item

J. Chief Nursing Officer's Report – CNO Judy Gallagher – no report

K. Administrator's Report – Matt Rees, CEO

(Note: #5 under New Business – Rebranding name, was moved up and presented here due to a request by Kent Scown to accommodate the accounting department)

1. Department Updates

- Matt discussed the visit from Dr. Seth Einterz, who is a third-year resident looking for his first assignment after he completes his residency next year. He said he enjoyed himself while he was here, but is just beginning his search for employment.
- Matt also explained about the \$1.8 million IGT that is coming up. The Headwaters Fund has agreed to lend us \$800,000 at 1%-5%.
- The Humboldt Area Foundation is also providing funds.
- Dr. Neal Schwartz, who was here for two weeks in the clinic, has shown some interest in being our Clinic Medical Director, working a few days a month, either remotely or on site.
- Matt would like to set up monthly managers' meetings.
- Skilled Nursing Activities Director Joe Rial gave a very detailed report regarding his duties, achievements and future plans in the SNF. He also provided a detailed printed report to the board.
- It was suggested that perhaps there could be one manager from each department report at the board meetings.

L. Old Business – none

M. New Business

1. Approval of **Resolution 18:14** Policy and Procedures Packets "A" and "B"

Motion: Jessica Willis moved to approve Resolutions 18:14 Policy and Procedures

Second: David Ordoñez

Ayes: David Ordoñez, Corinne Stromstad, Alison Rivas and Jessica Willis

Motion carried by roll call.

2. Approval of purchase of Philips Healthcare's new bedside monitoring and nursing call system – CNO Judy Gallagher

- Judy Gallagher was on vacation but included information in the board packet regarding the necessity of updating our bedside and nursing call system.
- This purchase is necessary because the system currently in place is outdated and needs to be replaced.

Motion: David Ordoñez moved to approve the purchase of the new equipment.

Second: Jessica Willis

Ayes: David Ordoñez, Corinne Stromstad, Alison Rivas and Jessica Willis

Motion carried by roll call.

3. Preparation of future plans for hospital and CR property including purchase using IGT funds.

- CEO Matt Rees reported that we are moving forward and requested a motion to approve the use of the IGT funds to purchase the CR property.

Motion: David Ordoñez moved to approve the use of the IGT funds to purchase the property once the funds are received.

Second: Alison Rivas

Ayes: David Ordoñez, Corinne Stromstad, Alison Rivas and Jessica Willis

Motion carried by roll call.

Item

4. Naming opportunities at the new facility – CEO Matt Rees
- Matt said there are numerous areas, equipment, rooms, etc. where individuals, families or groups could have their name mounted at the new site. He said these could include the roadway going into the property, the clinic, etc.
 - He asked the board to make a motion to approve the process.

Motion: David Ordoñez moved to approve the concept of naming opportunities with the final decisions to be brought before the board for approval.

Second: Alison Rivas

Ayes: David Ordoñez, Corinne Stromstad, Alison Rivas and Jessica Willis

Motion carried by roll call.

5. Rebranding name change to SoHum Health – COO Kent Scown
(This item was moved up in the agenda under the administrator's report to accommodate the accounting department who were waiting on the approval of a letter to include with payroll)

- Kent Scown presented a letter of apology regarding the confusion around the rollout of the new SoHum Health brand.
- Board member David Ordoñez expressed his concern regarding the letter and said he was not comfortable having to make an on-the-spot decision.
- As he expressed during the Strategic Planning Session, the fact this was never brought to the board before it was made public was disconcerting.
- Board member Alison Rivas, who was on the committee to draft the letter, expressed her concern that she had not received the final edited version before the meeting.
- After discussion, it was decided to move two of the paragraphs expressing the board's apology to staff up to the beginning of the letter.
- Kent left the meeting to contact EMRL and make the changes before the letter went out with payroll.

Motion: Jessica Willis moved to approve the letter with the requested revisions.

Second: Alison Rivas

Ayes: Alison Rivas and Jessica Willis

Opposed: David Ordoñez

Abstained: Corinne Stromstad,

Motion carried by roll call. (David Ordoñez agreed to support the motion as approved)

6. Date change for September Governing Board meeting to Tuesday, September 25 at 1:30 p.m.
- CEO Matt Rees asked to have the September board meeting the same day as the Finance Committee meeting in order to attend the Hospital Council meeting September 26 and 27.
 - The Finance Committee will meet at 9:30 a.m. on Tuesday, September 25 with the board meeting later that same day at 1:30 p.m.

N. Next Meeting September 25, 2018 at 1:30 p.m. in the Dimmick Room.

O. Meeting Evaluation

- The board enjoyed hearing from Joe Rial and what is going on in the Skilled Nursing Facility.

P. Parking Lot Items – none

Q. Adjourned to Closed Session at 3:00 p.m.

Item

R. Closed Session

1. Approval of Previous Closed Session Minutes
Closed Session Governing Board Meeting July 26, 2018
2. Quality/Risk Management Report [H&S Code § 32155 –Judy Gallagher, CNO
3. Quality Assurance Performance Improvement Committee Report – Kristen Rees,
Data Coordinator – no report
4. Medical Staff Appointments/Appointments [Gov. Code § 54957

Approval of **Resolution 18:15**

- a. Surender Kurapati, MD – Provisional Associate – Diagnostic Teleradiology -
09/01/2018 – 08/31/2020
 - b. Peilin Chen Reed, MD - Associate – Diagnostic Teleradiology - 09/01/2018
– 08/31/2020
 - c. David L. Wells, MD – Provisional Associate – Diagnostic Teleradiology –
09/01/18 – 08/31/20
 - d. John C. Weaver, Jr., MD – Locum Tenens – Clinic Physician – 08/27/18 –
08/26/20
5. Confidential Correspondence to the Board – none
 6. Personnel matter – CEO evaluation – pursuant to Government Code § 54957
- S. Adjourned Closed Session at 4:00 p.m.
- T. Resumed Open Session at 4:01 p.m.
- Resolution 18:15 was passed by the board.
- U. Adjourned at 4:02 p.m.