



733 CEDAR STREET
GARBERVILLE, CA 95542
(707) 923-3921

GOVERNING BOARD MEETING
Thursday, June 22, 2017
1:00 p.m. – 733 Cedar Street, Garberville, CA
Dimmick Conference Room

MINUTES

Governing Board Present: Corinne Stromstad, Gary Wellborn, David Ordoñez and Jack Foster (Alison Rivas – absent)

Also Present: Matt Rees, Judy Gallagher, Kent Scown, Barb Truitt, Paul Eves, Susan Gardner and Keith Easthouse

Item

A. Call to Order – Board Vice-President David Ordoñez called the meeting to order at 2:04 p.m.

B. Public Comment

See below for Public Comment Guidelines

- Foundation Director and Public Relations Director stated a public hearing will be held at the county courthouse on June 29 to discuss the variance for the CT building.

C. Board Member Comments - none

Board members are invited to address issues not on the agenda and to submit items within the subject jurisdiction of the Board for future consideration. Please limit individual comments to three minutes.

D. Announcements – none

E. Consent Agenda

1. Approval of Agenda

2. Approval of Previous Meeting Minutes

a. Governing Board Meeting Thursday, May 25 2017

b. Special Governing Board Meeting Tuesday, June 13, 2017

Motion: Gary Wellborn moved to approve the complete Consent Agenda and the previous minutes with corrections as indicated.

Second: Jack Foster

Ayes: David Ordoñez, Corinne Stromstad, Gary Wellborn and Jack Foster

Motion carried.

F. Correspondence, Suggestions or Written Comments to the Board - none

G. Foundation Report – Barbara Truitt

- Barb Truitt provided a handout of the SHCHD Summer Outreach Activities
- She will send out an email asking for help at the various events
- She also reported that the IRS has received our Form 1023 asking for the change to a 501(c) 3. We should hear back in the next 90 days if it has been approved.

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H. Finance Report – Corinne Stromstad, Gary Wellborn, Paul Eves, and Matt Rees

1. May Financials – Paul Eves, CFO
 - Due to the fact that the Governing Board Meeting was moved up to June 22, the May financials will be presented at the June 25 Finance Committee meeting and then at the July 27 board meeting
2. CBO Update – Matt Rees went over the April report provided by Diana Meredith-Gordon – This too will be presented at the June 27 Finance Committee and then at the July 27 board meeting
3. Preliminary Budget Proposal – Paul Eves
 - CFO Paul Eves presented the board with the first draft of the 2018 budget.

I. Chief Nursing Officer's Report – CNO Judy Gallagher

- Judy reported that all department are going well.
 - She purchased a new program for nursing.
 - She now has access to Healthland's Learning Depot for nursing.
 - We will have a new CR grad starting soon.
 - One nurse has resigned from full time and wants to be on a per diem basis.
 - We have a new CLS in the lab who hopefully will be arriving soon.
 - On patient arrived with scabies and passed it on to one nurse. He is in isolation and everyone who has come in to contact with him is receiving treatment.
2. Quality Assurance Performance Improvement Committee (QAPI)
 - All department are participating.
 3. Survey Readiness Committee (SRC)
 - Surveyors were here the week of June 12-16 and we had very small issues.
 - We are expecting the acute surveyors at any time and staff is preparing for that.
 - Board member David Ordoñez asked about some of our nurses who have been here for quite a long time: Marilyn Berry – 30+ and Billie Bachman 20+ years. He thinks this is something we need to get out there to the public to help our image and to show there are people who like working here.

J. Administrator's Report – Matt Rees, CEO

1. Department Updates

- Matt agreed with Judy in that the survey went very well with insignificant findings.
- He is hoping we receive a 5 Star rating once again for the Skill Nursing Facility for the fifth year in a row.
- The board is working on a parcel tax resolution to present to voters this coming November.
- CR is moving forward with the sale of the Garberville site. They held another board meeting and once again, Richard Dorn, voted against the sale to SHCHD. However with the new formula they do not need an unanimous vote to proceed with the sale.
- CR's President Keith Snow-Flamer is requesting an appraisal on the property.

2. Earthquake Retrofit/HAZUS/Disaster Report

- Chief Operating Officer Kent Scown reported that OSHPD sent our application back saying we need 72-hours of wastewater storage as well as 72-hours of fresh water storage.

3. Strategic Plan Update

- We are moving forward with the CT, including the Policy and Procedures, billing codes, etc.
- Matt is working with LAFCO to reconfigure our sphere of influence. He

Item

will research whether or not those added and those deleted would still have to pay the parcel tax.

K. Old Business – none

L. New Business

1. Approval of **Resolution 17:12**, Renewal of special assessment
 - a. Postponed until July 27 meeting
2. Approval of **Resolution 17:14**, Policy and Procedures
 - a. Postponed until July 27 meeting

M. Next Meeting

- Thursday, July 27 , 2017

N. Meeting Evaluation - none

O. Parking Lot Items – none

P. Adjourned at 3:08 p.m. for Closed Session

Q. Closed Session

1. Approval of Previous Closed Session Minutes
 - Closed Session Governing Board Meeting Thursday, May 25, 2017
2. Quality/Risk Management Report [H&S Code § 32155 – Judy Gallagher – no report
3. Medical Staff Appointments/Appointments [Gov. Code § 54957
Approval of **Resolution 17:11**
 - a. Carl K. Hsu , MD – Associate – Emergency Department/Inpatient Medicine – 07/01/17 – 06/30/19
 - b. Phiroze Kazi , MD – Provisional Associate – Southern Humboldt Community Clinic – Family Medicine – 07/01/17 – 06/30/19
4. Confidential Correspondence to the Board - none
5. Personnel matter – Annual CEO evaluation – pursuant to Government Code § 54957
6. Adjourn to Closed Session at 3:05 p.m.

R. Resume Open Session at 4:19 p.m.

- Dr. Hsu and Dr. Kazi were approved pending the Medical Director's approval.

S. Adjourned at 4:20 p.m.