



SOUTHERN HUMBOLDT COMMUNITY HEALTHCARE DISTRICT

**GOVERNING BOARD
SPECIAL ORGANIZATIONAL MEETING**

**Friday, January 15, 2016
1:00 p.m. – Dimmick Conference Room
733 Cedar Street, Garberville, CA 95542**

MINUTES

Governing Board Present: Barbara Truitt, Gary Wellborn, David Ordoñez, Alison Rivas, and Corinne Stromstad
Also Present: Susan Gardner, Constance Paul, Kent Scown, and Peg Anderson

<u>Time*</u>	<u>Page</u>	<u>Item</u>
1:00 p.m.		A. Barbara Truitt called the meeting to order at 1:08 p.m.
1:01 p.m.		B. Public Comments - none
1:05 p.m.		C. Board Member Comments – Barbara Truitt moved items H, E, F, G before item D.
1:10 p.m.		D. SHCHD 2016 Annual Organization <ol style="list-style-type: none">1. New member orientation – none.2. Election of Officers<ul style="list-style-type: none">Motion: Gary Wellborn nominated Barbara Truitt for President. Second: Corinne Stromstad. Ayes: UnanimousMotion: Gary Wellborn nominated Alison Rivas for Vice-President/Secretary. Second: David Ordoñez Ayes: Unanimous
1:15 p.m.		3. Committee Appointments <ol style="list-style-type: none">a. Standing Committees<ol style="list-style-type: none">i. Finance Committee (Two board members) - Gary Wellborn and Corinne Stromstad were reappointed by Barbara Truitt.ii. Medical Staff Board Representative (One board member) – Gary Wellborn and Barbara Truitt appointed.b. Special Committees<ol style="list-style-type: none">i. Board Policy & Bylaws Committee (Two board members) - David Ordoñez and Corinne Stromstad appointed.ii. Community Outreach Committee (Two board members) – Barbara Truitt and Alison Rivas appointed.iii. Hazard Mitigation/Disaster Committee (Two board members) – Gary Wellborn and David Ordoñez appointed.iv. New Facility Advisory Committee (Two board members) - Gary Wellborn and David Ordoñez appointed.v. Northern California Healthcare Authority JPA – Alison Rivas and Corinne Stromstad appointed.vi. Other Committees needed at this time? None

- | <u>Time*</u> | <u>Page</u> | <u>Item</u> |
|--------------|-------------|--|
| 1:30 p.m. | | 4. Meeting Schedule |
| | | a. Finance Committee and Regular Governing Board meeting schedule |
| | | i. Currently the 4 th Tuesday and the 4 th Thursday every month.
Changed to 4 th Tuesday and the following Thursday every month. |
| | | ii. For Consideration: Postponing November meetings until the first Tuesday of December for Finance Meeting and first Thursday in December for Board Meeting respectively and not holding regular December meetings when they would fall on the days immediately before or after Christmas. No action taken. |
| | | b. Other Meetings - none |
| 1:35 p.m. | | c. Conference Schedule |
| | | i. <u>ACHD</u> |
| | | • Leadership Academy – Jan. 21-22, Sacramento, CA. Susan Gardner and Alison Rivas will be attending. |
| | | • Legislative Day – Apr. 4-5, Sacramento, CA. Alison Rivas and David Ordoñez will be attending. |
| | | • Annual Meeting – May 3-5, Monterey, CA |
| | | ii. <u>CHA – California Hospital Association</u> |
| | | • Hospital Compliance Seminar – February (Two programs statewide) |
| | | • Employee Health and Safety Seminar – April (Two programs statewide) |
| | | • Rural Health Care Symposium – April 6-8, Rancho San Bernardo, (No. San Diego) CA. Barbara Truitt, Gary Wellborn, Corinne Stromstad, and David Ordoñez will be attending. |
| | | • Consent and Related Health Care Law – April/May (Seven programs statewide) |
| | | • California Congressional Action Program – May 1-4, Washington D.C. |
| | | • Hospital Finance and Reimbursement Seminar – June (Three programs statewide) |
| | | • Disaster Planning for California Hospitals Conference – Sept. 19-21, Sacramento, CA |
| | | iii. <u>CSDA – California Special Districts Association (we have membership through NCHCA/JPA)</u> |
| | | • Special Districts Legislative Days – May 17-18, Sacramento, CA |
| | | • General Manager Leadership Summit – June 12-14, Lake Tahoe, CA |
| | | • Special District Leadership Academy (SDLA) Governance Conference – July 10-13, Napa, CA |
| | | • Annual Conference and Exhibitor Showcase – Oct. 10-13, San Diego, CA |
| | | • Board Secretary/Clerk Conference – Nov. 14-16, Monterey, CA. Susan Gardner will be attending. |
| | | iv. <u>CSRHA – California State Rural Healthcare Association (Inactive)</u> |
| | | v. <u>NRHA – National Rural Health Association</u> |
| | | • 27 th Rural Health Policy Institute – Feb. 2-4, Washington, D.C. |
| | | • Rural Medical Education Conference – May 10, Minneapolis, MN |
| | | • 21 st Health Equity Conference – May 10, Minneapolis, MN |
| | | • 39 th Annual Rural Health Conference – May 10-13, Minneapolis, MN |
| | | • Rural Hospital Innovation Summit – May 10-13, Minneapolis, MN |
| | | • 12 th Rural Quality and Clinical Conference – July 13-15, Oakland, CA |
| | | • 15 th Rural Health Clinic Conference – Sept. 20-21, Kansas City, MO |
| | | • 15 th Critical Access Hospital Conference – Sept. 21-23, Kansas City, MO |
| | | d. Other events – Changing date of annual holiday luncheon was discussed. |

<u>Time*</u>	<u>Page</u>	<u>Item</u>
		e. Individual Board Member calendar commitments (to add to master scheduling calendar). It was suggested to post it to Google Calendar.
2:00 p.m.		5. Strategic Planning Schedule – To be scheduled after hiring of new CEO.
2:05 p.m.		6. CEO Evaluation Process and Schedule – To be scheduled after hiring of new CEO. David Ordoñez and Corinne Stromstad will work with Colin on CEO contract template. Barbara Truitt will advise Colin to expect the contract.
2:10 p.m.		
2:15 p.m.		7. Board Self Evaluation – Planned for late summer.
2:20 p.m.		8. Required ethics and sexual harassment trainings - David Ordoñez will send link to Corinne Stromstad.
2:25 p.m.		E. Time and Attendance Module Update – Kent Scown, COO/Interim CEO – (Moved to Item #2) Bar code to be added to badges to scan times in and out.
		F. Consideration of Facility Window Replacement Project – Kent Scown, COO/Interim CEO – (Moved to Item #3) Required window replacements resulting from patient/resident complaints filed with the state. The new windows will be insulated. Motion: Corinne Stromstad made a motion to proceed. Second: Alison Rivas Ayes: Unanimous
		G. Consideration of JLM Energy Contract – Kent Scown, COO/Interim CEO. (Moved to Item #4) We can store energy during non-peak hours and use during peak hours.
		H. Consideration of support for a shelter crisis designation by the Humboldt County Board of Supervisors was discussed. Peg Anderson requested that the board write a letter of support. Motion: David Ordoñez made a motion of support. Second: Gary Wellborn Corinne Stromstad wanted more information. The motion was withdrawn by David Ordoñez and tabled until the January 28 th board meeting.
2:40 p.m.		I. Closed Session
		1. Personnel Matter – CEO Position pursuant to Government Code § 54957 - Tabled
3:20 p.m.		J. Open Session: Closed Session Report – no report
3:22 p.m.		K. Meeting Evaluation - none
3:27 p.m.		L. Parking Lot Items - none
3:29 p.m.		M. Next Meeting – Regular Governing Board Meeting January 28, 2016 at 1:00 p.m.
3:30 p.m.		N. Adjourn – 2:30 p.m.