



733 CEDAR STREET  
GARBERVILLE, CA 95542  
(707) 923-3921

**GOVERNING BOARD MEETING**  
**Thursday, May 24, 2018**  
**1:30 p.m. – 733 Cedar Street, Garberville, CA**  
**Dimmick Conference Room**

**MINUTES**

**Governing Board Present:** Corinne Stromstad, David Ordoñez, Alison Rivas and Jessica Willis (Jack Foster-absent)

**Also Present:** Judy Gallagher, Susan Gardner, Matt Rees, Paul Eves, Julia Minton and Keith Easthouse

**Item**

- A. Call to Order – Board President Corinne Stromstad called the meeting to order at 1:30 p.m.
- B. Public Comment - none  
**See below for Public Comment Guidelines**
- C. Board Member Comments
  - Board member David Ordoñez gave an update on the health of board member Jack Foster, who was at St. Joseph Hospital in Eureka.
  - He also commented on the excellent coverage and advertising in the Independent supporting the passage of Measure F.
- D. Announcements
  - Board member Alison Rivas said she had never used our emergency room until a few days ago when she was stung by hornets. She had a very bad allergic reaction and drove herself to our ER where she was immediately taken in and given medication to reduce the swelling and clear her airway. She said she truly believes the staff here saved her life and she said there was no way she would have made it to Fortuna or Eureka.
- E. Consent Agenda
  1. Approval of Agenda
  2. Approval of Previous Meeting Minutes
    - a. Governing Board Meeting Thursday, April 26, 2018

**Motion:** David Ordoñez moved to approve the Consent Agenda and the Previous Minutes.  
Second: Jessica Willis  
Ayes: David Ordoñez, Corinne Stromstad, Alison Rivas and Jessica Willis  
**Motion carried.**
- F. Family Resource Center – (June) - Amy Terrones
- G. Correspondence, Suggestions or Written Comments to the Board – none
- H. Board Reports on Travel and Education - none
- I. Foundation Report – Julia Minton – Report given under Administrator's report.

## Item

### J. Finance Report – Corinne Stromstad, Paul Eves, and Matt Rees

- Board member David Ordoñez inquired that because statements haven't gone out since December due to the changeover to HRG, when the statements go out in June, will that be the start of the due date?
- CEO Matt Rees said yes.

**Motion:** Jessica Willis moved to accept the April financials as submitted.

Second: Alison Rivas

Ayes: David Ordoñez, Corinne Stromstad, Alison Rivas and Jessica Willis

**Motion carried.**

### K. Chief Nursing Officer's Report – CNO Judy Gallagher

- Judy Gallagher reported we had no inpatients in April, but we have had some in May when Dr. Rogers was here.
- Referrals have been slow coming in and she will contact Redwood Memorial Hospital in Fortuna and St. Joe's in Eureka letting them know we have beds available.
- She said she had received her lab results from the Health Fair held on May 4.
- She and other staff members will be attending the Career Day at South Fork High School on Friday, May 25.
- We have hired two new CNAs, 1 LVN, and 2 RNs and hope to hire more in the coming months. They have all gone through orientation and computer training and she thanked all staff who participated. The two RNs are recent graduates and will be in training for quite a while.
- We still need a clinic manager and an ED manager. One prospect from McKinleyville decided it was just too far to drive. Judy said she does have another prospect from the Bay Area who has family up here.
- She will be calling the state to see where our CT license stands. Currently we were told they are 180 days out from issuing the license.
- Cheryl Wik is doing a fantastic job as our Skilled Nursing Facility manager and all the care plans are up to date and ready for the survey, which can occur anytime through the end of June.
- The SNF's five-star rating should be reinstated soon.
- We have a new autoclave and sterilization process. ED tech Chris Hyden is the lead on this, followed by ED tech Robert Anderson who is currently taking the course needed.

1. Quality Assurance Performance Improvement Committee (QAPI) – Kristen Rees - no report

### L. Administrator's Report – Matt Rees, CEO

#### 1. Department Updates

- Matt Rees reported we have a new switch coming to tie into the CT building.
- He will be calling our representatives to ask them to help expedite the licensing process. David Ordoñez and Alison Rivas agreed to drive to Sacramento to meet with our representatives in person to help move it along.
- Matt said staff and volunteers are working hard to get as much information as possible out to the public regarding Measure F. He and other staff have been making phone calls during their lunch hours to encourage everyone to vote.
- He traveled to Washington, D.C. to advocate for small rural hospitals.
- The subject of Rural Emergency Medical Centers (REMC) was introduced. This would allow smaller hospitals to have a standalone ER without having to provide acute beds and being a hospital-based facility. It would save us millions in construction costs when we build our new facility. However, as it stands now we would lose hundreds of thousands of dollars in reimbursements, which could cause small hospitals like us to close.
- He has been meeting with the AHA and CHA advocating for the small, rural and inner-city hospitals.
- David Ordoñez remarked that in talking to different people at the various conferences many seem to think a 300-bed facility is a small, rural hospital.

**Item**

M. Old Business - none

N. New Business

1. Foundation Board appointments – Matt Rees

- Materials Manager Jennifer Guterrez has been asked to replace the retiring Barb Truitt on the Foundation Board.
- The Foundation is also asking for approval to appoint Cathy Miller and Kevin Jodrey to the board.

**Motion:** David Ordoñez moved to accept the appointments to the Foundation Board as stated.

**Second:** Alison Rivas

**Ayes:** David Ordoñez, Corinne Stromstad, Alison Rivas and Jessica Willis

**Motion carried.**

2. Approval of **Resolution 18:10** Policy and Procedures

CAH Packets "A," "B," and "C"

**Motion:** Jessica Willis moved to approve Resolution 18:10 Policy and Procedures

**Second:** David Ordoñez

**Ayes:** David Ordoñez, Corinne Stromstad, Alison Rivas and Jessica Willis

**Motion carried by roll call.**

O. Next Meeting Thursday, June 28, 2018 at 1:30 p.m.

P. Meeting Evaluation - none

Q. Parking Lot Items – none

R. Adjourned to Closed Session at 2:43 p.m.

S. Closed Session

1. Approval of Previous Closed Session Minutes

- Closed Session Governing Board Meeting April 26, 2018

2. Quality/Risk Management Report [H&S Code § 32155 –Judy Gallagher, CNO

3. Quality Assurance Performance Improvement Committee (QAPI) – Kristen Rees

4. Medical Staff Appointments/Appointments [Gov. Code § 54957

Approval of **Resolution 18:11**

a. Philip Scheel, MD – Courtesy – Redwoods Rural Health Center – January 1, 2018 – December 31, 2019. (Missed in December)

b. Muscarella, Louis W, MD - Associate – Diagnostic Teleradiology – 06/30/18 – 06/29/20

c. Daniel F Merges, MD – Provisional – Emergency Department/ Inpatient/Skilled Nursing – 05/24/18 – 05/23/20

5. Confidential Correspondence to the Board - none

6. Personnel matter – CEO evaluation – pursuant to Government Code § 54957

T. Adjourned Closed Session at 3:35 p.m.

**Item**

U. Resumed Open Session at 3:36 p.m.

1. Reportable actions included:

Approval of **Resolution 18:11**

**Motion:** Alison Rivas moved to approve the appointments of Philip Scheel, M.D.; Louis W. Muscarella, M.D. and Daniel F. Merges, M.D.

Second: Jessica Willis

Ayes: David Ordoñez, Corinne Stromstad, Alison Rivas and Jessica Willis.

**Motion carried by roll call.**

V. Adjourned at 3:46 p.m. – Next meeting June 28, 2018

DRAFT