



SOUTHERN HUMBOLDT COMMUNITY HEALTHCARE DISTRICT

GOVERNING BOARD MEETING

Thursday, April 28, 2016

1:00 p.m. – 733 Cedar Street, Garberville, CA
Dimmick Conference Room

MINUTES

Governing Board Present: Barbara Truitt, Gary Wellborn, David Ordoñez, Alison Rivas, and Corinne Stromstad
Also Present: Matt Rees, Susan Gardner, Amy Terrones, Paul Eves, Sandy Feretto and Keith Easthouse

Item

- A. Call to Order – Board President Barbara Truitt called the meeting to order at 1:10 p.m.
- B. Public Comment – Amy Terrones from the Family Resource Center in Redway gave an update about what the FRC is working on. She met with Child Welfare stressing that more connection is needed with the community and the school system. We need to work with parents and the school district to improve attendance.
See below for Public Comment Guidelines
- C. Board Member Comments - It was suggested by Board President Barb Truitt that Amy and the FRC be put on the May agenda for a more comprehensive report when more time can be set aside.
Board members are invited to address issues not on the agenda and to submit items within the subject jurisdiction of the Board for future consideration. Please limit individual comments to three minutes.
- D. Announcements - none
- E. Consent Agenda
 1. Approval of Agenda
 2. Approval of Previous Meeting Minutes
 - Governing Board Meeting, March 24, 2016
 - Governing Board Special Meeting, March 24, 2016
 - Governing Board Special Meeting, April 12, 2016

A request was made by Barb Truitt to board clerk to remove times from the minutes.

Motion: Alison Rivas moved to approve the agenda and the previous minutes.

Second: Corinne Stromstad

Ayes: Barbara Truitt, Gary Wellborn, David Ordoñez

Motion carried.

3. Community Reports
 - a. Planning for Redwoods Rural Health Center's upcoming 40th Anniversary Celebration
(See Administrator's Report under Item J)
4. New Facility Advisory Committee Report – no report
5. Foundation Report – no report
6. Earthquake Retrofit/HAZUS/Disaster Report – no report
7. Quality Improvement Team (QIT) Report – See District Vitals
8. JPA Board Meeting Report – (See Administrator's Report under Item J)

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9. Human Resources Quarterly Report – (Jan/Apr/Jul/Oct) – Hunter Tucker - We had 15 new hires for the quarter, with 5 separations from employment. Staff attended various conferences and webinars throughout the quarter and continue to do so.
- F. Annual Hospital Evaluation Report – Chris Hammond - (Presented Aug. 27, 2015) – Next report due August 25, 2016)
- G. Correspondence, Suggestions or Written Comments to the Board
 1. Letter from Debra Lake requesting support for election to LAFCO Special District – David Ordoñez suggested we don't support anyone. Barb Truitt recommended the board vote for Debra Lake because she is locally connected and will be a good representative for us. Alison Rivas agreed.
 2. LAFCO Special District Election Ballot due May 6, 2016 – The board agreed to vote for Debra Lake and the board clerk was asked to mail the signed ballot to the Elections Office.

Motion: Gary Wellborn made a motion to vote for Debra Lake for the LAFCO board
Second: Corinne Stromstad
Ayes: Barbara Truitt, Alison Rivas, and David Ordoñez
- H. Board Development – Tabled due to ongoing Strategic Planning
 1. Future Topics
 - Hospital Quality Institute: Board role in quality measures - Bonnie Zell
 - "Financials 101"
 - The Challenges of Department Budgeting
- I. Finance Report – Corinne Stromstad, Gary Wellborn, Paul Eves, and Matt Rees
 1. February and March Financials – Paul Eves, CFO
 - Paul presented the financials for February and March.
 - He has been working on a PRIME Project with Sarah Beach and Matt Rees.
 - The District is working with SUNRx to participate in the 340B Pharmacy Program. Compensation could be very beneficial to both the District and to our patients. Payments are made to the District each month. Patients can receive up to 80% off prescription medications. We can't register until July and then it will take another 3-6 months to go into effect. Patients, the pharmacies who participate, and the District can all benefit from this program. It is only available for those with insurance or self-pay, not for those with Medi-Cal or Medicare.
 2. FYE 2015 Audit Update – Matt Rees, CEO – Matt said they are still working on the audit. He has sent the same information to them twice. It was suggested that it may be time to change auditors. We have been with the same company for many years and it is customary to change on a regular basis.
 3. CBO Update – Matt Rees, CEO
 - March was an incredibly good month with \$884,581 collected
 - April should be around \$600,000
 - Monthly conference calls are now being held with CBO.
 - Coding is currently about 20 higher than it should be, but it is coming down

Motion: Corinne Stromstad made a motion to approve the Financials
Second: Gary Wellborn
Ayes: Barbara Truitt, Alison Rivas, and David Ordoñez
- J. Administrator's Report – Matt Rees, CEO

Item

1. Department Updates

DRAFT