



733 CEDAR STREET
GARBERVILLE, CA 95542
(707) 923-3921

GOVERNING BOARD MEETING
Thursday, April 5, 2018
1:30 p.m. – 733 Cedar Street, Garberville, CA
Dimmick Conference Room

MINUTES

Governing Board Present: Corinne Stromstad, David Ordoñez, Jack Foster, Alison Rivas and Jessica Willis
Also Present: Donte Heaton, Judith Whitlow, Matt Rees, Paul Eves, Susan Gardner, Judy Gallagher, and Mike Thompson

Item

- A. Call to Order – Board President Corinne Stromstad called the meeting to order at 1:30 p.m.
- B. Public Comment
See below for Public Comment Guidelines
- Senior apartment resident Donte Heaton once again expressed his concerns regarding the light pole we have installed at the property next door where the CT will be placed. He is concerned the light will keep him awake at night.
 - COO Kent Scown responded saying he is working on some kind of deflection to keep it from shining into the senior apartments.
 - Judith Whitlow, who is also a resident there, expressed her concerns regarding the trash pickup and the noise caused by the trucks.
 - COO Kent Scown said this would not be a problem once the new area by the Emergency Room entrance was opened up again when the new door is installed within the next couple of week.
 - Former Governing Board member Mike Thompson questioned why his letter addressed to the board was put in closed session. He feels we violated the Brown Act stating anything in closed session must have a governmental code, which is then reported in the meeting minutes. He also stated we had not given a clear description on the agenda item regarding district boundary changes. He requested it be pulled from the agenda.
- C. Board Member Comments
- Because Mr. Thompson was not on the agenda, the board was unable to comment on his concerns and asked him if he would like to be put on the April 26, 2018 agenda. He responded saying he would let us know.
- D. Announcements – none
- E. Consent Agenda
1. Approval of Agenda
 2. Approval of Previous Meeting Minutes
 - a. Governing Board Meeting Thursday, March 1, 2018

Motion: Alison Rivas moved to approve the Consent Agenda and the Previous Minutes with amendments.

Second: Jessica Willis

Ayes: David Ordoñez, Corinne Stromstad, Jack Foster, Alison Rivas and Jessica Willis

Motion carried.

Item

F. Family Resource Center – Amy Terrones – no report

G. Correspondence, Suggestions or Written Comments to the Board – none

H. Board Reports on Travel and Education

- Dave Ordoñez submitted a written report on the California Hospital Association's Rural Health Symposium and Legislative Day. He said they had very positive meetings with Mike Maguire and a representative from Woods' office.

I. Foundation Report – Julia Minton

- Outreach Coordinator Julia Minton submitted a written report updating the board on the many projects she is working on.
- She is working on creating a Foundation website.
- The recent Leprechaun Race held at the Community Park on March 17 had a great turnout with around 70 runners. This was a benefit for the South Fork Track Club and the Interact Club. She said the District had a first-aid station which came in very handy when one of the runners fell on the metal bride and injured her knee.
- She also reported on the Easter Egg Hunt, sponsored by SHCHD. There were between 300-400 kids and adults in attendance. District staff helped hide 2,000 eggs and she had a great crew of volunteers who helped her.
- Our new green bags came in handy for those children who did not have a basket to put their eggs in.
- Our new SHCHD.org website is up and running with new links and highlights.
- Julia, Matt and Barb did a KMUD show, which was well received.
- We need more article ideas and for the newspaper.
- Another radio show is planned to discuss Measure F.
- Julia also wanted to remind everyone about the Health Fair on May 4 in the Town Square.
- Jessica Willis announced there will be an Open House in front of businesses in Miranda of May 22.

J. Finance Report – Corinne Stromstad, Paul Eves, and Matt Rees

- **President Corinne Stromstad announced the Finance Committee will now meet the fourth Tuesday of each month at 9:30 a.m.**
- January and February financials were presented by CFO Paul Eves.
- He presented the board with a comparable income statement and asked for board approval. However, we use an accrual income statement.
- HRG Update – Diane Meredith-Gordon submitted written reports for January and February. Statistics were not available due to the changeover to HRG.

Motion: David Ordoñez moved to accept the January and February financials as submitted.

Second: Jack Foster

Ayes: David Ordoñez, Corinne Stromstad, Jack Foster, Alison Rivas and Jessica Willis

Motion carried.

K. Chief Nursing Officer's Report – CNO Judy Gallagher – no report

- Judy Gallagher report we are working toward hiring very qualified RNs.
- We are continuing to look for CNAs.
- Judy will be submitting an application to CDPH to be a training facility once again for CNAs. However, this could take up to a year to go in to effect.
- Marcie and Mona from radiology are working towards achieving their CT certifications.
- Human Resources Director Hunter Lehnert instituted a \$500 employee bonus for recruiting nursing staff. The employee will receive the \$500 once the nursing staff personnel has completed six months of employment.
- Skilled Nursing Activities Director Joe Rial has instituted a Resident Council so our residents have a say in certain activities and decisions.

Item

- Nursing Skills Day will be held this month.
- Lab Director Pepe Olano is one of three lab directors chosen for a state award. More on this at a later date.
- Judy, Clinic Manager Julie Moore and Skilled Nursing Director Cheryl Wik will be attending a career fair at Mendocino College in Ukiah on April 19. There is also a career fair in Santa Rosa the following week. She is not sure if anyone will attend from here due to the longer distance.

1. Quality Assurance Performance Improvement Committee (QAPI) – Kristen Rees – no report

L. Correspondence, Suggestions or Written Comments to the Board - none

M. Administrator's Report – Matt Rees, CEO

1. Department Updates

- Matt Rees took the board, staff and members of the public on a tour of the new CT building.
- Matt reported that the CA licensure department is a year behind in issuing permits. He is hoping we can expedite this process due to our rural location.
- David Ordoñez reported on the CHA sponsored bill that if licenses are not issued within 60 days after receipt, the license goes in to effect and certification is granted until a later date for an inspection is held.
- The physicist will be here April 19-20 and once he certifies the CT, we can then submit the application.
- Dave and Matt spoke to Maguire and Wood's office about expediting this process.
- The building outside the ER has been painted and we will be pulling ivy off of the County building and hopefully painting that as well as soon as the county makes some repairs.

N. Old Business - none

O. New Business

1. Approval of **Resolution 18:06** Policy and Procedures
CAH Packets "A," "B," "C," and "D"

Motion: Alison Rivas moved to approve Resolution 18:06 Policy and Procedures

Second: Jessica Willis

Ayes: David Ordoñez, Corinne Stromstad, Jack Foster, Alison Rivas and Jessica Willis

Motion carried by roll call

P. Next Meeting Thursday, April 26, 2018 at 1:30 p.m.

Q. Meeting Evaluation

R. Parking Lot Items – none

S. Adjourned to Closed Session at 3:03 p.m.

T. Closed Session

1. Approval of Previous Closed Session Minutes
 - Closed Session Governing Board Meeting March 1, 2018
2. Quality/Risk Management Report [H&S Code § 32155 –Judy Gallagher, CNO

Item

3. Medical Staff Appointments/Appointments [Gov. Code § 54957

Approval of **Resolution 18:07**

- a. Willard Hunter, MD – Courtesy – Humboldt-Del Norte Medical Society – 04/01/2018 – 03/31/2020
- b. Steven T. Lis, MD - Associate – Diagnostic Teleradiology - 04/01/2018 – 03/31/2020
- c. Atul J. Patel, MD - Associate – Diagnostic Teleradiology - 04/01/2018 – 03/31/2020
- d. Peter Piampiano, MD - Associate – Diagnostic Teleradiology - 04/01/2018 – 03/31/2020
- e. Huma S. Qureshi, MD - Associate – Diagnostic Teleradiology - 04/01/2018 – 03/31/2020
- f. Samuel Salen, MD - Associate – Diagnostic Teleradiology - 04/01/2018 – 03/31/2020
- g. Alix Vincent, MD - Associate – Diagnostic Teleradiology - 04/01/2018 – 03/31/2020

4. Confidential Correspondence to the Board

PULLED FROM AGENDA – CEO TO MEET WITH LETTER WRITER

- Letter regarding dropping of Blocksburg parcels from District boundaries; "Potential Litigation Pursuant to Government Code Section 54956.9(b)(3)(A)."

5. Personnel matter – CEO evaluation – pursuant to Government Code § 54957

- Finance Update

U. Resumed Open Session at 4:16 p.m.

1. Reportable actions included:

Approval of **Resolution 18:07**

Motion: Jessica Willis moved to approve the appointment of Drs. Hunter, Lis, Patel, Piampiano, Qureshi, Salen, and Vincent

Second: Jack Foster

Ayes: David Ordoñez, Corinne Stromstad, Jack Foster, Alison Rivas and Jessica Willis.

Motion carried by roll call.

V. **Note:** The following actions were omitted in the meeting minutes from March 1, 2018:

- Reportable actions included the approval of Joseph E.C. Rogers, M.D.
- Approved notice of denial for Case No. 16CV294652
- Approved CEO contract with two-year extension

W. Adjourned at 4:20 p.m. – Next meeting Thursday, April 26, 2018